



Statutory Requirements for Tabling of Reports and Other Documents in the Legislative Assembly of Nunavut

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Legislative Assembly of Nunavut

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Statutory requirements for tabling of reports and other documents in the Legislative Assembly of Nunavut

Dept/ Minister	Act	Relevant Section	Relevant text excerpted from Legislation	Tabled ?
EIA/ LA/J	<i>Access To Information And Protection Of Privacy Act</i>	68	The Information and Privacy Commissioner shall, by July 1 in each year, submit to the Legislative Assembly an assessment of the effectiveness of this Act and a report on the activities of the Information and Privacy Commissioner under this Act during the previous year, including information concerning any instances where recommendations made by the Information and Privacy Commissioner after a review have not been followed.	1999-2000 Report tabled 27 Oct 2000 2000-2001 Report tabled 14 Nov 2001 2001-2002 Report tabled 27 Nov 2002 2002-2003 Report tabled 4 Dec 2003 2003-2004 Report tabled 25 Nov 2004

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LA	<i>Elections Act</i> (repealed and replaced by <i>Nunavut Elections Act</i>)	162	The Chief Electoral Officer shall, (a) immediately after each general election, cause to be printed a report giving, by polling divisions, the number of votes polled for each candidate, the number of rejected ballots and the number of names on the official list of electors, together with any other information that the Chief Electoral Officer may consider fit to include; and (b) at the end of each year, ensure that a similar report is printed on the by-elections held during the year.	1999 Report tabled 21 Oct 1999
		164	(1) The Chief Electoral Officer shall, within six months after a general election, make a report to the Speaker of the Legislative Assembly... (2) The Speaker of the Legislative Assembly shall table the report referred to in subsection (1) before the Legislative Assembly at the first session of the Legislative Assembly after the receipt of the report.	Report on Quttiktuq By- election tabled 14 Nov 2001
	<i>Nunavut Elections Act</i> (in force Sept 3, 2003)	196	(1) The Chief Electoral Officer shall submit an annual report to the Speaker. (2) The report must be submitted no later than the earlier of (a) April 1 of the following year; or (b) the 180 th day after the date of the writ for a general election.	2004 Report tabled 22 Feb 2005
		197	(2) The Speaker shall, at the first opportunity, lay a copy of the Chief Electoral Officer's report before the Legislative Assembly.	

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LA/EIA	<i>Legislative Assembly And Executive Council Act</i>	34.1	The Speaker shall, during each fiscal year, cause a report to be laid before the Legislative Assembly showing the amounts paid by way of indemnity, allowance or expense during the previous fiscal year to each person who had been a member during that previous fiscal year	1999-2000 Report tabled 1 Nov 2000 2000-2001 Report tabled 30 Nov 2001 2001-2002 Report tabled 30 Oct 2002 2002-2003 Report tabled 31 Oct 2003 2003-2004 Report tabled 16 Nov 2004 2004-2005 Report tabled 2 Mar 2005

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LA	<i>Integrity Act</i>	57	(1) The Integrity Commissioner shall, at any times that he or she considers appropriate, and at least annually, make a report to the Speaker, who shall cause the report to be laid before the Legislative Assembly.	2001-2002 Report tabled 9 May 2002 2002-2003 Report tabled 2 June 2003 2003-2004 Report tabled 1 June 2004 2004-2005 Report tabled 26 April 2005

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LA	<i>Legislative Assembly Retiring Allowances Act</i>	21	(1) The Management and Services Board shall, as soon as possible after the end of each fiscal year, lay before the Legislative Assembly a report on the administration of this Act during the preceding fiscal year	<p>1999-2000 Report tabled 27 Oct 2000</p> <p>1999-2000 Pension Administration Report tabled 2 Mar 2001</p> <p>2000-2001 Report tabled 20 Nov 2001</p> <p>2000-2001 Pension Administration Report tabled 27 Feb 2002</p> <p>2001-2002 Report tabled 30 Oct 2002</p> <p>2001-2002 Pension Administration Report tabled 13 March 2003</p> <p>2002-2003 Report tabled 4 Nov 2003</p> <p>2002-2003 Pension Administration Report tabled 4 Dec 2003</p> <p>2003-2004 Report tabled 16 Nov 2004</p> <p>2003-2004 Pension Administration Report tabled 3 Mar 2005</p> <p>2004-2005 Report tabled 27 Apr 2005</p>

