

## *Training for Work*

### **Purpose**

- To provide full and part-time occupationally focused training opportunities to enable clients to get a job, substantially improve their employment situation or adapt to changing labour conditions and skill requirements in order to sustain employment.

### **Clients**

- Low-income Albertans who require occupational skills and basic academic and/or employability skills to get a job and become self-sufficient
- Low-income Albertans who have basic skills and work experience but require additional training to find and keep a job and remain self-sufficient

### **Program Elements**

**Job Skills Training** is occupationally focused training of 12-months or less that may be integrated with applied academics and general employability skills. All programs must teach skills that are in demand by local employers and provide evidence that the graduates of the programs will find work in occupations related to their training. Program includes classroom-based and workplace-based training.

- Occupational Training: classroom-based training that is occupation-specific and focused on helping clients acquire the job specific skills needed to improve their employment status
- Integrated Training: skill-based training that combines job-related skills, work experience, employability and/or essential skills, and academic related and/or English as a Second language training

- Workplace Training: establishes partnerships with employers to hire and train clients and provides an alternative to classroom-based training. At program completion, employees are expected to continue working with the employer

### **Self-Employment Training**

- Provides formal instruction in business plan development, business counseling, coaching, guidance and follow-up during business plan implementation

### **Disability Related Employment Support (DRES)**

- Provides employment and training supports to people with disabilities to help them overcome the barriers to employment created by their disability. DRES is also available to support eligible individuals in Work Foundations, Training for Work and Career Information programs.

### **Summer Temporary Employment Program (STEP)**

- Full-time temporary work-experience placements during the spring/summer months

### **Outcomes**

#### **Short Term**

- Increased skills; employment

#### **Longer Term**

- Sustained employment; reduced dependency on income support

### **For more information:**

**Click:** [www.gov.ab.ca/hre/ets](http://www.gov.ab.ca/hre/ets)

[www.alis.gov.ab.ca/career/cs/abcareer.asp](http://www.alis.gov.ab.ca/career/cs/abcareer.asp)

**Call:** 310-0000 toll-free to reach the nearest centre

**Come in:** Canada-Alberta Service Centres and Alberta Service Centres are located throughout the province.