

**AUDITED
FINANCIAL STATEMENTS
and Supporting Schedules
FOR THE YEAR ENDED AUGUST 31, 2005**
[School Act, Sections 147(2)(a), 148, 151(1) and 276]

Calgary Science School Society

Legal Name of School Jurisdiction

5915 Lewis Drive SW Calgary, AB T3E 5Z4

Mailing Address

Telephone (403)282-2890 Fax(403) 282-2896

Telephone and Fax Numbers

SCHOOL JURISDICTION MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL REPORTINGThe financial statements and supporting schedules Calgary Science School Society

(Name of School Jurisdiction)

presented to Alberta Learning have been prepared by school jurisdiction management which has responsibility for their preparation, integrity and objectivity. The financial statements and schedules, including notes, have been prepared in accordance with generally accepted accounting principles and Ministerial requirements for Alberta school jurisdictions.

In fulfilling its reporting responsibilities, management has maintained internal control systems and procedures designed to provide reasonable assurance that the school jurisdiction's assets are safeguarded, that transactions are executed in accordance with appropriate authorization and that accounting records may be relied upon to properly reflect the school jurisdiction's transactions. The effectiveness of the control systems is supported by the selection and training of qualified personnel, an organizational structure that provides an appropriate division of responsibility and a strong budgetary system of control.

Board of Trustees Responsibility

The ultimate responsibility for the financial statements lies with the Board of Trustees. The Board reviewed the financial statements with management in detail and the Board approved the financial statements for release.

External Auditors

The Board appoints external auditors to audit the financial statements and meets with the auditors to review their findings. The external auditors have full and free access to school jurisdiction records.

Declaration of Management and Board Chairman

To the best of our knowledge and belief, these financial statements and supporting schedules reflect, in all material respects, the financial position and results of operations and cash flows for the year in accordance with generally accepted accounting principles and Ministerial requirements for Alberta school jurisdictions.

BOARD CHAIRMAN**Donna Maxwell**

Name

"ORIGINAL SIGNED"

Signature

SUPERINTENDENT**Jim Toews/Louise Partridge**

Name

"ORIGINAL SIGNED"

Signature

SECRETARY TREASURER OR TREASURER**Fern White**

Name

"ORIGINAL SIGNED"

Signature

19-Nov-05

Board-approved Release Date

TABLE OF CONTENTS

| | Page |
|---|-------------|
| AUDITORS' REPORT | |
| STATEMENT OF FINANCIAL POSITION | 3 |
| STATEMENT OF REVENUES AND EXPENSES | 4 |
| STATEMENT OF CASH FLOWS | 5 |
| STATEMENT OF CHANGES IN NET ASSETS | 6 |
| STATEMENT OF CAPITAL ALLOCATIONS | 7 |
| NOTES TO THE FINANCIAL STATEMENTS | |

SUPPORTING SCHEDULES

| | | |
|--------------------|--|-----------|
| SCHEDULE A | Allocation of Revenues and Expenses to Programs | 8 |
| SCHEDULE B | Alberta Education Revenues | 9 |
| SCHEDULE C | ECS to Grade 12 Instruction Programs Expense Details | 10 |
| SCHEDULE D | Calculation of Maximum Eligible Expense Limits for Board (Governance) and System Administration | 11 |
| SCHEDULE E | Source & Application of School Generated Funds (SGF) | 12 |
| SCHEDULE F | Operations & Maintenance Program Expenses | 13 |
| SCHEDULE G | Disclosure of Salaries and Benefits | 14 |
| SCHEDULE G1 | Completion Information for Schedule G | 15 |

DAVID G. MARSHALL PROFESSIONAL CORPORATION

Chartered Accountant
Suite 501, 609 - 14th Street N.W.
CALGARY, ALBERTA T2N 2A1
(403) 228-3395
FAX (403) 228-9064

Auditor's Report

To the Board of Directors

Calgary Science School Society

I have audited the statement of financial position of the Calgary Science School Society as at August 31, 2005 and the statements of revenues and expenses, cash flows, changes in net assets and capital allocations for the year then ended. These financial statements are the responsibility of the school jurisdiction's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with generally accepted auditing standards. Those standards require that I plan and perform the audit to obtain reasonable assurance as to whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In my opinion, these financial statements present fairly, in all material respects, the financial position of the school jurisdiction as at August 31, 2005 and the results of its operations, its cash flows, its net assets and its capital allocations for the year then ended in accordance with Canadian generally accepted accounting principles.

My audit was conducted for the purpose of forming an opinion on the basic financial statements taken as a whole. The supplementary information included in Schedules A through G is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such supplementary information has been subjected to the auditing procedures applied in the audit of the basic financial statements and in my opinion, presents fairly, in all material respects, in relation to the basic financial statements taken as a whole.

Calgary, Alberta
November 8, 2005

David G. Marshall

Professional Corporation
Chartered Accountant

STATEMENT OF FINANCIAL POSITION
as at August 31, 2005

(in dollars)

