### AUDITED FINANCIAL STATEMENTS

and Supporting Schedules

FOR THE YEAR ENDED AUGUST 31, 2005

[School Act, Sections 147(2)(a), 148, 151(1) and 276]

### LAKELAND ROMAN CATHOLIC SEPARATE SCHOOL DISTRICT NO. 150

Legal Name of School Jurisdiction

#### 4810-46 Street Bonnyville, Alberta T9N 2R2

Mailing Address

#### Telephone: 780-826-3235 Fax: 780-826-7576

Telephone and Fax Numbers

### SCHOOL JURISDICTION MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL REPORTING

The financial statements and supporting schedules LAKELAND ROMAN CATHOLIC SEPARATE SCHOOL DISTRICT NO. 150 (Name of School Jurisdiction)

presented to Alberta Learning have been prepared by school jurisdiction management which has responsibility for their preparation, integrity and objectivity. The financial statements and schedules, including notes, have been prepared in accordance with generally accepted accounting principles and Ministerial requirements for Alberta school jurisdictions.

In fulfilling its reporting responsibilities, management has maintained internal control systems and procedures designed to provide reasonable assurance that the school jurisdiction's assets are safeguarded, that transactions are executed in accordance with appropriate authorization and that accounting records may be relied upon to properly reflect the school jurisdiction's transactions. The effectiveness of the control systems is supported by the selection and training of qualified personnel, an organizational structure that provides an appropriate division of responsibility and a strong budgetary system of control.

#### Board of Trustees Responsibility

The ultimate responsibility for the financial statements lies with the Board of Trustees. The Board reviewed the financial statements with management in detail and the Board approved the financial statements for release.

#### External Auditors

The Board appoints external auditors to audit the financial statements and meets with the auditors to review their findings. The external auditors have full and free access to school jurisdiction records.

Declaration of Management and Board Chairman To the best of our knowledge and belief, these financial statements and supporting schedules reflect, in all material respects, the financial position and results of operations and cash flows for the year in accordance with generally accepted accounting principles and Ministerial requirements for Alberta school jurisdictions.

| BOARD CHAI                  | RMAN              |
|-----------------------------|-------------------|
| Vicky Lefebfre              | "ORIGINAL SIGNED" |
| Name                        | Signature         |
| SUPERINTEN                  | DENT              |
| Bernadette Provost          | "ORIGINAL SIGNED" |
| Name                        | Signature         |
| SECRETARY TREASURE          | R OR TREASURER    |
| Doug Ewanowich              | "ORIGINAL SIGNED" |
| Name                        | Signature         |
| 28-Nov-05                   |                   |
| Board-approved Release Date |                   |

c.c. ALBERTA EDUCATION, School Reporting Branch, 8th Floor Commerce Place, 10155-102 Street, Edmonton AB T5J 4L5 EMAIL: Cindy.Jarry@gov.ab.ca PHONE: (780) 427-7782 FAX: (780) 422-6996

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Chartered Accountants

Brian W Ross\*, C.A. Beverley Topylki\*, C A \* Denotes Professional Corporation 2 Limited Liability Partnership

**AUDITORS' REPORT** 

Bonnyville
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To the Board of Trustees of: Lakeland Roman Catholic Separate School District No 150

We have audited the statement of financial position of the Lakeland Roman Catholic Separate School District No. 150 (School District) as at August 31, 2005 and the statements of revenues and expenses, cash flows, changes in net assets and capital allocations for the year then ended. These financial statements are the responsibility of the school jurisdiction's management. Our responsibility is to express an opinion on these financial statements based on our audit

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance as to whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the school jurisdiction as at August 31, 2005, and the results of its operations, changes in cash flows, net assets and capital allocations for the year then ended in accordance with Canadian generally accepted accounting principles.

Our audit was conducted for the purpose of forming an opinion on the basic financial statements taken as a whole. The supplementary information included in Schedules A through G is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such supplementary information has been subjected to the auditing procedures applied in the audit of the basic financial statements and in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

Bonnyville, Alberta November 18, 2005

Chartered Accountants

#200 - 5201 - 44th Street, New Park Place ♦ Box 6279 ♦ Bonnyville, Alberta ♦ T9N 2G8 #1 - 5121 - 50th Avenue ♦ Box 1740 ♦ Cold Lake, Alberta ♦ T9M 1P4 (part-time office) E-mail: rosstop@telusplanet.net



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### STATEMENT OF FINANCIAL POSITION

as at August 31, 2005

(in dollars)

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|   |  |               | 2005  | 2004  |
|---|--|---------------|---|---|
| ASSETS  |  |               |   |   |
| Current assets  |  |               |   |   |
|   | oorary investments   | Г             | \$3,584,919   | \$2,977,742   |
|   | ivable (net after allowances)  |               | \$1,409,369   | \$1,100,190   |
| Prepaid expen   | , , ,  |               | \$20,999  | \$105,465   |
| Other current a   |  |               | \$185,904   | \$180,993   |
|   | Total current assets   |               | \$5,201,191   | \$4,364,390   |
| School generated  | the second s |               | \$120,628   | \$135,350   |
| Trust assets  |  |               | \$10,745  | \$10,760  |
| Long term accoun  | ts receivable  |               | \$0   | \$0   |
| Long term investm   |  |               | \$0   | \$0   |
| Capital assets  |  | <b>_</b>      | · .   |   |
| Land  |  | Г             | \$506,252   | \$513,006   |
| Buildings   |  | \$18,204,986  | · ,   | · · · · ·   |
| Less: acc   | umulated amortization  | (\$9,965,315) | \$8,239,671   | \$8,497,823   |
| Equipment   |  | \$876,066     |   |   |
| Less: acc   | umulated amortization  | (\$752,058)   | \$124,008   | \$199,512   |
| Vehicles  |  | \$169,437     |   |   |
| Less: acc   | umulated amortization  | (\$137,541)   | \$31,896  | \$50,710  |
|   | Total capital assets   |               | \$8,901,827   | \$9,261,051   |
|   | TOTAL ASSETS   |               | \$14,234,391  | \$13,771,551  |
| LIABILITIES<br>Current liabilities<br>Bank indebted                             | ness   | г             | \$0   | \$0   |
| -   | ble and accrued liabilities  |               | \$802,093   | \$847,048   |
| Deferred rever  |  |               | \$242,321   | \$262,885   |
| Deferred capita   |  |               | \$198,490   | \$0   |
|   | of all long term debt  |               | \$352,031   | \$368,311   |
| ·   | Total current liabilities  | F             | \$1,594,935   | \$1,478,244   |
| School generated  | liabilities  |               | \$120,628   | \$135,350   |
| Trust liabilities   |  |               | \$10,745  | \$10,760  |
| Employee future b   | enefits liability  |               | \$0   | \$0   |
| Long term payable   | es and accrued liabilities   |               | \$0   | \$0   |
| Long term debt  |  |               |   |   |
| Supported:  | Debentures and other supported   | d debt        | \$2,298,036   | \$2,666,347   |
|   | Less: Current portion of support   | ed debt       | (\$352,031)   | (\$368,311)   |
| Unsupported:  | Debentures and Capital Loans   |               | \$0   | \$0   |
|   | Capital Leases   |               | \$0   | \$0   |
|   | Mortgages  |               | \$0   | \$0   |
|   | Less: Current portion of unsupp  | orted debt    | \$0   | \$0   |
| Unamortized capit   | al allocations   |               | \$4,799,881   | \$4,846,991   |
|   | Total long term liabilities  |               | \$6,877,259   | \$7,291,137   |
|   | TOTAL LIABILITIES  |               | \$8,472,194   | \$8,769,381   |
|   |  |               |   |   |
| NET ASSETS  |  | r             |   |   |
| Unrestricted ne   |  | F             | \$0   | \$0   |
| Unrestricted ne<br>Operating Res  | erves  |               | \$2,797,179   | \$2,138,551   |
| Unrestricted ne<br>Operating Res<br>Accumula                                    | erves<br>ted Operating Surplus (Deficit)   |               | \$2,797,179<br>\$2,797,179  | \$2,138,551<br>\$2,138,551  |
| Unrestricted ne<br>Operating Res<br>Accumula<br>Investment in o                 | erves<br>ted Operating Surplus (Deficit)<br>capital assets   |               | \$2,797,179<br>\$2,797,179<br>\$1,803,910                               | \$2,138,551<br>\$2,138,551<br>\$1,747,712                               |
| Unrestricted ne<br>Operating Res<br>Accumula<br>Investment in<br>Capital Reserv | erves<br>ted Operating Surplus (Deficit)<br>capital assets<br>res  |               | \$2,797,179<br>\$2,797,179<br>\$1,803,910<br>\$1,161,108                | \$2,138,551<br>\$2,138,551<br>\$1,747,712<br>\$1,115,907                |
| Unrestricted ne<br>Operating Res<br>Accumula<br>Investment in o                 | erves<br>ted Operating Surplus (Deficit)<br>capital assets<br>res<br>ital Funds                                |               | \$2,797,179<br>\$2,797,179<br>\$1,803,910<br>\$1,161,108<br>\$2,965,018 | \$2,138,551<br>\$2,138,551<br>\$1,747,712<br>\$1,115,907<br>\$2,863,619 |
| Unrestricted ne<br>Operating Res<br>Accumula<br>Investment in<br>Capital Reserv | erves<br>ted Operating Surplus (Deficit)<br>capital assets<br>res  |               | \$2,797,179<br>\$2,797,179<br>\$1,803,910<br>\$1,161,108                | \$2,138,551<br>\$2,138,551<br>\$1,747,712<br>\$1,115,907                |

