AUDITED FINANCIAL STATEMENTS

and Supporting Schedules

FOR THE YEAR ENDED AUGUST 31, 2005

[School Act, Sections 147(2)(a), 148, 151(1) and 276]

The FFCA Charter School Society

Legal Name of School Jurisdiction

311, 5940 Macleod Trail SW, Calgary, AB T2H 2G4

Mailing Address

403-520-3206 (P) 403-520-3209 (F)

Telephone and Fax Numbers

SCHOOL JURISDICTION MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL REPORTING

The financial statements and supporting schedules ______ The FFCA Charter School Society (Name of School Jurisdiction)

presented to Alberta Learning have been prepared by school jurisdiction management which has responsibility for their preparation, integrity and objectivity. The financial statements and schedules, including notes, have been prepared in accordance with generally accepted accounting principles and Ministerial requirements for Alberta school jurisdictions.

In fulfilling its reporting responsibilities, management has maintained internal control systems and procedures designed to provide reasonable assurance that the school jurisdiction's assets are safeguarded, that transactions are executed in accordance with appropriate authorization and that accounting records may be relied upon to properly reflect the school jurisdiction's transactions. The effectiveness of the control systems is supported by the selection and training of qualified personnel, an organizational structure that provides an appropriate division of responsibility and a strong budgetary system of control.

Board of Trustees Responsibility

The ultimate responsibility for the financial statements lies with the Board of Trustees. The Board reviewed the financial statements with management in detail and the Board approved the financial statements for release.

External Auditors

The Board appoints external auditors to audit the financial statements and meets with the auditors to review their findings. The external auditors have full and free access to school jurisdiction records.

Declaration of Management and Board Chairman To the best of our knowledge and belief, these financial statements and supporting schedules reflect, in all material respects, the financial position and results of operations and cash flows for the year in accordance with generally accepted accounting principles and Ministerial requirements for Alberta school jurisdictions.

BOARD	CHAIRMAN
Mr. Dave Butler	"ORIGINAL SIGNED"
Name	Signature
SUPERIN	NTENDENT
Mr. Jay Pritchard	"ORIGINAL SIGNED"
Name	Signature
SECRETARY TREAS	URER OR TREASURER
Ms. Reta Morgan	"ORIGINAL SIGNED"
Name	Signature
2-Dec-05	
Board-approved Release Date	

c.c. ALBERTA EDUCATION, School Reporting Branch, 8th Floor Commerce Place, 10155-102 Street, Edmonton AB T5J 4L5 EMAIL: Cindy.Jarry@gov.ab.ca PHONE: (780) 427-7782 FAX: (780) 422-6996

0009

TABLE OF CONTENTS

	Page
AUDITORS' REPORT	
STATEMENT OF FINANCIAL POSITION	3
STATEMENT OF REVENUES AND EXPENSES	4
STATEMENT OF CASH FLOWS	5
STATEMENT OF CHANGES IN NET ASSETS	6
STATEMENT OF CAPITAL ALLOCATIONS	7

NOTES TO THE FINANCIAL STATEMENTS

SUPPORTING SCHEDULES

SCHEDULE A	Allocation of Revenues and Expenses to Programs	8
SCHEDULE B	Alberta Education Revenues	9
SCHEDULE C	ECS to Grade 12 Instruction Programs Expense Details	10
SCHEDULE D	Calculation of Maximum Eligible Expense Limits for Board (Governance) and System Administration	11
SCHEDULE E	Source & Application of School Generated Funds (SGF)	12
SCHEDULE F	Operations & Maintenance Program Expenses	13
SCHEDULE G	Disclosure of Salaries and Benefits	14
SCHEDULE G1	Completion Information for Schedule G	15



Collins Barrow Calgary LLP 1400 First Alberta Place 777 - 8th Avenue S.W. Calgary, Alberta, Canada T2P 3R5

T. 403.298.1500 F. 403.298.5814 email: calgary@collinsbarrow.com

Auditors' Report

To the Members of The FFCA Charter School Society

We have audited the statement of financial position of The FFCA Charter School Society as at August 31, 2005 and the statements of revenues and expenses, changes in net assets and cash flows for the year then ended. These financial statements are the responsibility of the Society's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the Society as at August 31, 2005 and the results of its operations, changes in net assets and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

Our audit was conducted for the purpose of forming an opinion on the basic financial statements taken as a whole. The supplementary information included in Schedules A through G is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such supplementary information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

ollins Barrow Calgery LLP

CHARTERED ACCOUNTANTS

Calgary, Alberta October 6, 2005

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STATEMENT OF FINANCIAL POSITION

as at August 31, 2005

		(in dollars)		
			2005	2004
ASSETS				
Current assets				
	oorary investments		\$3,073,780	\$2,463,570
	ivable (net after allowances)		\$532,410	\$518,370
Prepaid expen	, ,		\$85,498	\$65,701
Other current a			\$0	\$0
	Total current assets		\$3,691,688	\$3,047,641
School generated			\$0	\$27,910
Trust assets			\$34,978	\$0
Long term accoun	ts receivable		\$0	\$0
Long term investm			\$0	\$0
•			\$ 0	φU
Capital assets			¢0.	^
Land		¢77.070	\$0	\$0
Buildings		\$77,876	A 70.000	^
	umulated amortization	(\$7,788)	\$70,088	\$0
Equipment		\$401,902		
	umulated amortization	(\$48,500)	\$353,402	\$10,200
Vehicles		\$0		
Less: acc	umulated amortization	\$0	\$0	\$0
	Total capital assets		\$423,490	\$10,200
	TOTAL ASSETS		\$4,150,156	\$3,085,751
Current liabilities Bank indebted		F	\$0	\$0
Accounts paya	ble and accrued liabilities		\$819,221	\$1,024,205
Deferred rever	nue		\$984,388	\$567,946
Deferred capita	al allocations		\$353,027	\$0
Current portion	n of all long term debt		\$0	\$0
	Total current liabilities		\$2,156,636	\$1,592,151
School generated	liabilities		\$0	\$27,910
Trust liabilities			\$34,978	\$0
Employee future b	enefits liability		\$0	\$0
Long term payable	es and accrued liabilities		\$0	\$0
Long term debt			•	
Supported:	Debentures and other supporte	ed debt	\$0	\$0
	Less: Current portion of suppor		\$0	\$0
Unsupported:	Debentures and Capital Loans		\$0	\$0
	Capital Leases		\$0	\$0
	Mortgages		\$0	\$0
	Less: Current portion of unsup	ported debt	\$0	\$0
Unamortized capit			\$0	\$0
	Total long term liabilities		\$34,978	\$27,910
	TOTAL LIABILITIES		\$2,191,614	\$1,620,061
			\$2,101,011	\$1,020,001
NET ASSETS				
Unrestricted ne	et assets		(\$0)	\$0
Operating Res	erves		\$1,888,079	\$1,455,490
	ted Operating Surplus (Deficit)		\$1,888,079	\$1,455,490
Investment in o			\$70,463	\$10,200
Capital Reserv	•		\$0	\$0
	ital Funds		\$70,463	\$10,200
	Total net assets		\$1,958,542	\$1,465,690
	10101 1101 033013		ψ1,000,042	ψ1,+00,000

