



Study and Reference Guide

Flight Dispatchers

Third Edition September 2002



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GENERAL

The conditions of issue of all flight crew licenses are stated in the Canadian Aviation Regulations (CARs).

EXAMINATIONS

Meteorology

The examinations are as follows:

Examination	Questions	Time Limit	Pass Mark
Aviation Regulations and Air Traffic Procedures, Aeroplane Operations and General Navigation, Radio aids and Flight Planning	80	3½ hours	70%
Examination	Questions	Time Limit	Pass Mark

Following the completion of generic examinations candidates must complete air operator specific training as approved by Transport Canada.

100

KNOWLEDGE REQUIREMENTS

Generic training consists of the common body of knowledge required by all flight dispatchers. In order for a flight dispatcher candidate to commence on-the-job training at the air operator of employment, he or she must have passed both Transport Canada's generic examinations, one of which will test the meteorology-related subjects and the other the remaining subjects in this publication.

3½ hours

70%

The proficiency levels used in this document are defined as follows:

- 1) Denotes a basic knowledge of the subject:
 - The learner will be involved in learning facts. Verbs such as list, recall, name etc. will be used to describe the student's performance.
 Example: list the conditions for the withdrawal of an Air Operator's Certification.
- 2) Denotes an understanding of the principle:

- The learner will be required to remember and explain principles.
- Verbs such as explain, define, write etc. will be used to describe the students performance.
 - Example: explain how a dispatcher uses the Air Almanac on the job.
- 3) Denotes knowledge of the subject and the ability to apply it practically:
 - The learner will show an understanding of the principle by explaining the procedure used to apply it. Words such as list the steps, put in order, flow chart, will be used to describe the student's performance.
 - Example: explain the dispatcher procedures for handling an aircraft experiencing icing.
- 3) Denotes a thorough knowledge of the subject and the ability to apply it with speed and accuracy:
 - The student will be able to apply procedures to a problem efficiently and accurately.
 - Verbs such as select, distinguish, demonstrate, will be used to describe the student's performance.
 - Example: Given a variety of conditions select an appropriate route of flight for a defined aircraft.
- 5) Denotes extensive knowledge of the subject and the ability to apply procedures derived from it with judgment in light of the circumstances.
 - Given a problem with a variety of different solutions the learner will select and apply the most efficient procedures to handle the problem.
 - Verbs such as analyze, demonstrate, manipulate, assemble will be used to describe the student's performance.
 - Example: Given an observed weather condition on an aircraft's performance the student will quickly and accurately amend the take off data for the aircraft.

Sections with sidebars indicate new topic areas.

NOTE: Times stated (time 8-10 hrs.) is a suggested minimum to maximum required forstudy and is for general guidance only

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(proficiency level 5)

1.7 A.I.P. CANADA

(proficiency level 5)

- .1 A.I.P. Canada
- .2 A.I.P. Supplements
- .3 Aeronautical Information Circulars
- .4 Aviation Notices
- .5 AIRAC Canada
- .6 CAP
- .7 CFS

1.8 TRANSPORTATION SAFETY BOARD OF CANADA (TSB) - A.I.P. CANADA, GEN 3.0

(proficiency level 2)

1.9 AIR TRAFFIC SERVICES AND PROCEDURES

(proficiency level 5)

- .1 Air Traffic and Advisory Services
- .2 Flight Service Stations
- .3 Communications Procedures
- .4 Radar Service
- .5 ATC Clearances and Instructions
- .6 ESCAT Plan (formerly SCATANA)
- .7 Wake Turbulence Separation
- .8 Airport/Aerodrome Operations– Uncontrolled
- .9 Airport/Aerodrome Operations- Controlled
- .10 Mandatory and Aerodrome Traffic Frequencies
- .11 VFR En Route Procedures
- .12 VFR Holding Procedures
- .13 Land and Hold Short Operations (LAHSO)
- .14 Clearway/Stopway

1.10 OPERATIONS IN HIGH LEVEL DOMESTIC AIRSPACE

(proficiency level 4)

- .1 Altimeter Setting Procedures
- .2 Cruising Altitudes
- .3 Mach Number/TAS Changes
- .4 High Level Holding Procedures
- .5 Profile Descent
- .6 Leaving or Entering Uncontrolled Airspace
- .7 Uncontrolled Airspace Procedures

1.11 CANADIAN MINIMUM NAVIGATION PERFORMANCE SPECIFICATIONS (CMNPS) AIRSPACE

(proficiency level 5)

- .1 General
- .2 Partial or Complete Loss of Navigation Capability
- .3 Position Reporting

1.12 CANADIAN MINIMUM NAVIGATION PERFORMANCE SPECIFICATIONS (CMNPS) CERTIFICATION

(proficiency level 5)

- .1 General
- .2 Certification
- .3 Navigation System Requirements
- .4 Transition Between CMNPS
 Airspace and the Canadian
 Domestic Airway Structure
- .5 Separation Minima

1.13 ATC SPECIAL PROCEDURES

(proficiency level 5)

- .1 Adherence to Mach Number
- .2 Parallel and Offset Procedures
- .3 Structured Airspace
- .4 Required Navigation
 Performance Capability
 Airspace (RNPC)
- .5 Canadian Minimum Navigation Performance Specifications Airspace (CMNPS)
- .6 Canadian Domestic Routes
- .7 Canadian Track Structures
- .8 Traffic Alert and Collision Avoidance Systems (TCAS)
- .9 Declaring and Emergency

1.14 NORTH ATLANTIC OPERATIONS

(proficiency level 5)

- .1 General Aviation Aircraft
- .2 North American Routes (NAR)
- .3 NAT Organized Track System
- .4 Flight Rules and Flight Planning Procedures
- .5 Clearances, Position Reports, Communications Failure
- .6 Transponder Operation

1.15 **RVSM**

(proficiency level 5)

- .1 General
- .2 RVSM Airspace
- .3 RVSM Transition Airspace
- .4 Air Traffic Control (ATC)
 Procedures
- .5 Aircraft Requirements

SECTION 2: AIRFRAMES, ENGINES, PROPELLERS AND AIRCRAFT SYSTEMS

2.1 AIRFRAMES

(proficiency level 3)

- .1 Flight Controls
- .2 Flaps
- .3 Slots/Slats
- .4 Spoilers
- .5 Wing Fences
- .6 Winglets
- .7 Canards
- .8 Vortex Generators
- .9 Trimming Devices