Note: Input "(Restated)" in 2004 column heading where comparatives are not taken from the finalized 2003-2004 Audited Financial Statements.

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### STATEMENT OF REVENUES AND EXPENSES

for the Year Ended August 31, 2005

(in dollars)

|   | (in dollars)   |                |                |
|---|----------------|----------------|----------------|
|   | Actual<br>2005 | Budget<br>2005 | Actual<br>2004 |
| REVENUES  | · · ·          | •              |                |
| Government of Alberta   | \$16,541,397   | \$14,604,099   | \$15,071,672   |
| Federal Government and/or First Nations                       | \$560,370      | \$577,742      | \$612,286      |
| Other Alberta school authorities                              | \$0            | \$0            | \$0            |
| Out of province authorities                                   | \$8,000        | \$0            | \$6,000        |
| Alberta Municipalities (excluding supplementary requisitions) | \$0            | \$0            | \$1,138        |
| Instruction resource fees                                     | \$53,616       | \$56,021       | \$50,368       |
| Transportation fees   | \$0            | \$0            | \$0            |
| Other sales and services                                      | \$64,318       | \$0            | \$25,978       |
| Investment income   | \$93,378       | \$90,000       | \$104,909      |
| Gifts and donations   | \$14,961       | \$0            | \$43,146       |
| Rentals of facilities   | \$0            | \$0            | \$0            |
| Net school generated funds                                    | \$408,125      | \$270,000      | \$408,886      |
| Gains on disposal of capital assets                           | \$0            | \$0            | \$(            |
| Amortization of capital allocations                           | \$646,959      | \$620,554      | \$646,444      |
| Total Revenues  | \$18,391,124   | \$16,218,416   | \$16,970,827   |
| EXPENSES  | ········       | + -, -, -      | * - / / -      |
| Certificated salaries   | \$8,412,184    | \$7,941,041    | \$8,261,74     |
| Certificated benefits   | \$1,007,504    | \$965,465      | \$1,031,420    |
| Uncertificated salaries and wages                             | \$2,727,090    | \$2,456,146    | \$2,648,778    |
| Uncertificated benefits                                       | \$708,067      | \$577,257      | \$699,270      |
| Services, contracts and supplies                              | \$3,331,121    | \$3,201,345    | \$3,012,843    |
| Net school generated funds                                    | \$408,125      | \$270,000      | \$408,886      |
| Capital and debt services                                     |                |                |                |
| Amortization of capital assets                                |                |                |                |
| Supported   | \$646,959      | \$620,554      | \$646,444      |
| Unsupported   | \$132,578      | \$118,773      | \$118,408      |
| Total Amortization of capital assets                          | \$779,537      | \$739,327      | \$764,852      |
| Interest on capital debt                                      |                |                |                |
| Supported   | \$257,469      | \$280,531      | \$297,332      |
| Unsupported   | \$0            | \$0            | \$0            |
| Total Interest on capital debt                                | \$257,469      | \$280,531      | \$297,332      |
| Other interest charges  | \$0            | \$0            | \$0            |
| Losses on disposal of capital assets                          | \$0            | \$0            | \$0            |
| Total Expenses  | \$17,631,097   | \$16,431,112   | \$17,125,125   |
|   | · / /          | . , - ,        | . , -,         |
| SURPLUS (DEFICIT) OF REVENUES OVER EXPENSES BEFORI            | E              |                |                |
| EXTRAORDINARY ITEM  | \$760,027      | (\$212,696)    | (\$154,298     |
| Extraordinary Item  | \$0            | \$0            | \$0            |
| SURPLUS (DEFICIT) OF REVENUES OVER EXPENSES                   | \$760,027      | (\$212,696)    | (\$154,298     |

Note: Input "(Restated)" in Budget 2005 and/or Actuals 2004 column headings where comparatives are not taken from the respective finalized 2004-2005 Budget Report and/or finalized 2003-2004 Audited Financial Statements.

### STATEMENT OF CASH FLOWS

### for the Year Ended August 31, 2005

### (in dollars)

| 2005             | 2004   |
|------------------|--|
|                  |  |
|                  |  |
| \$760,027        | (\$154,29  |
| •                | •  |
| (\$646,959)      | (\$646,44  |
| \$779,537        | \$764,85   |
| \$0              | \$   |
| \$0              | \$   |
|                  |  |
| (\$309,179)      | (\$115,21  |
| \$79,555         | \$165,88   |
| \$0              | \$   |
| \$0              | \$   |
| (\$44,955)       | (\$524,65  |
| (\$20,564)       | (\$378,49  |
| \$0              | \$   |
| \$0              | \$   |
| \$597.462        | (\$888,36  |
|                  |  |
|                  |  |
| ÷ -              | \$   |
|                  | (\$571,13  |
| ÷ -              | (\$11,42   |
| ÷ -              | \$   |
|                  | \$   |
|                  | \$   |
| (\$420,313)      | (\$582,55  |
|                  |  |
| \$430,028        | \$198,10   |
| \$0              | \$   |
| (\$368,311)      | (\$368,31  |
| \$368,311        |  |
| <b>*</b> 2       | \$368,31   |
| \$0              | . ,  |
| \$0<br>\$430,028 | \$   |
| \$430,028        | \$<br>\$198,10   |
| ÷ -              | \$368,31<br>\$<br>\$198,10<br>(\$1,272,81<br>\$4,250,55  |
|                  | \$760,027<br>(\$646,959)<br>\$779,537<br>\$0<br>\$0<br>\$0<br>\$79,555<br>\$0<br>\$0<br>(\$44,955)<br>(\$20,564)<br>\$0<br>\$0<br>\$0<br>\$597,462<br>\$0<br>\$0<br>\$0<br>\$0<br>\$0<br>\$0<br>\$0<br>\$0<br>\$0<br>\$0 |

 Note:
 1 Input "(Restated)" in 2004 column heading where not taken from the finalized 2003-2004 Audited Financial Statements.

