

2007 WESTERN CANADA SUMMER GAMES

TENNIS TECHNICAL PACKAGE

Every Games' coach, manager, Sport Chairperson and Mission staff has an obligation to read and understand every aspect of the Technical Package. Failure to do so could cost an athlete his or her eligibility for the Games or could affect final standings or the conduct of the competition. If someone does not understand an aspect of a Technical Package, he or she is to seek clarification from the Technical Committee of the Western Canada Games Council through his or her Chef de Mission or Provincial/Territorial Sport Organization.

Technical Packages are developed primarily by Western Canada Games Technical Committee in conjunction with the various Provincial/Territorial Sport Organizations, following principles, guidelines and requirements of the Western Canada Games Council. As the overall governing body of the Games, the Council has the ultimate authority for Technical Packages.

If an individual wishes to initiate a change to a Technical Package leading up to a Games, the desired change should be first directed to the Provincial/Territorial Sport Organization or the Chef de Mission. The P/TSO or Chef will evaluate the merits of the change and will, if it has merit, submit the requested change to the Technical Committee of the Western Canada Games Council. The P/TSO or Chef will submit the rationale for the change. Changes to age groups, eligibility requirements, team sizes or staff complements will not be considered after three years prior to the Games. Substantive changes to events or competition formats will not be considered after 18 months before the Games. Minor corrections will be considered at almost anytime, but will be increasingly difficult to achieve within six months of the Games. Changes made by the NSO's regarding WCSG alignment to the Canada Games will not be considered after April 1, 2006. These time frames reinforce the importance of complete understanding of the Technical Package early.

2007 Western Canada Summer Games Technical Committee

Chair

Steven Patrick
Phone: (780) 644-4897
steven.patrick@gov.ab.ca

Manitoba

Ted Bigelow
Phone: (204) 925-5900
bigelow@sport.mb.ca

BC

Tami Tate
Phone: (250) 595-8381
tami.tate@tttconsulting.ca

Yukon

Trevor Twardochleb
Phone: (867) 373-8330
trevt@sportyukon.com

Alberta

Pat Lechelt
Phone: (780) 422-8309
pat.lechelt@gov.ab.ca

NWT

Rob Meckling
Phone: (867) 669-8333
rmeck@sportnorth.com

Saskatchewan

Ross Lynd
Phone: (306) 752-6211
rlynd@cyr.gov.sk.ca

Nunavut

Marilyn Niely
Phone: (867) 975-5508
mneilly@gov.nu.ca

Summary of Draft Changes to Technical Package

Date	Details	Initiated By	Status
Mar 8/05	CBET clarification added	WCSG Tech Cte	
	Section 5.5 (Seeding) has been deleted due to the round robin nature of the tournament no seeding is required	MB	Approved WCSG Tech Cte
Dec 15/05	9.1 clause added to indicate awarding of medals to individuals	BC	Approved WCSG Tech Cte

Summary of Denied Proposals of Change to Technical Package

Date	Proposal	Initiated By	Rational for proposal being denied
Mar 7/05	Increase # of wheelchair athletes to 3	MB	Team sizes will not be adjusted
Mar 7/05	Should limit Wheelchair age category or put a restriction on times attending the WCSG	SK	No consensus by provinces

2007 Western Canada Summer Games Technical Package

1. Sport: **TENNIS**

2. Participants:

2.1. Competitors: 4 male athletes
4 female athletes
2 wheelchair athletes who can be male and/or female

2.2. Staff: 2 coaches
1 manager
one of whom must be male
one of whom must be female
one coach must be designated to wheelchair athletes

3. Classification:

3.1 Year of Birth: Born in 1991 or later

Wheelchair athletes have an open age group

4. Eligibility:

4.1 Coaches:

The head coach listed on the official registration form must be fully certified (theory, technical and practical) under the National Coaching Certification Program to at least Level 2 in Tennis or equivalent under the Competency Based Education Training system.

The other coach must be fully certified Level 1 in Tennis or equivalent under the Competency Based Education Training system.

Coaching certification must be completed no later than ninety (90) days before the opening of the Games.

4.2 Athletes:

4.2.1 All athletes must meet the Western Canada Games Eligibility criteria, as outlined in Appendix 1 which forms an integral part of this Technical Package.

4.2.2 Excluded from the Games are:

- a) Current Canadian national senior tennis team members.
- b) Current senior card holders (as defined by Sport Canada's Athlete Assistance Program).
- c) Athletes who have competed in the sport of tennis at the following major Games or Championships: Pan American, Commonwealth,

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Olympics, Paralympics, World Youth Cup, NTT Cup, Sunshine Cup or Continental Cup.

