



Civil Aviation

Maintenance Schedule Approval Policy and Procedures Manual

June 2006

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Canada

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FOREWORD

This manual has been prepared for the guidance of regional and industry personnel. It contains information regarding the philosophy, development and approval of aircraft maintenance schedules. This document may be obtained by contacting a Transport Canada Centre.

Original signed by

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Director,
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CHAPTER 1

Introduction

1 PURPOSE

- 1.1 This document provides guidance to headquarters, regional and industry personnel in the development and approval of aircraft maintenance schedules, including some, but not all of the means by which such schedules can be amended.

2 REFERENCE MATERIAL

- 2.1 This policy and procedures manual should be used in conjunction with the following documents.
 - 2.1.1 CAR 406, Division IV
 - 2.1.2 Personnel Licensing and Training Standards - Flight Training Units, STD 426, Division IV
 - 2.1.3 CAR 605, Division III
 - 2.1.4 Operating and Flight Rules Standards - Aircraft Equipment and Maintenance Standard, STD 625, Appendices "B", "C" and "D"
 - 2.1.5 CAR Part VII
 - 2.1.6 Airworthiness Manual Advisory 571.101/1 - Reliability Monitoring Programs
 - 2.1.7 (TP) 13850 Scheduled Maintenance Instruction Development Processes
<http://tcinfo/CivilAviation/maintenance/AARPC/ans/B069.htm>

3 APPLICABILITY

- 3.1 The procedures described herein may be applied to any aircraft, but are primarily intended for:
 - 3.1.1 aircraft operated by flight training units under CAR 406;
 - 3.1.2 aircraft operated commercially under CAR Part VII;
 - 3.1.3 pressurized turbine powered aircraft;
 - 3.1.4 large aircraft; and
 - 3.1.5 airships.

4 BACKGROUND

- 4.1 Certain classes of aircraft (essentially those described in the applicability section) must be maintained in accordance with a maintenance schedule that has been approved by the Minister for the use of the particular operator. This document must contain details of all scheduled maintenance to be performed, including inspections, overhauls, replacements, operational checks, lubrication, etc. The minimum contents of such a schedule are outlined in STD 625, Appendices B, C and D.

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CHAPTER 2

Schedule Development

5 GENERAL

- 5.1 Transport Canada must first approve the initial maintenance schedule. Similarly, all amendments to the schedule must also be approved, unless the operator's approved Maintenance Control Manual (MCM) includes procedures for incorporating changes solely on the basis of the operator's own analysis.
- 5.2 The operator must ensure that the tasks listed in the maintenance schedule are completed within the intervals specified.
- 5.3 In addition to addressing all tasks arising out of the initial analysis of the aircraft's Maintenance Significant Items (MSI) all maintenance schedules must include any additional items necessary to ensure compliance with Airworthiness Limitations such as component life limits, etc. The schedule must take into account the aircraft's operational role, in particular the need for compliance with operational requirements such as those for Instrument Flight Rules, Extended Range Operations, Category II & III approach minima and operation with Reduced Vertical Separation. The schedule must also address any maintenance requirements resulting from modifications or repairs, particularly major changes authorized by Supplemental Type Certificates, Limited Supplemental Type Certificates or Repair Design Approvals.

Information Note: The operational role of the aircraft may have a significant effect on the Maintenance Schedule, for example: Aircraft engaged in agricultural operations may be authorized to operate at increased take off weights, or carry corrosive materials etc

- 5.4 Pre-flight walk around checks performed by flight crew or daily and pre-departure checks intended to be performed by unlicensed personnel, need not form part of the approved maintenance schedule. These tasks should be addressed in other sections of the appropriate maintenance control manual, or in the case of private aircraft, will be performed at the discretion of the operator. Similarly, compliance with Airworthiness Directives need not be included in the maintenance schedule, but must be managed directly by the operator, using a control system appropriate to the operation concerned.
- 5.5 Except where specifically authorized otherwise in the operator's MCM, Transport Canada must approve all maintenance schedule amendments that relate to changes in the aircraft's operational role, deletion of tasks, increase in task intervals, or any other significant changes. Prior approval is not required for the addition of tasks or reductions of task intervals, however the operator must notify Transport Canada of such changes at the earliest convenient opportunity.
- 5.6 In the interests of standardization, and to simplify the approval process, Transport Canada has developed documents to identify approved maintenance schedules. These documents are referred to throughout this document, and samples are provided in the appendices. Equivalent locally produced or computer generated documents may be accepted in lieu, provided they conform to the basic structure and content of the Transport Canada documents.

6 APPLICATION

- 6.1 Application for approval of a maintenance schedule must be submitted in accordance with STD 625 Appendix D. To simplify the process for operators of small aircraft, the schedule may be based upon the applicable items contained in the list provided in STD 625 Appendix B, supplemented by the applicable out of phase requirements of STD 625 Appendix C. Approval of small aircraft and Balloon schedules is accomplished through the use of Appendix A of this document. Approval of all other schedules is by means of Appendix B of this document.