Note: Input "(Restated)" in 2004 column heading where comparatives are not taken from the finalized 2003-2004 Audited Financial Statements.

STATEMENT OF REVENUES AND EXPENSES

for the Year Ended August 31, 2005

(in dollars)

	Actual 2005	Budget 2005	Actual 2004
REVENUES	2000		
Government of Alberta	\$13,346,019	\$13,080,845	\$10,759,939
Federal Government and/or First Nations	\$0	\$0	\$0
Other Alberta school authorities	\$0	\$0	\$0
Out of province authorities	\$0	\$0	\$0
Alberta Municipalities (excluding supplementary requisitions)	\$0	\$0	\$0
Instruction resource fees	\$179,804	\$176,000	\$148,363
Transportation fees	\$452,101	\$454,175	\$351,491
Other sales and services	\$0	\$0	\$0
Investment income	\$49,965	\$5,000	\$33,099
Gifts and donations	\$0	\$0	\$0
Rentals of facilities	\$0	\$0	\$0
Net school generated funds	\$241,379	\$0	\$99,163
Gains on disposal of capital assets	\$0	\$0	\$0
Amortization of capital allocations	\$0	\$0 \$0	\$0 \$0
 Total Revenues	\$14,269,268	\$13,716,020	\$11,392,055
EXPENSES	¢: 1,200,200	¢10,110,020	¢,002,000
Certificated salaries	\$6,306,597	\$6,321,395	\$4,659,619
Certificated benefits	\$623,232	\$780,350	\$461,717
Uncertificated salaries and wages	\$877,149	\$882,364	\$698,858
Uncertificated benefits	\$158,603	\$96,324	\$103,065
Services, contracts and supplies	\$5,523,934	\$5,635,587	\$4,637,778
Net school generated funds	\$269,289	\$0	\$99,163
Capital and debt services			
Amortization of capital assets			
Supported	\$0	\$0	\$0
Unsupported	\$17,613	\$0	\$3,400
Total Amortization of capital assets	\$17,613	\$0	\$3,400
Interest on capital debt			
Supported	\$0	\$0	\$0
Unsupported	\$0	\$0	\$0
Total Interest on capital debt	\$0	\$0	\$0
Other interest charges	\$0	\$0	\$0
Losses on disposal of capital assets	\$0	\$0	\$0
Total Expenses	\$13,776,417	\$13,716,020	\$10,663,600
SURPLUS (DEFICIT) OF REVENUES OVER EXPENSES BEFORE	\$492,852	\$0	\$728,455
Extraordinary Item	\$0	\$0	\$0
SURPLUS (DEFICIT) OF REVENUES OVER EXPENSES	\$492,852	\$0	\$728,455

Note: Input "(Restated)" in Budget 2005 and/or Actuals 2004 column headings where comparatives are not taken from the respective finalized 2004-2005 Budget Report and/or finalized 2003-2004 Audited Financial Statements.

0009

STATEMENT OF CASH FLOWS

for the Year Ended August 31, 2005

(in dollars)