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Dept/ Minister	Act	Relevant Section	Relevant text excerpted from Legislation	Tabled ?
LA	<i>Supplementary Retiring Allowances Act</i>	20	<p>The Management and Services Board shall, as soon as possible after the end of each fiscal year, lay before the Legislative Assembly a report on the administration of this Act during the preceding fiscal year and shall include in the report</p> <ul style="list-style-type: none"> a) any report prepared by the actuary under subsection 4 (5); and b) any other information that in the opinion of the Management and Services Board should be brought to the attention of the Legislative Assembly. 	<p>2002-2003 Report tabled 4 Nov 2003</p> <p>2nd Assembly Report tabled 12 May 2004</p> <p>2003-2004 Report tabled 16 Nov 2004</p> <p>2004 – 2005 Report tabled 27 Apr 2005</p>
CLEY/ EDU	<i>Official Languages Act</i>	23	<p>The Languages Commissioner shall, within a reasonable time after the termination of each year, prepare and submit to the Legislative Assembly a report relating to the conduct of the office of the Languages Commissioner and the discharge of the duties under this Act during the preceding year including recommendations, if any, for proposed changes to this Act that the Languages Commissioner considers necessary or desirable in order to give effect to its spirit and intent.</p>	<p>1999-2000 Report tabled 27 Oct 2000</p> <p>2000-2001 Report tabled 28 Nov 2001</p> <p>2001-2002 Report tabled 26 Nov 2002</p> <p>2002-2003 Report tabled 5 Dec 2003</p> <p>2003-2004 Report tabled 26 Apr 2005</p>

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H&SS	<i>Status Of Women Council Act</i>	13	<p>(1) Before July 1 of each year, the Council shall submit to the Minister an annual report consisting of</p> <p>(a) a general summary of the activities of the Council during the preceding fiscal year; and (b) the report of the auditor for the preceding fiscal year.</p> <p>(2) The Minister shall lay a report received under subsection (1) before the Legislative Assembly within 10 days after the opening of the first session of the Legislative Assembly after the report is received</p>	<p>2001-2002 Report tabled 19 Nov 2002</p> <p>2002-2003 Report tabled 3 Nov 2003</p>
EDT	<i>Transportation Of Dangerous Goods Act</i>	62	<p>(1) The Minister shall, in respect of the administration of this Act and the regulations in a year, cause to be prepared a report...</p> <p>(2) The Minister shall table the report referred to in subsection (1) at the first session of the Legislative Assembly after the expiry of the year that is the subject of the report.</p>	<p>1999-2000 Report 2000-2001 Report 2001-2002 Report tabled 01 Nov 2002</p> <p>2002-2003 Report tabled 31 Oct 2003</p> <p>2003-2004 Report tabled 1 Dec 2004</p>

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EDU	<i>Public Colleges Act</i>	18	(5) Each Board shall submit an annual report to the Minister who shall table the report before the Legislative Assembly at the first session of the Legislative Assembly following the receipt of the report.	1998-1999 Report tabled 29 Mar 2000 1999-2000 Report tabled 30 Nov 2001 2000-2001 Report tabled 30 Oct 2002 2001-2002 Report tabled 4 Jun 2003 2001-2002 Report tabled 4 Jun 2003 2002-2003 Report tabled 19 May 2004 2003-2004 Report tabled 28 Feb 2005
EDU	<i>Student Financial Assistance Act</i>	9	(1) A special account called the Students Loan Fund shall be established in the Consolidated Revenue Fund. (2) The Minister shall report annually to the Legislative Assembly on the operation of the Fund during the previous fiscal year.	2000, 2001, 2002 Reports tabled 4 December 2003 2003 Report tabled 24 November 2004