7 SMALL AIRCRAFT SCHEDULES

- 7.1 Operators of small aircraft should submit to Transport Canada a completed Maintenance Schedule Approval (Appendix A) in duplicate, containing or referencing the applicable maintenance schedules, and make the schedule available for review.
- 7.2 If the schedule is approved in accordance with STD 625 Appendix B, Part 1, the tasks listed must be performed at intervals not exceeding 100 hours air time or 12 months, whichever occurs first. The schedule may include additional tasks performed at greater intervals, provided that all the items addressed in Appendix B Part 1 are inspected at intervals no greater than 100 hours air time or 12 months. The schedule may be a progressive type schedule, whereby not all of the tasks need be performed at the same time, provided that no item listed in Appendix B Part 1 is inspected less frequently than 100 hours air time or 12 months.
- 7.3 The operator of a small aircraft may choose to seek approval for a maintenance schedule in accordance with STD 625, Appendix D. In such cases, application should be made using Appendix A to this document and the procedures specified in paragraph 8 below would apply.

8 LARGE AIRCRAFT SCHEDULES

- 8.1 When complying with the requirements of STD 625 Appendix D, the proposed maintenance schedule must be based on one of the following sources;
- 8.2 Maintenance Review Board (MRB) reports.
- 8.2.1 Schedules based on an MRB report must include all the tasks listed in the report, plus any additional tasks arising from the role in which the aircraft is to be employed or the environment in which it is to be operated. The intervals between tasks specified in the MRB should be regarded as the maximum intervals for the operator's initial schedule, and may be adjusted downward if the operation is in any way non-standard.
- 8.2.2 MRB reports usually address only the "green" aircraft and must therefore be supplemented by additional tasks to ensure the serviceability of optional equipment, including galley and passenger service equipment, life jackets, medical kits, etc.
- 8.2.3 The holders of the aircraft type certificate will usually produce a Maintenance Planning or other such document (MPD) to assist operators in planning and structuring a maintenance program. Normally the holder of the aircraft type certificate will include within the MPD a copy of the MRBR with the tasks packaged in a manner that is usable

to the air operator. They will also include other tasks derived from processes other than the MRBR. For example tasks that may be included are Airworthiness Limitations, which would include structural fatigue related tasks for damage tolerant aircraft, life limited parts, certification maintenance requirements and fuel tank system mandatory replacement times and inspection intervals. They would also include recommended tasks for equipment and parts of the aircraft not addressed by the Maintenance Review Board Report such as those mentioned in 8.2.2 above. The applicant for a maintenance schedule approval should ensure that these aspects of the MPD or the aircraft type certificate holder's recommendations are included within their maintenance program.

8.2.4 In the case of older aircraft where the holder of the type certificate has not kept the MRBR current, the Maintenance Planning Document or other documents may have incorporated informal or supplementary information, which amount to type certificate holder's recommendations and which result in different maintenance tasks than those that were originally developed as part of the MRB. In the past when this kind of situation was encountered the inspector approving the maintenance schedule would normally utilize the latest information. However with current agreement at the International Maintenance Review Board Policy Board, the regulatory authorities responsible for the MRBRs have undertaken to keep them current. Should an out-of-date MRBR be encountered, the Civil Aviation Safety Inspector (CASI) is requested to inform the Aircraft Evaluation Section, Operations Division (AARPG) so that they might take corrective action to ensure currency of the document. The MRBR must reflect the current experience of the type certificate holder with their aircraft, therefore annual reviews are required. The desired end result will be that the MRBR is kept current in accordance with the guidelines given to the holder of the type certificate, pursuant to TP 13850.

8.2.5 There are occasions in the MRB process where the analytical logic did not identify tasks that address the type certificate holder's warranty considerations or the type certificate holder's driven inspection criteria. In situations such as this, the type certificate holder may use the MPD as a repository to record these types of requirements. These requirements need not be included in the base maintenance schedule of an air operator unless the air operator desires them to be included.

8.3 Type certificate holder's recommendations.

8.3.1 Schedules based upon the type certificate holder's recommendations will generally be approved after a minimum of investigation, provided that all necessary additional items resulting from the operator's role, environment and optional equipment are also included.

- 8.3.2 It should be noted that the term “type certificate holder’s recommendations” is not limited to the basic recommended schedule. Recommendations issued in the form of Instructions for Continued Airworthiness (ICAs) and/or publications issued by the Type Certificate (TC) holder (airframe, engine, or propeller) and the holder of design approvals such as Supplementary Type Certificates (STC), Repair Design Approvals (RDA) or Part Design Approvals (PDA), are instructions that need to be evaluated.
- 8.3.3 In certain cases, individual tasks recommended by the type certificate holder may be omitted from the operator’s initial schedule, but approval for such action will be dependent upon the operator’s ability to demonstrate to the satisfaction of the Minister, that the omission will not have any adverse effect on safety.
- 8.4 Maintenance Schedules approved for other Canadian operators.
- 8.4.1 Although maintenance schedules are not transferable, operators may base their schedules upon those of another Canadian operator. Analysis of schedules developed in this way will involve a comparison between the two operations. Approval will depend upon the applicant’s ability to demonstrate that the role, aircraft configuration, route structure, type of evaluation program and environment are essentially the same in both cases. A comparison of the reliability programs of the previous operator and the applicant would be required. In addition, the assessment will take into account the relative experience of each operator with the aircraft type, or with similar types. An operator may not take credit for another operators established TBO, or other intervals, unless the operator can show equivalent competence and experience.
- 8.4.2 Applications to base a schedule upon that of another operator usually occur when an operator purchases or leases an aircraft, and wishes to take over the seller’s maintenance schedule as part of the package. If the assessment of the application results in changes to tasks or intervals, it will be necessary to re-calculate (prorate) the times when the tasks are next due. This subject is addressed in STD 625.87. It should be noted that the approval of a new maintenance schedule and the transfer of aircraft on to that schedule are two separate operations. Approval of the schedule does not in itself establish when the tasks are next due for a particular aircraft.
- 8.5 Other data acceptable to the Minister.
- 8.5.1 This heading covers a wide range of possible sources, including schedules approved by other airworthiness authorities, military schedules, and in rare cases, completely new schedules resulting from the operator’s analysis of the aircraft design. The depth of review required for approval will depend upon the circumstances of the individual case.

