



This form may be obtained from our website:
<http://www.aglc.gov.ab.ca/policies/forms.asp>

REQUEST TO DONATE PROCEEDS OUTSIDE OF ALBERTA BUT WITHIN CANADA

This form must be submitted and approved before gaming proceeds can be used for donations out of Alberta but within Canada.

Return this form to:

Regulatory Division
50 Corriveau Avenue
St. Albert, Alberta T8N 3T5
Telephone: 780/447-8600 / Toll-Free: 1-800-272-8876
Fax: 780/447-8912 website: www.aglc.gov.ab.ca

Donations outside of Alberta but within Canada will only be approved for the purpose of:

- disaster/emergency relief;
- supporting nationally recognized charitable programs that benefit Albertans, such as the "Lions Eye Bank" and the Royal Canadian Legion's "Youth Polio Fund"; and
- supporting medical and educational research programs that may benefit all Canadians.

All out-of-Alberta but within Canada donations are limited to a maximum of 75% of gaming proceeds earned during the previous calendar year. A Request to Donate Proceeds Outside of Alberta but within Canada form must be completed and submitted for approval.

All donations must:

- be made by cheque from approved gaming bank account
- be recorded on the gaming financial report with attached documents of expenditure specifically related to detailed items on proposed budget.

ORGANIZATION NAME

Name: _____ I.D.#: _____
 Address: _____
 _____ City/Town _____ Postal Code

SIGNING AUTHORITIES

WE CERTIFY THAT: all information and documents supplied are correct, and the group has authorized us to make this request. Any AGLC Inspector may examine and make copies of all records relating to this request and/or licence. This includes the approved bank account(s) at any financial institution(s).

President Signature: _____
 Print Full Name: _____ Date of Birth: __yy__ | __mm__ | __dd__
 Mailing Address: _____
 _____ Postal Code
 Residence Phone: () Business Phone: () Fax: () Email: _____

Treasurer Signature: _____
 Print Full Name: _____ Date of Birth: __yy__ | __mm__ | __dd__
 Mailing Address: _____
 _____ Postal Code
 Residence Phone: () Business Phone: () Fax: () Email: _____

(over)

Please complete #1, #2 or #3 as applicable

NET GAMING REVENUE EARNED IN PREVIOUS CALENDAR YEAR	\$ _____
REQUESTED AMOUNT OF DONATION FROM GAMING REVENUE	\$ _____

1 Groups that are required by their by-laws or other authority to transfer their gaming proceeds to a head office or to a governing body located outside of Alberta, must obtain prior approval from the AGLC Board. In reviewing such requests, the Board may consider:

local needs in Alberta for the particular charitable programs or services for which the group is incorporated to deliver (attach details)

the head office policy for setting priorities in program and service funding (attach)

the head office record of returning to the province for program and service delivery a reasonable percentage of the funds raised in Alberta (attach)

FOR OFFICIAL USE ONLY	Approved / NOT Approved
Comments/Conditions: _____	

_____	_____
_____	per: Alberta Gaming and Liquor Commission
_____	_____
_____	Date

(over)

NET GAMING REVENUE EARNED IN PREVIOUS CALENDAR YEAR \$ _____
REQUESTED AMOUNT OF DONATION FROM GAMING REVENUE \$ _____

2 Donation \$1,000 or Less

Groups requesting to donate gaming proceeds out of Alberta in an amount up to but not exceeding \$1,000 must provide the following information with the request:

PROJECT INFORMATION

Project/Facility: _____

Location: _____
City Province

Description of Project:

Method of Transfer of Funds to Final Destination:

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Approved / NOT Approved

Comments/Conditions: _____

per: Alberta Gaming and Liquor Commission

Date

(over)

NET GAMING REVENUE EARNED IN PREVIOUS CALENDAR YEAR	\$ _____
REQUESTED AMOUNT OF DONATION FROM GAMING REVENUE	\$ _____

3 Donation Over \$1,000

Groups requesting to donate gaming proceeds in excess of \$1,000 outside of Alberta but within Canada must provide the following information with the request:

- A written agreement signed by the recipient group stating the recipient group will:
 - a) Maintain a record of donations showing the date, amount and source of donated funds received, as well as the date, amount and purpose of all disbursements of donated funds; and
 - b) Allow AGLC access to all records, including those at any financial institution, to make copies of such records and/or remove them from further examination.
- A Statutory Declaration (Form LIC/GAM 5503).
- Total detailed budget for project, including identifying gaming proceeds allocation.

PROJECT INFORMATION

Project/Facility: _____

Location: _____

City Province

Anticipated Start Date: _____ Anticipated Completion Date: _____ Total Cost of Project: _____

\$ _____

Project Objectives (attach budget specifying use of funds):

RECIPIENT INFORMATION (Group and Person Responsible for Project in Recipient Country)

Group Name: _____

Contact Person: _____

Mailing Address: _____

Residence Phone: _____ Business Phone: _____ Fax: _____ Email: _____

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BRIEFLY DESCRIBE THE RECIPIENT GROUP'S ACTIVITIES (use additional sheets if necessary)

List any other individual/group that may be responsible for the movement of funds before they reach their final destination. Provide names/address and contact telephone number (use additional sheets if necessary).

Name	Address	Contact Phone #
_____	_____	_____
_____	_____	_____
_____	_____	_____

FOR OFFICIAL USE ONLY

Comments/Conditions: _____

Approved / NOT Approved

per: Alberta Gaming and Liquor Commission

Date

The information collected on this document is for the sole use of the Alberta Gaming and Liquor Commission in determining the eligibility of the applicant. The specific legal authority for the collection of this information from the applicant is the Alberta Gaming and Liquor Act, and Regulations pursuant to the Act. Enquiries regarding the collection of information in accordance with the Freedom of Information and Protection of Privacy Act should be directed to F.O.I.P. Coordinator, Alberta Gaming and Liquor Commission, 50 Corriverton Avenue, St. Albert, Alberta T8N 3T5 Telephone: 780/447-8600, Fax: 780/447-8919.