	2005	2004
ASH FLOWS FROM:		
. OPERATIONS		
Surplus (deficit) of revenues over expenses for the year	\$492,852	\$728,455
Add (Deduct) items not requiring cash:	· · ·	
Amortization of capital allocations revenue	\$0	\$
Total amortization expense	\$17,613	\$3,40
Gains on disposal of capital assets	\$0	\$
Losses on sale of capital assets	\$0	\$
Changes in accrued accounts:		
Accounts receivable	(\$14,040)	(\$307,20
Prepaids and other current assets	(\$19,797)	\$155,37
Long term accounts receivable	\$0	\$
Long term investments	\$0	\$
Payables and accrued liabilities	(\$204,984)	\$592,00
Deferred revenue	\$416,442	\$160,81
Employee future benefit expense (recovery)	\$0	\$
Other (describe)	* -	\$
	¢000.000	¢4 000 04
Total sources (uses) of cash from Operations	\$688,086	\$1,332,84
Total sources (uses) of cash from Operations INVESTING ACTIVITIES Purchases of capital assets	\$68,080	\$1,332,84
. INVESTING ACTIVITIES	\$000,000	
. INVESTING ACTIVITIES Purchases of capital assets		\$
. INVESTING ACTIVITIES Purchases of capital assets Land	\$0	\$
INVESTING ACTIVITIES Purchases of capital assets Land Buildings	\$0 (\$77,876)	\$ \$ \$ \$
INVESTING ACTIVITIES Purchases of capital assets Land Buildings Equipment	\$0 (\$77,876) \$0	\$ \$ \$ \$ \$
E INVESTING ACTIVITIES Purchases of capital assets Land Buildings Equipment Vehicles	\$0 (\$77,876) \$0 \$0	\$ \$ \$ \$ \$ \$ \$
INVESTING ACTIVITIES Purchases of capital assets Land Buildings Equipment Vehicles Net proceeds from disposal of capital assets	\$0 (\$77,876) \$0 \$0 \$0	\$ \$ \$ \$ \$ \$ \$ \$
INVESTING ACTIVITIES Purchases of capital assets Land Buildings Equipment Vehicles Net proceeds from disposal of capital assets Other (describe)	\$0 (\$77,876) \$0 \$0 \$0 \$0 \$0	\$ \$ \$ \$ \$ \$ \$ \$ \$
INVESTING ACTIVITIES Purchases of capital assets Land Buildings Equipment Vehicles Net proceeds from disposal of capital assets Other (describe) Total sources (uses) of cash from Investing activities	\$0 (\$77,876) \$0 \$0 \$0 \$0 \$0	\$ \$ \$ \$ \$ \$ \$
INVESTING ACTIVITIES Purchases of capital assets Land Buildings Equipment Vehicles Net proceeds from disposal of capital assets Other (describe) Total sources (uses) of cash from Investing activities FINANCING ACTIVITIES	\$0 (\$77,876) \$0 \$0 \$0 \$0 (\$77,876)	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$
INVESTING ACTIVITIES Purchases of capital assets Land Buildings Equipment Vehicles Net proceeds from disposal of capital assets Other (describe) Total sources (uses) of cash from Investing activities FINANCING ACTIVITIES Capital allocations Issue of long term debt	\$0 (\$77,876) \$0 \$0 \$0 (\$77,876) \$353,027	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$
INVESTING ACTIVITIES Purchases of capital assets Land Buildings Equipment Vehicles Net proceeds from disposal of capital assets Other (describe) Total sources (uses) of cash from Investing activities FINANCING ACTIVITIES Capital allocations Issue of long term debt Repayment of long term debt	\$0 (\$77,876) \$0 \$0 \$0 (\$77,876) \$353,027 \$0	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$
INVESTING ACTIVITIES Purchases of capital assets Land Buildings Equipment Vehicles Net proceeds from disposal of capital assets Other (describe) Total sources (uses) of cash from Investing activities FINANCING ACTIVITIES Capital allocations Issue of long term debt	\$0 (\$77,876) \$0 \$0 \$0 \$0 (\$77,876) \$353,027 \$0 \$0 \$0	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$
INVESTING ACTIVITIES Purchases of capital assets Land Buildings Equipment Vehicles Net proceeds from disposal of capital assets Other (describe) Total sources (uses) of cash from Investing activities FINANCING ACTIVITIES Capital allocations Issue of long term debt Repayment of long term debt Add back: supported portion	\$0 (\$77,876) \$0 \$0 \$0 \$0 (\$77,876) \$353,027 \$0 \$0 \$0 \$0 \$0 \$0	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$
INVESTING ACTIVITIES Purchases of capital assets Land Buildings Equipment Vehicles Net proceeds from disposal of capital assets Other (describe) Total sources (uses) of cash from Investing activities FINANCING ACTIVITIES Capital allocations Issue of long term debt Repayment of long term debt Add back: supported portion Other (describe) Deferred contribution related to capital assets	\$0 (\$77,876) \$0 \$0 \$0 \$0 (\$77,876) \$353,027 \$0 \$0 \$0 \$0 (\$353,027)	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$
INVESTING ACTIVITIES Purchases of capital assets Land Buildings Equipment Vehicles Net proceeds from disposal of capital assets Other (describe) Total sources (uses) of cash from Investing activities FINANCING ACTIVITIES Capital allocations Issue of long term debt Repayment of long term debt Add back: supported portion Other (describe) Total sources (uses) of cash from Financing activities	\$0 (\$77,876) \$0 \$0 \$0 \$0 (\$77,876) \$353,027 \$0 \$0 \$0 \$0 (\$353,027) \$0	\$1,332,844 \$1,332,844 \$1 \$1 \$1 \$1 \$1 \$1 \$1 \$1 \$1 \$1

Note: 1 Input "(Restated)" in 2004 column heading where not taken from the finalized 2003-2004 Audited Financial Statements. 2 Cash and temporary investments are net of cash obligations.

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STATEMENT OF CHANGES IN NET ASSETS for the Year Ended August 31, 2005

School Jurisdiction 0009

				•		(in dollar								
	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
	TOTAL	INVESTMENT	UNRESTRICTED	TOTAL		INTERNALLY RESTRICTED NET ASSETS								
	NET	IN CAPITAL	NET	RESTRICTED	Schoo	l Based	Infrast	tructure	Board & Sys	stem Admin.	Transp	ortation	External	Services
	ASSETS	ASSETS	ASSETS	NET ASSETS		Capital	O& M	Capital	Operating	Capital	Operating	Capital	Operating	Capital
	Cols. 2+3+4			Cols. 5 to 14	Operating Reserves	Reserves	Operating Reserves	Reserves	Reserves	Reserves	Reserves	Reserves	Reserves	Reserves
Balance at August 31, 2004	\$1,465,690	\$10,200	\$0	\$1,455,490	\$535,474	\$0	\$452,064	\$0	\$213,104	\$0	\$254,848	\$0	\$0	\$0
Prior period adjustments (describe)	ļ		ļ	' ا	ļ'	اا	ا ا	<u> </u>	ļ!	ا ا	ļ'	<mark>ا</mark> ا	ļ!	ı
	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
!	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Adjusted Balance,Aug.31, 2004	\$1,465,690	\$10,200	\$0	\$1,455,490	\$535,474	\$0	\$452,064	\$0	\$213,104	\$0	\$254,848	\$0	\$0	\$0
Surplus(def) of revenue over expenses	\$492,852	ļ	\$492,852	ļ '	ļ'	اا	ا ا	<u> </u>	ļ!	ا ا	ļ'	ا ا	ļ!	1
Board funded capital transactions		\$77,876	\$0	(\$77,876)	\$0	\$0	(\$77,876)) \$0	\$0	\$0	\$0	\$0	\$0	\$0
Direct credits to net assets	\$0	\$0		ا <u>ــــــــــــــــــــــــــــــــــــ</u>	ļ'	 	ا ا	<u> </u>	ļ	ا ا	ļ!		ļ	Į
Amortization of capital assets		(\$17,613)) \$17,613	' '	ļ'	ا ا	ا ا	<u> </u>		ا ا	ļ'	<mark>ا</mark> ا	ļ!	ı
Amortization of capital allocations		\$0	\$0	<mark>ا</mark> ا	ļ'	ا ا	ا ا	<u> </u>		ا ا		<u>ا</u>		I
Disposal of unsupported capital assets	\$0	\$0	\$0	\$0	<u> </u>	\$0	۱ ۱	\$0		\$0		\$0		\$0
Disposal of supported capital assets (board funded portion)	\$0	\$0	\$0	\$0		\$0	ı 1	\$0		\$0		\$0		\$0
Debt principal payments (unsupported)		\$0	\$0							Ţ				
Net transfers to operating reserves			(\$510,465)) \$510,465	\$152,445	 	\$121,162	<u> </u>	\$169,321	ا ا	\$67,537	<mark>ا</mark> ا	\$0	ļ