 2 Cash and temporary investments are net of cash obligations.

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# STATEMENT OF CHANGES IN NET ASSETS for the Year Ended August 31, 2005 (in dollars)

School Jurisdiction 4105

| (10) | (11) | (12) | (13) | (14) | _ |
|------|------|------|------|------|---|
|      |      |      |      |      |   |

|   | (1)         | (2)         | (3)          | (4)           | (5)                              | (6)       | ,<br>(7)              | (8)       | (9)         | (10)        | (11)      | (12)     | (13)      | (14)     |
|---|-------------|-------------|--------------|---------------|----------------------------------|-----------|-----------------------|-----------|-------------|-------------|-----------|----------|-----------|----------|
|   | TOTAL       | INVESTMENT  | UNRESTRICTED | TOTAL         | INTERNALLY RESTRICTED NET ASSETS |           |                       |           |             |             |           |          |           |          |
|   | NET         | IN CAPITAL  | NET          | RESTRICTED    | School                           | Based     | Infrastr              | ructure   | Board & Sys | stem Admin. | Transp    | ortation | External  | Services |
|   | ASSETS      | ASSETS      | ASSETS       | NET ASSETS    | Operating                        | Capital   | O& M                  | Capital   | Operating   | Capital     | Operating | Capital  | Operating | Capital  |
|   | Cols. 2+3+4 |             |              | Cols. 5 to 14 | Operating<br>Reserves            | Reserves  | Operating<br>Reserves | Reserves  | Reserves    | Reserves    | Reserves  | Reserves | Reserves  | Reserves |
| Balance at August 31, 2004                                  | \$5,002,170 | \$1,747,712 | \$0          | \$3,254,458   | \$1,501,025                      | \$800,648 | \$458,911             | \$227,882 | \$178,615   | \$87,377    | \$0       | \$0      | \$0       | \$0      |
| Prior period adjustments (describe)                         |             |             |              |               |                                  |           |                       |           |             |             |           |          |           |          |
|   | \$0         | \$0         | \$0          | \$0           | \$0                              | \$0       | \$0                   | \$0       | \$0         | \$0         | \$0       | \$0      | \$0       | \$0      |
|   | \$0         | \$0         | \$0          | \$0           | \$0                              | \$0       | \$0                   | \$0       | \$0         | \$0         | \$0       | \$0      | \$0       | \$0      |
|   | \$0         | \$0         | \$0          | \$0           | \$0                              | \$0       | \$0                   | \$0       | \$0         | \$0         | \$0       | \$0      | \$0       | \$0      |
| Adjusted Balance,Aug.31, 2004                               | \$5,002,170 | \$1,747,712 | \$0          | \$3,254,458   | \$1,501,025                      | \$800,648 | \$458,911             | \$227,882 | \$178,615   | \$87,377    | \$0       | \$0      | \$0       | \$0      |
| Surplus(def) of revenue over expenses                       | \$760,027   |             | \$760,027    |               |                                  |           |                       |           |             |             |           |          |           |          |
| Board funded capital transactions                           |             | \$188,776   | \$0          | (\$188,776)   | (\$3,460)                        |           | \$0                   | \$0       | (\$97,939)  | (\$87,377)  | \$0       | \$0      | \$0       | \$0      |
| Direct credits to net assets                                | \$0         | \$0         |              |               |                                  |           |                       |           |             |             |           |          |           |          |
| Amortization of capital assets                              |             | (\$779,537) | \$779,537    |               |                                  |           |                       |           |             |             |           |          |           |          |
| Amortization of capital allocations                         |             | \$646,959   | (\$646,959)  |               |                                  |           |                       |           |             |             |           |          |           |          |
| Disposal of unsupported capital assets                      | \$0         | \$0         | \$0          | \$0           |                                  | \$0       |                       | \$0       |             | \$0         |           | \$0      |           | \$0      |
| Disposal of supported capital assets (board funded portion) | \$0         | \$0         | \$0          | \$0           |                                  | \$0       |                       | \$0       |             | \$0         |           | \$0      |           | \$0      |
| Debt principal payments (unsupported)                       |             | \$0         | \$0          |               |                                  |           |                       |           |             |             |           |          |           |          |
| Net transfers to operating reserves                         |             |             | (\$760,027)  | \$760,027     | \$347,274                        |           | \$359,279             |           | \$53,474    |             | \$0       |          | \$0       |          |
| Net transfers from operating reserves                       |             |             | \$0          | \$0           | \$0                              |           | \$0                   |           | \$0         |             | \$0       |          | \$0       |          |
| Net transfers to capital reserves                           |             |             | (\$132,578)  | \$132,578     |                                  | \$86,943  |                       | \$16,689  |             | \$28,946    |           | \$0      |           | \$0      |
| Net transfers from capital reserves                         |             |             | \$0          | \$0           |                                  | \$0       |                       | \$0       |             | \$0         |           | \$0      |           | \$0      |
| Balance at August 31, 2005                                  | \$5,762,197 | \$1,803,910 | \$0          | \$3,958,287   | \$1,844,839                      | \$887,591 | \$818,190             | \$244,571 | \$134,150   | \$28,946    | \$0       | \$0      | \$0       | \$0      |

### STATEMENT OF CAPITAL ALLOCATIONS

(SUPPORTED CAPITAL FINANCING ONLY)

### for the Year Ended August 31, 2005

(in dollars)

| (in dollars)   |             |             |
|--|-------------|-------------|
|  | Deferred    | Unamortized |
|  | Capital     | Capital     |
|  | Allocations | Allocations |
| Balance at August 31, 20   | \$0         | \$4,846,991 |
| Prior period adjustment  | \$0         | \$0         |
| Adjusted balance, August 31, 2004  | \$0         | \$4,846,991 |
| Add:   |             |             |
| Capital allocations from: Infrastructure and Transportation-New/Modernization Projects | \$427,348   |             |
| Other Government of Alberta  | \$0         |             |
| Federal Government and/or First Nations  | \$0         |             |
| Other sources  | \$0         |             |
| Interest earned on provincial government capital allocations                           | \$2,680     |             |
| Other capital grants and donations   | \$0_        |             |
| Proceeds on disposal of supported capital assets                                       | \$0         |             |
| Insurance proceeds   | \$0         |             |
|  |             |             |
| Donated capital assets (amortizable, at Fair Market Value)                             |             | \$0         |
| Transferred in capital assets (amortizable, at Net Book Value)                         |             | \$0         |
| Current Year Debenture Principal Repayment   |             | \$368,311   |
| Expended capital allocations - current year  | (\$231,538) | \$231,538   |
| Less:  | r           |             |
| Unamortized Capital Allocation affected by a disposal through transfer out             |             | \$0         |
| Capital allocations amortized to revenue   |             | \$646,959   |
| Balance at August 31, 2005   | \$198,490   | \$4,799,881 |
|  |             |             |

### NOTES TO FINANCIAL STATEMENTS

### AUGUST 31, 2005

### 1. AUTHORITY AND PURPOSE

The School District delivers education programs under the authority of the School Act, Revised Statutes of Alberta 2000, Chapter S-3.