2.2 ENGINES

(proficiency level 3)

- .1 Principles of Reciprocating Engines
- .2 Handling Procedures for Reciprocating Engines
- .3 Principles of Turbo-prop Engines
- .4 Handling Procedures for Turboprop Engines
- .5 Principles of Turbo-jet Engines
- .6 Handling and Procedures for Turbo-jet Engines
- .7 Engine Controls

2.3 PROPELLERS

(proficiency level 3)

- .1 Propeller Thrust and Torque
- .2 Geometric and Effective Pitch
- .3 Slipstream, Gyroscopic Effect and Asymmetric Thrust
- .4 Controls
- .5 Ground and Flight Range
- .6 Constant Speed

Reversing

- .7 Feathering
- ·

2.4 AIRCRAFT SYSTEMS

(proficiency level 4)

- .1 Fuel
- .2 Oil

.8

- .3 Electrical
- .4 Hydraulic
- .5 Pneumatic
- .6 Warning (e.g. Ice, Fire, GPWS and Altitude Alert)
- .7 Fire Protection
- .8 Heating
- .9 De-icing and Anti-icing
- .10 Oxvgen
- .11 Air Conditioning
- .12 Pressurization
- .13 Landing Gear and Brakes
- .14 Autopilot
- .15 Avionics
- .16 Flight Controls
- .17 Fuel Systems

SECTION 3: METEOROLOGY

(proficiency level 5 for all items in section 3)

3.1	ТН	E EARTH'S ATMOSPHERE	3.6	STABILITY AND INSTABILITY					
	.1 .2 .3	Properties Vertical Structure ICAO Standard Atmosphere		.1 .2 .3	Lapse Rate and Stability Modification of Stability Characteristics of Stable/				
3.2	ATI	MOSPHERIC PRESSURE		.4	Unstable Air Surface Heating and Cooling				
				.5	Lifting Process				
	.1 .2	Pressure Measurements Station Pressure		.6	Subsidence/Convergence				
.3		Mean Sea Level Pressure Pressure Systems and Their	3.7	CLC	DUDS				
	• •	Variations		.1	Classification				
	.5	Effects of Temperature		.2	Formation				
	.6	Horizontal Pressure		.3	Types and Recognition				
		Differences		.4	Associated Precipitation and				
3.3	ME	TEOROLOGICAL ASPECTS			Turbulence				
3.3		ALTIMETRY	3.8	TUF	TURBULENCE				
	4	Pressure Altitude		4	Convection				
	.1 .2	Density Altitude		.1 .2	Mechanical				
	.2	True Altitude		.3	Orographic				
	.3 .4	Altimeter Setting		.3 .4	Clear Air Turbulence				
	. - .5	Effects of both Pressure and		. - .5	VIRGA - Evaporation Cooling				
	.5	Temperature		.6	Reporting Criteria				
		remperature		.7	Mountain Waves				
3.4	TEN	MPERATURE		.,	Woulden waves				
• • •		=	3.9	WIND					
	.1	Heating and Cooling of the							
		Atmosphere - Convection/		.1	Pressure Gradient				
		Advection/Radiation		.2	Deflection Caused by the				
	.2	Horizontal Differences			Earth's Rotation				
	.3	Temperature Variations with		.3	Low Level Winds - Variation in				
		Altitude			Surface Wind				
	.4	Inversions		.4	Friction				
	.5	Isothermal Layers		.5	Centrifugal Force				
2.5	MO	ICTUDE		.6	Veer and Back				
3.5	IVIO	ISTURE		.7	Squalls and Gusts				
	4	Dolotico I I considita / Documentat		.8	Diurnal Effects				
	.1	Relative Humidity/Dewpoint		.9	Land and Sea Breezes				
	.2	Sublimation/Condensation		.10	Katabatic/Anabatic Effects				
	.3	Cloud Formation		.11	Topographical Effects				
	.4 .5	Precipitation		.12	Wind Shear, Types and				
	.o	Saturated/Dry Adiabatic Lapse			Causes				

Rates

3.10 JET STREAMS

- .1 Frontal Jet Streams
- .2 Wind Distribution/Location
- .3 Temperature Distribution
- .4 Seasonal Variations in Latitude and Speed
- .5 Arctic Stratospheric Jets
- .6 Subtropical Jet Streams
- .7 Turbulence

3.11 AIR MASSES

- .1 Definition and Characteristics
- .2 Formation
- .3 Classification
- .4 Modification
- .5 Factors that Determine Weather
- .6 Seasonal and Geographic Effects
- .7 Air Masses Affecting North America

3.12 FRONTS

- .1 Structure
- .2 Types
- .3 Formation
- .4 Cross-sections
- .5 Discontinuities Across Fronts
- .6 Frontal Waves and Occlusions
- .7 Frontogenesis and Frontolysis

3.13 FRONTAL WEATHER

- .1 Warm Front
- .2 Cold Front
- .3 Stationary Front
- .4 TROWAL and Upper Fronts

3.14 AIRCRAFT ICING

- .1 Formation
- .2 Type of Ice
- .3 Reporting Criteria
- .4 Cloud Types and Icing
- .5 Freezing Rain and Drizzle
- .6 Icing in Clear Air (Hoar Frost)
- .7 Collection Efficiency
- .8 Aerodynamic Heating

3.15 THUNDERSTORMS

- .1 Requirements for Development
- .2 Life Cycle
- .3 Classification Air Mass, Frontal, Squall Line, Convective, Orographic and Nocturnal
- .4 Tornadoes and Hurricanes
- Hazards Turbulence, Hail,
 Rain, Icing, Altimetry, Lightning,
 Gust Fronts, Downbursts and
 Microbursts

3.16 SURFACE BASED LAYERS

- .1 Fog Formation
- .2 Fog Types
- .3 Haze and Smoke
- .4 Blowing Obstructions to Vision

3.17 METEOROLOGICAL SERVICES AVAILABLE TO Dispatchers

- .1 Aviation Weather Briefing Service (AWBS)
- .2 Aviation Weather Information Service (AWIS)
- .3 Flight Service Stations (FSS)
- .4 Weather Broadcasts by Flight Service Stations
- .5 Atmospheric Environment Service Weather Briefing
- .6 Transcribed Weather Broadcasts (TWB)
- .7 DUATS Commercial Weather Service
- .8 Automatic Terminal Information Service (ATS)
- .9 VOLMET (HF) Broadcast
- .10 Pilots Automatic Telephone Reporting Criteria, Cloud Types and Icing Weather Answering Service(PATWAS)