9 SCHEDULE AMENDMENT

- 9.1 Each operator must employ appropriate means to assess the continued effectiveness of their approved maintenance schedules. Part IV or Part VII certificated operators are mandated to establish a formal process for this evaluation (CAR 406.47 and CAR 706.07 refer). While private operators need not have a formally documented process, they are nonetheless still responsible for ensuring the continued effectiveness of their approved maintenance schedules. Also, STD 625.86 refers to Maintenance Monitoring Programs and references Appendix E, which in turn refers to Airworthiness Manual Advisory (AMA) 571.101/1 Reliability Monitoring Programs. The operator's program should be sufficiently comprehensive to identify any need for changes to the maintenance schedule and would usually include at least the day-to-day analysis of flight crew reports (PIREPS), or a fully-fledged reliability program.
- 9.2 Changes to the maintenance schedule consist essentially of five types:
- 9.2.1 Addition of tasks or reduction of intervals, to ensure that acceptable levels of safety and reliability are obtained.
 - 9.2.2 Deletion of tasks or extension of intervals, to achieve reductions in operating costs.
 - 9.2.3 Re-arrangement of existing tasks and intervals into different check packages, to cater for changes in route structure or timetables, or to obtain improved equipment availability.
 - 9.2.4 Changes to "tombstone" data involving fleet size, type of operation, etc.
 - 9.2.5 Safety-related changes directed by Transport Canada, based on their own analysis or on the experience of other operators.
- 9.3 Transport Canada must approve maintenance schedule amendments, unless prior approval has been obtained to incorporate changes directly. When applying for approval for a schedule amendment, the request should indicate the affected items, the action to be taken, and the justification for the change. A sample amendment request is provided in the Appendix to this publication. When completed, the request will indicate which pages have been amended and the amendment status will be indicated on those pages. Each time an amendment is approved, the revision number and pages affected by the revision must be indicated on in the revision control block on page 1 of the maintenance schedule.
- 9.4 Certain air operators, whose programs are sufficiently detailed and mature, and who have demonstrated the effectiveness of these programs over a period of time, may be authorized to incorporate maintenance schedule changes directly, based solely upon their own analysis, without the need for prior Transport Canada approval for each change. The procedures for the exercise of this authorization must be detailed in the operators approved MCM.

10 TOLERANCES

- 10.1 The use of tolerances to scheduled maintenance task intervals is permitted only when the checks prescribed by the Maintenance Schedule, or supporting documents in support of the schedule, cannot be complied with due to circumstances that could not reasonably have been foreseen by the operator. Where an operator wishes to include tolerances in a maintenance schedule, the application must contain full details of the tolerance, including the means of control, and the applicant must demonstrate that the items concerned can safely be operated at the resulting higher intervals.
- 10.2 In the case of an aircraft operated pursuant to Subparts 406, 604 or 706, use of maintenance schedule tolerances shall be authorized and controlled in accordance with the operator's approved procedures as set forth in the applicable operations manual or maintenance control manual as the case may be;
- 10.3 In the case of an aircraft other than described in 10.2, prior to use of a maintenance schedule tolerance, the aircraft shall be inspected by the holder of an applicable and valid AME license to the degree necessary to confirm that it is in satisfactory condition to operate for the period of the tolerance.
- 10.4 The operator must amend the schedule to remove tolerances when directed by the Minister. This action may be required when the Minister believes that the operator has not used the tolerance appropriately, or has not followed the tolerance procedures set forth in the MCM.
- 10.5 No tolerances shall be applied to any Airworthiness Directive, Airworthiness Limitation, or any other task classified as mandatory by the responsible regulatory authority, unless the tolerance is specified therein, or specifically authorized in STD 625 Aircraft Equipment and Maintenance Standards.
- 10.6 The tolerance examples referenced below are for guidance purposes only and the Transport Canada Center having jurisdiction should approve tolerances on a conservative basis, taking into account the operator's past history of maintenance planning and tolerance use. Tolerances may apply to items controlled by flying hours, calendar time, and/or operating/cycles. Examples of tolerances that may be approved by Transport Canada are as follows:
- 10.6.1 Items Controlled by Flying Hours:
- 10.6.1.1 10% of the applicable task interval, or 500 hr., whichever is the lesser
- 10.6.2 Items Controlled by Calendar Time:
- 10.6.2.1 10% of the applicable task interval, or 3 months, whichever is the lesser
- 10.6.3 Items Controlled by Landings or Operating Cycles:
- 10.6.3.1 10% of the applicable task interval, or 50 Landings / Operating Cycles, whichever is the lesser