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Dept/ Minister	Act	Relevant Section	Relevant text excerpted from Legislation	Tabled ?
EIA / Minister of Energy	<i>Qulliq Energy Corporation Act</i> (formerly the <i>Nunavut Power Utilities Act</i>)	35	(3) The Corporation shall, within three months after the end of each fiscal year, prepare a report on the preceding fiscal year in accordance with the <i>Financial Administration Act</i> .	1998-1999 Report Tabled 2 Nov 1999
		36	The Minister shall table before the Legislative Assembly a copy of the report referred to in subsection 35(3) at the first session of the Legislative Assembly following the receipt of the report by the Minister.	2001-2002 Report Tabled 3 June 2003 2002-2003 Report Tabled 4 Nov 2003 2003-2004 Report Tabled 25 Feb 2005
EIA	<i>Utility Rates Review Council Act</i>	6	(4) The Minister for the Review Council shall (a) make reasonable efforts to publicize any guidelines made under this section and any amendments to the guidelines; and (b) table any guidelines made under this section, and any amendments to the guidelines, in the Legislative Assembly during the first sitting of the Legislative Assembly after the making of the guidelines or amendment.	
		8	(1) The Review Council shall by March 31 in each year forward to the Minister for the Review Council a report showing its activities for the previous year, and the Minister for the Review Council shall lay the report before the Legislative Assembly as soon as reasonably possible.	2003 Annual Report tabled 3 December 2003 2004 Annual Report tabled 28 Feb 2005 2005 Annual Report tabled 29 Apr 2005

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Dept/ Minister	Act	Relevant Section	Relevant text excerpted from Legislation	Tabled ?
Fin	<p><i>Workers' Compensation Act</i></p> <p>(Note: Worker's Compensation Board currently serves both NWT and Nunavut although each territory has its own legislation)</p>	61	<p>(2) The Board shall prepare an annual report regarding its administration of this Act, the <i>Explosives Use Act</i>, the <i>Mine Health and Safety Act</i>, the <i>Safety Act</i> and the regulations made under these Acts, and shall submit the report to the Minister in accordance with Part IX of the <i>Financial Administration Act</i>.</p> <p>(3) The Minister shall lay a copy of the annual report before the Legislative Assembly in accordance with Part IX of the <i>Financial Administration Act</i>.</p> <p>(4) The Board shall have an actuarial evaluation of its liabilities and assessment rates made every three years, or at such other times as the Minister may direct, by an independent duly qualified actuary whose report shall be made to the Board and laid before the Legislative Assembly in the same manner as an annual report under subsection (3), and the cost of the evaluation and report shall be paid out of the Accident Fund.</p>	<p>1998 Report tabled 21 Oct 1999</p> <p>1999 Report and 2000 Report tabled 20 Nov 2001</p> <p>2001 Report tabled 28 Nov 2002</p> <p>2002 Report tabled 30 Nov 2004</p> <p>2003 Report tabled 3 Mar 2005</p>

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Fin	<i>Financial Administration Act</i>	51	(3) The Comptroller General shall prepare, by September 30 following the end of the fiscal year, an interim report on the financial affairs of the Government that includes those statements referred to in paragraphs 73(a) and (b) and any other information that the Minister of Finance considers necessary. (4) The Minister of Finance shall lay the report referred to in subsection (3) before the Legislative Assembly at the first opportunity.	1999-2000 Report tabled 24 Oct 2000 2001-2002 Report tabled 25 Nov 2002 2002-2003 Report tabled 22 Oct 2003 2003-2004 Report tabled 30 Nov 2004

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Dept/ Minister	Act	Relevant Section	Relevant text excerpted from Legislation	Tabled ?
Fin	<i>Financial Administration Act</i>	74	Unless the Legislative Assembly otherwise fixes a date, the Public Accounts for the fiscal year must be laid before the Legislative Assembly on or before December 31 following the end of the fiscal year or, if the Legislative Assembly is not then in session, not later than 15 days after the commencement of the next session of the Legislative Assembly.	1999-2000 Public Accounts tabled 29 May 2001 2000-2001 Public Accounts tabled 16 May 2002 2001-2002 Public Accounts tabled 3 June 2003 2002-2003 Public Accounts tabled 21 May 2004
Fin	<i>Financial Administration Act</i>	100	(1) Every public agency shall submit its annual report to the appropriate Minister not later than 90 days after the end of its financial year or an additional period, not exceeding 60 days, that the Minister of Finance may allow. (2) Each appropriate Minister shall lay a copy of the annual report of each territorial corporation before the Legislative Assembly at the first opportunity following the receipt of the annual report.	See below