3.18 AVIATION WEATHER REPORTS

- .1 Aviation Routine Weather Report (METAR)
- .2 SPECI
- .3 Decoding
- .4 AWOS
- .5 Pilot Reports (PIREP/AIREP)

3.19 AVIATION FORECASTS

- .1 Times Issued/Validity Periods
- .2 Decoding
- .3 Graphical Area Forecasts (GFA)/AIRMET
- .4 Terminal Area Forecasts (TAF)
- .5 Upper Level Winds and Temperature Forecasts (FD)
- .6 Significant In-flight Weather Warning Message (SIGMET)

3.20 WEATHER MAPS AND PROGNOSTIC CHARTS

- .1 Times Issued/Validity Periods
- .2 Symbols/Decoding
- .3 Surface Weather Map
- .4 Prognostic Surface Chart
- .5 Upper Level Charts ANAL (850mb, 700mb, 500mb & 250mb)
- .6 Upper Level Charts PROG (FL240, FL340, FL450)
- .7 Significant Weather Prognostic Chart FL100-250 (700-400mb) & FL250-600 (400-100mb)

SECTION 4: INSTRUMENTS

4.1 FLIGHT INSTRUMENTS – PRINCIPLES AND OPERATIONAL USE

(proficiency level 3)

- .1 Pitot Static System
- .2 Airspeed Indicator
- .3 Machmeter
- .4 Altimeter and Encoding Altimeter
- .5 Radio/Radar Altimeter
- .6 Outside Air Temperature
- .7 Turn-and-bank Indicator/Turn Co-ordinator
- .8 Vertical Speed Indicator (VSI)
- .9 Heading Indicator
- .10 Attitude Indicator (AI)
- .11 Flight Director
- .12 Radio Magnetic Indicator (RMI)
- .13 Horizontal Situation Indicator (HSI)
- .14 Angle of Attack Indicator

4.2 FLIGHT MANAGEMENT INSTRUMENTS

(proficiency level 3)

- .1 Flight Management System (FMS)
- .2 Electronic Flight Instrument System (EFIS)

4.3 ENGINE INSTRUMENTS – PRINCIPLES AND USE

(proficiency level 3)

- .1 Tachometer
- .2 Manifold Pressure
- .3 Oil Pressure
- .4 Oil Temperature
- .5 Exhaust Gas Temperature
- .6 Cylinder Head Temperature
- .7 Carburetor Air Temperature
- .8 Intake Air Temperature
- .9 Fuel Pressure
- .10 Fuel Flow
- .11 Torquemeter
- .12 Engine Pressure Ratio (EPR)
- .13 Turbine Temperature (ITT/TIT)

4.4 AIRCRAFT COMPASS SYSTEMS (proficiency level 2)

- .1 Construction
- .2 Use
- .3 Limitations and Faults
- 4 Gyromagnetic Remote Indicating Compass

SECTION 5: NAVIGATION - GENERAL

5.1 NAVIGATION TERMS

(proficiency level 4)

- .1 Air Position
- .2 Great Circle
- .3 Rhumb Line
- .4 Greenwich Hour Angle

5.2 MAPS AND CHARTS

(proficiency level 5)

- .1 Lambert Conformal
- .2 Transverse Mercator
- .3 Enroute Low and High Altitude Charts

5.3 TIME AND LONGITUDE

(proficiency level 5)

.1 Time Zones and Relation to Longitude

5.4 FLIGHT PLANNING CALCULATIONS AND FORMS

(proficiency level 5)

- .1 Heading and True Airspeed
- .2 Wind and Windspeed
- .3 IAS-CAS-EAS-TAS
- .4 Track and Groundspeed
- .5 Mach
- .6 Time
- .7 Weight and Balance
- .8 Flight Planned Fuel Requirements
- .9 Fuel Load/Zero Fuel Weight
- .10 Pay Load/Weight Shift
- .11 Critical Point (CP)
- .12 Equal Time Point (ETP)
- .13 Flight Plans
- .14 Flight Itinerary
- .15 ICAO Flight Plan
- .16 ETOPS

5.5 COMPUTERIZED FLIGHT PLANS

(proficiency level 5)

- .1 Decode
- .2 Analysis and Interpolation

5.6 EN ROUTE NAVIGATION

(proficiency level 5)

- .1 Use of Aeronautical Charts
- .2 Calculation of Heading and Groundspeed
- .3 Use of Radio Aids to Determine Position and Transferring Position Lines
- .4 Gyro Steering Techniques in Areas of Compass Unreliability
- .5 Maintaining Flight Log (Air Position)
- .6 Determination of Wind Velocity

SECTION 6: RADIO COMMUNICATIONS AND AIDS TO NAVIGATION -**BASIC PRINCIPLES AND USE**

6.1 **RADIO** (proficiency level 3) .1

- Elementary Theory
- Wave Length and Frequency .2
- .3 Frequency Bands Used in Communication and Navigation
- .4 Characteristics of Low, High and Very High Frequency Radio Waves
- Ground Waves and Sky Waves .5
- .6 Skip Distance
- Reflection and Refraction .7
- Night Effect .8

6.2 **AIRCRAFT RADIO** TRANSCEIVERS

(proficiency level 4)

- .1 VHF
- .2 HF
- .3 **DATALINK**

6.3 **SELECTIVE CALL SYSTEM** (SELCAL)

(proficiency level 4)

- .1 VHF
- .2 HF

6.4 **EMERGENCY LOCATOR** TRANSMITTER (ELT)

(proficiency level 2)

- .1 Requirements
- .2 Testina
- .3 Flight Planning
- .4 Accidental Transmission
- .5 Pilot Response to Signals
- .6 **Downed Aircraft Procedures**

6.5 RADAR

(proficiency level 3)

- .1 Elementary Theory
- .2 Primary Returns

Secondary Returns .3

.4 Weather Radar

NAVIGATION SYSTEMS 6.6

(proficiency level 3)

