

TAX EXEMPT FUEL SALES (TEFS) INTERNET REGISTRATION

Alberta Fuel Tax Act

c T C	All sales of marked fuel sold in Alberta to farmers and tax-exempt fuel users must be eported to Alberta Revenue electronically via the Internet. This form is to be completed by ollectors and independent agents to register to use the TEFS Internet application. This completed form must be submitted where possible by fax to: (780)422-5284. Otherwise, mail to TAX and REVENUE ADMINISTRATION, 9811 - 109 Street, EDMONTON, AB T5K 2L5. If you require assistance, telephone (780)427-3044. If calling long distance within Alberta, call 310-0000, then enter (780)427-3044.	For Office Use Only	17					
Αŀ	PPLICANT IDENTIFICATION (please print)							
1.	1. Business Identification Number (BIN):							
2.	2. Full Legal Name:							
3.	3. Operating Name of Business (if applicable and different than Legal Name):							
4.	Mailing Address:		_					
	Town/City:	Prov Postal Code						
5	Contact Person:							
5.	Contact Ferson.							
Name (print):								
	Area Code Area	Code						
	Telephone Number: Fax Number:							
	Declaration of Filing							
Starting July 1, 2003, all marked fuel sales must be reported electronically as required by the Alberta Fuel Tax Regulation. However, there may be extenuating circumstances where electronic filing is not possible. In this case, a letter detailing the reasons why you cannot use the TEFS Internet application must be submitted to Alberta Revenue, Senior Manager Rebates Processing requesting a deferral. We will review your request and contact you with our decision. Please note that to use the TEFS Internet application, you will require Internet Explorer version 5.5 or above OR Netscape Navigator version 6.0 or above. If you have any questions, please contact Alberta Revenue at the phone number listed at the top of this form.								
I will be reporting by Internet my marked fuel sales as required by legislation. Yes No If no, ensure that the top portion of this form is completed, attach your letter requesting deferral and submit to Alberta Revenue as indicated at the top of this form.								
	CERTIFICATION							
	hereby certify that to the best of my knowledge and belief, the information containorrect.	ned in this form is true and	d					
١	Name of Applicant: Title:							
•	Please Print		•					
	Signature: Date:		_					

The personal information that you provide on this form and any attachments will be used for the purpose of administering the Fuel Tax Act (RSA 2000) and Regulations. It is collected under the authority of section 33(c) of the Freedom of Information and Protection of Privacy Act (RSA 2000). It is protected by the privacy provisions of the Freedom of Information and Protection of Privacy Act. If you have any questions about the collection of this information you can contact Tax and Revenue Administration at the telephone numbers and address listed at the top of this form.

TEFS Internet Access

There are two types of information that you can request access to:

Query gives access to: AFFB and TEFU eligibility checking, Eligible and Cancelled Purchasers Reports, the Processed Fuel Sales Summary Report and the AFFDA Refunds Report.

Update gives access to all the above plus: reporting marked fuel sales (submitting sales and maintenance and correction of your sales)

You will require a User Id and password to access the TEFS system on the Internet. You must provide a unique User Id for each email address you list below. A suggested User Id is: First NameInitial.Last Name (eg JohnM.Smith). The First Name, Initial and Last Name must each be a minimum of 1 letter and the total **User Id** can only be a **maximum of 20 letters and characters**.

Once we have reviewed this registration form, we will notify each person listed below of their actual User Id that we have assigned. We will send an email to each person listed below with the Internet address for accessing the TEFS Internet system. We will also provide instructions for how to choose and activate a confidential password that is associated with each User Id.

Internet Users Requiring Access to TEFS:

At least one person will need to be responsible for entering onto the Internet the marked fuel sales for all your bulk fuel stations. Please indicate the email address of the person(s) requiring Update access to report your marked fuel sales. A minimum of one email address is mandatory:

	USER ID (maximum 20 letters including ".")		
EMAIL ADDRESS FOR UPDATE AND QUERY ACCESS	First Name	Initial	Last Name

If anyone requires only Query access, please provide the email address of that person(s) below:

USER ID (maximum 20 letters including ".")		
First Name	` Initial	Last Name
		,

Note: if you require more space for listing email addresses and user ids, please attach a separate list.

Bulk Fuel Stations

Please list the physical location of all bulk fuel stations that you report marked fuel sales for. If you know the 5 digit Bulk Fuel Location Number from the Eligible Purchasers of Marked Fuel report for each station, please include it in the information below.

Legal or Operating Name	Address	City	Bulk Fuel Location Number (Optional)

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