Note: *For items controlled by more than one limit (e.g., items controlled by both flying hours and calendar time) the more restrictive limit must be applied. Items subject to Transport Canada approved trial programs, may vary the time trial periods by a maximum of 50 flying hours, provided that the agreed trial program does not specifically exclude such a variation.*

CHAPTER 3

Approval

11 GENERAL

- 11.1 Upon receipt of a Maintenance Schedule Approval document, the Transport Canada Center having jurisdiction will determine if a formal submission of the check package is required or if it would be more appropriate to visit the operator's facility to review the applicable data. In either case, the Transport Canada office having jurisdiction will review the application, comparing it with the program basis and assessing its suitability to the operation.
- 11.2 In addition to the airframe and systems, the maintenance schedule must also address the engines, propellers, appliances, survival equipment, emergency equipment etc., and must take into account any modifications made to the aircraft. Some items to consider are listed below:
 - 11.2.1 Type of operation, routes, stops, stage lengths, company experience with similar operations, etc.
 - 11.2.2 Environment, such as industrial pollution, salt-air, arctic, desert, etc.
 - 11.2.3 Maintenance history, Service Difficulty Reports, etc.
 - 11.2.4 Age of aircraft in fleet.
 - 11.2.5 Maintenance schedules for similar aircraft types in use by the company.
 - 11.2.6 Additional equipment required by regulations.
 - 11.2.7 Experience of operating personnel.
 - 11.2.8 Compliance with Airworthiness Limitations, Supplemental Inspection Documents (SID), and Corrosion Prevention Control Programs (CPCP).
 - 11.2.9 Repairs to damage tolerant structures.

All scheduled tasks not forming part of the actual check packages should be listed as "out of phase" items as per STD 625, Appendix C, or as referenced on the applicable Maintenance Schedule Approval document.

12 STD 625, APPENDIX D, APPROVAL

- 12.1 When reviewing the requirements of STD 625 Appendix D, the correct basis for the maintenance schedule must be used. Where an MRB report exists, it will take priority over the recommendations of the type certificate holder. Type certificate holder's recommendations are generally preferred to schedules that were initially approved for other operators or based upon other data. Where an operator wishes to use data that is in conflict with the preferred program basis, the onus is on the applicant to demonstrate that the proposed program is the more appropriate to their operation.

- 12.2 If the schedule is based upon that of another operator, the applicant must be able to demonstrate that the new operation is for all practical purposes equivalent to the original one, and that his experience with similar types of aircraft is sufficient to justify assuming the other operator's inspection intervals. Where the operations differ substantially, the use of another operator's schedule as the schedule basis cannot be permitted. Where the operations are similar, but appropriate experience cannot be demonstrated, the operator may be allowed to base his schedule upon the other operator's, but without credit for the other operator's experience in the development of intervals.

13 SCHEDULE AMENDMENT

- 13.1 Approval of changes that consist solely of a re-arrangement of existing tasks and intervals is a simple matter, consisting primarily of ensuring that sufficient skilled personnel are available to perform the work, and that the operating schedule allows for sufficient down-time to enable rectification of likely defects which may be detected during the checks. Changes for economic reasons will require the demonstration of an acceptable level of reliability, in the form of workshop reports, inspection findings, etc. Increases in the times between overhaul (TBO) of major items such as engines and propellers should normally be based upon a trial/sampling program.
- 13.2 Substantive changes to tasks and intervals require detailed supporting data. This supporting data will usually result from an approved reliability program. Airworthiness Manual Advisory (AMA) 571.101/1 includes examples of the data and method of analysis used in typical reliability programs.
- 13.3 A maintenance schedule amendment justification should be submitted for each amendment requested. Detailed supporting data will also be included with the amendment request, detailing the item changed, action to be taken, and justification of proposed change as indicated in the example below:

13.4

| Item & page | Action to be taken | Justification |
|---|---|---|
| <p>Page 1</p> <ul style="list-style-type: none"> - Change in type of operation. - Change in name of Operator. - Addition of aircraft models. - Change in utilization, etc. | <p>Replace with new page Dated _____.</p> | <p>Self explanatory</p> |
| <p>Page 3</p> <ul style="list-style-type: none"> - Changes to Out of Phase tasks & equipment requirements. - Changes to Engine and Propeller TBO's. | <p>Replace with new page Dated _____.</p> | <p>Revisions based on type certificate holder's recommendation, or Operator's reliability program, etc.</p> |
| <p>Page 4</p> <ul style="list-style-type: none"> - Changes to the checklist, its reference # or Rev. #. - Changes to the basis of the schedule. - Tolerance request. | <p>Replace with new page Dated _____.</p> | <p>Self explanatory</p> |
| <p>Page 5</p> <ul style="list-style-type: none"> - Changes to tolerance | <p>Replace with new page Dated _____.</p> | <p>Demonstrated satisfactory application of existing tolerances.</p> |

13.5 When the maintenance schedule amendment request is submitted, together with any affected pages for approval, the amendment request becomes a permanent record that should be placed in the company or aircraft file. The revision status and pages affected will be indicated on the first page of the maintenance schedule.