\$0

\$495,350

\$0

\$0

\$0

\$0

\$382,425

\$0

\$0

\$0

\$0

\$322,385

\$0

\$0

\$0

\$0

\$0

\$0

\$0

\$0

\$0

\$0

\$0

\$0

\$687,919

\$0

\$0

\$0

(\$0)

\$0

\$0

\$0

\$1,888,079

Net transfers from operating reserves

Net transfers to capital reserves

Balance at August 31, 2005

Net transfers from capital reserves

\$1,958,542

\$70,463

STATEMENT OF CAPITAL ALLOCATIONS

(SUPPORTED CAPITAL FINANCING ONLY)

for the Year Ended August 31, 2005

(in dollars)

(in dollars)		
	Deferred	Unamortized
	Capital	Capital
	Allocations	Allocations
Balance at August 31, 20	\$0	\$0
Prior period adjustment	\$0	\$0
Adjusted balance, August 31, 2004	\$0	\$0
Add:		
Capital allocations from: Infrastructure and Transportation-New/Modernization Projects	\$0	
Other Government of Alberta	\$0	
Federal Government and/or First Nations	\$0	
Other sources	\$0	
Interest earned on provincial government capital allocations	\$0	
Other capital grants and donations	\$353,027	
Proceeds on disposal of supported capital assets	\$0	
Insurance proceeds	\$0	
Donated capital assets (amortizable, at Fair Market Value)		\$0
Transferred in capital assets (amortizable, at Net Book Value)		\$0
Current Year Debenture Principal Repayment		\$0
Expended capital allocations - current year	\$0	\$(
Less:		
Unamortized Capital Allocation affected by a disposal through transfer out		\$0
Capital allocations amortized to revenue		\$0
Balance at August 31, 2005	\$353,027	\$0

The FFCA Charter School Society Notes to Financial Statements August 31, 2005

1. Purpose of the Society

The Society delivers educational programs, operating as the The FFCA Charter School Society under the authority of the School Act, Chapter S-3, Status of Alberta, January 2002. The Society was incorporated on March 21, 1996 under the Societies Act of Alberta. Through a charter established with the Minister of Education, the Society operates a charter school from six locations. The schools provide education from Early Childhood Services to Grade 12. The Charter renewal date is August 31, 2007.

The Society receives block allocation for instruction and support under Regulation 72/95. The regulation limits funding and expenses for administration. It permits the Society, within specified limits, to reallocate funding between the instruction and support blocks.

The Society is incorporated under the Societies Act of Alberta as a not-for-profit organization and is a registered charity and, as such, is exempt from income taxes.

- 2. Significant accounting policies
 - (a) Basis of accounting

The financial statements are prepared in accordance with Canadian generally accepted accounting principles using the deferral method of accounting for not-for-profit organizations.

(b) Amortization

Purchased capital assets are recorded at cost. Contributed capital assets are recorded at fair market value at the date of contribution. Only capital assets with costs in excess of \$5,000 are capitalized.

Amortization on capital assets is provided on a straight-line basis over the following range of years:

Furniture and equipment	20 years
Computer equipment and software	5 years
Leasehold improvements	10 years

(c) Cash and cash equivalents

Cash and cash equivalents consist of cash on hand, bank balances and investments in guaranteed investment certificates, bearing interest at 3%, with maturities of three months or less as at August 31, 2005.

(d) School generated funds

Funds generated from school based activities are included as assets, liabilities, revenue and expenses of the school authority because the accountability and control/ownership of these funds rests with school authority officials or their appointee. Revenue from school generated funds is recognized as the related expenses are incurred.

(e) Prepaid expenses

Certain expenditures incurred and paid before the close of the school year are for specific school supplies, which will be consumed subsequent to the year-end, and are accordingly recorded as prepaid expenses.

(f) Revenue recognition

Revenue is recognized as follows:

Instruction and support allocations are recognized in the year to which they relate.

Fees for services related to courses and programs are recognized as revenue when such courses and programs are delivered.

Unrestricted donations are recognized as revenue when received or receivable. Donations in kind are recorded at fair market value when reasonably determinable.

Externally restricted contributions are deferred and recognized as revenue in the period in which the restriction is complied with.

(g) Pensions

Pension costs included in these financial statements as part of salary and benefits comprise the cost of employer contributions for current service of support staff employees during the year.

The current service and past service costs of the Alberta Teacher Retirement Fund are met by contributions by active members and the Government of Alberta. Under the terms of the Teachers Pension Plan Act, the The FFCA Charter School Society does not make pension contributions for certificated staff.

(h) Contributed materials and services

Contributed materials and services which are used in the normal course of the Society's operations and would otherwise have been purchased are recorded at their fair value at the date of contribution if fair value can be reasonably estimated.

Volunteers assist the school in carrying out certain activities. Because of the difficulty of determining their fair market value and of the fact that such assistance is generally not otherwise purchased, contributed services of this nature are not recognized in the financial statements.

Measurement uncertainty

The valuation of accounts receivable is based on management's best estimate of the provision for doubtful accounts.

The valuation of capital assets is based on management's best estimates of the future recoverability of these assets and the determination of costs subject to classification as capital assets. The amounts recorded for amortization of the capital assets are based on management's best estimates of the remaining useful lives and period of future benefit of the related assets.

By their nature, these estimates are subject to measurement uncertainty and the effect on the financial statements of changes in such estimates in future periods could be significant.

Capital assets

			Net Boo	ok Value
	Cost	Accumulated Amortization	2005	2004
Furniture and equipment Computer equipment Software Leasehold improvements	\$ 294,195 90,708 17,000 <u>77,876</u>	\$ 23,925 14,376 10,200 <u>7,788</u>	\$ 270,270 76,332 6,800 <u>70,088</u>	\$ -
	\$ 479,779	\$ 56,289	\$ 423,490	\$ 10,200

Included in capital assets are \$224,528 of assets purchased for the Southwood school (\$148,196 in furniture and equipment and \$76,332 in computer equipment). These assets will not be in use until the 2006 fiscal year, therefore no amortization has been taken on these assets this year.

