

# *Canada-Alberta Job Order Bank Service (JOBS) [www.jobbank.gc.ca](http://www.jobbank.gc.ca)*

## **Program**

**JOBS** is a job bank service for employers and job seekers. This service is provided under the Canada-Alberta Labour Market Development Agreement.

## **Job seekers**

JOBS offers a Canada-wide job search through the Internet or by 24-hour recorded employment teletext. Free Internet access is available at any Alberta or Canada-Alberta Service Centre.

Search existing job advertisements by title, keyword search, or geographical area for opportunities.

## **Job Match**

Job Match has two features for job seekers:

- Create a profile that describes their skills and search for jobs that match
- Create a profile that employers can use to search for skills that match their job requirements.

**To access these services, job seekers can:**

**Click:** [www.jobbank.gc.ca](http://www.jobbank.gc.ca)

**Call:** Employment teletext:

1-800-727-2925 toll-free

In Edmonton area (780) 917-4899

## **Employers**

JOBS gives employers direct access to people who are looking for work.

Employers can advertise their job opportunities for free, any time during the night or day.

JOBS has two features for employers:

- Free Internet job posting
- Finding people whose skills and experience match the employer's job requirements

**To access this service, employers can:**

**Click:** [www.jobbank.gc.ca](http://www.jobbank.gc.ca)

**Call:** 1-800-999-1546 toll-free

In Edmonton area 427-5627

**Fax:** 1-800-666-5014 toll-free

In Edmonton area 415-1647