13.6 When authorizing an operator to incorporate maintenance schedule changes without prior Transport Canada approval, the procedures for control of these changes must be identified in the operator's MCM. This privilege will usually only be practical for a large aircraft operator.

14 ADMINISTRATIVE PROCEDURES

14.1 Operators should make allowance for the time needed to assess the application, which will be dependent upon the workload at the time. Applications will normally be assessed on a first come, first served basis. In the case of a new aircraft type, it is possible that the MRB report will not be completed early enough to allow the first operations to develop their maintenance schedules. In such cases, approval may be granted for an interim schedule based on the MPD, or for a partial schedule that addresses only the short interval items, such as A & B checks. This will enable the carrier to commence operation with the aircraft while developing the full schedule.

14.2 When satisfied that the proposed schedule is adequate, the Civil Aviation Safety Inspector Aircraft Maintenance and Manufacturing should sign and stamp the applicable maintenance schedule and any continuation sheets, return the original to the applicant, and retain a copy on the aircraft and operator's file.

APPENDIX A

Form 24-0055A

Page 1



Small Aircraft Maintenance Schedule Approval Approbation du calendrier de maintenance pour les petits aéronefs

| | | | | | |
|--|--------------|--|---|--|--------|
| Operator – Exploitant | | Aircraft type/model(s): – Type/modèle(s) de l'aéronef : | | | |
| Type of operation – Type d'exploitation | | Commercial operations pursuant to CAR VII Opérations commerciales, conformément au RAC VII | | Private operation pursuant to CAR VI Exploitation privée, conformément au RAC VI | |
| <input type="checkbox"/> Flying training operations pursuant to CAR IV Formation au pilotage, conformément au RAC IV | | <input type="checkbox"/> Commercial operations pursuant to CAR VII Opérations commerciales, conformément au RAC VII | | <input type="checkbox"/> Private operation pursuant to CAR VI Exploitation privée, conformément au RAC VI | |
| Aircraft role(s) – Rôle(s) de l'aéronef | | | | | |
| Annual utilization ¹ Utilisation annuelle ¹ | Min | | | Max | |
| | Hr. – Heures | Cycles | | Hr. – Heures | Cycles |
| This approval is conditional upon the information specified above. In the event an aircraft's actual annual utilization is outside the range specified, or the type of operation or aircraft role differs from that stated, the operator must undertake a review of this schedule, identify any amendments necessary to cater for the change in circumstances, and obtain Transport Canada approval to incorporate those amendments. | | | Cette approbation dépend des renseignements énoncés ci-dessus. Si l'utilisation annuelle réelle de l'aéronef dépasse la limite précisée, ou si le type d'exploitation ou le rôle de l'aéronef diffère de celui qui est énoncé, l'exploitant doit entreprendre un examen de ce calendrier, identifier les modifications nécessaires pour tenir compte des changements de conditions et obtenir de Transports Canada l'autorisation d'incorporer ces modifications. | | |
| _____ Signature of Operator Signature de l'exploitant | | | _____ Date (yyyy - mm - dd) Date (aaaa - mm - jj) | | |
| _____ For Minister of Transport Pour le ministre des Transports | | | _____ Transport Canada Approval No. N° d'approbation de Transports Canada | | |

| Revision status (Transport Canada use only) ² – État de la révision (À l'usage de Transports Canada seulement) ² | | | | |
|--|-------------------------|-------------------------|-------------------------|-------------------------|
| Pages _____ | Pages _____ | Pages _____ | Pages _____ | Pages _____ |
| Rev. _____ | Rev. _____ | Rev. _____ | Rev. _____ | Rev. _____ |
| Date ³ _____ | Date ³ _____ | Date ³ _____ | Date ³ _____ | Date ³ _____ |
| Pages _____ | Pages _____ | Pages _____ | Pages _____ | Pages _____ |
| Rev. _____ | Rev. _____ | Rev. _____ | Rev. _____ | Rev. _____ |
| Date ³ _____ | Date ³ _____ | Date ³ _____ | Date ³ _____ | Date ³ _____ |

¹ Complete this section only where the maintenance schedule approval is predicated upon an anticipated level of utilization.
Ne remplir cette section que si l'approbation du calendrier de maintenance est fondée sur le niveau prévu d'utilisation.

² Revision section refers to all pages in the approved schedule, including this approval document. Where the same page is referenced in more than one block, the most recent revision indicated supersedes all earlier references.
La section révision renvoie à toutes les pages du calendrier approuvé, y compris le présent document d'approbation. Lorsque l'on renvoie à la même page plus d'une fois dans le même bloc, la révision la plus récente indiquée remplace toutes les autres références.

³ Please use date format of (yyyy - mm - dd).
S'il vous plaît utilisez le format de date (aaaa - mm - jj).