The FFCA Charter School Society Notes to Financial Statements August 31, 2005

Deferred revenue

	2005	2004
Province of Alberta Alberta Education funding Alberta Infrastructure and Transportation	\$ 53,350	\$ 154,975
funding	421,744	9,704
Parent fees received in advance Campus based revenue	475,094 418,582 <u>90,712</u>	164,679 403,267
	\$ 984,388	\$ 567,946

Deferred contributions related to capital assets

Deferred contributions related to capital assets represent the unamortized portion of restricted contributions received from donors.

The change in deferred contributions balance for the year is as follows:

Balance, beginning of year Add: Contributions received during the year Less: Amounts amortized to revenue during	\$ - 353,027
the year	
Balance, end of year	\$ 353,027

7. Other financial information

At the end of the current fiscal year, the Society held funds in trust of \$8,102 (2004 - \$2,500) from other charter schools that belong to the Association of Alberta Public Charter Schools. These funds were related to conference fees that these other charter schools designated the Society to hold until the conference occurs.

8. Commitment

The Society leases seven locations; six of these are for campuses and one is for its head office. One campus is leased from the Calgary Catholic School Board, and this lease expires June 30, 2007. The other five campuses are leased from the Calgary Board of Education and the leases expire July 31 and August 31, 2007. The Society's head office location is leased until August 31, 2007. The Society's minimum annual lease payments for the next two years are as follows:

The FFCA Charter School Society Notes to Financial Statements August 31, 2005

2006	\$ 2,185,226
2007	2,076,820
	\$ 4,262,046

9. Economic dependence on related third party

The Society's primary source of income is from the Alberta Government. The Society's ability to continue viable operations is dependent on this funding.

10. Financial instruments

Fair values

The fair values of the Society's short-term investments, accounts receivable - Province of Alberta, accounts receivable - other, and accounts payable and accrued liabilities approximate their carrying values because of their short-term nature.

11. Comparative figures

Certain comparative figures have been reclassified to conform with the current year's presentation.

SCHEDULE A to the AFS

ALLOCATION OF REVENUES AND EXPENSES TO PROGRAMS - 2004-2005

REVENUES	TOTAL	ECS to Grade 12 Instruction	Operations and Maintenance of Schools & Maintenance Shops	Transportation	Board & System Admin.	External Services
(1) Alberta Education Revenues	\$10,464,740	\$9,708,170	\$0	\$700,430	\$56,140	\$0
Alberta Infrastructure and Transportation						
(2) Infrastructure Maintenance Program & Portable Relocations support	\$12,269	\$0	\$12,269			
(3) Regular Operations & Maintenance support	\$2,795,543		\$2,795,543			
(4) Other support	\$73,467	\$0	\$73,467			
(5) Total Alberta Infrastructure and Transportation Revenues	\$2,881,279	\$0	\$2,881,279			
(6) Alberta Finance	\$0		\$0			\$0
(7) Other - Government of Alberta	\$0	\$0	\$0	\$0	\$0	\$0
(8) Federal Government and/or First Nations	\$0	\$0	\$0	\$0	\$0	\$0
(9) Other Alberta school authorities	\$0	\$0	\$0	\$0	\$0	\$0
(10) Out of province authorities	\$0	\$0	\$0	\$0	\$0	\$0
(11) Alberta municipalities (excl. supplementary requisitions)	\$0	\$0	\$0	\$0	\$0	\$0
(12) Instruction resource fees	\$179,804	\$179,804				
(13) Transportation fees	\$452,101			\$452,101		
(14) Other sales and services	\$0	\$0	\$0	\$0	\$0	\$0
(15) Investment income	\$49,965	\$49,076	\$0	\$0	\$889	\$0
(16) Gifts and donations	\$0	\$0	\$0	\$0		\$0
(17) Rentals of facilities	\$0	\$0	\$0	\$0	\$0	\$0
(18) Net school generated funds	\$241,379	\$241.379			\$0	
(19) Gains on disposal of capital assets	\$0	\$0	\$0	\$0	\$0	\$0
(10) Cana on disposa of capital absets (20) Amortization of capital allocations	\$0	\$0	\$0	\$0	ψũ	\$0
(21) TOTAL REVENUES	\$14,269,268	\$10,178,429	\$2,881,279	\$1,152,531	\$57,030	\$0
EXPENSES				. , . ,		
(22) Certificated salaries	\$6,306,597	\$6,149,078			\$157,519	\$0
(23) Certificated benefits	\$623,232	\$606,621			\$16,611	\$0
(24) Uncertificated salaries and wages	\$877,149	\$608,431	\$61,177	\$9,517	\$198,024	\$0
(25) Uncertificated benefits	\$158,603	\$105,773	\$11,954	\$0	\$40,876	\$0
(26) SUB - TOTAL	\$7,965,581	\$7,469,903	\$73,131	\$9,517	\$413,030	\$0
(27) Services, contracts & supplies	\$5,523,934	\$1,531,451	\$2,672,773	\$1,075,476	\$244,234	\$0
(28) Cost recoveries & charges to programs	\$0	\$0	\$0	\$0	\$0	\$0
(29) Net school generated funds	\$269,289	\$269,289				
Capital and debt services						
Amortization of capital assets						
(30) Supported	\$0	\$0	\$0	\$0	\$0	\$0
(31) Unsupported	\$17,613	\$3,400	\$14,213	\$0	\$0	\$0
(32) Total Amortization	\$17,613	\$3,400	\$14,213	\$0	\$0	\$0
Interest on capital debt						
(33) Supported	\$0	\$0	\$0	\$0	\$0	\$0
(34) Unsupported	\$0	\$0	\$0	\$0	\$0	\$0
(35) Other interest charges	\$0	\$0	\$0	\$0	\$0	\$0
(36) Losses on disposal of capital assets	\$0	\$0	\$0	\$0	\$0	\$0
(37) TOTAL EXPENSES	\$13,776,417	\$9,274,043	\$2,760,117	\$1,084,993	\$657,264	\$0
(38) SURPLUS (DEFICIT) BEFORE EXTRAORDINARY ITEM	\$492,852	\$904,386	\$121,162	\$67,538	(\$600,234)	\$0