- .1 Automatic Direction Finder (ADF)
- .2 VHF Omnidirectional Range (VOR)
- .3 Distance Measuring Equipment (DME)
- .4 Co-located VOR and TACAN (VORTAC)
- Long Range Area Navigation .5 (LORAN C)
- .6 Global Navigation Satellite System (GNSS - GPS)
- Very High Frequency Direction .7 Finding (VHF - DF)
- .8 Area Navigation System (RNAV)
- .9 Inertial Navigation System (INS)

6.7 **APPROACH AIDS**

(proficiency level 4)

- .1 Instrument Landing System (ILS)
- .2 Global Navigation Satellite System (GNSS - GPS)
- .3 Surveillance Radar (ASR & AASR)
- .4 Precision Approach Radar (PAR)
- .5 Secondary Surveillance Radar (SSR)
- VASIS/PAPI .6

6.8 **TRANSPONDERS**

(proficiency level 4)

6.9 ACAS/TCAS

SECTION 7: FLIGHT OPERATIONS

7.1 ATMOSPHERIC EFFECTS IN FLIGHT

(proficiency level 5)

- .1 ICAO Standard Atmosphere
- .2 Temperature and Pressure/Air Density
- .3 Humidity/Rain
- .4 Cold Temperature Corrections

7.2 PERFORMANCE

(proficiency level 5)

- .1 Indicated and True Stalling Speeds
- .2 Slow Speed Flight Characteristics
 - Turbo-prop
 - Turbo-jet
- High Speed Flight Characteristic
 - Turbo-prop
 - Turbo-jet
- Relationship of Speed to Angle of Attack
- .5 Cruising for Range/Endurance
- .6 Flight Performance "V"Speeds Definition and Use
- .7 Weight and Balance Load Adjustment
- .8 Effect of Changes in Weight and Load Distribution
- .9 Hydroplaning
- .10 Wind Shear Effects and Avoidance
- .11 Landing Techniques
- .12 Selection of Alternates

7.3 CHARTS AND GRAPHS

(proficiency level 5)

- .1 Weight and Balance
- .2 Take-off
- .3 Climb
- .4 Cruise
- .5 Buffet Boundary
- .6 Descent
- .7 Landing

- .8 Crosswind
- .9 Weight, Altitude, Temperature (WAT), Takeoff/Landing Performance Charts

7.4 CRITICAL SURFACE CONTAMINATION

(proficiency level 5)

- .1 Clean Aircraft Concept Practices and Techniques
- .2 Frozen Contaminants Including Cold-Soaking Phenomenon
- .3 De-icing and Anti-icing Fluids
- .4 De-icing and Anti-icing Procedures
- .5 Variables that Can Influence Holdover Time
- .6 Critical Surface Inspections
- .7 Pre-take-off Inspection
- .8 Health Affects
- .9 Application Guideline Tables

7.5 WAKE TURBULENCE

(proficiency level 5)

- .1 Causes and Effects
- .2 Avoidance Procedures
- .3 Separation Criteria and Waiver

7.6 FLIGHT MANUAL

(proficiency level 3)

.1 Approved Information

7.7 VOLCANIC ASH

(proficiency level 5)

.1 Hazards

7.8 AIRMANSHIP/RULES OF THUMB

(proficiency level 4)

.1 General

SECTION 8: THEORY OF FLIGHT

8.1 FORCES ACTING ON AN AEROPLANE

(proficiency level 4)

- .1 Load Factor
- .2 Relationship of Weight and Load Factor to Stalling
- .3 Gust Loads
- .4 Stability
- .5 Lift/Weight/Thrust/Drag

8.2 WING DESIGN

(proficiency level 3)

- .1 Wing Tip Vortices
- .2 Sweepback
- .3 Leading and Trailing Edge Flaps
- .4 Winglets
- .5 Canards
- .6 Vortex Generators
- .7 Wing Fences
- .8 Spoilers

SECTION 9: HUMAN FACTORS

9.1 AVIATION PHYSIOLOGY

(proficiency level 3)

- .1 Hypoxia/Hyperventilation
- .2 Gas Expansion Effects
- .3 Decompression (Including SCUBA Diving)
- .4 Vision/Visual Scanning Techniques
- .5 Hearing
- .6 Orientation/Disorientation (Including Visual and Vestibular Illusions)
- .7 Positive and Negative "G"
- .8 Circadian Rhythms/Jet Lag
- .9 Sleep/Fatigue

9.2 THE OPERATING ENVIRONMENT (proficiency level 1)

- .1 Personal Health Exercise/Fitness
- .2 Obesity/Diet/Nutrition
- .3 Medications (Prescribed and Over-the-counter)
- .4 Substance Abuse (Alcohol and Drugs)
- .5 Pregnancy
- .6 Heat/Cold
- .7 Noise/Vibration
- .8 Effects of Smoking
- .9 Toxic Hazards (Including Carbon Monoxide)

9.3 AVIATION PSYCHOLOGY

(proficiency level 4)

- .1 The Decision-Making Process
- .2 Factors That Influence Decision-Making
- .3 Situational Awareness
- .4 Stress
- .5 Managing Risk
- .6 Attitudes
- .7 Workload (Attention and Information Processing)

9.4 PILOT - EQUIPMENT / MATERIALS RELATIONSHIP

(proficiency level 5)

- .1 Controls and Displays
 - Errors in Interpretation and Control
 - Information Selection: e.g. "glass" cockpits
- .2 Alerting and Warning Systems
 - Appropriate Selection and Set Up
 - False Indications
 - Distractions and Responses
- .3 Standard Operating Procedures (SOPs)
- .4 Correct Use of Charts, Checklists and Manuals
- .5 Cockpit Visibility and Eye Reference Position/Seat Position

9.5 INTERPERSONAL RELATIONS (proficiency level 4)

- .1 Communications with Flight and Cabin Crew/Passengers/ Company Management/Flight Operations/Maintenance Personnel/Air Traffic Services
- .2 Crew Problem Solving and Decision Making
- .3 Crew Management/Small Group Dynamics
- .4 Operating Pressures Family/ Peer Group/Employer

9.6 CREW-DISPATCH RESOURCE MANAGEMENT (CRM - DRM)

(proficiency level 5)

EXAMINATION RESULTS - DECODING

Candidates who write an examination will be informed of the Question topics they answered incorrectly by a series of numbers related to the sections and topics contained in this Guide. Questions relating to more than one topic are shown by a slash (/) separating the series of numbers (example 3). The method of decoding these numbers is explained by the examples below.