| | 2005 | 2004 |
|--|--------------------|------------------|
| ASSETS | | |
| Current assets | | |
| Cash and temporary investments | \$399,113 | \$260,277 |
| Accounts receivable (net after allowances) | \$103,400 | \$149,309 |
| Prepaid expenses | \$280,040 | \$181,756 |
| Other current assets | \$0 | \$0 |
| Total current assets | \$782,553 | \$591,342 |
| School generated assets | \$0 | \$0 |
| Trust assets | \$0 | \$0 |
| Long term accounts receivable | \$0 | \$0 |
| Long term investments | \$0 | \$0 |
| Capital assets | | |
| Land | \$0 | \$0 |
| Buildings | \$0 | |
| Less: accumulated amortization | \$0 | \$0 |
| Equipment | \$341,134 | |
| Less: accumulated amortization | (\$69,508) | \$271,626 |
| Vehicles | \$0 | |
| Less: accumulated amortization | \$0 | \$0 |
| Total capital assets | \$271,626 | \$243,662 |
| TOTAL ASSETS | \$1,054,179 | \$835,004 |
| LIABILITIES | | |
| Current liabilities | | |
| Bank indebtedness | \$0 | \$0 |
| Accounts payable and accrued liabilities | \$70,528 | \$90,297 |
| Deferred revenue | \$412,693 | \$322,238 |
| Deferred capital allocations | \$0 | \$0 |
| Current portion of all long term debt | \$0 | \$0 |
| Total current liabilities | \$483,221 | \$412,535 |
| School generated liabilities | \$0 | \$0 |
| Trust liabilities | \$0 | \$0 |
| Employee future benefits liability | \$0 | \$0 |
| Long term payables and accrued liabilities | \$0 | \$0 |
| Long term debt | | |
| Supported: Debentures and other supported debt | \$0 | \$0 |
| Less: Current portion of supported debt | \$0 | \$0 |
| Unsupported: Debentures and Capital Loans | \$0 | \$0 |
| Capital Leases | \$0 | \$0 |
| Mortgages | \$0 | \$0 |
| Less: Current portion of unsupported debt | \$0 | \$0 |
| Unamortized capital allocations | \$0 | \$0 |
| Total long term liabilities | \$0 | \$0 |
| TOTAL LIABILITIES | \$483,221 | \$412,535 |
| NET ASSETS | | |
| Unrestricted net assets | \$78,729 | \$34,395 |
| Operating Reserves | \$220,603 | \$144,412 |
| Accumulated Operating Surplus (Deficit) | \$299,332 | \$178,807 |
| Investment in capital assets | \$271,626 | \$243,662 |
| Capital Reserves | \$0 | \$0 |
| Total Capital Funds | \$271,626 | \$243,662 |
| Total net assets | \$570,958 | \$422,469 |
| TOTAL LIABILITIES AND NET ASSETS | \$1,054,179 | \$835,004 |

Note: Input "(Restated)" in 2004 column heading where comparatives are not taken from the finalized 2003-2004 Audited Financial Statements.

STATEMENT OF REVENUES AND EXPENSES

for the Year Ended August 31, 2005

(in dollars)

| | Actual 2005 | Budget 2005 | Actual 2004 |
|--|----------------|----------------|----------------|
| REVENUES | | | |
| Government of Alberta | \$3,995,310 | \$3,962,923 | \$3,542,929 |
| Federal Government and/or First Nations | \$29,580 | \$32,411 | |
| Other Alberta school authorities | \$0 | \$0 | \$0 |
| Out of province authorities | \$0 | \$0 | \$0 |
| Alberta Municipalities (excluding supplementary requisitions) | \$0 | \$0 | \$0 |
| Instruction resource fees | \$266,771 | \$166,000 | \$251,928 |
| Transportation fees | \$150,310 | \$159,750 | \$125,079 |
| Other sales and services | \$61,220 | \$0 | \$10,236 |
| Investment income | \$4,391 | \$5,000 | \$5,649 |
| Gifts and donations | \$3,993 | \$0 | \$5,695 |
| Rentals of facilities | \$630 | \$1,000 | \$6,375 |
| Net school generated funds | \$17,933 | \$126,550 | \$15,241 |
| Gains on disposal of capital assets | \$0 | \$0 | \$0 |
| Amortization of capital allocations | \$0 | \$0 | |
| Total Revenues | \$4,530,138 | \$4,453,634 | \$3,963,132 |
| EXPENSES | | | |
| Certificated salaries | \$1,889,141 | \$1,650,308 | \$1,579,753 |
| Certificated benefits | \$153,169 | \$132,310 | \$121,260 |
| Uncertificated salaries and wages | \$221,715 | \$212,404 | \$177,389 |
| Uncertificated benefits | \$55,863 | \$45,259 | \$27,382 |
| Services, contracts and supplies | \$1,992,253 | \$2,239,052 | \$1,801,860 |
| Net school generated funds | \$0 | \$126,550 | \$15,241 |
| Capital and debt services | | | |
| Amortization of capital assets | | | |
| Supported | \$0 | \$0 | \$0 |
| Unsupported | \$69,508 | \$0 | \$0 |
| Total Amortization of capital assets | \$69,508 | \$0 | \$0 |
| Interest on capital debt | | | |
| Supported | \$0 | \$0 | \$0 |
| Unsupported | \$0 | \$0 | \$0 |
| Total Interest on capital debt | \$0 | \$0 | \$0 |
| Other interest charges | \$0 | \$0 | \$0 |
| Losses on disposal of capital assets | \$0 | \$0 | \$0 |
| Total Expenses | \$4,381,649 | \$4,405,883 | \$3,722,885 |
| SURPLUS (DEFICIT) OF REVENUES OVER EXPENSES BEFORE EXTRAORDINARY ITEM | | | |
| | \$148,489 | \$47,751 | \$240,247 |
| Extraordinary Item | \$0 | \$0 | \$0 |
| SURPLUS (DEFICIT) OF REVENUES OVER EXPENSES | \$148,489 | \$47,751 | \$240,247 |

Note: Input "(Restated)" in Budget 2005 and/or Actuals 2004 column headings where comparatives are not taken from the respective finalized 2004-2005 Budget Report and/or finalized 2003-2004 Audited Financial Statements.

STATEMENT OF CASH FLOWS
for the Year Ended August 31, 2005

(in dollars)

| | 2005 | 2004 |
|--|-------------------|--------------------|
| CASH FLOWS FROM: | | |
| A. OPERATIONS | | |
| Surplus (deficit) of revenues over expenses for the year | \$148,489 | \$240,247 |
| Add (Deduct) items not requiring cash: | | |
| Amortization of capital allocations revenue | \$0 | \$0 |
| Total amortization expense | \$69,508 | \$0 |
| Gains on disposal of capital assets | \$0 | \$0 |
| Losses on sale of capital assets | \$0 | \$0 |
| Changes in accrued accounts: | | |
| Accounts receivable | \$45,909 | \$35,240 |
| Prepays and other current assets | (\$98,284) | (\$77,215) |
| Long term accounts receivable | \$0 | \$0 |
| Long term investments | \$0 | \$0 |
| Payables and accrued liabilities | (\$19,769) | (\$173,789) |
| Deferred revenue | \$90,455 | \$46,111 |
| Employee future benefit expense (recovery) | \$0 | \$0 |
| Other (describe) | \$0 | \$0 |
| Total sources (uses) of cash from Operations | \$236,308 | \$70,594 |
| B. INVESTING ACTIVITIES | | |
| Purchases of capital assets | | |
| Land | \$0 | \$0 |
| Buildings | \$0 | \$0 |
| Equipment | (\$97,472) | (\$243,662) |
| Vehicles | \$0 | \$0 |
| Net proceeds from disposal of capital assets | | \$0 |
| Other (describe) | | \$0 |
| Total sources (uses) of cash from Investing activities | (\$97,472) | (\$243,662) |
| C. FINANCING ACTIVITIES | | |
| Capital allocations | \$0 | \$0 |
| Issue of long term debt | \$0 | \$0 |
| Repayment of long term debt | \$0 | \$0 |
| Add back: supported portion | \$0 | \$0 |
| Other (describe) | \$0 | \$0 |
| Total sources (uses) of cash from Financing activities | \$0 | \$0 |
| Net sources (uses) of cash during year | \$138,836 | (\$173,068) |
| Cash and temporary investments, net of bank indebtedness, at Aug. 31/04 | \$260,277 | \$433,345 |
| Cash and temporary investments, net of bank indebtedness, at Aug. 31/05 | \$399,113 | \$260,277 |

