

March 2006

Cemeteries Act

Cemetery Pre-Need Contract Salesperson Licence

Definition:

A Cemetery Pre-Need Contract Salesperson Licence authorizes a person to solicit to enter or enter into pre-need contracts as an agent for a business who holds a pre-need contract sales licence.

Licensing Requirements:

To get a licence for a Cemetery Pre-Need Contract Salesperson, you must provide the following:

1. Completed [application](#) for a Cemetery Pre-Need Contract Salesperson Licence.
2. A licensing fee of \$100. Your cheque should be made payable to the Minister of Finance. If you are applying in person, you can also pay this fee using Visa, MasterCard or cash. This fee is for a one-year licence from April 1 to March 31 the following year. If you are applying after October 1, the licensing fee is \$50. The department will send you a notice and the appropriate form(s) before your licence needs to be renewed. Licence holders must notify Alberta Government Services in writing if the address on their business licence changes.
3. Proof of qualifying examination through Alberta Funeral Services Regulatory Board.

Legislation:

[Cemeteries Act](#)

[General Regulation](#)

[Commercial Cemeteries Regulation](#)

Copies of legislation can be obtained from the [Queen's Printer Bookstore](#) at:

Park Plaza
5 floor, 10611-98 Avenue
Edmonton, Alberta
T5K 2P7
Telephone: (780) 427-4952

To call a Government of Alberta office toll free (in Alberta), dial 310-0000 and follow the instructions.