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<i>Territorial Corporations and Public Agencies</i>	<i>Financial Year End</i>	<i>Deadline</i>	<i>For period</i>	<i>Tabled on</i>
Workers' Compensation Board	December 31	March 31	1998 1999 2000 2001 2002 2003	21 October 1999 20 November 2001 20 November 2001 28 November 2002 30 November 2004 3 March 2005
Nunavut Housing Corporation	March 31	June 30	1999-2000 2000-2001 2001-2002 2002-2003	25 November 2002 25 November 2002 23 October 2003 25 November 2004
Qulliq Energy Corporation	March 31	June 30	1998-1999 2001-2002 2002-2003 2003-2004	2 November 1999 3 June 2003 4 Nov 2003 25 Feb 2005
Nunavut Liquor Commission	March 31	June 30	1999-2000 2000-2001 2001-2002 2002-2003 2003-2004	28 Mar 2003 28 Mar 2003 28 Mar 2003 21 Mar 2005 21 Mar 2005
Nunavut Arctic College	June 30	September 30	1998-1999 1999-2000 2000-2001 2001-2002 2002-2003 2003-2004	29 March 2000 30 Nov 2001 30 October 2002 4 June 2003 19 May 2004 28 Feb 2005
Nunavut Development Corporation	March 31	June 30	1999-2000 2000-2001 2001-2002 2002-2003 2003-2004	28 March 2001 6 March 2002 25 March 2003 4 December 2003 30 November 2004
Nunavut Business Credit Corporation	March 31	June 30	1999-2000 2000-2001 2001-2002 2002-2003 2003-2004	28 March 2001 4 December 2003 4 December 2003 30 November 2004 18 Mar 2005

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Dept/ Minister	Act	Relevant Section	Relevant text excerpted from Legislation	Tabled ?
Fin	<i>Liquor Act</i>	9	<p>(1) The Board shall, in accordance with Part IX of the <i>Financial Administration Act</i>, submit to the Minister an annual report</p> <p>(2) The Minister shall table a copy of the annual report before the Legislative Assembly at the first session of the Legislative Assembly after the receipt of the annual report by the Minister.</p>	Not yet tabled
Fin	<i>Liquor Act</i>	61	<p>(1) The Commission shall prepare an annual report and submit it to the Minister in accordance with this section and Part IX of the <i>Financial Administration Act</i>.</p> <p>(2) Where a Commission is not established, the Minister shall, as soon as possible after the end of each fiscal year, prepare a report on the preceding fiscal year.</p> <p>(3) The Minister shall table</p> <p>(a) a copy of the report referred to in subsection (1) before the Legislative Assembly at the first session of the Legislative Assembly after receipt of the report by the Minister; or</p> <p>(b) a copy of the report referred to in subsection (2) before the Legislative Assembly at the first session of the Legislative Assembly after which the report is completed</p>	<p>1999-2000, 2000-2001 and 2001-2002 Reports tabled on 28 Mar 2003</p> <p>2002-2003, 2003-2004 Reports tabled on 21 Mar 2005</p>

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HR	<i>Public Service Act</i>	3	(3) The Minister shall report annually to the Legislative Assembly on the management and direction of the public service	<p>Combined 1999-2000 and 2000- 2001 Public Service Annual Report tabled 4 Dec 2001</p> <p>2001-2002 Public Service Annual Report tabled 28 Nov 2002</p> <p>2002-2003 Public Service Annual Report tabled 5 Nov 2003</p> <p>2003-2004 Public Service Annual Report tabled 30 Nov 2004</p>

