

## Facility Registration

Facility numbers are assigned to a physical site address; they are not transferable to another location.

### Section A - Identification, Type and Date of Change

Specify the Identifier to be used with this facility (*only one is required to be specified*)

Practitioner Identifier  -   
 or  
 Prof. Corp. or Clinic ULI  -  Name \_\_\_\_\_

Effective Date  Year  Month  Day

Add a new facility

Change to facility name Facility number

End the facility Facility number

If you are leaving this facility, will others continue to practise there?  Yes  No

### Section B - Facility and Functional Centre Information

Facility name

Facility Type  Office  Active Treatment Hospital  Nursing Home  Auxiliary

Facility Physical Address (*Provide a street address or a legal land description only. A post office box number is not a Facility physical site address.*)

City  Province  Postal code

Yes change my Business Mailing Address to that above.

#### Indicate the Functional Centre(s) in your Facility

(Functional Centres marked\* require a copy of the College of Physicians and Surgeons of Alberta Accreditation Letter.)

Examination Room (Practitioner's Office)  Clinical Lab\*  Other Diagnostic Lab\*  
 Diagnostic Imaging\*  Radiology Oncology\*  
 Non-Hospital Surgical Suite\*  Electrodiagnosis\*

### Section C - Authorization (This section must be completed before this form is considered valid.)

Signature \_\_\_\_\_ Phone Number \_\_\_\_\_  
 Name and Position/Title \_\_\_\_\_ Date \_\_\_\_\_

Return completed forms to Professional and Facility Registries at the address above, or fax to (780) 422-3552. If you need assistance completing this form, please refer to your Resource Guide. If you need further assistance, call (780) 422-1522, or toll free in Alberta via 310-0000.

Information collected is used to enrol you for programs or benefits funded by Alberta Health and Wellness. It is collected under the authority of sections 20(b) and 27 of the *Health Information Act*. The confidentiality of this information and your privacy are protected by the provisions of the *Health Information Act* and the *Alberta Health Care Insurance Act*. If you require further information, contact Professional and Facility Registries.