4.3 Interpretation:

4.3.1 Athletes who are members of the Canadian national senior tennis team and athletes who are carded (as defined by Sport Canada's Athlete Assistance Program) or obtain their card prior to May 1, 2007 are **ineligible** to compete in the Western Canada Summer Games.

4.3.2 Athletes who are carded or become Canadian national tennis team members after May 1, 2007 are **eligible** to compete in the Western Canada Summer Games.

4.3.2 Athletes who are de-carded or dropped from the Canadian national tennis team prior to May 1, 2007 are **eligible**, providing they meet all other Western Canada Summer Games eligibility criteria.

5. Competition:

5.1 Rules

The official rules of Tennis Canada will govern the competition.

5.2 Sanction

The competition is sanctioned by Tennis Canada.

5.3 Equipment

The official ball will be the Wilson U.S. Open ball.

5.4 Event Format

5.4.1 The following events will be included:

- Women's Singles
- Women's Doubles
- Men's Singles
- Men's Doubles
- Mixed Doubles
- Wheelchair Singles
- Wheelchair Doubles

NOTE: Each athlete may enter only one event (except wheelchair)

5.4.2 Best two (2) out of three (3) sets – 12 point tie break at 6-6 in all sets

5.4.3 A round robin will be played to determine the final team positions. Each "tie" in the round robin will consist of 7 matches between two provinces.

5.4.4 On court coaching will be permitted on each ninety (90) second changeover during a match. The designated team coach may, at these changeovers, coach the athlete(s). Only the coach may speak to the chair umpire on a "point of fact" and in the case of an appeal on a question of "tennis law" with the referee. The team coach may delegate on-court

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coaching duty to the team manager or to a team member as dictated by the schedule of play.

5.5 Protests

All protest shall be filed in accordance with the Western Canada Games Protest Procedures, which are attached as Appendix 2 and form an integral part of this technical package.

6. Scoring Procedures:

6.1 Scoring will be based on 1 point for each *match* won and the total points earned by all individuals representing their provincial team will combined to determine the outcome of each team tie.

6.2 Team championships will be determined by the team accumulating the most points in the round robin team event. Individual champions will be determined by the athlete winning the most number of individual matches.

6.3 Tie Breaking Rule

6.3.1 When two or more players or doubles teams win an equal number of matches the tie will be broken based on:

- a) The results of head to head competition between or among the tied participants will be the initial determinant. If not fully conclusive, then:
- b) The net sets, i.e. the number of sets won minus the number of sets lost, in matched played among the tied participants will be the determining factor. If inconclusive, then
- c) The net games, i.e., games won minus games lost, in matches among the tied participants becomes the determining factor.

7. Provincial/Territorial Ranking:

7.1 For an event to be eligible for Provincial/Territorial points, three (3) or more provinces/territories must participate.

7.2 Once the scoring procedure for the sport determines a winner, points for the aggregate award will be as follows:

1 st place - 7 points	4 th place - 4 points
2 nd place - 6 points	5 th place - 3 points
3 rd place - 5 points	6 th place - 2 points
	7 th place - 1 point

Final Provincial point standings will be the total number of points after the scoring of the team competition. The maximum number of points a province could receive is seven (7).

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- 7.3 Tie Breaking
If a tie occurs in an overall team standing between two provinces/territories, points will be combined and divided by two, i.e., 1st and 2nd tie – 7 points + 6 points divided by 2 = 6.5 points each.
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8. Competitive Uniform:

- 8.1 Proper tennis attire – tennis shorts/skirts and collared shirts. No t-shirts. Spandex may be worn under proper tennis shorts.
- 8.2 Wheelchair athletes – sweat bottoms and collared shirts may be worn as per rules and regulations of the Western Canada Summer Games.
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9. Medals:

- 9.1 Gold, silver and bronze medals will be presented to the first, second, and third place finishers in each individual/doubles event.

Gold, silver and bronze medals will be presented on a team basis to the first, second, and third place finishers, including the coaches and managers.

