

REQUESTING APPROVAL FOR DONATIONS OF GAMING PROCEEDS

Donation Type	Written Request for Approval	Recipient Agreement	Statutory Declaration
Within Alberta \$1,000 or Less Annually	<ul style="list-style-type: none"> • not required if approval granted at time of licensing application • the donor group must retain a written request from recipient group though submission of this request is not required 	not required	not required
Within Alberta in Excess of \$1,000 Annually	<p style="text-align: center;"><i>Request to Amend Use of Gaming Proceeds</i> form is available</p> <p style="text-align: center;">or</p> <p>provide a written request which must include the:</p> <ul style="list-style-type: none"> • name and address of intended recipient; • the amount of the donation; • the purpose for which the donation will be used; and • two current executive signatures 	<p style="text-align: center;"><i>Recipient Agreement</i> form is available</p> <p style="text-align: center;">or</p> <p style="text-align: center;">provide an agreement*</p>	<p style="text-align: center;"><i>Statutory Declaration</i> form is required</p>
Donations Outside of Alberta but Within Canada \$1,000 or Less Annually	<i>Request to Donate Proceeds Outside of Alberta But Within Canada</i> form required	not required	not required
Donations Outside of Alberta but Within Canada in Excess of \$1,000 Annually	<i>Request to Donate Proceeds Outside of Alberta But Within Canada</i> form required	<p style="text-align: center;"><i>Recipient Agreement</i> form is available</p> <p style="text-align: center;">or</p> <p style="text-align: center;">provide an agreement*</p>	<p style="text-align: center;"><i>Statutory Declaration</i> form is required</p>
Donations Outside of Canada \$1,000 or Less Annually	<i>Request to Donate Proceeds Outside of Canada</i> form required	not required	not required
Donations Outside of Canada in Excess of \$1,000 Annually	<i>Request to Donate Proceeds Outside of Canada</i> form required	<p style="text-align: center;"><i>Recipient Agreement</i> form is available</p> <p style="text-align: center;">or</p> <p style="text-align: center;">provide an agreement*</p>	<p style="text-align: center;"><i>Statutory Declaration</i> form is required</p>

*If the Recipient Agreement form is not used, an agreement must be made in writing signed by one executive member of the recipient group stating it will:

- maintain a record of donations showing the date, amount, and source of donated funds received as well as the date, amount, and purpose of donated funds; and
- allow the Commission access to all records, including those at any financial institution, and to make copies of such records and/or remove them for further examination.