HOW TO DECODE

Example (1)		1.1.2.3	
	Section	1.	Air Law and Procedures
	Sub-section	1.	CARs - PART 1 - General Provisions
	Subpart	2.	Administration and Compliance
	Topic	3	Record Keeping
Example (2)		3.5.1	
	Section	3.	Meteorology
	Sub-section	5.	Moisture
	Topic	1	Relative Humidity / Dewpoint
Example (3)		3.9.12 / 7.2.10	
	Section	3.	Meteorology
	Sub-section	9.	Wind
	Topic	12	Wind Shear Types and Causes
	Section	7.	Flight Operations
	Sub-section	2.	Performance
	Topic	10	Wind Shear - Effects and Avoidance

TABLES AND CHARTS

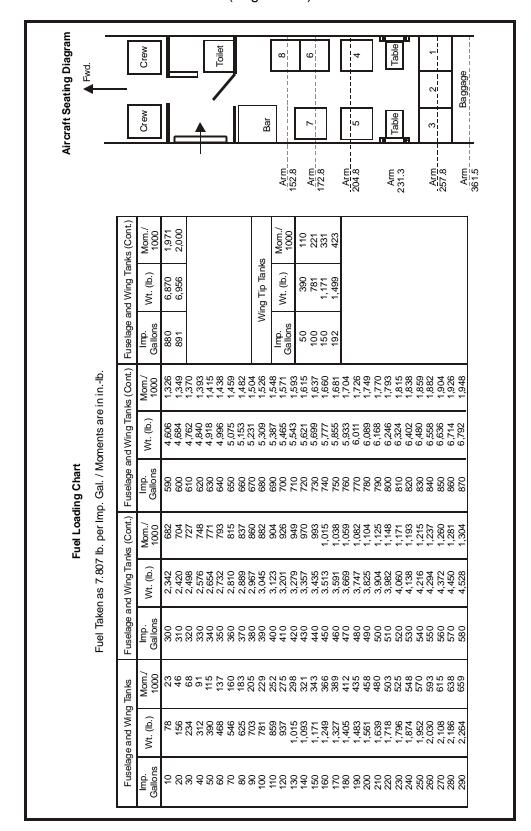
The following section contains examples of different tables and charts, which may be used on ATPL-A examinations

WEIGHT SHIFT FORMULA

WEIGHT OF CARGO MOVED		DISTANCE CG MOVED					
	=						
		-					
WEIGHT OF AEROPLANE		DISTANCE BETWEEN ARM LOCATION					

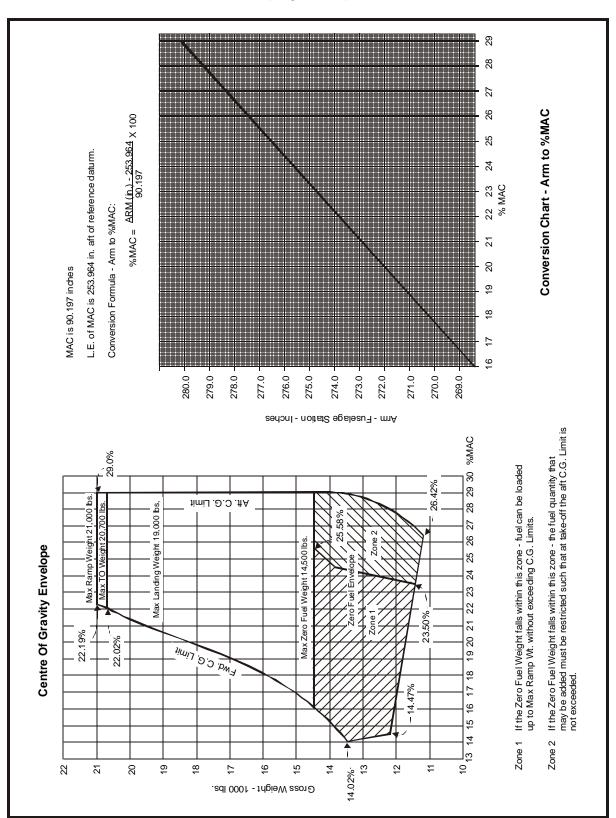
WEIGHT & BALANCE LOADING DATA

(Page 1 of 2)

