



# How to Hire Foreign Workers Seminar

*Presented by Alberta Economic Development with guest speakers from Service Canada, Citizenship and Immigration Canada, Alberta Human Resources and Employment, and Alberta Advanced Education.*



Some employers have responded to the current labour shortage by hiring temporary foreign workers.

The process, however, can be expensive, time consuming and detailed. To help determine if hiring a foreign worker is right for your organization, a special one-day seminar called How to Hire Foreign Workers is being held in six regions across Alberta:

- November 20, 2006 » **FORT MCMURRAY**, THE SAWRIDGE HOTEL
- November 28, 2006, » **EDMONTON**, THE WESTIN HOTEL
- November 29, 2006 » **RED DEER**, CAPRI CENTRE
- December 5, 2006 » **GRANDE PRAIRIE**, GRANDE PRAIRIE INN
- January 9, 2007 » **CALGARY**, METROPOLITAN CONFERENCE CENTRE
- January 10, 2007 » **LETHBRIDGE**, LETHBRIDGE LODGE

The seminars will use a case-study approach providing attendees with a step-by-step process on how to hire foreign students, professionals, semi-skilled labourers and skilled trades people. There will also be a session explaining how the Alberta Provincial Nominee Program can assist foreign workers who are here temporarily become permanent residents as well as a session on what strategies the Alberta government has in place to attract and retain foreign workers and how private companies and organizations can participate.



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## LOCATIONS OF SEMINARS:

### Fort McMurray

NOVEMBER 20, 2006

The Sawridge Inn and Conference Centre Fort McMurray  
530 MacKenzie Boulevard  
Fort McMurray, Alberta T9H 4C8  
PHONE: (780) 791-7900  
FAX: (780) 743-4654  
TOLL FREE: 1-800-661-6567

### Edmonton

NOVEMBER 28, 2006

The Westin Edmonton  
10135 - 100th Street  
Edmonton, Alberta T5J 0N7  
PHONE: (780) 426-3636  
FAX: (780) 428-1454

### Red Deer

NOVEMBER 29, 2006

The Capri Hotel, Trade & Convention Centre  
3310 - 50th Avenue  
Red Deer, Alberta T4N 3X9  
PHONE: (403)-346-2091  
FAX: (403)-340-0255  
TOLL FREE: 1-800-662-7197

The seminar will run from 7:45 am until 4:45 pm.  
The agenda is as follows:

- 7:45 – 8:15 a.m. **Registration**
- 8:15 – 9:15 a.m. **Overview of the present skills shortage in Alberta and strategies in place that Provincial and Federal Government are presently implementing to address the shortages.**
- 9:15 – 10:15 a.m. **Hiring a Foreign Student**  
Learn about Citizenship and Immigration Canada's programs that allow certain students to work in Canada. 1) Graduate student work permit program that is designed to give graduating students Canadian work experience in their field of study for up to two years after graduation 2) Off campus work permit program that allows foreign students in Canada to work off campus if they meet certain eligibility requirements.
- 10:15 – 10:30a.m. **Coffee break**
- 10:30 – 11:30 a.m. **Hiring a Professional**  
Learn what steps to take in recruiting a foreign professional such as applying for a labour market opinion prior to recruiting, the need for credentialing with the professional's professional association, obtaining a VISA, work permit, and medical clearance and using international trade agreements such as NAFTA, Intra-Company Transferees, GATS to speed up the process.
- 11:30 – 12:30 p.m. **Lunch** (INCLUDED IN REGISTRATION FEE)
- 12:30 – 1:30 p.m. **Hiring Semi-Skilled Workers**  
(I.E. HOTEL/MOTEL, HOSPITALITY, AGRICULTURAL, CONSTRUCTION, GENERAL AS WELL AS TRUCK-DRIVERS, MANUFACTURING WORKERS) Learn how to apply for foreign workers at different skill levels; how to obtain and provide proof you have been unable to hire a Canadian, and learn the rules defining how long they can stay in Canada. Generally, foreign workers in semi-skilled jobs may only work in Canada for a maximum of 12 months at which time they must return home for four months before applying for another work permit.



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## LOCATIONS OF SEMINARS:

### Grande Prairie

DECEMBER 5, 2006

The Grande Prairie Inn  
11633 Clairmont Road  
Grande Prairie, Alberta T8V 3Y4  
PHONE: (780) 532-5221  
FAX: (780) 532-5441  
TOLL FREE: 1-800-661-6529

### Calgary

JANUARY 9, 2007

The Metropolitan Conference Centre  
333 – 4th Avenue S.W.  
Calgary, Alberta T2P 0H9  
PHONE: (403) 266-3876  
FAX: (403) 233-0009

### Lethbridge

JANUARY 10, 2007

Lethbridge Lodge Hotel and  
Conference Centre  
320 Scenic Drive  
Lethbridge, Alberta T1J 4B4  
PHONE: (403) 328-1123  
TOLL FREE: 1-800-661-1232

#### ■ 1:30 – 2:30 p.m. Hiring Skilled Trades People

(i.e. carpenter, automotive service technician, crane and hoisting equipment operator, electrician, gasfitter, millwright, heavy equipment operator, steamfitter, welder and other certified trades) Learn about international tradespersons who are recruited as temporary foreign workers and how they must meet the assessment and certification requirements for compulsory trades in Canada.

#### ■ 2:30 – 2:45 p.m. Coffee Break

#### ■ 2:45 – 3:45 p.m. Keeping a Foreign Worker Permanently under the Provincial Nominee Program

Learn about how employers who want to hire a skilled temporary foreign worker can support that worker's application for permanent residence in Canada. The PNP is a permanent resident program between Citizenship and Immigration Canada and the Province of Alberta to attract and retain foreign nationals who have the skills Alberta economy needs and who want to become permanent residents.

#### ■ 3:45 – 4:45 p.m. Attracting and Retaining Foreign Workers

Learn about what the Alberta government is doing to attract and retain foreign workers and how you can participate. Learn about the immigration promotional events, post your job opportunities on the government of Alberta Economic Development website and what you can do as employers to help retain foreign workers.

The cost of the How to Hire Foreign Workers seminar is

\$50 per person plus 6% GST (\$53.00).

Lunch and coffee breaks are included in your registration fee in addition to meeting materials. Parking is at cost to the registrant.

**To register**, call Bev Hempel at Currie Communications Ltd. at (780) 413-9570 or email [bev@curriecom.com](mailto:bev@curriecom.com)

**Registration must be paid in advance of attending the seminar.  
Cancellations must be received in writing 14 days prior to the seminar date  
registered for to be eligible for a refund.**