Note: 1 Input "(Restated)" in 2004 column heading where not taken from the finalized 2003-2004 Audited Financial Statements.
2 Cash and temporary investments are net of cash obligations.

**STATEMENT OF CHANGES IN NET ASSETS
for the Year Ended August 31, 2005**

School Jurisdiction 0045

(in dollars)

| | (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) | (9) | (10) | (11) | (12) | (13) | (14) |
|--|---------------------------------------|------------------------------------|-------------------------------|--|----------------------------------|---------------------|--------------------------------|---------------------|-----------------------|---------------------|-----------------------|---------------------|-----------------------|---------------------|
| | TOTAL NET ASSETS Cols. 2+3+4 | INVESTMENT IN CAPITAL ASSETS | UNRESTRICTED NET ASSETS | TOTAL INTERNALLY RESTRICTED NET ASSETS Cols. 5 to 14 | INTERNALLY RESTRICTED NET ASSETS | | | | | | | | | |
| | | | | | School Based | | Infrastructure | | Board & System Admin. | | Transportation | | External Services | |
| | | | | | Operating Reserves | Capital Reserves | O & M Operating Reserves | Capital Reserves | Operating Reserves | Capital Reserves | Operating Reserves | Capital Reserves | Operating Reserves | Capital Reserves |
| Balance at August 31, 2004 | \$422,469 | \$243,662 | \$34,395 | \$144,412 | \$63,766 | \$0 | \$29,190 | \$0 | \$19,182 | \$0 | \$32,274 | \$0 | \$0 | \$0 |
| Prior period adjustments (describe) | | | | | | | | | | | | | | |
| | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Adjusted Balance, Aug. 31, 2004 | \$422,469 | \$243,662 | \$34,395 | \$144,412 | \$63,766 | \$0 | \$29,190 | \$0 | \$19,182 | \$0 | \$32,274 | \$0 | \$0 | \$0 |
| Surplus(def) of revenue over expenses | \$148,489 | | \$148,489 | | | | | | | | | | | |
| Board funded capital transactions | | \$97,472 | (\$97,472) | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Direct credits to net assets | \$0 | | | | | | | | | | | | | |
| Amortization of capital assets | | (\$69,508) | \$69,508 | | | | | | | | | | | |
| Amortization of capital allocations | | \$0 | \$0 | | | | | | | | | | | |
| Disposal of unsupported capital assets | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Disposal of supported capital assets (board funded portion) | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Debt principal payments (unsupported) | | \$0 | \$0 | | | | | | | | | | | |
| Net transfers to operating reserves | | | (\$76,191) | \$76,191 | \$30,000 | | \$38,090 | | \$0 | | \$8,101 | | \$0 | |
| Net transfers from operating reserves | | | \$0 | \$0 | \$0 | | \$0 | | \$0 | | \$0 | | \$0 | |
| Net transfers to capital reserves | | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Net transfers from capital reserves | | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Balance at August 31, 2005 | \$570,958 | \$271,626 | \$78,729 | \$220,603 | \$93,766 | \$0 | \$67,280 | \$0 | \$19,182 | \$0 | \$40,375 | \$0 | \$0 | \$0 |

**STATEMENT OF CAPITAL ALLOCATIONS
(SUPPORTED CAPITAL FINANCING ONLY)
for the Year Ended August 31, 2005
(in dollars)**

| | Deferred Capital Allocations | Unamortized Capital Allocations |
|---|---|--|
| Balance at August 31, 2004 | \$0 | \$0 |
| Prior period adjustment | \$0 | \$0 |
| Adjusted balance, August 31, 2004 | \$0 | \$0 |
| <u>Add:</u> | | |
| Capital allocations from: Infrastructure and Transportation-New/Modernization Projects | \$0 | |
| Other Government of Alberta | \$0 | |
| Federal Government and/or First Nations | \$0 | |
| Other sources | \$0 | |
| Interest earned on provincial government capital allocations | \$0 | |
| Other capital grants and donations | \$0 | |
| Proceeds on disposal of supported capital assets | \$0 | |
| Insurance proceeds | \$0 | |
| Donated capital assets (amortizable, at Fair Market Value) | | \$0 |
| Transferred in capital assets (amortizable, at Net Book Value) | | \$0 |
| Current Year Debenture Principal Repayment | | \$0 |
| Expended capital allocations - current year | \$0 | \$0 |
| <u>Less:</u> | | |
| Unamortized Capital Allocation affected by a disposal through transfer out | | \$0 |
| Capital allocations amortized to revenue | | \$0 |
| Balance at August 31, 2005 | \$0 | \$0 |

CALGARY SCIENCE SCHOOL SOCIETY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED AUGUST 31, 2005

1. AUTHORITY AND PURPOSES

The Calgary Science School Society (the "Society") is a non-profit society incorporated under the Society's Act of Alberta. The Society operates the Calgary Science School, which is a registered charter school under the Province of Alberta School Act. In addition, the Society is a registered charitable organization with the Canada Revenue Agency. On January 20, 2005, the Society's Charter was renewed by Alberta Learning until August 31, 2009.