APPENDIX A

Form 24-0055A

Page 2

General Conditions

- This document, together with the additional pages referenced herein, constitutes the minimum scheduled maintenance to be performed. Nothing contained in, or omitted from the maintenance schedule absolves the operator from the responsibility for ensuring the aircraft are maintained in an airworthy condition.
- Nothing in this document shall be construed as exempting the operator from responsibility for compliance with all applicable component life limits, Airworthiness Limitations, or other mandatory requirements.
- The operator shall ensure that all tasks listed in the currently approved revision of this schedule are completed within the intervals specified.
- The operator shall amend the schedule as and when directed by the Minister, and shall evaluate all recommendations issued in the form of Instructions for Continued Airworthiness (ICAs) and/or publications issued by the Type Certificate (TC) holder (airframe, engine, or propeller). These instructions need to be evaluated for applicability to an air operator's program in accordance with standard 726.07 of the CARs titled Air Operator Maintenance - Evaluation Program. Where appropriate, the operator shall initiate amendment action.
- Amendments to this schedule must be approved for any change in type of operation or operating role identified overleaf and, where maximum and minimum utilization data are specified, for any variation outside the limits indicated. Approval is also required for any task deletions, increases in intervals, or other significant changes. Transport Canada approval is not required for amendments that involve only the addition of tasks or a reduction of intervals; however the operator shall notify Transport Canada of these changes within 30 days.
- The operator shall ensure that maintenance personnel are provided with such records and other documents as are necessary to enable them to determine to their satisfaction, that the aircraft is in compliance with the airworthiness requirements applicable to the work undertaken. All work required by this schedule shall be released in accordance with CAR 571.10.
- The tolerances specified in this schedule shall not apply to any Airworthiness Limitations or Airworthiness Directives.
- Exceptions or deviations from this maintenance schedule must be submitted into Transport Canada for approval, together with substantiating data.

Conditions générales

- Ce document, ainsi que les pages supplémentaires indiquées ici, constituent la maintenance planifiée minimale à exécuter. Rien de ce qui est contenu ou omis dans le calendrier de maintenance ne décharge l'exploitant de la responsabilité de s'assurer que l'aéronef est maintenu en état de navigabilité.
- Rien dans ce document ne doit être interprété comme une exonération de la responsabilité de l'exploitant à l'égard de la conformité à toutes les limites de la durée de vie des composants, des limitations de la navigabilité et autres exigences obligatoires.
- L'exploitant doit faire en sorte que toutes les tâches énumérées dans la révision approuvée actuelle de ce calendrier sont exécutées dans les délais fixés.
- L'exploitant doit modifier le calendrier selon les directives du ministre et évaluer toutes les recommandations contenues dans les instructions de maintien de la navigabilité ou dans les publications délivrées par le titulaire du certificat de type (cellule, moteur ou hélice). Ces instructions doivent être évaluées en fonction du programme d'un exploitant aérien conformément à la norme 726.07 du RAC - Programme d'évaluation. Le cas échéant, l'exploitant prendra des dispositions pour effectuer les modifications.
- Les modifications apportées à ce calendrier doivent être approuvées pour tout changement de type d'exploitation ou du rôle de l'aéronef indiqués au verso, lorsque les données sur l'utilisation maximale et minimales sont précisées, pour tout écart par rapport aux limites indiquées. Il faut également une approbation pour toute suppression de tâche, augmentation des intervalles ou autres changements importants. L'approbation de Transports Canada n'est pas nécessaire pour les modifications qui impliquent l'ajout de tâches ou une réduction des intervalles uniquement; toutefois, l'exploitant doit avertir Transports Canada de ces changements dans un délai de 30 jours.
- L'exploitant doit faire en sorte que le personnel de la maintenance reçoive tous les dossiers et autres documents nécessaires pour lui permettre de déterminer, à sa satisfaction, que l'aéronef est conforme aux exigences de navigabilité qui s'appliquent aux travaux effectués. Tous les travaux exigés par ce calendrier feront l'objet d'une certification après maintenance, conformément au RAC 571.10.
- Les tolérances précisées dans ce calendrier ne s'appliquent pas aux limitations de navigabilité, ni aux circulaires de navigabilité.
- Les exceptions et les écarts par rapport à ce calendrier de maintenance, ainsi que la documentation justificative, doivent être présentés à Transports Canada afin d'obtenir une approbation.

APPENDIX A

[Form 24-0055A](#)

Page 3

Scheduled Check Cycle Cycle de vérification prévu

The aircraft will be inspected in accordance with the check cycle specified in table 1 below. Check intervals may be varied within the tolerances specified. Detailed instructions and procedures for scheduled maintenance are contained in the attached check list (the pages of which are identified in the revision status block) or in maintenance schedule reference..... rev #.....

L'aéronef doit être inspecté conformément au cycle de vérification précisé au tableau 1 ci-dessous. Les intervalles de vérification peuvent varier à l'intérieur des tolérances fixées. Les instructions et les procédures détaillées relatives au calendrier de maintenance figurent dans la liste de vérification ci-jointe (les pages en sont identifiées dans le bloc sur l'état de la révision) ou dans le renvoi au calendrier de maintenancen° de rév.....

| Check Vérification | Scheduled inspection interval Intervalle d'inspection prévu | Tolerance Tolérance |
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Notes
(Use this section if necessary, to explain the operation of the check cycle)
(Utiliser cette section au besoin pour expliquer le fonctionnement du cycle de vérification)

APPENDIX A

Form 24-0055A

Page 4

Out of Phase Tasks & Equipment Maintenance Requirements Tâches hors calendrier et exigences de maintenance de l'équipement

Engine & propeller overhauls and other maintenance tasks scheduled to occur out of phase with the inspection check cycle, shall be performed as indicated in table 3 below. Where applicable, the tasks may be identified by reference to separate documents, provided the documents are listed in table 2. Any out of phase tasks not listed shall be performed at the intervals specified in STD 625, Appendix C.

