



## **Understanding the Request for the Review/Appeals Process**

### **Pre-requisite**

A good understanding of the WCB process is required. The half-day Employer Information and or the Disability Management recommended.

### **Description**

This one-day course (8:30 a.m. – 4:30 p.m.) is designed for management, supervisors and individuals that are involved in the health & safety coordination and claims/disability management within the organization.

### **Course Objectives**

The objective of the 'Understanding the Request for the Review/Appeals Process' seminar is to assist employers better understand the Alberta WCB system, includes how to initiate, prepare and present an appeal.

### **Course Content:**

1. Key Legislative and Policy Provision
2. The Appeals Structure and Process
3. Pre-Appeal Analysis
4. Initiating the Appeal
5. Presenting the Appeal
6. Summary of the Key Steps

### **Summary:**

Employers completing the course will have a good understanding how to initiate, prepare and present an appeal.

These courses are offered at no charge to WCB account holders (Maximum attendees: three (3) per company, per course.)