The School District receives block allocations for instruction and support under Regulation 77/2003. The regulation allows for the setting of conditions and use of grant monies. The School District is limited on administration expenses and is permitted to reallocate funding within the Alberta Education instruction and support block areas.

### 2. ACCOUNTING POLICIES

These financial statements have been prepared in accordance with Canadian generally accepted accounting principles and accounting policies consistent with those prescribed by Alberta Education for Alberta school jurisdictions. The financial statements have, in management's opinion, been properly prepared within reasonable limits of materiality and within the framework of the accounting policies summarized below:

(a) Revenue recognition

Revenue is recognized as follows:

Instruction and support allocations are recognized in the year to which they relate.

Fees for services related to courses and programs are recognized as revenue when such courses and programs are delivered.

Capital allocations from the province or other agencies are recorded as deferred capital allocations until spent. Once spent, they are transferred to unamortized capital allocations which are amortized to revenue on the same basis as the capital asset acquired by the grant.

Unrestricted contributions are recognized as revenue when received or receivable. Contributions in-kind are recorded at fair market when reasonably determinable.

Externally restricted contributions are deferred and recognized as revenue in the period in which the restriction is complied with. Endowment contributions are recognized as direct increases in net assets in the period in which they are received.

### LAKELAND ROMAN CATHOLIC SEPARATE SCHOOL DISTRICT NO. 150

### NOTES TO FINANCIAL STATEMENTS

### AUGUST 31, 2005

### 2. ACCOUNTING POLICIES (Continued)

(b) Capital assets

Capital assets are recorded at cost, and are amortized over their estimated useful lives on a straight line basis, at the following rates:

| Buildings         | 2.5%, 4% and 10% |
|-------------------|------------------|
| Equipment         | 10% and 20%      |
| Site improvements | 5%               |
| Vehicles          | 10% and 20%      |

Only capital assets with costs in excess of \$5,000 are capitalized. Any capital allocations received for asset additions are amortized over the same period as the related asset.

(c) School generated funds

These are funds in the community, which come under the control and responsibility of the school principal and are for school activities. These funds are usually collected and retained at the school for expenditures paid at the school level (e.g. yearbook sales, graduation fees, field trip fees, etc.).

(d) Vacation Pay

Vacation Pay is accrued in the period in which the employee earns the benefit.

(e) Pensions

Pension costs included in these statements comprise the cost of employer contributions for current service of employees during the year.

The current service and past service costs of the Alberta Teacher Retirement Fund are met by contributions by active members and the Government of Alberta. Under the terms of the Teachers Pension Plan Act, the School District does not make pension contributions for certificated staff.

(f) Other current assets

Certain expenditures incurred and paid before the close of the school year are for specific school supplies, which will be consumed subsequent to the year-end, and are accordingly recorded as prepaid expenses Certain insurance expenses fall into this category.

### NOTES TO FINANCIAL STATEMENTS

### AUGUST 31, 2005

### 2. ACCOUNTING POLICIES (Continued)

(g) Contributed services

Volunteers contribute a considerable number of hours per year to various schools, which are within the school board, to ensure that certain programs are delivered, such as kindergarten, lunch services and the raising of school generated funds. Because of the difficulty of compiling these hours and the fact that these services are not otherwise purchased, contributed services are not recognized in the financial statements.

(h) Operating and Capital Reserves

Reserves are established at the discretion of the Board of Trustees of the jurisdiction, to set aside funds for operating and for future capital expenditures. Such reserves are appropriations of accumulated surplus.

(i) Use of estimates

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting periods. Actual results could differ from those estimates.

### 3. TRUST ASSETS AND LIABILITIES

This balance represents cash that is held in trust by the jurisdiction for a scholarship trust

### 4. ACCOUNTS RECEIVABLE

|                        | 2005        | 2004        |
|------------------------|-------------|-------------|
| Province of Alberta    | \$ 950,426  | \$ 656,799  |
| Federal Government     | 181,567     | 199,595     |
| Alberta Municipalities | 221,697     | 200,055     |
| Other receivables      | 55,679      | 43,741      |
|                        | \$1,409,369 | \$1,100,190 |

3.

## LAKELAND ROMAN CATHOLIC SEPARATE SCHOOL DISTRICT NO. 150

### NOTES TO FINANCIAL STATEMENTS

### AUGUST 31, 2005

### **5. ACCOUNTS PAYABLE**

|  | <br>2005      | <br>2004      |
|--|---------------|---------------|
| Province of Alberta                          | \$<br>388,556 | \$<br>450,204 |
| Other trade payables and accrued liabilities | 413,537       | 396,844       |
|  | \$<br>802,093 | \$<br>847,048 |

### 6. DEFERRED REVENUE

|      | 2005   |  | 2004                    |
|------|--------|--|-------------------------|
| \$   | 16,601 | ţ  | -                       |
| 1    | 00.720 | •  | -                       |
|      | ,      |  | 43,819                  |
|      | _      |  | 219,066                 |
| \$ 2 | 42,321 | \$   | 262,885                 |
|      | 1      | \$ 16,601<br>100,720<br>125,000<br>-<br>\$ 242,321 | 100,720<br>125,000<br>- |

### 7. LONG TERM DEBT

The debenture debt bears interest at rates varying between 9% and 11.75%. The debenture debt is fully supported by Alberta Finance. The current portion of long-term debt consists entirely of amounts payable by Alberta Treasury on supported debt; therefore, the working capital (current assets minus current liabilities) is understated by this amount. Debenture payments due over the next five years and beyond are as follows:

|            | Principal   | Interest   |
|------------|-------------|------------|
| 2006       | \$ 352,031  | \$ 241,717 |
| 2007       | 331,581     | 204,746    |
| 2008       | 319,812     | 170,093    |
| 2009       | 313,624     | 136,617    |
| 2010       | 313,624     | 103,698    |
| Thereafter | 667,364     | 126,749    |
|            | \$2,298,036 | \$ 983,620 |

### NOTES TO FINANCIAL STATEMENTS

### AUGUST 31, 2005

### 8. UNAMORTIZED CAPITAL ALLOCATIONS

Unamortized capital allocations represent externally-restricted supported capital funds that have been expended, but have yet to be amortized over the useful life of the related capital asset. The unamortized capital allocations account balance is increased by transfers of deferred capital allocations expended, as well as fullysupported debenture principal repayments.

### 9. COMMITMENTS

The School District is committed to the following minimum annual lease payments for photocopy equipment and premises pursuant to a lease expiring September, 2009 as follows:

| 2006<br>2007<br>2008 | \$ 136,000<br>136,000<br>136,000 |
|----------------------|----------------------------------|
| 2009                 | 136,000                          |
|                      | \$ 544,000                       |

The school district is also committed to further capital expenditures for a new elementary school in Cold Lake of approximately \$6,205,481. These costs will be fully funded by the capital allocations from Alberta Infrastructure.

### **10. ECONOMIC DEPENDENCE ON RELATED THIRD PARTY**

The School District's primary source of income is from the Alberta Government. The School District's ability to continue viable operations is dependent on this funding.

### **11. BUDGET AMOUNTS**

The budget was prepared by the School District's management and approved by the Board of Trustees. It is presented for information purposes only and has not been audited

### **12. COMPARATIVE FIGURES**

The comparative figures have been reclassified where necessary to conform to the 2005 presentation.

### NOTES TO FINANCIAL STATEMENTS

### AUGUST 31, 2005

### **13. FINANCIAL INSTRUMENTS**

The School District's financial instruments consist of cash, accounts receivable, school generated assets and liabilities, trust assets and liabilities, accounts payable and accrued liabilities and long term debt. It is management's opinion that the School District is not exposed to significant interest, currency, or credit risks arising from these financial instruments. Unless otherwise noted, the fair values of these financial instruments approximate their carrying values. The jurisdiction has invested surplus funds in accordance with Section 60 of the School Act and Section 5 of the Trustees Act.

