



ARCHITECTS

Architects conceptualize, plan and develop designs for the construction and renovation of buildings primarily intended for human habitation (commercial, institutional, residential, etc.). Architectural firms, private corporations and government employ architects. Some are self-employed.

The profession of architecture is regulated in the Province of Manitoba. To be permitted to practice as an architect one must be licensed by the Manitoba Association of Architects (MAA).

EDUCATIONAL REQUIREMENTS

A degree in architecture, certified by the Canadian Architectural Certification Board (CACB) to meet the Canadian Education Standard, is required.

WORK EXPERIENCE REQUIREMENTS

All candidates must complete a period of internship and satisfy the Canadian Experience Standard. This period must be a minimum of 5600 hours (including a minimum of 3720 hours in various mandatory components). Applicants may be given credit for work experience gained outside of Canada.

ASSESSMENT PROCESS

Step One

To become a licensed Architect in the province of Manitoba a candidate must first apply to the **Canadian Architectural Certification Board (CACB)** for assessment of academic qualifications. The applicant must submit:

- a completed application form (available from CACB website);
- a notarized copy of her/his transcript outlining all studies relevant to the architecture degree;
- notarized copies of original degrees;
- course syllabi (i.e. description of courses studied);
- portfolio of studio work; and
- an application fee of \$1,123.50 (\$1,050.00 + 7% GST)

If documents are in other than English or French, notarized translations are required.

If the applicant's academic qualifications do not meet the Canadian Education Standard the applicant **must** successfully complete the courses recommended by the CACB.

Step Two

After an applicant has obtained CACB Certification, he or she must find a Mentor (a registered architect who is not an owner, partner or shareholder of the participating employer's firm), and apply for Intern Membership with the **Manitoba Association of Architects (MAA)**. The applicant must submit:

- a completed application form (available from MAA office or website);
- a mentor confirmation form (available from MAA office or website);
- an employer confirmation form (available from MAA office or website); and
- evidence of CACB Certification.

(Annual Intern Membership fee is \$117.70, including GST).

Each applicant must record her or his experience and satisfy the requirements of the Canadian Experience Record Book. Once the applicant has been registered in the Intern program he/she can submit a record of previous architectural work experience for consideration.

Applicants must also successfully complete the *Architect Registration Examination (ARE)*. Examinations are administered on computers at test centers across Canada and the United States. The cost for all nine sections of the *ARE* is \$1,071 U.S. (plus GST). Applicants may begin writing the examinations once they have obtained Intern membership in the MAA.

Note: Intern memberships must be renewed each year. To renew a membership applicants must satisfy MAA's Mandatory Continuing Education requirement (more detailed information is available from the MAA).

When all internship and continuing education requirements have been completed, applicants must submit three character references and a completed application for registered membership (*plus the \$214.00 application fee*) to MAA.

When all requirements have been successfully completed the candidate is given a licence to work as an Architect in the province of Manitoba. *(Annual registered membership fee is \$695.50, including GST.)*

The fees, documentation requirements and assessment process detailed above are subject to change without notice. For more detailed information contact:

The Canadian Architectural Certification

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Ottawa, Ontario
Canada K1N 7B7
Phone: (613) 241-8399
Fax: (613) 241- 7991
Email: info@cacb.ca
Web Site: <http://cacb.ca>

Manitoba Association of Architects

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Phone: (Canada 001) 204-945-6300
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