2. SIGNIFICANT ACCOUNTING POLICIES

These financial statements have been prepared by management in accordance with Canadian Generally Accepted Accounting Principles (GAAP) and accounting policies consistent with those prescribed by Alberta Learning for Alberta school jurisdictions. The precise determination of many assets and liabilities is dependent on future events. As a result, the preparation of financial statements for a period involves the use of estimates and approximations, which have been made using careful judgement. Actual results could differ from those estimates and approximations. The financial statements have, in management's opinion, been properly prepared within reasonable limits of materiality and within the framework of the significant accounting policies as follows:

- a) **Capital assets** - capital assets are recorded at cost. Amortization commences, subsequent to the year of purchase, over their estimated useful life on a straight-line basis at the following rates effective for the 2004 school year:

| | |
|--------------------|---------------|
| Computer equipment | 30% per annum |
| Office equipment | 20% per annum |

All building component repairs are expensed as incurred and only capital assets with a cost in excess of \$5,000 are capitalized.

- b) **Revenue recognition** - the Society uses the deferral method of recognizing contributions and fund raising which are reported as income in the year spent, except for funds designated as reserve funds created at the discretion of the Board of Directors.

Instruction and support allocations are recognized in the year to which they relate.

Unrestricted donations are recognized as revenue when received. Donations in-kind are recorded at fair market value when reasonably determinable.

Externally restricted contributions are deferred and recognized as revenue in the year in which the restriction is complied with.

- c) **Contributed Services** - volunteers provide assistance to the School in carrying out certain activities. The value of the contributed services is not recognized in these financial statements as it is not possible to determine the fair value of such assistance.

CALGARY SCIENCE SCHOOL SOCIETY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED AUGUST 31, 2005

2. SIGNIFICANT ACCOUNTING POLICIES Continued

d)School Generated Funds - included in other revenues of \$25,718 are school generated funds of \$2,933. These funds come under the control and responsibility of the school principal for school activities. They are usually collected, retained and expended at the school level.

e)Reserves for Future Expenditures - reserves are established at the discretion of the board for future operating and capital expenditures. Transfers to and/or from capital reserves are shown as an adjustment to the capital equity.

f)Pensions - The current service and past service costs of the Alberta Teacher Retirement Fund are met by contributions by active members and the Government of Alberta. Under the terms of the Teachers Pension Plan Act, the Calgary Science School does not make pension contributions for certified staff.

g)Financial Instruments - the Society's financial instruments consist of cash, short-term deposits, accounts receivable and accounts payable and accrued liabilities. It is management's opinion that the Society is not exposed to significant interest or currency risks arising from these financial instruments. Unless otherwise noted, the fair values of these financial instruments approximate their carrying values.

h)Budget Figures - the budget figures shown on the statement of revenues and expenses have not been subjected to audit procedures.

3. SHORT-TERM DEPOSITS

Short-term deposits in the amount of \$350,440 (2004 - \$250,820) consist of a T-Bill savings account of \$250,440 (2004 - \$250,820) bearing interest at 1.658% (2004 - 1.34%) and a GIC of \$100,000 (2004 - \$NIL) bearing interest at 2.125%.

4. ACCOUNTS RECEIVABLE

| | | 2005 | 2004 |
|---|-----------|--------------------------|--------------------------|
| Accounts receivable consist of the following: | | | |
| Provincial Government grants receivable | \$ 68,754 | \$ 118,013 | |
| Miscellaneous | | 761 | 2,326 |
| GST refundable | | <u>33,885</u> | <u>28,970</u> |
| | | \$ <u>103,400</u> | \$ <u>149,309</u> |

CALGARY SCIENCE SCHOOL SOCIETY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED AUGUST 31, 2005

5. CAPITAL ASSETS

| | <u>Cost</u> | <u>Accumulated Amortization</u> | <u>2005 Net Book Value</u> | <u>2004 Net Book Value</u> |
|------------------|-------------------|-------------------------------------|------------------------------------|------------------------------------|
| Computer lab | \$ 305,225 | \$ 62,326 | \$ 242,899 | \$ 207,753 |
| Office equipment | <u>35,909</u> | <u>7,182</u> | <u>28,727</u> | <u>35,909</u> |
| | <u>\$ 341,134</u> | <u>\$ 69,508</u> | <u>\$ 271,626</u> | <u>\$ 243,662</u> |

6. DEFERRED REVENUE

Deferred revenues represent funds received during the school year, which have not been taken into income during the school year in which the funds were received. These funds will be recognized as income when they expended on approved projects. Deferred revenues are as follows:

| | <u>2005</u> | <u>2004</u> |
|---|--------------------------|-------------------|
| Alberta Initiative for School Improvement | \$ - | \$ 11,107 |
| Alberta Instruction Grants | 71,898 | - |
| Enrichment fees | 161,745 | 160,620 |
| Transportation | 162,892 | 141,940 |
| Lunchroom Fees | 13,575 | 4,920 |
| Other | <u>2,583</u> | <u>3,651</u> |
| | <u>\$ 412,693</u> | <u>\$ 322,238</u> |

These funds have been co-mingled with the Society's general bank account.

7. LONG-TERM COMMITMENTS

On September 16, 2005, the Society entered into a five year operating lease agreement with the Calgary Board of Education commencing August 1, 2005. This lease expires on July 31, 2009. Aggregate annual lease payment in each of the next five years are \$764,713.

8. INTERNALLY RESTRICTED NET ASSETS

The excess of revenues over expenses for the year are designated as internally restricted net assets resulting from the Board passing a resolution implementing this policy.

**CALGARY SCIENCE SCHOOL SOCIETY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED AUGUST 31, 2005**

9. DONATIONS

Donations received from sponsors and through the fund raising efforts of both the Board of Directors and the School Council consist of the following:

| | 2004 | 2005 |
|-------------------------|------------------------|------------------------|
| School planning project | \$ 3,819 | \$ 4,000 |
| Cash | <u>-</u> | <u>1,695</u> |
| | \$ <u>3,819</u> | \$ <u>5,695</u> |

10. ECONOMIC DEPENDENCE ON RELATED THIRD PARTY

The Calgary Science School Society's primary source of income is from the Alberta Government. The Society's ability to continue viable operations is dependent on this funding.