Note: Reference to other documents or to STD 625, Appendix C, does not relieve the owner/operator from the responsibility for determining the applicability of the tasks and intervals concerned, nor from the responsibility for identifying any other applicable maintenance requirements not listed therein.

La révision des moteurs et des hélices et autres tâches de maintenance devant être effectuées en dehors du cycle des inspections sont exécutées conformément aux indications figurant au tableau 3 ci-dessous. Le cas échéant, on peut identifier les tâches en se reportant à des documents séparés, à condition qu'ils soient indiqués au tableau 2. Toutes les tâches hors calendrier qui ne sont pas indiquées seront exécutées aux intervalles précisés dans l'appendice C de la norme 625.

Remarque : Le renvoi à d'autres documents ou à l'appendice C de la norme 625 ne décharge pas le propriétaire/exploitant de la responsabilité de déterminer l'applicabilité des tâches et des intervalles en cause, ni de la responsabilité d'identifier les autres exigences de maintenance applicables ne figurant pas ici.

**Table 2 - Reference documents
Tableau 2 - Documents de référence**

| Document Name Titre de document | Reference Number N° de référence | Revision Number N° de révision |
|------------------------------------|-------------------------------------|-----------------------------------|
| | | |
| | | |
| | | |

**Table 3 - Out of phase tasks
Tableau 3 - Tâches hors calendrier**

| Out of phase tasks & equipment maintenance requirements ² Tâches hors calendrier et exigences de maintenance de l'équipement ² | | | |
|---|----------------------|--|------------------------|
| Item Article | Task Tâche | Interval ⁴ Intervalle ⁴ | Tolerance Tolérance |
| Engines* Moteurs* | Overhaul Révision | | |
| Propellers* Hélices* | Overhaul Révision | | |
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⁴ Include additional pages where required

Ajouter des pages supplémentaires, au besoin.

⁵ Insert interval, specifying whether in hours, cycles or calendar time

Insérer les intervalles en précisant s'il s'agit d'heures, de cycles ou de périodes déterminées.

* Completion of engine and propeller details is mandatory. If applicable, indicate "On-condition."

Il est obligatoire de fournir des détails sur les moteur et les hélices. Le cas échéant, indiquer « en état de marche ».

APPENDIX A

Form 24-0055A

Page 6

Application and Maintenance Schedule Description⁶ Application et description du calendrier de maintenance⁶

Check one of the following: – Cocher une des réponses suivantes :

- As a new operator of this aircraft type, the out of phase maintenance intervals specified in STD 625 Appendix C will be used.
À titre de nouvel exploitant de ce type d'aéronef, j'utiliserai les intervalles de maintenance hors calendrier précisés dans l'appendice C de la norme 625
- As an experienced operator of this aircraft type, or similar types, the out of phase intervals specified in STD 625 Appendix C have been revised as indicated in table 3 or in the documents referenced in table 2
À titre d'exploitant expérimenté de ce type d'aéronef, ou des types semblables, les intervalles hors calendrier précisés dans l'appendice C de la norme 625 ont été révisés comme il est indiqué au tableau 3 ou dans les documents mentionnés au tableau 2

Check one of the following:
Cocher une des réponses suivantes :

The maintenance schedules & interim schedules are based upon:
Les calendriers de maintenance et les calendriers provisoires sont fondés sur les textes suivants :

- STD 625 Appendix B Part 1
Norme 625, appendice B, partie 1
- The following manufacturer's recommendations
Les calendriers de maintenance et les calendriers provisoires sont fondés sur les textes suivants :

| | | | |
|---|-------|--------------------|-------|
| Airframe Document: Document sur la cellule : | _____ | Rev # N° de rév | _____ |
| Engine Document: Document sur les moteurs : | _____ | Rev # N° de rév | _____ |
| Propeller Document: Document sur les hélices : | _____ | Rev # N° de rév | _____ |
| Other Document: Autre document : | _____ | Rev # N° de rév | _____ |

- Another operator's maintenance schedule
Calendrier de maintenance d'un autre exploitant

Other operator:
Autre exploitant : _____

Approval no.: _____ (attach program).
N° d'approbation : _____ (joindre le programme)

- Other data (described below):
Autres données (décrire ci-dessous) :

⁶ The data on this page is provided for information purposes only, to facilitate Transport Canada evaluation of the schedule.
Les données figurant sur cette page sont fournies à titre d'information seulement pour faciliter l'évaluation du calendrier par Transports Canada.