### SCHEDULE A to the AFS

### ALLOCATION OF REVENUES AND EXPENSES TO PROGRAMS - 2004-2005

| REVENUES  | TOTAL                | ECS to<br>Grade 12<br>Instruction | Operations and<br>Maintenance of<br>Schools &<br>Maintenance Shops | Transportation | Board &<br>System Admin. | External<br>Services |
|---|----------------------|-----------------------------------|--|----------------|--------------------------|----------------------|
| (1) Alberta Education Revenues  | \$13,868,424         | \$12,800,818                      | \$0  | \$68,285       | \$832,953                | \$166,368            |
| Alberta Infrastructure and Transportation   |                      |                                   |  |                |                          |                      |
| (2) Infrastructure Maintenance Program & Portable Relocations suppo                   |                      | \$0                               | \$270,376  |                |                          |                      |
| (3) Regular Operations & Maintenance support  | \$1,898,426          |                                   | \$1,898,426  |                |                          |                      |
| (4) Other support   | \$0                  | \$0                               | \$0  |                |                          |                      |
| (5) Total Alberta Infrastructure and Transportation Revenue                           | <b>S</b> \$2,168,802 | \$0                               | \$2,168,802  |                |                          |                      |
| (6) Alberta Finance   | \$257,469            |                                   | \$257,469  |                |                          | \$0                  |
| (7) Other - Government of Alberta   | \$246,702            | \$15,000                          | \$5,702  | \$0            | \$0                      | \$226,000            |
| (8) Federal Government and/or First Nations   | \$560,370            | \$526,748                         | \$0  | \$0            | \$33,622                 | \$0                  |
| (9) Other Alberta school authorities  | \$0                  | \$0                               | \$0  | \$0            | \$0                      |                      |
| (10) Out of province authorities  | \$8,000              | \$8,000                           | \$0  | \$0            | \$0                      | \$0                  |
| (11) Alberta municipalities (excl. supplementary requisitions)                        | \$0                  | \$0                               | \$0  | \$0            | \$0                      | \$0                  |
| (12) Instruction resource fees  | \$53,616             | \$53,616                          |  |                |                          |                      |
| (13) Transportation fees  | \$0                  |                                   |  | \$0            |                          |                      |
| (14) Other sales and services   | \$64,318             | \$60,156                          | \$303  | \$0            | \$3,859                  | \$0                  |
| (15) Investment income  | \$93,378             | \$87,614                          |  | \$0            | \$5,764                  | \$0                  |
| (16) Gifts and donations  | \$14,961             | \$14,961                          | \$0  | \$0            |                          | \$0                  |
| (17) Rentals of facilities  | \$0                  | \$0                               | \$0  | \$0            | \$0                      | \$0                  |
| (18) Net school generated funds   | \$408,125            | \$408,125                         |  | • -            | \$0                      | ••                   |
| (19) Gains on disposal of capital assets  | \$0                  | \$0                               | \$0  | \$0            | \$0                      | \$0                  |
| (10) Curris on disposit of cupital desces<br>(20) Amortization of capital allocations | \$646,959            | \$41,559                          | \$605,400  | \$0            | ¢0                       | \$0                  |
| (21) TOTAL REVENUES   | \$18,391,124         | \$14,016,597                      | \$3,037,676  | \$68,285       | \$876,198                | \$392,368            |
| EXPENSES  |                      | I                                 |  |                |                          |                      |
| (22) Certificated salaries  | \$8,412,184          | \$8,264,369                       |  |                | \$147,815                | \$0                  |
| (23) Certificated benefits  | \$1,007,504          | \$997,516                         |  |                | \$9,988                  | \$0                  |
| (24) Uncertificated salaries and wages  | \$2,727,090          | \$1,809,164                       | \$604,269  | \$0            | \$313,657                | \$0                  |
| (25) Uncertificated benefits  | \$708,067            | \$507,668                         | \$145,476  | \$0            | \$54,923                 | \$0                  |
| (26) SUB - TOTAL  | \$12,854,845         | \$11,578,717                      | \$749,745  | \$0            | \$526,383                | \$0                  |
| (27) Services, contracts & supplies   | \$3,331,121          | \$1,542,730                       | \$974,608  | \$132,532      | \$288,883                | \$392,368            |
| (28) Cost recoveries & charges to programs  | \$0                  | \$0                               | \$0  | \$0            | \$0                      | \$0                  |
| (29) Net school generated funds   | \$408,125            | \$408,125                         |  |                |                          |                      |
| Capital and debt services   |                      |                                   |  |                |                          |                      |
| Amortization of capital assets  |                      |                                   |  |                |                          |                      |
| (30) Supported  | \$646,959            | \$41,559                          | \$605,400  | \$0            | \$0                      | \$0                  |
| (31) Unsupported  | \$132,578            | \$33,945                          | \$91,175   | \$0            | \$7,458                  | \$0                  |
| (32) Total Amortization   | \$779,537            | \$75,504                          | \$696,575  | \$0            | \$7,458                  | \$0                  |
| Interest on capital debt  |                      |                                   |  |                |                          |                      |
| (33) Supported  | \$257,469            | \$0                               | \$257,469  | \$0            | \$0                      | \$0                  |
| (34) Unsupported  | \$0                  | \$0                               | \$0  | \$0            | \$0                      | \$0                  |
| (35) Other interest charges   | \$0                  | \$0                               | \$0  | \$0            | \$0                      | \$0                  |
| (36) Losses on disposal of capital assets   | \$0                  | \$0                               | \$0  | \$0            | \$0                      | \$0                  |
| (37) TOTAL EXPENSES   | \$17,631,097         | \$13,605,076                      | \$2,678,397  | \$132,532      | \$822,724                | \$392,368            |
| (38) SURPLUS (DEFICIT) BEFORE EXTRAORDINARY ITEM                                      | \$760,027            | \$411,521                         | \$359,279  | (\$64,247)     | \$53,474                 | \$0                  |

### SCHEDULE B to the AFS ALBERTA EDUCATION REVENUES 2004-2005

|  | TOTAL        |
|--|--------------|
| Base Funding   |              |
| Early Childhood Services (ECS)   | \$464,383    |
| Base Instruction (Gr 1-12)   | \$9,561,499  |
| Outreach Programs  | \$0          |
| Home Education   | \$0          |
| Differential Cost Funding *  | \$2,885,359  |
| Other Provincial Support   |              |
| Institutional Programs   | \$39,743     |
| Regional Consortium (6 boards) and Regional Educational Consulting Services (4 boards) | \$166,368    |
| Learning Resources Credit  | \$11,777     |
| Federal French Funding   | \$58,700     |
| Provincial Priority Targeted Funding   |              |
| Class Size Initiative  | \$346,880    |
| Student Health Initiative (SHI)  | \$0          |
| Alberta Initiative for School Improvement (AISI)                                       | \$259,800    |
| High Speed Networking  | \$25,000     |
| Children and Youth with Complex Needs  | \$0          |
| Other Alberta Education Revenues (describe): Microsoft License, Classroom Resources    | \$48,915     |
| Total Alberta Education Revenues   | \$13,868,424 |

\* Differential Cost Funding is based on distribution formulas designed to address variable cost factors and incremental costs associated with other variables and specific student populations. Included in differential cost funding are allocations for students with severe disabilities, English as a second language students, Francisation and support services for immigrant students, aboriginal students, gifted & talented early childhood services children and those with mild or moderate or severe disabilities, the percentage of the student population experiencing low socio-economic status, small schools by necessity, intra-jurisdiction distances, year to year enrolment fluctuations, small school board administration, schools located in the north, boarding, transportation, stabilization of funding, and cost differences among school jurisdictions for purchasing goods and services.