SCHEDULE B to the AFS ALBERTA EDUCATION REVENUES 2004-2005

	TOTAL
Base Funding	
Early Childhood Services (ECS)	\$553,250
Base Instruction (Gr 1-12)	\$7,916,562
Outreach Programs	\$0
Home Education	\$0
Differential Cost Funding *	\$1,313,149
Other Provincial Support	
Institutional Programs	\$0
Regional Consortium (6 boards) and Regional Educational Consulting Services (4 boards)	\$0
Learning Resources Credit	\$17,433
Federal French Funding	\$0
Provincial Priority Targeted Funding	
Class Size Initiative	\$452,962
Student Health Initiative (SHI)	\$0
Alberta Initiative for School Improvement (AISI)	\$211,385
High Speed Networking	\$0
Children and Youth with Complex Needs	\$0
Other Alberta Education Revenues (describe):	(\$0)
Total Alberta Education Revenues	\$10,464,740

* Differential Cost Funding is based on distribution formulas designed to address variable cost factors and incremental costs associated with other variables and specific student populations. Included in differential cost funding are allocations for students with severe disabilities, English as a second language students, Francisation and support services for immigrant students, aboriginal students, gifted & talented early childhood services children and those with mild or moderate or severe disabilities, the percentage of the student population experiencing low socio-economic status, small schools by necessity, intra-jurisdiction distances, year to year enrolment fluctuations, small school board administration, schools located in the north, boarding, transportation, stabilization of funding, and cost differences among school jurisdictions for purchasing goods and services.

SCHEDULE C the AFS

ECS to Grade 12 INSTRUCTION PROGRAMS Expense Details - 2004-2005

	ECS to GRADE 12 Instruction							
SUB-PROGRAMS & INITIATIVES	Certificated Remuneration	Uncertificated Remuneration	Services, Contracts & Supplies ¹	Learning Resources	Cost Recoveries & Transfers	Other Expenses ²	TOTAL EXPENSES	
School Administration & All Instruction Support	\$1,006,527	\$534,875	\$324,556		\$0	\$0	\$1,865,958	
Mild & Moderate Disabilities/Gifted & Talented(ECS-12)	\$0	\$0	\$0		\$0		\$0	
ECS Program Unit (PUF)	\$0	\$0	\$0		\$0		\$0	
Severe Disabilities (Gr 1-12)	\$0	\$0	\$0		\$0		\$0	
English as a Second Language	\$13,899	\$46,728	\$2,486		\$0		\$63,113	
French Language Program & Francisation (all jurisdictions)	\$0	\$0	\$0		\$0		\$0	
First Nations, Metis and Inuit Education(ECS - Gr 12)	\$0	\$0	\$0		\$0		\$0	
Home Education	\$0	\$0	\$0		\$0		\$0	
Institutional Programs	\$0	\$0	\$0		\$0		\$0	
Alberta Initiative for School Improvement	\$101,182	\$0	\$110,204	\$0	\$0		\$211,385	
Student Health Initiative	\$0	\$0	\$0		\$0		\$0	
High Speed Networking			\$0		\$0		\$0	
Class Size	\$452,962	\$0	\$0	\$0	\$0		\$452,962	
Children and Youth with Complex Needs(ECS - Gr 12)	\$0	\$0	\$0		\$0		\$0	
All Other Student Instruction Expenses(ECS - Gr 12)	\$5,181,129	\$132,601	\$939,441	\$427,454	\$0	\$0	\$6,680,625	
TOTAL EXPENSES	\$6,755,699	\$714,204	\$1,376,687	\$427,454	\$0	\$0	\$9,274,043	

FULL-TIME-EQUIVALENCIES(Board/Contract)	FTE Certificated	FTE Uncertificated	
Mild & Moderate Disabilities/Gifted & Talented (ECS - Gr 12)	0.0	0.0	
ECS Program Unit (PUF)	0.0	0.0	
Severe Disabilities (Gr 1-12)	0.0	0.0	

Note 1 Excludes Learning Resources.

Note 2 Includes Net School Generated Funds, Amortization, Interest, and Losses on Disposal of Instruction Program Capital Assets.

SCHEDULE D to the AFS CALCULATION OF MAXIMUM ELIGIBLE EXPENSE LIMIT FOR BOARD (GOVERNANCE) AND SYSTEM ADMINISTRATION - 2004-2005

TOTAL EXPENSES	\$13,776,41
STEP 1	
Calculation of maximum expense limit PERCENTAGE for Board and System Administration expenses	
If "Total Net Enrolled Students" are 6,000 and over = 4%	6.00%
If "Total Net Enrolled Students" are 2,000 and less = 6%	
The Maximum Expense Limit for Board and System Administration is based on an arithmetical proration for the TOTAL FTE count for g Adult students, between 2,000 to 6,000 at .0005 per FTE.	rades 1 -12, net of Home Education AND
EXAMPLE: 4,500 FTE count grades 1-12 = 6,000 - 4,500 = 1,500 X .0005 = .75% plus 4% = maximum expense limit of 4.75%.	
Note: Calculation unnecessary if Total FTE is 6,000 or more, and 2,000 & less.	
STEP 2	
Calculate maximum expense limit AMOUNTS for Board and System Administration expenses	
Maximum Expense Limit percentage (Step 1) x TOTAL EXPENSES	\$826,58
	\$620,00
Considerations for Charter Schools and Small School Boards:	
If Charter School, enter \$56,100 \$56,100	\$826,58
If School Board, please enter your 04-05 Gr 1- 12 funded enrolment 0	
\$0	\$
	\$826,58
STEP 3	
Compare maximum expense limit amounts calculated in Step 2 to actual expenses (from Schedule A)	
Actual Board Governance & System Administration expenses	\$657,26
PLUS: transfers to Restricted - Operating (Board/System Administration)	\$169,32
LESS: transfers from Restricted - Operating (Board/System Administration)	\$
TOTAL BOARD GOVERNANCE & SYSTEM ADMINISTRATION EXPENSES	\$826,58
MAXIMUM EXPENSE LIMIT	\$826,58
ACTUAL EXPENSES - OVER(UNDER) MAXIMUM EXPENSE LIMIT	\$

