

Application for Registration by a Religious Body to Perform Marriage Ceremonies

Vital Statistics, under the authority of the Marriage Act, registers Religious Bodies solely for the purpose of performing marriage ceremonies in the Province of Alberta.

Date of Application

The following information and documents are needed in order to determine if the applying organization is eligible to be registered for the purpose of performing marriage ceremonies by its authorized ministers/clergy.

RELIGIOUS ORGANIZATION

Name of Religious Organization
Religious Denomination

GOVERNING AUTHORITY *(Representative elected to act as the contact person)*

Last Name	Given Name(s)	Telephone Number. <i>(daytime)</i>
Mailing Address	<i>Street Address</i>	<i>City/Town/Village</i>
	<i>Province</i>	<i>Postal/Zip Code</i>

All of the following documents **must** be included with your application.

- Certificate of Incorporation, and related incorporation documents from the Alberta Corporate Registry, Division of Alberta Registries, issued according to the Societies Act, the Religious Societies' Land Act, or Companies Act.
- Date and place of incorporation or founding of the religious body, and length of time in continuous operation in Alberta. (Note: If presently, or previously, affiliated with another religious group, please indicate the name of the group, address and length of association.)
- Constitution and by-laws of the religious body, including provisions for ordination, appointment and dismissal of ministers or clergy.
- Religious sacraments, including the marriage ceremony.
- Proposed Marriage Statement to be given to couples at time of marriage ceremony.
- Address of the regular meeting place; scheduled days and hours of worship.
- Names and addresses of members/believers 18 years of age or older and living in this Province. (Minimum of 100 members)
- Names, addresses and telephone numbers of clergy living in Alberta to be registered to perform marriages (see back of form).
- Name, address and telephone number of Governing Authority (eg. Chairman, President, Elder - elected to represent the organization to Vital Statistics), including executive minutes, appointment documents confirming their representation.

When Vital Statistics receives ALL the above information and documents, it will be thoroughly reviewed to determine eligibility to perform marriage ceremonies.

If you have any questions or concern, please contact us at (780) 427-5857.

This information is being collected for the purposes of vital statistics records in accordance with the Vital Statistics Act. Questions about the collection of this information can be directed to the Freedom of Information and Protection of Privacy Coordinator for Alberta Registries, Research and Program Support, Box 3140, Edmonton, Alberta T5J 2G7, (780) 427-7013.

Clergy to be Licenced to Perform Marriages in the Province of Alberta

1	Title	Last Name	Full Given Names			
	Telephone (<i>daytime</i>)	Address	<i>Street Address/PO Box No.</i>	<i>City/Town/Village</i>	<i>Province</i>	<i>Postal Code</i>
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