### SCHEDULE C the AFS

### ECS to Grade 12 INSTRUCTION PROGRAMS Expense Details - 2004-2005

|  |                              |                                | ECS to  | o GRADE 12 Insti      | ruction                        |                                |                   |
|--|------------------------------|--------------------------------|---|-----------------------|--------------------------------|--------------------------------|-------------------|
| SUB-PROGRAMS & INITIATIVES                                 | Certificated<br>Remuneration | Uncertificated<br>Remuneration | Services,<br>Contracts<br>& Supplies <sup>1</sup> | Learning<br>Resources | Cost Recoveries &<br>Transfers | Other<br>Expenses <sup>2</sup> | TOTAL<br>EXPENSES |
| School Administration & All Instruction Support            | \$1,254,206                  | \$947,628                      | \$418,673   |                       | \$0                            |                                | \$2,620,507       |
| Mild & Moderate Disabilities/Gifted & Talented(ECS-12)     | \$63,730                     | \$134,929                      | \$26,928  |                       | \$0                            |                                | \$225,587         |
| ECS Program Unit (PUF)                                     |                              | \$100,168                      | \$27,415  |                       | \$0                            |                                | \$127,583         |
| Severe Disabilities (Gr 1-12)                              | \$238,753                    | \$938,281                      | \$76,146  |                       | \$0                            |                                | \$1,253,180       |
| English as a Second Language                               | \$0                          | \$0                            | \$0   |                       | \$0                            |                                | \$0               |
| French Language Program & Francisation (all jurisdictions) | \$88,107                     | \$15,805                       | \$18,315  |                       | \$0                            |                                | \$122,227         |
| First Nations, Metis and Inuit Education(ECS - Gr 12)      | \$87,667                     | \$13,361                       | \$19,636  |                       | \$0                            |                                | \$120,664         |
| Home Education   | \$0                          | \$0                            | \$0   |                       | \$0                            |                                | \$0               |
| Institutional Programs                                     | \$17,011                     | \$0                            | \$7,345   |                       | \$0                            |                                | \$24,356          |
| Alberta Initiative for School Improvement                  | \$104,599                    | \$88,007                       | \$85,612  | \$0                   | \$0                            |                                | \$278,218         |
| Student Health Initiative                                  | \$0                          | \$0                            | \$0   |                       | \$0                            |                                | \$0               |
| High Speed Networking                                      |                              |                                | \$25,867  |                       | \$0                            |                                | \$25,867          |
| Class Size   | \$470,781                    | \$0                            | \$0   | \$0                   | \$0                            |                                | \$470,781         |
| Children and Youth with Complex Needs(ECS - Gr 12)         | \$0                          | \$0                            | \$0   |                       | \$0                            |                                | \$0               |
| All Other Student Instruction Expenses(ECS - Gr 12)        | \$6,937,031                  | \$78,653                       | \$836,793   | \$0                   | \$0                            | \$483,629                      | \$8,336,106       |
| TOTAL EXPENSES   | \$9,261,885                  | \$2,316,832                    | \$1,542,730                                       | \$0                   | \$0                            | \$483,629                      | \$13,605,076      |

| FULL-TIME-EQUIVALENCIES(Board/Contract)                      | FTE<br>Certificated | FTE<br>Uncertificated |
|--|---------------------|-----------------------|
| Mild & Moderate Disabilities/Gifted & Talented (ECS - Gr 12) | 1.0                 | 7.0                   |
| ECS Program Unit (PUF)                                       | 0.0                 | 4.3                   |
| Severe Disabilities (Gr 1-12)                                | 3.0                 | 38.1                  |

Note 1 Excludes Learning Resources.

Note 2 Includes Net School Generated Funds, Amortization, Interest, and Losses on Disposal of Instruction Program Capital Assets.

### SCHEDULE D to the AFS CALCULATION OF MAXIMUM ELIGIBLE EXPENSE LIMIT FOR BOARD (GOVERNANCE) AND SYSTEM ADMINISTRATION - 2004-2005

| TOTAL EXPENSES   | \$17,631,097  |
|--|---|
|  |   |
| STEP 1   |   |
| Calculation of maximum expense limit PERCENTAGE for Board and System Administration expense  |   |
| If "Total Net Enrolled Students" are 6,000 and over = 4%   | 6.00%   |
| If "Total Net Enrolled Students" are 2,000 and less = 6%   |   |
| The Maximum Expense Limit for Board and System Administration is based on an arithmetical proration for the TC<br>Adult students, between 2,000 to 6,000 at .0005 per FTE. | TAL FTE count for grades 1 -12, net of Home Education AND |
| EXAMPLE: 4,500 FTE count grades 1-12 = 6,000 - 4,500 = 1,500 X .0005 = .75% plus 4% = maximum expense I  | mit of 4.75%.   |
| Note: Calculation unnecessary if Total FTE is 6,000 or more, and 2,000 & less.   |   |
| STEP 2   |   |
| Calculate maximum expense limit AMOUNTS for Board and System Administration expenses   |   |
| Maximum Expense Limit percentage (Step 1) x TOTAL EXPENSES   | \$1,057,866   |
|  |   |
| Considerations for Charter Schools and Small School Boards:  |   |
| If Charter School, enter \$56,100  | \$0 \$0   |
| If School Board, please enter your 04-05 Gr 1- 12 funded enrolment   | 1,915   |
| \$40   | 8,000 \$1,057,866   |
| MAXIMUM EXPENSE LIMIT  | \$1,057,866   |
| <u>STEP 3</u><br>Compare maximum expense limit amounts calculated in Step 2 to actual expenses (from Schedule <i>i</i>   | 4)  |
| Actual Board Governance & System Administration expenses   | \$822,724   |
| PLUS: transfers to Restricted - Operating (Board/System Administration)  | \$53,474  |
| LESS: transfers from Restricted - Operating (Board/System Administration)  | \$C   |
| TOTAL BOARD GOVERNANCE & SYSTEM ADMINISTRATION EXPENSES  | \$876,198   |
| MAXIMUM EXPENSE LIMIT  | \$1,057,866   |
|  |   |
| ACTUAL EXPENSES - OVER(UNDER) MAXIMUM EXPENSE LIMIT  | -\$181,668  |