- 9.2 Medals: 24 gold 24 silver 24 bronze

APPENDIX I

**WESTERN CANADA SUMMER GAMES
COMPETITOR ELIGIBILITY**

1. The Western Canada Summer Games are open to Canadian citizens and permanent residents.
2. The Games are open to athletes who are members in good standing of their provincial/territorial and/or national sport organization.
3. An athlete's permanent domicile or actual residence must be located, for at least the 180 days prior to the opening of the Games, within the recognized boundaries of the province or territory they are representing. An athlete can have only one domicile.
4. Students attending school on a full-time basis outside their province/territory of permanent residence during the year of the Games shall be permitted to compete for either their province/territory of permanent residence or the province/territory in which the athlete attends school. To be eligible to compete for the province/territory where the athlete attends school, the student must be enrolled on a full-time basis during the academic year preceding the Games.
5. If a non-student athlete attends a recognized national training centre outside his or her province/territory of permanent residence, the athlete is encouraged to represent his or her province/territory of permanent residence; however, the athlete could represent the province/territory where the centre is located under the terms of paragraph (7), below.
6. Exceptions to the domicile requirement will be possible if the athlete can demonstrate a commitment to the province or territory she or he wishes to represent by such means as having been a member of a club or provincial/territorial sport organization in that province/territory for the entire previous competitive season, having represented that province or territory at a previous national or regional championship or having attended school full-time the previous academic year or a recognized national training centre full-time during the previous 12 months. Other similar circumstances may be considered.
7. Competitors must meet all eligibility requirements outlined in the Technical Package.
8. An athlete is permitted to try out for only one province or territory per Games.
9. The eligibility of any athlete that is not clearly established by these rules and by the Technical Package shall be determined by the Technical Committee of the Council.
Coaches or PSOs/TSOs must bring forward any unclear cases to their Chef de Mission and to their NSO as early as possible before the competition for forwarding to the Technical Committee.
10. Where a team/province/territory/Chef wishes to challenge the eligibility of an athlete on another provincial/territorial team, it is expected that such a challenge will be made as soon as the protesting team knows that an athlete may be ineligible. Every effort must be made to ensure that protests on eligibility are lodged before an athlete competes.

APPENDIX II

**WESTERN CANADA SUMMER GAMES
 GUIDE TO PROTESTS/APEALS**

Introduction:

The rules and regulations that govern an athlete's participation in the Western Canada Summer Games emanate from variety of responsible agencies. For example:

- technical packages are developed by the Western Canada Games Council in consultation with National Sport Organizations (NSO's) and Provincial/Territorial Sport Organizations (P/TSO's);
- team selection is done by Provincial/Territorial Sport Organizations based on the technical packages;
- field of play matters are governed by NSO rules for each sport;
- the Host Society establishes certain expectations of athletes in Games venues (i.e., Village), but conduct and discipline are managed by Provincial/Territorial teams.

In an effort to clarify the various jurisdictions and processes in place to deal with particular cases in the lead up to or during the Western Canada Games, the Western Canada Games Council has developed this guide. Please direct any comments or questions to the Chair of the Western Canada Games Council.

Appeal/ Protest Type	Authority	Reported by	Forwarded by	Forwarded to	Decision by
Eligibility & Residency Protest	WCSG Technical Committee	Sport	Chef de Mission	WCSG Technical Committee Chair	WCSG Technical Committee
Eligibility & Residency Appeal	WCG Council	Chef de Mission	Chef de Mission	Chair, WCG Council	WCG Council
Technical Package Issue Protest (scoring or ranking)	Sport Specific Jury	Sport	Sport	Sport Specific Jury	Sport Specific Jury
Technical Package Issue (scoring or ranking) Appeal	WCSG Technical Committee	Sport	Chef de Mission	WCSG Technical Committee Chair	WCSG Technical Committee
Field of Play	NSO/Sport Rule Book	Sport	Sport	Head Official	As per sport rule book

* **Sport** indicates those people associated with the individual provincial/territorial sport team (i.e. coach, manager, P/TSO staff)

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1) Eligibility and Residency of Athletes:

Description:

Prior to and during the Games, athlete eligibility is determined by the Technical Committee of the Western Canada Games Council based on the technical packages.

Reporting Procedures:

Prior to the Games, the Technical Committee will continue to deal with interpretation issues from Chefs de Mission through written submissions. During the Games, a three person sub-committee of the Technical Committee will deal with all interpretations and protests. A protest must be submitted in writing by the Chef de Mission. Every effort must be made to bring the protest forward at the earliest opportunity.

Appeals:

If there are grounds for appeal of the Technical Committee decision, appeals will be dealt with by the Western Canada Games Council, who will appoint an Appeals Committee. All decisions of the Council / Appeals Committee are final.

Appeals Procedure:

Any appeal of a Technical Committee decision must be done in writing and submitted by the Chef de Mission to the Western Canada Games Council.

An appeal may be heard only if there are sufficient grounds for appeal. The sufficient grounds include the Technical Committee:

- making a decision for which it did not have the authority or jurisdiction as set out in the technical packages;
- failing to follow procedures as laid out in the technical package;
- making a decision which was influenced by bias;
- failing to consider relevant information or taking into account irrelevant information in making the decision;
- exercising its discretion for an improper purpose; and/or
- making a decision which was unreasonable.