11. BUDGET AMOUNTS

The budget was prepared by the school jurisdiction and approved by the Board of Directors. It is presented for information purposes only and has not been audited.

SCHEDULE A to the AFS

School Jurisdiction Code 0045

ALLOCATION OF REVENUES AND EXPENSES TO PROGRAMS - 2004-2005

| REVENUES | TOTAL | ECS to Grade 12 Instruction | Operations and Maintenance of Schools & Maintenance Shops | Transportation | Board & System Admin. | External Services |
|---|-------------|-----------------------------|---|----------------|-----------------------|-------------------|
| (1) Alberta Education Revenues | \$2,908,578 | \$2,550,566 | \$0 | \$197,135 | \$160,877 | \$0 |
| Alberta Infrastructure and Transportation | | | | | | |
| (2) Infrastructure Maintenance Program & Portable Relocations support | \$0 | \$0 | \$0 | | | |
| (3) Regular Operations & Maintenance support | \$1,086,732 | | \$1,086,732 | | | |
| (4) Other support | \$0 | \$0 | \$0 | | | |
| (5) Total Alberta Infrastructure and Transportation Revenues | \$1,086,732 | \$0 | \$1,086,732 | | | |
| (6) Alberta Finance | \$0 | | \$0 | | | \$0 |
| (7) Other - Government of Alberta | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| (8) Federal Government and/or First Nations | \$29,580 | \$29,580 | \$0 | \$0 | \$0 | \$0 |
| (9) Other Alberta school authorities | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| (10) Out of province authorities | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| (11) Alberta municipalities (excl. supplementary requisitions) | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| (12) Instruction resource fees | \$266,771 | \$266,771 | | | | |
| (13) Transportation fees | \$150,310 | | | \$150,310 | | |
| (14) Other sales and services | \$61,220 | \$61,220 | \$0 | \$0 | \$0 | \$0 |
| (15) Investment income | \$4,391 | \$4,391 | \$0 | \$0 | \$0 | \$0 |
| (16) Gifts and donations | \$3,993 | \$3,993 | \$0 | \$0 | | \$0 |
| (17) Rentals of facilities | \$630 | \$630 | \$0 | \$0 | \$0 | \$0 |
| (18) Net school generated funds | \$17,933 | \$17,933 | | | \$0 | |
| (19) Gains on disposal of capital assets | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| (20) Amortization of capital allocations | \$0 | \$0 | \$0 | \$0 | | \$0 |
| (21) TOTAL REVENUES | \$4,530,138 | \$2,935,084 | \$1,086,732 | \$347,445 | \$160,877 | \$0 |
| EXPENSES | | | | | | |
| (22) Certificated salaries | \$1,889,141 | \$1,846,405 | | | \$42,736 | \$0 |
| (23) Certificated benefits | \$153,169 | \$153,169 | | | \$0 | \$0 |
| (24) Uncertificated salaries and wages | \$221,715 | \$71,923 | \$83,304 | \$6,624 | \$59,864 | \$0 |
| (25) Uncertificated benefits | \$55,863 | \$25,145 | \$20,197 | \$0 | \$10,521 | \$0 |
| (26) SUB - TOTAL | \$2,319,888 | \$2,096,642 | \$103,501 | \$6,624 | \$113,121 | \$0 |
| (27) Services, contracts & supplies | \$1,992,253 | \$666,636 | \$945,141 | \$332,720 | \$47,756 | \$0 |
| (28) Cost recoveries & charges to programs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| (29) Net school generated funds | \$0 | \$0 | | | | |
| Capital and debt services | | | | | | |
| Amortization of capital assets | | | | | | |
| (30) Supported | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| (31) Unsupported | \$69,508 | \$69,508 | \$0 | \$0 | \$0 | \$0 |
| (32) Total Amortization | \$69,508 | \$69,508 | \$0 | \$0 | \$0 | \$0 |
| Interest on capital debt | | | | | | |
| (33) Supported | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| (34) Unsupported | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| (35) Other interest charges | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| (36) Losses on disposal of capital assets | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| (37) TOTAL EXPENSES | \$4,381,649 | \$2,832,786 | \$1,048,642 | \$339,344 | \$160,877 | \$0 |
| (38) SURPLUS (DEFICIT) BEFORE EXTRAORDINARY ITEM | \$148,489 | \$102,298 | \$38,090 | \$8,101 | \$0 | \$0 |

SCHEDULE B to the AFS
ALBERTA EDUCATION REVENUES 2004-2005

| | TOTAL |
|--|-------------|
| Base Funding | |
| Early Childhood Services (ECS) | \$0 |
| Base Instruction (Gr 1-12) | \$2,527,759 |
| Outreach Programs | |
| Home Education | \$0 |
| Differential Cost Funding * | \$0 |
| Other Provincial Support | |
| Institutional Programs | \$0 |
| Regional Consortium (6 boards) and Regional Educational Consulting Services (4 boards) | \$0 |
| Learning Resources Credit | \$0 |
| Federal French Funding | \$0 |
| Provincial Priority Targeted Funding | |
| Class Size Initiative | \$0 |
| Student Health Initiative (SHI) | \$0 |
| Alberta Initiative for School Improvement (AIS) | \$52,387 |
| High Speed Networking | \$0 |
| Children and Youth with Complex Needs | \$0 |
| Other Alberta Education Revenues (describe): Transportation & System Admin | \$328,432 |
| Total Alberta Education Revenues | \$2,908,578 |

* Differential Cost Funding is based on distribution formulas designed to address variable cost factors and incremental costs associated with other variables and specific student populations. Included in differential cost funding are allocations for students with severe disabilities, English as a second language students, Francisation and support services for immigrant students, aboriginal students, gifted & talented early childhood services children and those with mild or moderate or severe disabilities, the percentage of the student population experiencing low socio-economic status, small schools by necessity, intra-jurisdiction distances, year to year enrolment fluctuations, small school board administration, schools located in the north, boarding, transportation, stabilization of funding, and cost differences among school jurisdictions for purchasing goods and services.