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Dept/ Minister	Act	Relevant Section	Relevant text excerpted from Legislation	Tabled ?
H&SS	<i>Medical Care Act</i>	24	<p>(1) The Director shall make an annual report to the Minister for each fiscal year respecting the operation of the Medical Care Plan.</p> <p>(2) The Minister shall table the report referred to in subsection (1)</p> <p style="padding-left: 20px;">(a) at the session of the Legislative Assembly during which the report is received by the Minister; or</p> <p style="padding-left: 20px;">(b) if the Legislative Assembly is not in session when the report is received by the Minister, at the next session of the Legislative Assembly.</p>	<p>1999-2000 and 2000-2001 Annual Report of Director of Medical Insurance tabled 6 Mar 2002</p>
H&SS/ Fin	<i>Tobacco Control Act</i>	23	<p>Annual report of Chief Medical Health Officer</p> <p>(1) The Chief Medical Health Officer shall prepare an annual report on the operation of this Act and submit it to the Minister in accordance with Part IX of the <i>Financial Administration Act</i>.</p> <p>Legislative Assembly</p> <p>(2) Every report submitted under subsection (1) shall be laid before the Legislative Assembly at the earliest possible time after it is received by the Minister.</p>	<p>2004 Annual Report tabled 3 May 2005</p>
J	<i>Human Rights Act</i> (Section 20 in force on Nov 5, 2004)	20	<p>Annual report of Tribunal</p> <p>(1) The Tribunal shall prepare an annual report and submit it to the Minister in accordance with Part IX of the <i>Financial Administration Act</i>.</p> <p>Legislative Assembly</p> <p>(2) Every report submitted under subsection (1) shall be laid before the Legislative Assembly at the earliest possible time after it is received by the Minister.</p>	

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Dept/ Minister	Act	Relevant Section	Relevant text excerpted from Legislation	Tabled ?
J	<i>Legal Profession Act</i>	55	<p>(1) After the end of each year, the Foundation shall prepare and submit to the Executive a report consisting of</p> <p>(a) a general summary of its transactions and affairs during that year, and its revenues and expenditures during that year;</p> <p>(b) an audited balance sheet; and (c) other information that the Executive may require.</p> <p>(2) On receiving a report under subsection (1), the Executive shall cause a copy of it to be tabled in Legislative Assembly if it is then in session, and if not, within five days after the commencement of the next session.</p>	<p>1999, 2000, 2001 Reports tabled 22 Nov 2002</p> <p>2002 Report tabled 3 Mar 2005</p>
J	<i>Labour Standards Act</i>	12.1	<p>The Minister shall review the minimum rate of wages annually and shall report the results of the review to the Legislative Assembly.</p>	<p>2003 Minimum Wage Report tabled 14 May 2004</p> <p>2004 Minimum Wage Report tabled 30 Nov 2004</p>
J	<i>Legal Services Act</i>	9	<p>(1) The Board shall prepare an annual report and submit it to the Minister in accordance with Part IX of the <i>Financial Administration Act</i>.</p> <p>(2) Every report submitted under subsection (1) shall be laid before the Legislative Assembly at the earliest possible time after it is received by the Minister.</p>	<p>2000-2001 & 2001-2002 Report tabled 22 Nov 2002</p> <p>2002-2003 & 2003-2004 Report tabled 22 Mar 2005</p>

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Dept/ Minister	Act	Relevant Section	Relevant text excerpted from Legislation	Tabled ?
J	<i>Victims Of Crime Act</i>	10	<p>(1) The Committee shall, within four months after the end of each fiscal year of the Fund, make a report to the Minister on the activities of the Committee for that fiscal year.</p> <p>(2) The Minister shall lay a copy of the report of the Committee before the Legislative Assembly immediately after receiving the report or, if the Legislative Assembly is not then in session, at the next session.</p>	<p>2000-2002 Victims Assistance Annual Report tabled 26 Nov 2002</p> <p>2002-2003 Victims Assistance Annual Report tabled 3 Dec 2003</p> <p>2003-2004 Victims Assistance Annual Report tabled 3 Mar 2005</p>
NHC	<i>Nunavut Housing Corporation Act</i>	23	<p>(1) The Corporation shall prepare an annual report and submit it to the Minister in accordance with Part IX of the Financial Administration Act.</p> <p>(2) The Minister shall lay a copy of the annual report before the Legislative Assembly in accordance with Part IX of the Financial Administration Act.</p>	<p>1999-2000 and 2000- 2001 Annual Report tabled 25 Nov 2002</p> <p>2001-2002 Annual Report tabled 23 Oct 2003</p> <p>2002-2003 Annual Report tabled 25 Nov 2004</p>