### SCHEDULE E to the AFS SOURCE & APPLICATION OF SCHOOL GENERATED FUNDS (SGF) - 2004-2005

| nexpended SGF - Opening Balance August 31, 2004 (Note 1)  |  |   |   |   |  |  |  |
|---|--|---|---|---|--|--|--|
| Source of Net School Generated Funds:   | Gross SGF  | Related Expenses  | Net SGF   |   |  |  |  |
| Fundraising activities  | \$546,816  | \$171,721   | \$375,095   |   |  |  |  |
| Student fees (Non-Instructional) (Note 2)   | \$0  |   | \$0   |   |  |  |  |
| Donations and grants to schools   | \$20,201   |   | \$20,201  |   |  |  |  |
| Other (describe): Adjustment to opening balances  | \$0  | \$1,893   | (\$1,893)   |   |  |  |  |
| Net Additions to SGF  | \$567,017  | \$173,614   |   | \$393,40  |  |  |  |
| Net SGF Available for Discretionary Spendir   | ıg   |   |   | \$528,753   |  |  |  |
| Application of Net School Generated Funds:  | :  |   |   |   |  |  |  |
| Extra-curricular activities   |  | Γ   | \$0   |   |  |  |  |
| School beautification   |  |   | \$0   |   |  |  |  |
| Field Trips   |  |   | \$0   |   |  |  |  |
| Equipment   |  |   | \$0   |   |  |  |  |
| Family literacy and other community resources   |  |   | \$0   |   |  |  |  |
| Other (describe): Breakdown not available this year.  |  |   |   |   |  |  |  |
| Net SGF Expended for Discretionary Purposes (Note 3)  |  |   |   |   |  |  |  |
| Net SGF Expended for Discretionary Purpos   | <b>Ses</b> (Note 3)  |   | \$ 100,120  | \$408,12  |  |  |  |
|   |  |   | ¢ 100,120   | . ,   |  |  |  |
| Net SGF Expended for Discretionary Purpos   |  |   |   | . ,   |  |  |  |
|   | , 2005 (Note 4)<br>community for student<br>and retained at the so<br>erials collected pursua  | chool for expenditures<br>ant to Section 60(2)(j) o   | der the control and repaid at the school leve<br>f the School Act, and  | el. SGF does not<br>any other funds                                 |  |  |  |
| chool Generated Funds (SGF) are funds raised in the c<br>chool management. These funds are usually collected<br>iclude fees with respect to instructional supplies or mate  | , 2005 (Note 4)<br>community for student<br>and retained at the se<br>erials collected pursua<br>accounted for by the ju   | chool for expenditures<br>ant to Section 60(2)(j) o<br>urisdiction (facility renta  | der the control and repaid at the school level<br>f the <i>School Act</i> , and<br>als, capital assets purc                 | \$120,62<br>sponsibility of<br>el. SGF does no<br>any other funds   |  |  |  |
| chool Generated Funds (SGF) are funds raised in the c<br>chool management. These funds are usually collected<br>clude fees with respect to instructional supplies or mate<br>ollected at the school but remitted to central office and a  | , 2005 (Note 4)<br>community for student<br>and retained at the se<br>erials collected pursua<br>accounted for by the ju<br>e not taken from the finalized<br>school Act (fees with respect<br>ftware, and materials for cla | chool for expenditures<br>ant to Section 60(2)(j) o<br>urisdiction (facility renta<br>d 2003-2004 Audited Financia  | der the control and repaid at the school leve<br>f the School Act, and<br>als, capital assets purc<br>l Statements.         | \$120,624<br>sponsibility of<br>el. SGF does not<br>any other funds |  |  |  |
| Inexpended SGF - Closing Balance August 31         chool Generated Funds (SGF) are funds raised in the control of management. These funds are usually collected include fees with respect to instructional supplies or material field at the school but remitted to central office and a control of the school but remitted to central office and a control of the school but remitted to school school where the school but remitted to school of the school school school of the school school of the school school school of the school school of the school school school of the school school school school of the school school school school of the school school school of the school scho | , 2005 (Note 4)<br>community for student<br>and retained at the so<br>erials collected pursua<br>accounted for by the ju<br>e not taken from the finalized<br>ichool Act (fees with respect<br>ftware, and materials for cla | chool for expenditures<br>ant to Section 60(2)(j) o<br>urisdiction (facility renta<br>d 2003-2004 Audited Financia<br>to instructional supplies or m<br>ssrooms). Amounts collected | der the control and repaid at the school leve<br>f the <i>School Act</i> , and<br>als, capital assets purc<br>I Statements. | \$120,62<br>sponsibility of<br>el. SGF does no<br>any other funds   |  |  |  |

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Expensed Mod./I.M.P. & Facility Planning & Utilities SUB-TOTAL Supported TOTAL Portable Operations EXPENSES Custodial **Operations &** Capital & Debt Operations and Maintenance and Relocations Administration Maintenance Telecommunications Maintenance Services Uncertificated salaries and wages \$437.867 \$102.652 \$0 \$0 \$63.750 \$604.269 \$604.269 **Uncertificated benefits** \$110,065 \$22,911 \$0 \$0 \$12,500 \$145,476 \$145,476 \$0 \$0 Sub-total Remuneration \$547,932 \$125,563 \$76,250 \$749,745 \$749,745 \$105.354 \$0 \$173.872 \$3.206 \$282.642 **Contracted Services** \$210 \$282.642 \$43,160 \$66,777 \$0 \$48,495 \$543 \$158,975 \$158,975 Supplies Electricity \$251.500 \$251.500 \$251.500 **Natural Gas/Heating Fuel** \$195,605 \$195,605 \$195,605 Sewer and Water \$17.215 \$17.215 \$17.215 \$3.844 \$3.844 Telecommunications \$3.844 \$64.827 \$64.827 \$64.827 Insurance Amortization of capital assets \$605.400 \$605.400 Supported \$91,175 Unsupported \$91,175 **Total Amortization** \$91,175 \$605,400 \$696,575 Interest on capital debt Supported \$257.469 \$257.469 \$0 \$0 Unsupported \$0 \$0 \$0 Other interest charges \$0 \$0 Losses on disposal of capital assets **Cost recoveries & transfers** \$0 \$0 \$591.302 \$297.694 \$468.164 \$222.367 \$144.826 \$1.815.528 \$862.869 TOTAL EXPENSES \$2,678,397 SQUARE METRES School Buildings 25.347.8 Non School Buildings 1,126.5 UNCERTIFICATED FTE'S (Board/Contract) 13.6 3.3 Notes: Custodial: All expenses related to activities undertaken to keep the school environment clean and safe. All expenses associated with the repair, replacement and minor construction of buildings, grounds and equipment components. This includes regular and preventative maintenance undertaken to ensure components reach or exceed their life cycle and the repair of broken components. Maintenance: **Utilities & Telecommunications:** 

### SCHEDULE F to the AFS **Operations and Maintenance Program Expenses - 2004-2005**

All expenses related to electricity, natural gas and other heating fuels, sewer and water and all forms of telecommunications.

Expensed Block Mod/I.M.P. & Portable Relocations:

Facility Planning & Operations Administration:

All expenses associated with non-capital activites related to Block Modernization, Infrastructure Maintenance Programs (AKA Building Quality Restoration Program) and portable relocations.

All expenses related to the administration of operations and maintenance including (but not limited to) contract administration, clerical functions, negotiations, supervision of employees and contractors, administration of capital projects (including new schools, I.M.P., block modernization and portable relocations), administration of joint-use agreements, and all expenses related to ensuring compliance with health and safety statuards, codes and government regulations.

Supported Capital & Debt Services:

All expenses related to supported capital assets amortization and interest on supported capital debt.