SCHEDULE E to the AFS SOURCE & APPLICATION OF SCHOOL GENERATED FUNDS (SGF) - 2004-2005

Jnexpended SGF - Opening Balance August 31, 2004 (Note 1)									
Source of Net School Generated Funds:	Gross SGF	Related Expenses	Net SGF						
Fundraising activities	\$28,991	\$19,305	\$9,686						
Student fees (Non-Instructional) (Note 2)	\$177,680	+ - /	\$177,680						
Donations and grants to schools	\$34,708		\$34,708						
Other (describe):	\$0	\$0	\$0						
Net Additions to SGF	\$241,379	\$19,305		\$222,07					
Net SGF Available for Discretionary Spendir	ng		[\$249,98					
Application of Net School Generated Funds	:								
Extra-curricular activities			\$92,086						
School beautification			\$0						
Field Trips			\$125,434						
Equipment			\$32,464						
Family literacy and other community resources			\$0						
Other (describe):			, , , ,						
Net SGF Expended for Discretionary Purposes (Note 3)									
Net SGF Expended for Discretionary Purpos	Ses (Note 3)			\$249,98					
Net SGF Expended for Discretionary Purpos nexpended SGF - Closing Balance August 31									
	community for student and retained at the so erials collected pursua	chool for expenditures ant to Section 60(2)(j) o	baid at the school f the <i>School Act</i> , a	level. SGF does no and any other funds					
hexpended SGF - Closing Balance August 31 shool Generated Funds (SGF) are funds raised in the c hool management. These funds are usually collected clude fees with respect to instructional supplies or mate	community for student and retained at the so erials collected pursua accounted for by the ju	chool for expenditures Int to Section 60(2)(j) o urisdiction (facility renta	baid at the school f the <i>School Act</i> , a lls, capital assets p	\$ I responsibility of level. SGF does no and any other funds					
hexpended SGF - Closing Balance August 31 shool Generated Funds (SGF) are funds raised in the of hool management. These funds are usually collected clude fees with respect to instructional supplies or mate llected at the school but remitted to central office and a	community for student and retained at the so erials collected pursua accounted for by the ju e not taken from the finalized School Act (fees with respect oftware, and materials for cla	chool for expenditures ant to Section 60(2)(j) o urisdiction (facility renta 2003-2004 Audited Financia to instructional supplies or m	baid at the school f the <i>School Act</i> , a ils, capital assets p l Statements. aterials - essentially	\$ d responsibility of level. SGF does no and any other funds					
hexpended SGF - Closing Balance August 31 whool Generated Funds (SGF) are funds raised in the chool management. These funds are usually collected clude fees with respect to instructional supplies or mate llected at the school but remitted to central office and a lected at the school but remitted to central office at the school but remitt	community for student and retained at the so erials collected pursua accounted for by the ju e not taken from the finalized School Act (fees with respect oftware, and materials for cla	chool for expenditures ant to Section 60(2)(j) o urisdiction (facility renta 2003-2004 Audited Financia to instructional supplies or m ssrooms). Amounts collected	baid at the school f the <i>School Act</i> , a ils, capital assets p l Statements. aterials - essentially for CEU-related	\$ d responsibility of level. SGF does no and any other funds					

0009

Expensed Mod./I.M.P. & Facility Planning & Utilities SUB-TOTAL Supported TOTAL Portable Operations EXPENSES Custodial **Operations &** Capital & Debt Operations and Maintenance and Administration Relocations Maintenance Telecommunications Maintenance Services \$0 Uncertificated salaries and wages \$0 \$0 \$0 \$61.177 \$61.177 \$61.177 **Uncertificated benefits** \$0 \$0 \$0 \$0 \$11,954 \$11,954 \$11,954 \$0 \$0 \$0 \$0 Sub-total Remuneration \$73,131 \$73,131 \$73,131 \$247.458 \$2.047.852 \$0 \$0 \$0 \$2.295.310 \$2.295.310 **Contracted Services** \$24,511 \$73,401 \$0 \$0 \$0 \$97,912 \$97,912 Supplies Electricity \$163.717 \$163,717 \$163,717 Natural Gas/Heating Fuel \$101,032 \$101.032 \$101,032 Sewer and Water \$0 \$0 \$0 \$0 \$0 \$0 Telecommunications \$14.802 \$14.802 \$14.802 Insurance Amortization of capital assets \$0 \$0 Supported \$14,213 Unsupported \$14,213 **Total Amortization** \$14,213 \$0 \$14,213 Interest on capital debt Supported \$0 \$0 \$0 \$0 \$0 Unsupported \$0 \$0 Other interest charges \$0 \$0 Losses on disposal of capital assets **Cost recoveries & transfers** \$0 \$0 \$271.969 \$2.121.253 \$264.749 \$0 \$87.933 \$2,760,117 \$0 \$2.760.117 TOTAL EXPENSES SQUARE METRES School Buildings 19.855.0 Non School Buildings 2.080.0 UNCERTIFICATED FTE'S (Board/Contract) 8.6 2.0 Notes: Custodial: All expenses related to activities undertaken to keep the school environment clean and safe. Maintenance:

SCHEDULE F to the AFS Operations and Maintenance Program Expenses - 2004-2005

All expenses associated with the repair, replacement and minor construction of buildings, grounds and equipment components. This includes regular and preventative maintenance undertaken to ensure components reach or exceed their life cycle and the repair of broken components.

All expenses related to electricity, natural gas and other heating fuels, sewer and water and all forms of telecommunications.

Expensed Block Mod/I.M.P. & Portable Relocations: Facility Planning & Operations Administration:

ons: All expenses associated with non-capital activites related to Block Modernization, Infrastructure Maintenance Programs (AKA Building Quality Restoration Program) and portable relocations.

tions Administration: All expenses related to the administration of operations and maintenance including (but not limited to) contract administration, clerical functions, negotiations, supervision of employees and contractors, administration of capital projects (including new schools, I.M.P., block modernization and portable relocations), administration of joint-use agreements, and all expenses related to ensuring compliance with health and safety statndards, codes and government regulations.

All expenses related to supported capital assets amortization and interest on supported capital debt.

