



Community Based Training Series

First Nations Management and Governance Systems and Year End Financial Reporting

Courses offered in Kamloops, Penticton, Nanaimo, Prince George and Vancouver, BC

YEAR END FINANCIAL REPORTING AND FINANCIAL & MANAGEMENT GOVERNANCE SYSTEMS TRAINING

The Aboriginal Financial Officers Association is offering two new in-community training seminars.

1. Year End Financial Reporting Training: 2 day training seminar for approved methods of Year End Financial Management and audit preparation.
2. Financial Management and Governance Systems Training: 2 day training seminar on First Nations Management and Governance Systems.

This is an opportunity for Band Managers, Financial Officers, Chief and Council members, department heads or anyone who would like to increase knowledge and skills in developing sound governance systems related to finance management.

Date and locations: Training Seminars location and dates are as follows (Venue TBA):

Year End Financial Reporting	Financial Management and Governance Systems
<ul style="list-style-type: none">• Kamloops, BC – January 10-11, 2006 (Early-Bird Deadline December 21, 2005)• Vancouver, BC- January 24-25, 2006 (Early-Bird Deadline January 3, 2006)• Prince George, BC - February 1-2, 2006 (Early-Bird Registration Deadline January 11, 2006)• Nanaimo, February 7-8, 2006 (Early-Bird Deadline January 17, 2006)	<ul style="list-style-type: none">• Vancouver, BC – February 14-15, 2006 (Early-Bird Deadline January 24, 2006)• Penticton, BC – February 28-Mar 1, 2006 (Early-Bird Deadline January 18, 2006)• Nanaimo, March 7-8, 2006 (Early-Bird Deadline February 14, 2006)• Prince George, BC March 28-29, 2006 (Early-Bird Deadline March 7, 2006)

Seminar Material

The Aboriginal Financial Officers of British Columbia is mandated by its membership to offer training needs. Two training programs have been developed for First Nations employees. The first training this winter will be Year End Financial Reporting. The second is Financial Management and Governance Systems.

For more information on the content please contact AFOA BC.

Seminar Costs

Please see fee listing on the registration form. Please note there are early bird rates at a reduced rate. This will assist AFOA BC in ensuring the venue and materials are prepared in advance. The fee will include seminar fees, seminar material, lunch and refreshments for the seminar attended. Also please note materials will be sent ahead of time when ever possible.

For more information

The course outline and facilitators will be announced or contact AFOA BC (604)988-5564.



TRAINING REGISTRATION

Please fax registration to **604-988-2625**

Please contact AFOABC at **604-988-5564** for any additional information.

- Year End Financial Reporting Seminar**
- Financial Management and Governance Systems**

Name: _____

Organization: _____

Address: _____

City: _____ Province: _____ Postal Code: _____

Telephone: () _____ Fax: () _____

E-mail address: _____

SEMINAR REGISTRATION FEES:

- | | | | |
|--------------------------|---|----------|----------------------|
| <input type="checkbox"/> | AFOA BC Member Early Bird | \$350.00 | (3 weeks in advance) |
| <input type="checkbox"/> | AFOA BC Guest rate Early Bird (with a member) | \$350.00 | (3 weeks in advance) |
| <input type="checkbox"/> | Special Rate includes Membership with BC & Canada | \$650.00 | (3 weeks in advance) |

- | | | |
|--------------------------|--|----------|
| <input type="checkbox"/> | AFOA BC Regular Member Rate | \$400.00 |
| <input type="checkbox"/> | Guest rate of AFOABC member | \$400.00 |
| <input type="checkbox"/> | Non-Member Rate | \$500.00 |
| <input type="checkbox"/> | Special Rate including membership & conference for Student | \$200.00 |

Please make cheque payable to: **Aboriginal Financial Officers Association of BC**
Suite 60 – 1959 Marine Drive North Vancouver, BC V7P 3G1

Credit Card – AFOA BC Accepts VISA:

- 1. Please complete the credit card information below; and**
- 2. Fax you completed registration form**

Card Holder Name: _____ Expiry Date: _____

Card Number: _____ Signature: _____

Cancellation Policy: Early Bird registration and payment is required three weeks in advance of the event. Members are entitled to invite one guest at member rates. All registrations received will be considered final with no refund available. For guest rate please state **AFOABC** member you are invited by: _____. Registration may be transferred to another registrant or to another event sponsored by AFOA BC if unable to attend. Please note the agenda is subject to change due to unforeseen circumstances of presenters or venue. The Association reserves the right to cancel the event due to insufficient registrations.