



paralegal

Alberta

When paralegals match their talents with the law environment found at the department of Alberta Justice, interesting and rewarding work is guaranteed. Alberta Justice paralegals work in one of two areas: Criminal Justice or Civil Law. With Criminal Justice, they support our Crown prosecutors by doing much of the work behind the scenes. Beyond the important extensive legal research they perform, they are involved with witness management and work with victims and various other stakeholders. In Civil Law, paralegals work with lawyers in diverse areas of law, including Aboriginal, constitutional, family and legislative reform to name a few. They work independently and with their legal team to ensure lawyers are able to effectively manage large, complex litigation and class action files.

“By showing initiative, professionalism, and commitment to my work, at the end of the day I feel a strong sense of personal accomplishment and pride.”

Are you up for the challenge?

Paralegals with Alberta Justice use their thorough knowledge of file management and excellent legal research skills in supporting prosecutors and civil lawyers on the conduct of files from start to finish.

- Depending on their role, they may interact with a diverse group of individuals – including lawyers and defence counsel, victims, witnesses and outside agencies.
- The challenge of being a counsel or prosecutor’s right-hand person creates a work environment where each day is different for paralegals and offers them an opportunity to showcase their individual talent.