SCHEDULE C the AFS
ECS to Grade 12 INSTRUCTION PROGRAMS Expense Details - 2004-2005

| SUB-PROGRAMS & INITIATIVES | ECS to GRADE 12 Instruction | | | | | | |
|--|-----------------------------|-----------------------------|---|--------------------|-----------------------------|-----------------------------|------------------|
| | Certificated Remuneration | Uncertificated Remuneration | Services, Contracts & Supplies ¹ | Learning Resources | Cost Recoveries & Transfers | Other Expenses ² | TOTAL EXPENSES |
| School Administration & All Instruction Support | \$190,267 | \$88,645 | \$98,468 | | \$0 | \$0 | \$377,380 |
| Mild & Moderate Disabilities/Gifted & Talented(ECS-12) | \$0 | \$0 | \$0 | | \$0 | | \$0 |
| ECS Program Unit (PUF) | \$0 | \$0 | \$0 | | \$0 | | \$0 |
| Severe Disabilities (Gr 1-12) | \$0 | \$8,424 | \$5,991 | | \$0 | | \$14,415 |
| English as a Second Language | \$0 | \$0 | \$0 | | \$0 | | \$0 |
| French Language Program & Francisation (all jurisdictions) | \$0 | \$0 | \$0 | | \$0 | | \$0 |
| First Nations, Metis and Inuit Education(ECS - Gr 12) | \$0 | \$0 | \$0 | | \$0 | | \$0 |
| Home Education | \$0 | \$0 | \$0 | | \$0 | | \$0 |
| Institutional Programs | \$0 | \$0 | \$0 | | \$0 | | \$0 |
| Alberta Initiative for School Improvement | \$29,887 | \$0 | \$22,499 | \$0 | \$0 | | \$52,386 |
| Student Health Initiative | \$0 | \$0 | \$0 | | \$0 | | \$0 |
| High Speed Networking | | | \$0 | | \$0 | | \$0 |
| Class Size | \$0 | \$0 | \$0 | \$0 | \$0 | | \$0 |
| Children and Youth with Complex Needs(ECS - Gr 12) | \$0 | \$0 | \$0 | | \$0 | | \$0 |
| All Other Student Instruction Expenses(ECS - Gr 12) | \$1,779,421 | \$0 | \$639,184 | | \$0 | \$0 | (\$30,000) |
| TOTAL EXPENSES | \$1,999,575 | \$97,069 | \$766,142 | \$0 | \$0 | \$0 | \$414,181 |

| FULL-TIME-EQUIVALENCIES(Board/Contract) | FTE Certificated | FTE Uncertificated |
|--|------------------|--------------------|
| Mild & Moderate Disabilities/Gifted & Talented (ECS - Gr 12) | 0.0 | 0.0 |
| ECS Program Unit (PUF) | 0.0 | 0.0 |
| Severe Disabilities (Gr 1-12) | 0.0 | 0.6 |

Note 1 Excludes Learning Resources.

Note 2 Includes Net School Generated Funds, Amortization, Interest, and Losses on Disposal of Instruction Program Capital Assets.

**SCHEDULE D to the AFS
CALCULATION OF MAXIMUM ELIGIBLE EXPENSE LIMIT FOR
BOARD (GOVERNANCE) AND SYSTEM ADMINISTRATION - 2004-2005**

| | | |
|--|----------|--------------------|
| TOTAL EXPENSES | | \$4,381,649 |
| STEP 1 | | |
| Calculation of maximum expense limit PERCENTAGE for Board and System Administration expenses | | |
| If "Total Net Enrolled Students" are 6,000 and over | = 4% | 6.00% |
| If "Total Net Enrolled Students" are 2,000 and less | = 6% | |
| <p>The Maximum Expense Limit for Board and System Administration is based on an arithmetical proration for the TOTAL FTE count for grades 1 -12, net of Home Education AND Adult students, between 2,000 to 6,000 at .0005 per FTE. EXAMPLE: 4,500 FTE count grades 1-12 = 6,000 - 4,500 = 1,500 X .0005 = .75% plus 4% = maximum expense limit of 4.75%. Note: Calculation unnecessary if Total FTE is 6,000 or more, and 2,000 & less.</p> | | |
| STEP 2 | | |
| Calculate maximum expense limit AMOUNTS for Board and System Administration expenses | | |
| Maximum Expense Limit percentage (Step 1) x TOTAL EXPENSES | | \$262,899 |
| Considerations for Charter Schools and Small School Boards: | | |
| If Charter School , enter \$56,100 | \$56,100 | \$262,899 |
| If School Board , please enter your 04-05 Gr 1- 12 funded enrolment | 0 | |
| | \$0 | \$0 |
| MAXIMUM EXPENSE LIMIT | | \$262,899 |
| STEP 3 | | |
| Compare maximum expense limit amounts calculated in Step 2 to actual expenses (from Schedule A) | | |
| Actual Board Governance & System Administration expenses | | \$160,877 |
| PLUS: transfers to Restricted - Operating (Board/System Administration) | | \$0 |
| LESS: transfers from Restricted - Operating (Board/System Administration) | | \$0 |
| TOTAL BOARD GOVERNANCE & SYSTEM ADMINISTRATION EXPENSES | | \$160,877 |
| MAXIMUM EXPENSE LIMIT | | \$262,899 |
| ACTUAL EXPENSES - OVER(UNDER) MAXIMUM EXPENSE LIMIT | | -\$102,022 |