4105

#### SCHEDULE G to the AFS DISCLOSURE OF SALARIES AND BENEFITS - 2004-200! (SECTION 148.1 OF THE SCHOOL ACT)

|   | 1     | (SECTION 148.1 OF |             | ,,             | Performance | 1              |              |          |
|---|-------|-------------------|-------------|----------------|-------------|----------------|--------------|----------|
|   | FTEs  | Remuneration      | Benefits    | Allowances     | Bonuses     | ERIP's / Other | Total        | Expenses |
| Chairperson:  |       | rionanoration     | Bollolito   | , and trainede | Denacoo     |                | Total        | Expenses |
| Name M. Campeau   | 1.0   | \$7,270           | \$0         | \$0            |             |                | \$7,270      | \$5,529  |
| Name  | 0.0   | \$0               | \$0         | \$0            |             |                | \$0          | \$0      |
| Other Board Members:                                    |       |                   |             |                |             |                |              |          |
| Name R. Gauthier  | 1.0   | \$5,734           | \$0         | \$0            |             |                | \$5,734      | \$3,735  |
| Name K. Kissel  | 0.8   | \$6,766           | \$0         | \$0            |             |                | \$6,766      | \$4,063  |
| Name R. Kleinmann                                       | 1.0   | \$6,886           | \$0         | \$0            |             |                | \$6,886      | \$3,005  |
| Name V. Lefebvre  | 1.0   | \$11,586          | \$0         | \$0            |             |                | \$11,586     | \$7,241  |
| Name M. Penner  | 1.0   | \$9,162           | \$0         | \$0            |             |                | \$9,162      | \$5,763  |
| Name E. Rondeau   | 0.2   | \$502             | \$0         | \$0            |             |                | \$502        | \$168    |
| Name G. Zaplotinsky                                     | 0.8   | \$5,143           | \$0         | \$0            |             |                | \$5,143      | \$4,301  |
| Name  | 0.0   | \$0               | \$0         | \$0            |             |                | \$0          | \$0      |
| Name  | 0.0   | \$0               | \$0         | \$0            |             |                | \$0          | \$0      |
| Name  | 0.0   | \$0               | \$0         | \$0            |             |                | \$0          | \$0      |
| Name  | 0.0   | \$0               | \$0         | \$0            |             |                | \$0          | \$0      |
| Name  | 0.0   | \$0               | \$0         | \$0            |             |                | \$0          | \$0      |
| Name  | 0.0   | \$0               | \$0         | \$0            |             |                | \$0          | \$0      |
| Name  | 0.0   | \$0               | \$0         | \$0            |             |                | \$0          | \$0      |
| Name  | 0.0   | \$0               | \$0         | \$0            |             |                | \$0          | \$0      |
| Name  | 0.0   | \$0               | \$0         | \$0            |             |                | \$0          | \$0      |
| Name  | 0.0   | \$0               | \$0         | \$0            |             |                | \$0          | \$0      |
| Name  | 0.0   | \$0               | \$0         | \$0            |             |                | \$0          | \$0      |
| Name  | 0.0   | \$0               | \$0         | \$0            |             |                | \$0          | \$0      |
| Subtotal  | 6.8   | \$53,049          | \$0         | \$0            |             |                | \$53,049     | \$33,805 |
|   |       |                   |             |                |             |                |              |          |
| Superintendent B. Provost                               | 1.0   | \$121,500         | \$7,814     | \$0            | \$0         |                | \$129,314    | \$8,566  |
| Superintendent  | 0.0   | \$0               | \$0         | \$0            | \$0         |                | \$0          | \$0      |
| Secretary/Treasurer D. Ewanowich                        | 1.0   | \$100,413         | \$17,337    | \$0            | \$0         |                | \$117,750    | \$15,288 |
| Secretary/Treasurer                                     | 0.0   | \$0               | \$0         | \$0            | \$0         |                | \$0          | \$0      |
| Board Secretary   | 0.0   | \$0               | \$0         | \$0            | \$0         | \$0            | \$0          | \$0      |
| Board Secretary   | 0.0   | \$0               | \$0         | \$0            | \$0         | \$0            | \$0          | \$0      |
| Board Treasurer   | 0.0   | \$0               | \$0         | \$0            | \$0         | \$0            | \$0          | \$0      |
| Board Treasurer   | 0.0   | \$0               | \$0         | \$0            | \$0         | \$0            | \$0          | \$0      |
| Cartificated Calarian                                   | 100 t | #0.000.co.t       | \$000 CCC   | <b>*</b> ~     | <b>*</b> ^  |                | ¢0,000,074   |          |
| Certificated Salaries                                   | 126.1 | \$8,290,684       | \$999,690   | \$0            | \$0         |                | \$9,290,374  |          |
| Uncertificated Salaries & Wages                         | 97.5  | \$2,573,628       | \$690,730   | \$0            | \$0         | \$0            | \$3,264,358  |          |
| TOTALS  |       | \$11,139,274      | \$1,715,571 | \$0            | \$0         | \$0            | \$12,854,845 |          |
| Nate: Diagon refer to completion information on page 15 |       |                   |             |                | •           | · ·            |              |          |

Note: Please refer to completion information on page 15.

### SCHEDULE G1 to the AFS

### DISCLOSURE OF SALARIES AND BENEFITS (SECTION 148.1 OF THE SCHOOL ACT)

### **COMPLETION INFORMATION**

- (1) Salary and benefits consist of and agree with the amounts properly recorded in the school jurisdiction's payroll records and related object codes for salaries, wages and benefits.
- (2) Remuneration includes regular base salaries, certificated school-based employee allowances outlined in collective agreements, overtime, honoraria, deferred salary leave accruals, lump sum payments EXCEPTING TERMINATION BENEFITS (See #10A below), any other direct cash remuneration EXCEPTING PERFORMANCE PAY (See #10 below).
- (3) Certificated salaries include the aggregate of all payments for certificated staff regardless of the length, nature or definition of the employment agreement. The number of full time equivalent (FTE) staff should be measured as at September 30.
- (4) Uncertificated salaries and wages should be measured in terms of the number of FTE staff employed as at September 30.
- (5) Salary and benefits information should be the aggregate amount covering the same fiscal period as the audited financial statements.
- (6) Salary must include deferred salary accruals.
- (7) Salary includes only payments for services subject to an employer-employee relationship.
- (8) Benefits include the employer's share of all employee benefits and contributions or payments made on behalf of employees including retirement pensions, Canada pension plan (CPP), employment insurance (EI), health care, dental coverage, vision coverage, out of country medical benefits, group life insurance, accidental disability and dismemberment insurance, long and short term disability plans.
- (9) Allowances include all monies paid to an employee as miscellaneous negotiated allowances. This category will include car or travel allowances, isolation allowances, relocation expenses, sabbaticals, special leave with pay, financial and retirement planning services, and club memberships. CERTIFICATED SCHOOL-BASED EMPLOYEE ALLOWANCES, as outlined in collective agreements, are included in Remuneration NOT Allowances.
- (10) **Performance Bonuses** include those monies paid to employees of the school authority that are tied to the achievement of some specifed goal or objective.
- (10A) **Other** includes termination benefits ((severance pay, retiring allowances (ERIP's), sick leave and other settlement costs due to loss of employment).
- (11) **Expenses** will include the reimbursements of travel, subsistence, moving costs, conference fees, etc., paid by the employee **or on his/her behalf** in performing the responsibilities of employment.
- (12) The superintendent's position disclosure is in terms of one individual who is the Chief Executive Officer. Benefits for the superintendent do not include Alberta Learning contributions to the Teachers Retirement Fund pension plan.
- (13) The secretary-treasurer's position disclosure is in terms of one individual who is the Chief Financial Officer. If the board has not appointed one person to act as secretary-treasurer, then the disclosure is in terms of separate individuals appointed to the Board Treasurer and Board Secretary positions. Benefits for the secretary-treasurer include the Local Authorities Pension Plan contributions.
- (13) A position should include salary, benefits and allowances earned and expenses accrued by an individual who officially acted in a position while it was vacant or was appointed to the position. If a position was vacant and no one acted in the position, the position should not be disclosed.
- (14) Benefits and allowances need not include an amount for automobile, housing or other benefits for which a value cannot be reasonably estimated.
- (15) If a position is occupied by more than one individual during a year, each of those individual's specific expenses and salary, benefits and allowances earned by each of the individuals in the position need be disclosed separately.