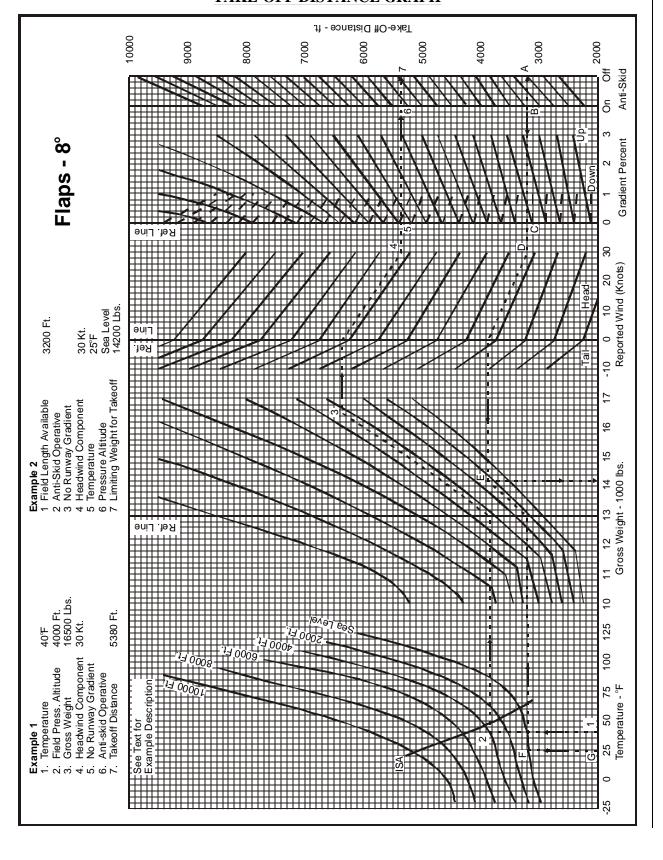


WEIGHT & BALANCE LOADING DATA

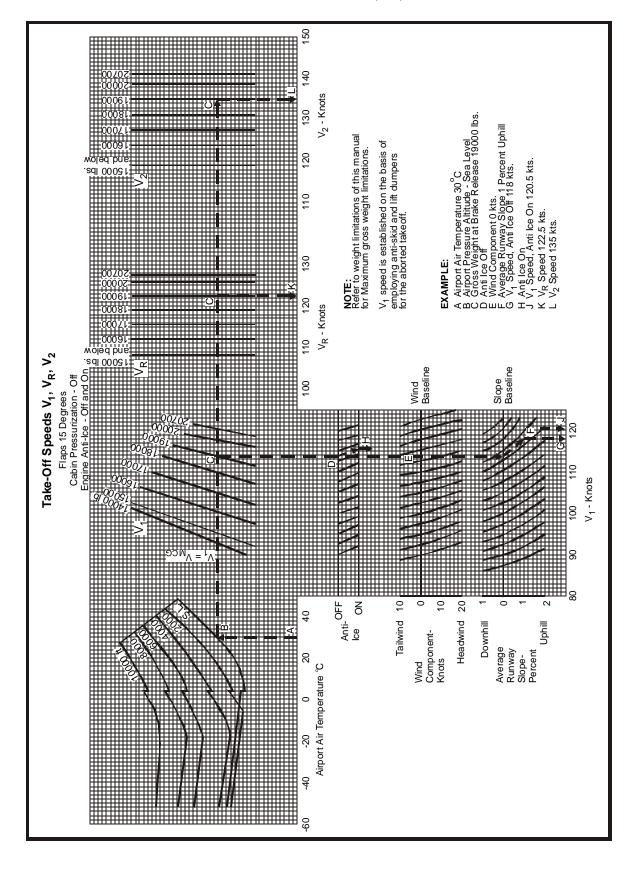
(Page 2 of 2)