**SCHEDULE E to the AFS
SOURCE & APPLICATION OF SCHOOL GENERATED FUNDS (SGF) - 2004-2005**

| | | | |
|--|------------------|-------------------------|----------------|
| Unexpended SGF - Opening Balance August 31, 2004 (Note 1) | | | \$0 |
| Source of Net School Generated Funds: | Gross SGF | Related Expenses | Net SGF |
| Fundraising activities | \$0 | \$0 | \$0 |
| Student fees (Non-Instructional) (Note 2) | \$15,001 | | \$15,001 |
| Donations and grants to schools | \$0 | | \$0 |
| Other (describe): Recycling/School Store/Lazer Shak | \$2,932 | \$0 | \$2,932 |
| Net Additions to SGF | \$17,933 | \$0 | \$17,933 |
| Net SGF Available for Discretionary Spending | | | \$17,933 |
| Application of Net School Generated Funds: | | | |
| Extra-curricular activities | | | \$0 |
| School beautification | | | \$0 |
| Field Trips | | | \$0 |
| Equipment | | | \$0 |
| Family literacy and other community resources | | | \$0 |
| Other (describe): Lunchroom/Recycling/School Store/Lazer Shak | | | \$17,933 |
| Net SGF Expended for Discretionary Purposes (Note 3) | | | \$17,933 |
| Unexpended SGF - Closing Balance August 31, 2005 (Note 4) | | | \$0 |
| <p>School Generated Funds (SGF) are funds raised in the community for student activities that come under the control and responsibility of school management. These funds are usually collected and retained at the school for expenditures paid at the school level. SGF does not include fees with respect to instructional supplies or materials collected pursuant to Section 60(2)(j) of the <i>School Act</i>, and any other funds collected at the school but remitted to central office and accounted for by the jurisdiction (facility rentals, capital assets purchases, etc.)</p> <p>Note 1 Input "(Restated)" beside Balance at August 31, 2004 where not taken from the finalized 2003-2004 Audited Financial Statements.</p> <p>Note 2 Excludes fees collected pursuant to Section 60(2)(j) of the School Act (fees with respect to instructional supplies or materials - essentially textbooks, resource materials in lieu of textbooks, media, software, and materials for classrooms). Amounts collected for CEU-related activities are recorded as instruction resource fees, not SGF.</p> <p>Note 3 Net SGF Expended for Discretionary Purposes is recorded as revenue and expense in the Statement of Revenues & Expenses.</p> <p>Note 4 Unexpended SGF is carried forward to the Statement of Financial Position.</p> | | | |

**SCHEDULE F to the AFS
Operations and Maintenance Program Expenses - 2004-2005**

| EXPENSES | Custodial | Maintenance | Utilities and Telecommunications | Expensed Mod./I.M.P. & Portable Relocations | Facility Planning & Operations Administration | SUB-TOTAL Operations & Maintenance | Supported Capital & Debt Services | TOTAL Operations and Maintenance |
|--|-----------------|------------------|----------------------------------|---|---|------------------------------------|-----------------------------------|----------------------------------|
| Uncertificated salaries and wages | \$41,652 | \$41,652 | \$0 | \$0 | \$0 | \$83,304 | | \$83,304 |
| Uncertificated benefits | \$10,098 | \$10,099 | \$0 | \$0 | \$0 | \$20,197 | | \$20,197 |
| Sub-total Remuneration | \$51,750 | \$51,751 | \$0 | \$0 | \$0 | \$103,501 | | \$103,501 |
| Contracted Services | \$0 | \$855,016 | \$0 | \$0 | \$0 | \$855,016 | | \$855,016 |
| Supplies | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | | \$0 |
| Electricity | | | \$35,726 | | | \$35,726 | | \$35,726 |
| Natural Gas/Heating Fuel | | | \$39,026 | | | \$39,026 | | \$39,026 |
| Sewer and Water | | | \$4,986 | | | \$4,986 | | \$4,986 |
| Telecommunications | | | \$4,096 | | | \$4,096 | | \$4,096 |
| Insurance | | | | | \$6,291 | \$6,291 | | \$6,291 |
| Amortization of capital assets | | | | | | | | |
| Supported | | | | | | | \$0 | \$0 |
| Unsupported | | | | | | \$0 | | \$0 |
| Total Amortization | | | | | | \$0 | \$0 | \$0 |
| Interest on capital debt | | | | | | | | |
| Supported | | | | | | | \$0 | \$0 |
| Unsupported | | | | \$0 | | \$0 | | \$0 |
| Other interest charges | | | | | | \$0 | | \$0 |
| Losses on disposal of capital assets | | | | | | \$0 | | \$0 |
| Cost recoveries & transfers | | | | | | \$0 | | \$0 |
| TOTAL EXPENSES | \$51,750 | \$906,767 | \$83,834 | \$0 | \$6,291 | \$1,048,642 | \$0 | \$1,048,642 |
| SQUARE METRES | | | | | | | | |
| School Buildings | | | | | | | | 0.0 |
| Non School Buildings | | | | | | | | 0.0 |
| UNCERTIFICATED FTE'S (Board/Contract) | 1.5 | 1.5 | | | | | | |

- Notes:**
- Custodial:** All expenses related to activities undertaken to keep the school environment clean and safe.
 - Maintenance:** All expenses associated with the repair, replacement and minor construction of buildings, grounds and equipment components. This includes regular and preventative maintenance undertaken to ensure components reach or exceed their life cycle and the repair of broken components.
 - Utilities & Telecommunications:** All expenses related to electricity, natural gas and other heating fuels, sewer and water and all forms of telecommunications.
 - Expensed Block Mod/I.M.P. & Portable Relocations:** All expenses associated with non-capital activities related to Block Modernization, Infrastructure Maintenance Programs (AKA Building Quality Restoration Program) and portable relocations.
 - Facility Planning & Operations Administration:** All expenses related to the administration of operations and maintenance including (but not limited to) contract administration, clerical functions, negotiations, supervision of employees and contractors, administration of capital projects (including new schools, I.M.P., block modernization and portable relocations), administration of joint-use agreements, and all expenses related to ensuring compliance with health and safety standards, codes and government regulations.
 - Supported Capital & Debt Services:** All expenses related to supported capital assets amortization and interest on supported capital debt.