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EDT	<i>Agricultural Products Marketing Act</i>	33	During each fiscal year the Minister shall table before the Legislative Assembly a report of the operations of agencies and the administration of this Act in the previous fiscal year.	1999-2004 Annual Report tabled 2 Mar 2005
ENV	<i>Environmental Rights Act</i>	8	The Minister, as soon as possible after the end of each year, shall prepare and cause to be tabled before the Legislative Assembly a report describing <ul style="list-style-type: none"> (a) all applications for information made under subsection 3(2) or (3), (b) all applications for orders under subsection 3(6), (c) all applications for investigations made under subsection 4(2), (d) all prosecutions commenced under subsection 5(1), (e) all actions commenced under subsection 6(1), (f) the disposition of any moneys received under subparagraph 6(3)(c)(ii), and (g) all convictions under subsection 7(3), that the Minister is aware of for that year in sufficient detail so as to provide a reader of the report with an understanding of all such applications, prosecutions, actions and convictions.	1999 Report 2000 Report 2001 Report 2002 Report 2003 Report tabled 18 Nov 2004 2004 Report tabled 8 Mar 2005

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Dept/ Minister	Act	Relevant Section	Relevant text excerpted from Legislation	Tabled ?
ENV	<i>Wildlife Act</i>	176	<p>Five year report</p> <p>The Minister shall, within 12 months of the coming into force of this Act and at least every five years afterward, prepare and lay before the session of the Legislative Assembly following the close of the fiscal year, a report containing</p> <ul style="list-style-type: none"> (a) a review of wildlife and habitat management programs and an assessment of their effectiveness; (b) a review of the effectiveness of the relationships among the various persons and bodies managing wildlife and habitat; (c) an analysis of trends in, and a forecast of demands for, the use of wildlife resources in Nunavut; (d) an evaluation of the capability of wildlife resources in Nunavut to meet anticipated demands; (e) an assessment of the state of biodiversity in Nunavut; (f) a report on the status of any species at risk; (g) a review of the compliance and enforcement activities under the Act; and (h) any other matter the Minister considers important. 	
ENV	<i>Wildlife Act</i>	177	<p>Annual Fund report</p> <p>(1) The Minister shall provide an annual report to the Legislative Assembly containing</p> <ul style="list-style-type: none"> (a) the annual audit of the Fund; (b) the source and amount of each contribution to the Fund; (c) the recipient and amount of each payment made from the Fund; and (d) a description of the purpose for which each payment was made from the Fund. <p>Time of report</p> <p>(2) The annual report referred to in subsection (1) must be provided within 60 days of the end of the fiscal year.</p>	

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Related Legislation	Relevant Article	Responsibilities for reporting	Comments
<p><i>Nunavut Act</i> (Also under <i>FAA</i>)</p>	44	Commissioner to lay before the Assembly before December 31, a report called the Territorial Accounts, for the preceding fiscal year	<p>1999-2000 Public Accounts tabled 29 May 2001</p> <p>2000-2001 Public Accounts tabled 16 May 2002</p> <p>2001-2002 Public Accounts tabled 3 June 2003</p> <p>2002-2003 Public Accounts tabled 21 May 2004</p>
	46. (1)	Auditor reports to the Assembly on the result of an audit of the accounts and financial transactions of Nunavut in each fiscal year in accordance with generally accepted auditing standards	Auditor General's 2001 Report tabled 27 Nov 2001
	73. (1.1)	The Commissioner shall cause to be laid before the Legislative Assembly of Nunavut any agreement entered into under subsection (1).	<p>Auditor General's 2002 Report tabled 28 Nov 2002</p> <p>Auditor General's 2004 Report tabled 17 May 2004</p>