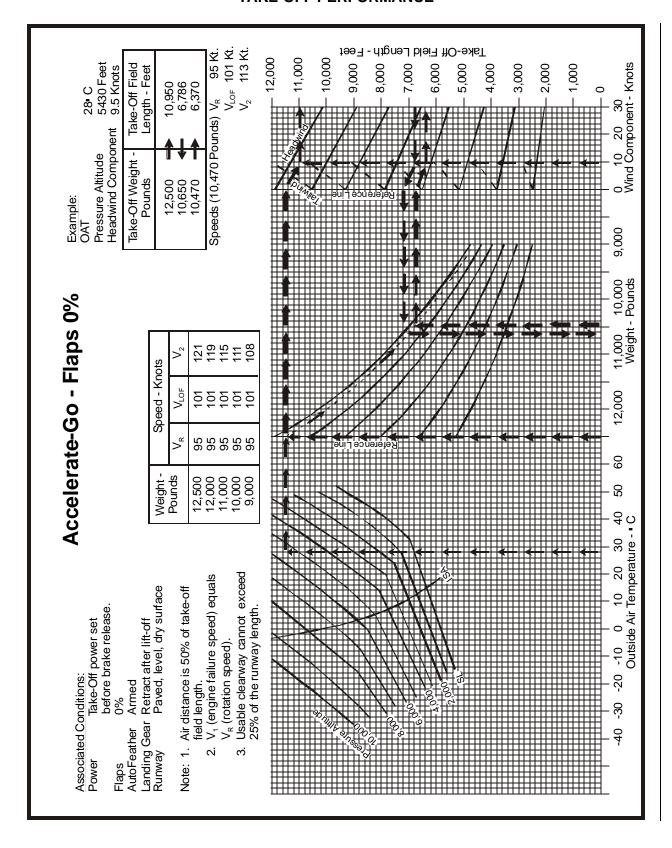
TAKE-OFF DISTANCE GRAPH



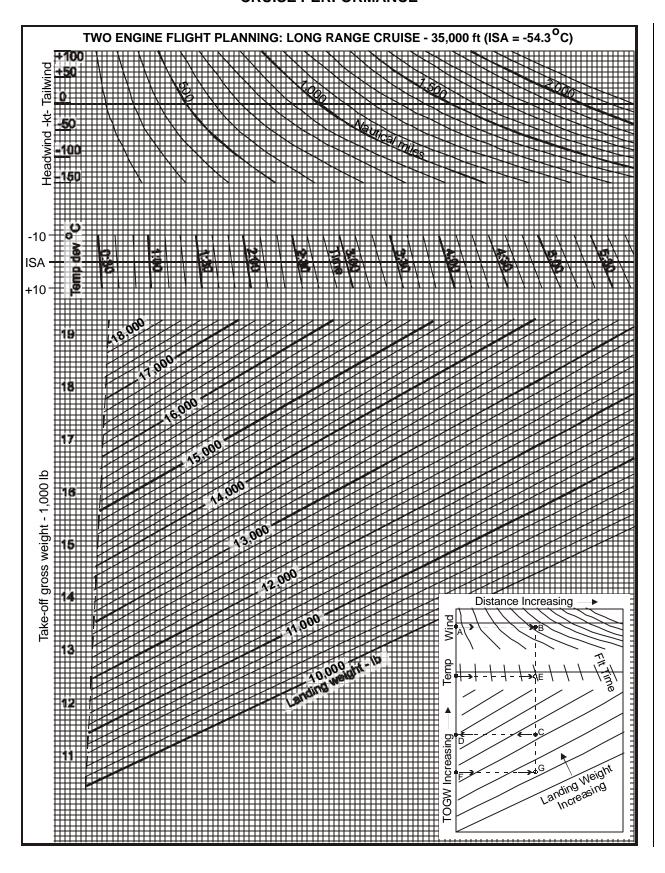
TAKE-OFF SPEEDS V₁, V_R, V₂



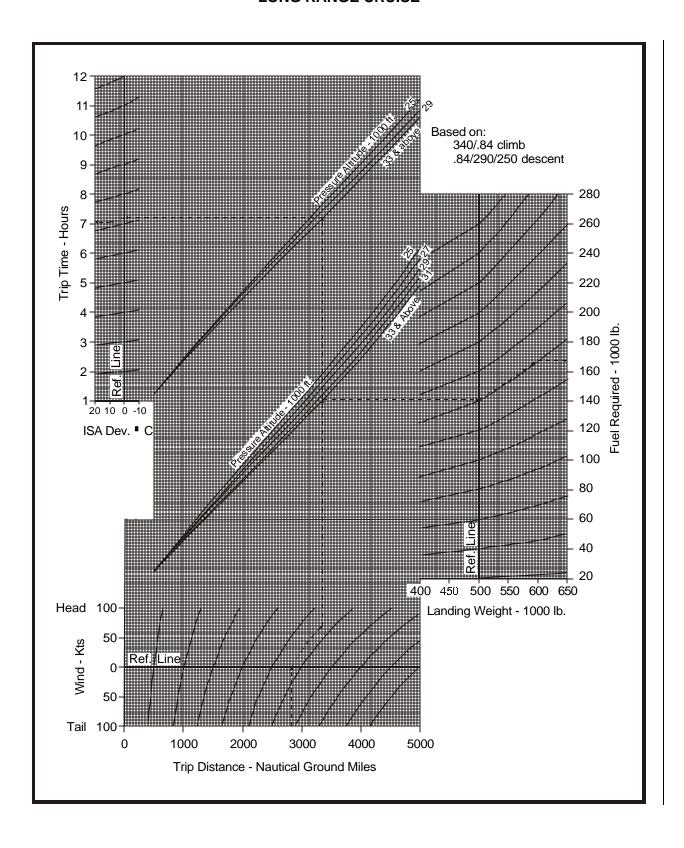
TAKE-OFF PERFORMANCE



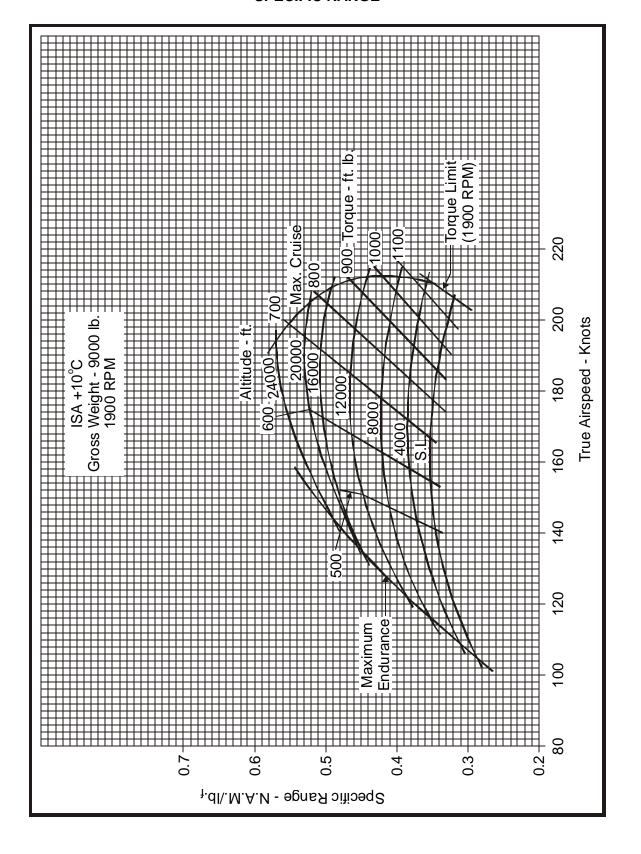
CRUISE PERFORMANCE



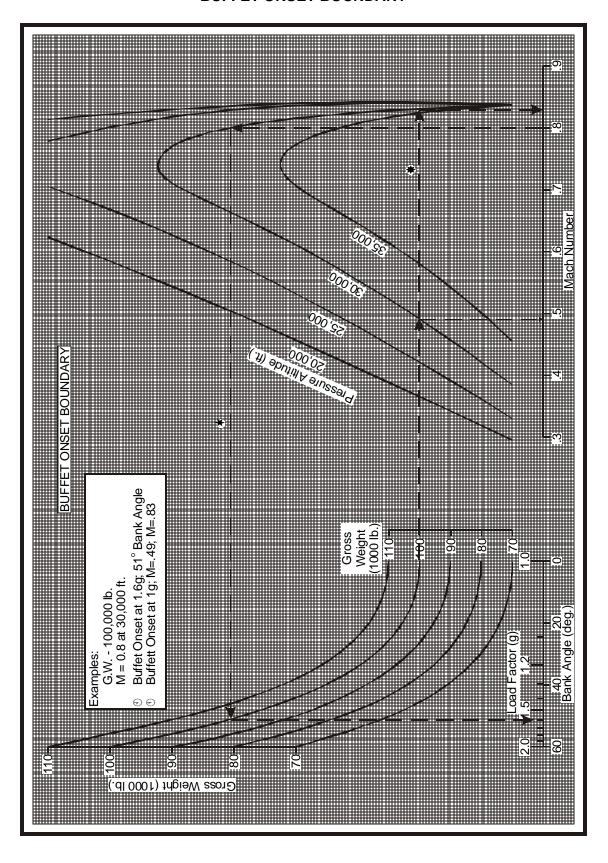
LONG RANGE CRUISE



SPECIFIC RANGE



BUFFET ONSET BOUNDARY



Sample Computer Flight Plan															
Plan 1510	TIME	AM TO CYOW IE DIST ARRIV		/ Arrive			LAN	LAND		HSC/F AV PLN		F IFR OPNLWT			
POA CYOW	01/09	9 0386 1809Z		FF 2 013703		0122	2228 0		157	008446					
ALT CYND	00036	36 00/13 0013		0013	18	322Z	2Z								
HLD	00000	00 00/00													
RES	00295 6	95 03/16													
TOT	00480	0 04	1/38												
SSM 12 TOC 09 YYB 09 SMARE 10 TOD 13 YOW 13 CYOW 14	25.5 93.1 93.1 92.9 31.3 31.3 40.5		T -48 -48 -48 		G/S 403 410 423 	DR R05 R05 R01 	ZD 009 069 134 053 035 074 012		77 08 74 21 36 12 00	ZT ./ 0/20 0/20 0/07 0/05 ./ 0/17		ZF ./ 004 004 001 001 000	FRE 004 003 003 003	3 9 8 7 3 3	AFF
SMARE		N46196W078098			YOW 1		N45265W075538						N	4519	
FIRS		KZMP/0000				CZYZ/			ZY <i>Z</i> /(/Z/0004 CZUL/010			103		
(FPL-I -C550/L -CYAM1700 -N0372F330 -CYOW0109 -EET/KZMP0 SEL/ -E/0438		CYN		B J513 \$		E YOW: _0103	314 Y0	OW DO	СТ		J/			D	/
A/)															
IN OUT FLT				 	DOW UP AIR					ZFW R/FUEL T/OWT					

POA - Point of Arrival

ALT - Alternate
HLD - Holding
RES - Reserve
TOT - Total

AV PLD - Average Payload OPNLWT - Operational Weight

NOTE: Weight and balance calculation computed separately take precedence over these weight calculations.