**SCHEDULE G to the AFS
DISCLOSURE OF SALARIES AND BENEFITS - 2004-2005
(SECTION 148.1 OF THE SCHOOL ACT)**

| | FTEs | Remuneration | Benefits | Allowances | Performance Bonuses | ERIP's / Other | Total | Expenses |
|------------------------------------|------------|------------------|-----------------|------------|---------------------|----------------|------------------|------------|
| Chairperson: | | | | | | | | |
| Name Donna Maxwell | 0.0 | \$0 | \$0 | \$0 | | | \$0 | \$0 |
| Name | 0.0 | \$0 | \$0 | \$0 | | | \$0 | \$0 |
| Other Board Members: | | | | | | | | |
| Name Tom Collins | 0.0 | \$0 | \$0 | \$0 | | | \$0 | \$0 |
| Name Torben Bech-Hansen | 0.0 | \$0 | \$0 | \$0 | | | \$0 | \$0 |
| Name Jacqueline Benoit | 0.0 | \$0 | \$0 | \$0 | | | \$0 | \$0 |
| Name Stuart Chalmers | 0.0 | \$0 | \$0 | \$0 | | | \$0 | \$0 |
| Name Lorraine Chan | 0.0 | \$0 | \$0 | \$0 | | | \$0 | \$0 |
| Name Rudy Gelderblom | 0.0 | \$0 | \$0 | \$0 | | | \$0 | \$0 |
| Name Cathy Merrett | 0.0 | \$0 | \$0 | \$0 | | | \$0 | \$0 |
| Name Shannon Palmer | 0.0 | \$0 | \$0 | \$0 | | | \$0 | \$0 |
| Name Les Pearson | 0.0 | \$0 | \$0 | \$0 | | | \$0 | \$0 |
| Name Debra Pylypiw | 0.0 | \$0 | \$0 | \$0 | | | \$0 | \$0 |
| Name Dave Robinson | 0.0 | \$0 | \$0 | \$0 | | | \$0 | \$0 |
| Name Doug Rogan | 0.0 | \$0 | \$0 | \$0 | | | \$0 | \$0 |
| Name Gary Slywchuk | 0.0 | \$0 | \$0 | \$0 | | | \$0 | \$0 |
| Name Anne Tingle | 0.0 | \$0 | \$0 | \$0 | | | \$0 | \$0 |
| Name HsingChi Wang | 0.0 | \$0 | \$0 | \$0 | | | \$0 | \$0 |
| Name | 0.0 | \$0 | \$0 | \$0 | | | \$0 | \$0 |
| Name | 0.0 | \$0 | \$0 | \$0 | | | \$0 | \$0 |
| Name | 0.0 | \$0 | \$0 | \$0 | | | \$0 | \$0 |
| Name | 0.0 | \$0 | \$0 | \$0 | | | \$0 | \$0 |
| Subtotal | 0.0 | \$0 | \$0 | \$0 | | | \$0 | \$0 |
| Superintendent Jim Toews | 0.5 | \$21,368 | \$0 | \$0 | \$0 | \$0 | \$21,368 | \$0 |
| Superintendent Louise Partridge | 0.5 | \$21,368 | \$0 | \$0 | \$0 | \$0 | \$21,368 | \$0 |
| Secretary/Treasurer Cindy Roettger | 1.0 | \$59,864 | \$10,722 | \$0 | \$0 | \$0 | \$70,586 | \$0 |
| Secretary/Treasurer | 0.0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Board Secretary | 0.0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Board Secretary | 0.0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Board Treasurer | 0.0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Board Treasurer | 0.0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Certificated Salaries | 26.8 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Uncertificated Salaries & Wages | 9.0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| TOTALS | | \$102,600 | \$10,722 | \$0 | \$0 | \$0 | \$113,322 | |

Note: Please refer to completion information on page 15.

SCHEDULE G1 to the AFS
DISCLOSURE OF SALARIES AND BENEFITS (SECTION 148.1 OF THE SCHOOL ACT)
COMPLETION INFORMATION

| | |
|-------|---|
| (1) | Salary and benefits consist of and agree with the amounts properly recorded in the school jurisdiction's payroll records and related object codes for salaries, wages and benefits. |
| (2) | Remuneration includes regular base salaries, certificated school-based employee allowances outlined in collective agreements, overtime, honoraria, deferred salary leave accruals, lump sum payments EXCEPTING TERMINATION BENEFITS (See #10A below), any other direct cash remuneration EXCEPTING PERFORMANCE PAY (See #10 below). |
| (3) | Certificated salaries include the aggregate of all payments for certificated staff regardless of the length, nature or definition of the employment agreement. The number of full time equivalent (FTE) staff should be measured as at September 30. |
| (4) | Uncertificated salaries and wages should be measured in terms of the number of FTE staff employed as at September 30. |
| (5) | Salary and benefits information should be the aggregate amount covering the same fiscal period as the audited financial statements. |
| (6) | Salary must include deferred salary accruals. |
| (7) | Salary includes only payments for services subject to an employer-employee relationship. |
| (8) | Benefits include the employer's share of all employee benefits and contributions or payments made on behalf of employees including retirement pensions, Canada pension plan (CPP), employment insurance (EI), health care, dental coverage, vision coverage, out of country medical benefits, group life insurance, accidental disability and dismemberment insurance, long and short term disability plans. |
| (9) | Allowances include all monies paid to an employee as miscellaneous negotiated allowances. This category will include car or travel allowances, isolation allowances, relocation expenses, sabbaticals, special leave with pay, financial and retirement planning services, and club memberships. CERTIFICATED SCHOOL-BASED EMPLOYEE ALLOWANCES , as outlined in collective agreements, are included in Remuneration - NOT Allowances. |
| (10) | Performance Bonuses include those monies paid to employees of the school authority that are tied to the achievement of some specified goal or objective. |
| (10A) | Other includes termination benefits ((severance pay, retiring allowances (ERIP's), sick leave and other settlement costs due to loss of employment). |
| (11) | Expenses will include the reimbursements of travel, subsistence, moving costs, conference fees, etc., paid by the employee or on his/her behalf in performing the responsibilities of employment. |
| (12) | The superintendent's position disclosure is in terms of one individual who is the Chief Executive Officer. Benefits for the superintendent do not include Alberta Learning contributions to the Teachers Retirement Fund pension plan. |
| (13) | The secretary-treasurer's position disclosure is in terms of one individual who is the Chief Financial Officer. If the board has not appointed one person to act as secretary-treasurer, then the disclosure is in terms of separate individuals appointed to the Board Treasurer and Board Secretary positions. Benefits for the secretary-treasurer include the Local Authorities Pension Plan contributions. |
| (13) | A position should include salary, benefits and allowances earned and expenses accrued by an individual who officially acted in a position while it was vacant or was appointed to the position. If a position was vacant and no one acted in the position, the position should not be disclosed. |
| (14) | Benefits and allowances need not include an amount for automobile, housing or other benefits for which a value cannot be reasonably estimated. |
| (15) | If a position is occupied by more than one individual during a year, each of those individual's specific expenses and salary, benefits and allowances earned by each of the individuals in the position need be disclosed separately. |