Supported Capital & Debt Services:

Utilities & Telecommunications:

0009

SCHEDULE G to the AFS DISCLOSURE OF SALARIES AND BENEFITS - 2004-200! (SECTION 148.1 OF THE SCHOOL ACT)

	I		THE SCHOOL AC	.,	Performance			
	FTEs	Remuneration	Benefits	Allowances	Bonuses	ERIP's / Other	Total	Expenses
Chairperson:		1						
Name Dave Butler	0.0	\$0	\$0	\$0			\$0	\$47
Name	0.0	\$0	\$0	\$0			\$0	\$0
Other Board Members:								
Name Bill McGregor	0.0	\$0	\$0	\$0			\$0	\$257
Name Bill Biensch	0.0	\$0	\$0	\$0			\$0	\$0
Name Anita Fongern	0.0	\$0	\$0	\$0			\$0	\$123
Name Chris Best	0.0	\$0	\$0	\$0			\$0	\$0
Name Janet Grimes	0.0	\$0	\$0	\$0			\$0	\$123
Name Rob Jack	0.0	\$0	\$0	\$0			\$0	\$47
Name Candace Lyle	0.0	\$0	\$0	\$0			\$0	\$0
Name Dan Levson	0.0	\$0	\$0	\$0			\$0	\$0
Name	0.0	\$0	\$0	\$0			\$0	\$0
Name	0.0	\$0	\$0	\$0			\$0	\$0
Name	0.0	\$0	\$0	\$0			\$0	\$0
Name	0.0	\$0	\$0	\$0			\$0	\$0
Name	0.0	\$0	\$0	\$0			\$0	\$0
Name	0.0	\$0	\$0	\$0			\$0	\$0
Name	0.0	\$0	\$0	\$0			\$0	\$0
Name	0.0	\$0	\$0	\$0			\$0	\$0
Name	0.0	\$0	\$0	\$0			\$0	\$0
Name	0.0	\$0	\$0	\$0			\$0	\$0
Name	0.0	\$0	\$0	\$0			\$0	\$0
Subtotal	0.0	\$0	\$0	\$0			\$0	\$597
Superintendent Jay Pritchard	1.0	\$145,519	\$16,611	\$0	\$12,000	\$0	\$174,130	\$11,575
Superintendent	0.0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Secretary/Treasurer Reta Morgan	1.0	\$87,666	\$14,684	\$0	\$0		\$102,350	\$2,911
Secretary/Treasurer	0.0	\$0	\$0	\$0	\$0		\$0	\$0
Board Secretary	0.0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Board Secretary	0.0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Board Treasurer	0.0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Board Treasurer	0.0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Certificated Salaries	105.7	\$6,054,061	\$606,621	\$0	\$0		\$6,755,700	
Uncertificated Salaries & Wages	24.6	\$789,482	\$143,919	\$0	\$0	\$0	\$933,401	
TOTALS		\$7,076,728	\$781,835	\$0	\$12,000	\$95,018	\$7,965,581	
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Note: Please refer to completion information on page 15.

SCHEDULE G1 to the AFS

DISCLOSURE OF SALARIES AND BENEFITS (SECTION 148.1 OF THE SCHOOL ACT)

COMPLETION INFORMATION

- (1) Salary and benefits consist of and agree with the amounts properly recorded in the school jurisdiction's payroll records and related object codes for salaries, wages and benefits.
- (2) Remuneration includes regular base salaries, certificated school-based employee allowances outlined in collective agreements, overtime, honoraria, deferred salary leave accruals, lump sum payments EXCEPTING TERMINATION BENEFITS (See #10A below), any other direct cash remuneration EXCEPTING PERFORMANCE PAY (See #10 below).
- (3) Certificated salaries include the aggregate of all payments for certificated staff regardless of the length, nature or definition of the employment agreement. The number of full time equivalent (FTE) staff should be measured as at September 30.
- (4) Uncertificated salaries and wages should be measured in terms of the number of FTE staff employed as at September 30.
- (5) Salary and benefits information should be the aggregate amount covering the same fiscal period as the audited financial statements.
- (6) Salary must include deferred salary accruals.
- (7) Salary includes only payments for services subject to an employer-employee relationship.
- (8) Benefits include the employer's share of all employee benefits and contributions or payments made on behalf of employees including retirement pensions, Canada pension plan (CPP), employment insurance (EI), health care, dental coverage, vision coverage, out of country medical benefits, group life insurance, accidental disability and dismemberment insurance, long and short term disability plans.
- (9) Allowances include all monies paid to an employee as miscellaneous negotiated allowances. This category will include car or travel allowances, isolation allowances, relocation expenses, sabbaticals, special leave with pay, financial and retirement planning services, and club memberships. CERTIFICATED SCHOOL-BASED EMPLOYEE ALLOWANCES, as outlined in collective agreements, are included in Remuneration NOT Allowances.
- (10) **Performance Bonuses** include those monies paid to employees of the school authority that are tied to the achievement of some specifed goal or objective.
- (10A) **Other** includes termination benefits ((severance pay, retiring allowances (ERIP's), sick leave and other settlement costs due to loss of employment).
- (11) **Expenses** will include the reimbursements of travel, subsistence, moving costs, conference fees, etc., paid by the employee **or on his/her behalf** in performing the responsibilities of employment.
- (12) The superintendent's position disclosure is in terms of one individual who is the Chief Executive Officer. Benefits for the superintendent do not include Alberta Learning contributions to the Teachers Retirement Fund pension plan.
- (13) The secretary-treasurer's position disclosure is in terms of one individual who is the Chief Financial Officer. If the board has not appointed one person to act as secretary-treasurer, then the disclosure is in terms of separate individuals appointed to the Board Treasurer and Board Secretary positions. Benefits for the secretary-treasurer include the Local Authorities Pension Plan contributions.
- (13) A position should include salary, benefits and allowances earned and expenses accrued by an individual who officially acted in a position while it was vacant or was appointed to the position. If a position was vacant and no one acted in the position, the position should not be disclosed.
- (14) Benefits and allowances need not include an amount for automobile, housing or other benefits for which a value cannot be reasonably estimated.
- (15) If a position is occupied by more than one individual during a year, each of those individual's specific expenses and salary, benefits and allowances earned by each of the individuals in the position need be disclosed separately.