CYAM . . . SSM CYAM Direct to SSM YOW 314 YOW 314° Radial to YOW WIND P035 Wind Push of 35 kts FL330 Flight Level 330 WPT Waypoint MTR Magnetic Track Т Temperature TAS True Airspeed G/S Ground Speed

DR - Drift

ZD - Zone (leg) Distance
DREM - Distance Remaining
ZT - Zone (leg) Time
CTR - Time Remaining
ZF - Zone (leg) Fuel
FREM - Fuel Remaining

AFR - Actual Fuel Remaining
ETA - Estimated Time of Arrival
CYAM - CYAM Latitude and longitude

FIRS - FIR Boundary Times FPL-I - Instrument Flight Plan

TOC - Top of Climb TOD - Top of Descent

GOVERNMENT OF CANADA PUBLICATIONS

Transport Canada – AARA

Place de Ville, Tower C, Ottawa, Ontario, Canada, K1A 0N8

Telephone (613) 993-7284 1-800-305-2059

Facsimile (613) 957-4208 – ATTN: AARA

Internet Address: http://www.tc.gc.ca/aviation/pubs/index_e.htm

The following publications can be purchased from the above address. The fee is cost plus handling, and applicable mailing charges.

- 1. Air Command Weather Manual (TP 9352E).
- 2. Air Command Weather Manual (Supplement) (TP 9353E).
- 3. Human Factors for Aviation Basic Handbook (TP 12863E), and Advanced Handbook (TP 12864E).
- 4. When in Doubt ... Aircraft Critical Surface Contamination Training Videos.

Note: The three videos; Ground Crew, Small Aircraft, and Large Aircraft may be purchased individually or all three combined into a single video.

The accompanying booklets; When in Doubt ... Small and Large Aircraft (TP 10643E), When in Doubt ... Ground Crew (TP 10647), and Aircraft Critical Surface Contamination Examination Questions (TP 10615E) are available from the General Aviation web site: http://www.tc.gc.ca/CivilAviation/General/Exams/Guides.htm.

If you do not have access to the web, the booklets can be ordered from the above address for a nominal charge.

The publications listed below may be purchased from:

Canadian Government Publishing Ottawa, Ontario, Canada, K1A 0S9

General Inquiries: (819) 956-4800 or 1-800-635-7943

Facsimile: (819) 994-1498 or 1-800-565-7757

Internet Address: http://publications.pwgsc.gc.ca/publishing/pubindex-e.html

- 1. Aeronautical Information Publication (A.I.P. Canada) (TP 2300E)
- 2. Canadian Aviation Regulations (CARs)

To find the nearest distributor of the publications listed below, contact:

Canada Map Office, Geomatics Canada 615 Booth Street Ottawa, Ontario, Canada, K1A 0E9 Telephone (613) 952-7000 or 1-800-465-6277 Facsimile (613) 957-8861 or 1-800-661-6277 Internet Address: http://www.geocan.nrcan.gc.ca/ps/indexe.html

- 1. VFR Navigation Charts (VNC)/VFR Terminal Area Charts (VTA)/World Aeronautical Charts (WAC)
- 2. Canada Flight Supplement
- 3. Enroute Low Altitude Charts

The Study Guide for the Radiotelephone Operator's Restricted Certificate (Aeronautical) is available free of charge from district offices of Industry Canada - Examinations and Radio Licensing.

Information on the Transportation of Dangerous Goods is available from Transport Canada, Safety & Security, Civil Aviation Directorate or Transport Dangerous Goods Directorate (internet address: http://www.tc.gc.ca/en/modes.htm).

Information on Customs Requirements is available from the Canada Customs and Revenue Agency (internet address: http://www.ccra-adrc.gc.ca/).

Information on the Canada Labour Code is available from Human Rssources Development Canada (internet address: http://www.hrdc-drhc.gc.ca/common.work.shtml).

ADDITIONAL REFERENCE MATERIAL

Information on text books and other publications produced by commercial publishers can be obtained through local flying training organizations, bookstores and similar sources.

A variety of publications used in pilot training in the United States are available through the Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402. (internet address: http://www.access.gpo.gov/index.html).

ENQUIRIES

Information as to the location of pilot training organizations and matters pertaining to flight crew licensing can be obtained by writing the appropriate Regional licensing personnel using the information given in the following list.

Pacific Region

Regional Manager General Aviation Transport Canada Suite 620 800 Burrard Street Vancouver, British Columbia V6Z 2J8

Telephone: (604) 666-5571 Facsimile: (604) 666-4839

Prairie and Northern Region

General Aviation Transport Canada Canada Place, 11th Floor 1100-9700 Jasper Avenue Edmonton, Alberta T5J 4E6

Telephone: (780) 495-3869 Facsimile: (780) 495-7449

Regional Manager General Aviation Transport Canada 344 Edmonton Street 2nd Floor Winnipeg, Manitoba R3C 0P6

Telephone: (204) 983-4341 Facsimile: (204) 984-2069

Ontario Region

Regional Manager General Aviation Transport Canada 4900 Yonge Street Suite 300 Willowdale, Ontario M2N 6A5

Telephone: (416) 952-0215 Facsimile: (416) 952-0196

Quebec

Regional Manager General Aviation Transport Canada 700 Leigh Capreol Suite 2001 Dorval, Quebec H4Y 1G7

Telephone: (514) 633-3863 Facsimile: (514) 633-3585

Atlantic Region

Regional Manager General Aviation Transport Canada P.O. Box 42 95 Foundry Street Moncton, New Brunswick E1C 8K6

Telephone: (506) 851-7131 Facsimile: (506) 851-2563

These locations, and others offer flight crew examination service. A complete listing can be found on the internet site http://www.tc.gc.ca/aviation/general/FLTCREW/TCC.htm .