
Outstanding cash advances

Outstanding cash advances must be entered in the applicant's *2006-07 Delivery Permit Book* to ensure that the proper deductions are taken.

Instructions:

- Transfer all outstanding cash advances taken under the *AMPA*, *Prairie Grain Advance Payment Act (PGAPA)*, *SCAP* or *ESCAP* to pages 4-8 of the *2006-07 Delivery Permit Book* for both actual producers and interested parties.
- List separately on pages 4-8 each producer named in the delivery permit book who has an outstanding balance transferred from the *2005-06 Delivery Permit Book*.
- If default has been stayed on the applicant's 2005-06 *AMPA* cash advance balance, show the transferred balance as a 2006-07 cash advance.
- Show the crop year of the advance and the type of advance (*AMPA*, *SCAP* or *ESCAP*) together with your company name, date and outstanding balance in the appropriate columns for each farmer and initial the entry.
- Take and record deductions for all farmers listed until the advance plus any accrued interest, legal costs and other collection costs are paid in full.

Transferring a *SCAP* or *ESCAP/Pre-harvest* cash advance balance

If the applicant received a cash advance under *SCAP* or *ESCAP/Pre-harvest*, the outstanding amount must be entered into the *2006-07 Delivery Permit Book*.

Endorsing delivery permit books for 2006-07 *ESCAP* AH advances

Issuance

- On the day the advance application is completed, endorse the applicant's delivery permit book for the total amount of the advance. If the advance has been issued, include your elevator company's \$75.00 administration fee (plus GST if advised by your head office) and if applicable, the CWB's fee of \$125.00 (plus GST). Refer to page 18.
- Each applicant is responsible for the repayment of his or her advance.

Default

- When an applicant is placed in default, E Services will be amended to show the change in status. Endorse any delivery permit books issued in substitution and notify the CWB of any additional permit books that have been endorsed.

Transfer of accounts to AAFC

When an account has been transferred to AAFC, you should continue to endorse delivery permit books for transferred amounts. Refer to the CWB Web site E-services link at www.cwb.ca to confirm that the account has been transferred to AAFC. Contact AAFC directly at 1-800-282-6249 for refund details and current balances. The CWB's Business Centre can provide balances, which are updated weekly by AAFC.

Related producers

- Related producers are not eligible for a new advance until the defaulted account is repaid. Deductions are not required.
- Once the account is paid in full, related producers are eligible for a cash advance.

Examples of permit book endorsement after default

Example 1

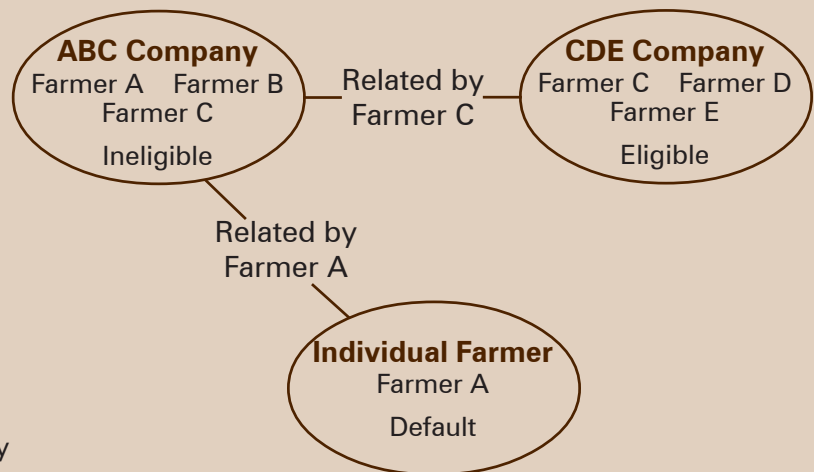
Farmer A has an advance under an individual ID.

Farmer A goes into default.

Because farmer A is also a part of ABC Company, ABC Company cannot receive an additional advance.

Farmer A's book is endorsed for Farmer A's outstanding defaulted advance. Deductions are required from Farmer A's deliveries only.

CDE Company's book is NOT endorsed, nor is CDE Company affected in any way by Farmer A's default.



Example 2

ABC Company has an advance and goes into default.

Because Farmer A is also a part of ABC Company, Farmer A cannot receive an additional advance.

Because CDE Company is related to ABC Company through Farmer C, CDE Company cannot receive an additional advance.

ABC Company's book is endorsed for ABC Company's advance. Deductions are required from ABC Company's deliveries only.