The Appeals Committee will convene to review the notice of appeal and reason for the appeal and shall decide whether or not there are sufficient grounds for an appeal.

If there are sufficient grounds for an appeal, a hearing shall be held. The format of the hearing shall be at the discretion of the Appeals Committee and may involve documentary submissions, telephone conference, in-person appearances, or a combination of these formats. The following procedures shall apply to any hearing, regardless of its format:

- The parties shall be given reasonable notice of the hearing;
- Any documents that the parties wish the Appeals Committee to consider shall be provided to the other parties, in advance of the hearing;
- Either party may be assisted in the hearing by a representative, advocate or advisor;
- The Appeals Committee may request that any other individuals participate in the hearing.

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As soon as possible after the conclusion of the hearing, the Appeals Committee shall issue its written decision, with reasons. The Appeals Committee shall have the authority to uphold the Technical Committee's decision, to reverse the decision and substitute a new decision, to refer the matter back to the Technical Committee to render a new decision, and/or to modify any of the Games' results impacted by its decision.

In extraordinary circumstances, the Appeals Committee may issue a verbal decision, with the written decision with reasons to follow.

The decision of the Appeals Committee shall be final and binding on the parties.

2) Technical Package Issues (excluding residency and eligibility):

Description:

Technical package issues dealing with sport scoring or ranking are first decided by the technical official at the venue.

Reporting Procedures:

Protests relating to technical issues are made to a sport specific "sport jury".

Appeals:

If there are grounds for appeal of the "sport jury" protest decision, appeals may be heard by the sub-committee of the Technical Committee of the Western Canada Games Council. All decisions of the Technical Committee sub-committee are final.

Appeals Procedure:

An appeal may be heard only if there are sufficient grounds for appeal. The sufficient grounds include the Sport Jury:

- making a decision for which it did not have the authority or jurisdiction as set out in the technical packages;
- failing to follow procedures as laid out in the technical package;
- making a decision which was influenced by bias;
- failing to consider relevant information or taking into account irrelevant information in making the decision;
- exercising its discretion for an improper purpose; and/or
- making a decision which was unreasonable.

The Technical Committee will convene to review the notice of appeal and reason for the appeal and shall decide whether or not there are sufficient grounds for an appeal.

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- The parties shall be given reasonable notice of the hearing;
- Any documents that the parties wish the Technical Committee to consider shall be provided to the other parties, in advance of the hearing;
- Either party may be assisted in the hearing by a representative, advocate or advisor;

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- The Technical Committee may request that any other individuals participate in the hearing.

As soon as possible after the conclusion of the hearing, the Technical Committee shall issue its written decision, with reasons. The Technical Committee shall have the authority to uphold the Sport Jury's decision, to reverse the decision and substitute a new decision, to refer the matter back to the Sport Jury to render a new decision, and/or to modify any of the Games' results impacted by its decision.

In extraordinary circumstances, the Technical Committee may issue a verbal decision, with the written decision with reasons to follow.

The decision of the Technical Committee shall be final and binding on the parties.

3) Field of Play:

Rules governing the conduct of the specific sport contests shall be as specified in the NSO rule book unless otherwise stated in the Technical Packages. Disputes over field of play decisions and rulings will be dealt with using the protest and appeals mechanisms of each sport.

Please Note:

All appeals to the Technical Committee, Appeals Committee or Games Jury shall use the attached forms, and the decisions of such appeals shall also be communicated by the attached forms. Once completed, the appeals form shall be forwarded to the Chef de Mission of the province/territory making the appeal who will in turn forward it to the appropriate appeals committee.

All communication regarding the appeals and decision of such appeals will be through the respective Chef de Mission.

The notification of the decision of the Appeals Committee shall include the following items:

- Issue to be decided
- Authorities considered
- Positions of the parties
- Facts as determined by the Appeals Committee
- Decision
- Reason for decision
- Date and signature of Appeals Committee Chair

Western Canada Summer Games Protest/Appeals Form

	Eligibility or Residence Protest
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	Technical Package Protest (scoring or ranking)
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	Field of Play Protest
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	Eligibility or Residence Appeal
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	Technical Package Appeal (scoring or ranking)
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	Field of Play Appeal
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This form must be completed and submitted to the appropriate body to hear the protest.

Date: _____

Name of Individual: _____

Position of Individual: _____

Province/Territory: _____

Decision being Appealed:

Rationale:

Signature - Individual: _____

Signature – Chef de Mission: _____

*required for eligibility and technical package protests

Province/Territory: _____

Date and Time: _____