APPENDIX B

Form 24-0055B

Page 1



Large Aircraft Maintenance Schedule Approval Approbation du calendrier de maintenance pour les gros aéronefs

| | | | | |
|--|--------------|---|--------------|--------|
| Operator – Exploitant | | Aircraft type/model(s) – Type/modèle(s) de l'aéronef : | | |
| Type of operation – Type d'exploitation <input type="checkbox"/> Flying training operations pursuant to CAR IV Formation au pilotage, conformément au RAC IV | | Commercial operations pursuant to CAR VII Opérations commerciales, conformément au RAC VII | | |
| <input type="checkbox"/> Private operation pursuant to CAR VI Exploitation privée, conformément au RAC VI | | | | |
| Aircraft role(s) – Rôle(s) de l'aéronef | | | | |
| Annual utilization ¹ Utilisation annuelle ¹ | Min | | Max | |
| | Hr. – Heures | Cycles | Hr. – Heures | Cycles |
| This approval is conditional upon the information specified above. In the event an aircraft's actual annual utilization is outside the range specified, or the type of operation or aircraft role differs from that stated, the operator must undertake a review of this schedule, identify any amendments necessary to cater for the change in circumstances, and obtain Transport Canada approval to incorporate those amendments. | | | | |
| _____ Signature of Operator Signature de l'exploitant | | _____ Date (yyyy - mm - dd) Date (aaaa - mm - jj) | | |
| _____ For Minister of Transport Pour le ministre des Transports | | _____ Date (yyyy - mm - dd) Date (aaaa - mm - jj) | | |
| | | _____ Transport Canada Approval No. N° d'approbation de Transports Canada | | |

| Revision status (Transport Canada use only) ² – État de la révision (À l'usage de Transports Canada seulement) ² | | | | |
|--|-------------------------|-------------------------|-------------------------|-------------------------|
| Pages _____ | Pages _____ | Pages _____ | Pages _____ | Pages _____ |
| Rev. _____ | Rev. _____ | Rev. _____ | Rev. _____ | Rev. _____ |
| Date ³ _____ | Date ³ _____ | Date ³ _____ | Date ³ _____ | Date ³ _____ |
| Pages _____ | Pages _____ | Pages _____ | Pages _____ | Pages _____ |
| Rev. _____ | Rev. _____ | Rev. _____ | Rev. _____ | Rev. _____ |
| Date ³ _____ | Date ³ _____ | Date ³ _____ | Date ³ _____ | Date ³ _____ |

¹ Complete this section only where the maintenance schedule approval is predicated upon an anticipated level of utilization.
 Ne remplir cette section que si l'approbation du calendrier de maintenance est fondée sur le niveau prévu d'utilisation.

² Revision section refers to all pages in the approved schedule, including this approval document. Where the same page is referenced in more than one block, the most recent revision indicated supersedes all earlier references.
 La section révision renvoie à toutes les pages du calendrier approuvé, y compris le présent document d'approbation. Lorsque l'on renvoie à la même page plus d'une fois dans le même bloc, la révision la plus récente indiquée remplace toutes les autres références.

³ Please use date format of (yyyy - mm - dd).
 S'il vous plaît utilisez le format du date (aaaa - mm - jj).



APPENDIX B

Form 24-0055B

Page 2

General Conditions

- This document, together with the additional pages referenced herein, constitutes the minimum scheduled maintenance to be performed. Nothing contained in, or omitted from the maintenance schedule absolves the operator from the responsibility for ensuring the aircraft are maintained in an airworthy condition.
- Nothing in this document shall be construed as exempting the operator from responsibility for compliance with all applicable component life limits, Airworthiness Limitations, or other mandatory requirements.
- The operator shall ensure that all tasks listed in the currently approved revision of this schedule are completed within the intervals specified.
- The operator shall amend the schedule as and when directed by the Minister, and shall evaluate all recommendations issued in the form of Instructions for Continued Airworthiness (ICAs) and/or publications issued by the Type Certificate (TC) holder (airframe, engine, or propeller). These instructions need to be evaluated for applicability to an air operator's program in accordance with standard 726.07 of the CARs titled Air Operator Maintenance - Evaluation Program. Where appropriate, the operator shall initiate amendment action.
- Amendments to this schedule must be approved for any change in type of operation or operating role identified overleaf and, where maximum and minimum utilization data are specified, for any variation outside the limits indicated. Approval is also required for any task deletions, increases in intervals, or other significant changes. Transport Canada approval is not required for amendments that involve only the addition of tasks or a reduction of intervals; however the operator shall notify Transport Canada of these changes within 30 days.
- The operator shall ensure that maintenance personnel are provided with such records and other documents as are necessary to enable them to determine to their satisfaction, that the aircraft is in compliance with the airworthiness requirements applicable to the work undertaken. All work required by this schedule shall be released in accordance with CAR 571.10.
- The tolerances specified in this schedule shall not apply to any Airworthiness Limitations or Airworthiness Directives.
- Exceptions or deviations from this maintenance schedule must be submitted into Transport Canada for approval, together with substantiating data.

Conditions générales

- Ce document, ainsi que les pages supplémentaires indiquées ici, constituent la maintenance planifiée minimale à exécuter. Rien de ce qui est contenu ou omis dans le calendrier de maintenance ne décharge l'exploitant de la responsabilité de s'assurer que l'aéronef est maintenu en état de navigabilité.
- Rien dans ce document ne doit être interprété comme une exonération de la responsabilité de l'exploitant à l'égard de la conformité à toutes les limites de la durée de vie des composants, des limitations de la navigabilité et autres exigences obligatoires.
- L'exploitant doit faire en sorte que toutes les tâches énumérées dans la révision approuvée actuelle de ce calendrier sont exécutées dans les délais fixés.
- L'exploitant doit modifier le calendrier selon les directives du ministre et évaluer toutes les recommandations contenues dans les instructions de maintien de la navigabilité ou dans les publications délivrées par le titulaire du certificat de type (cellule, moteur ou hélice). Ces instructions doivent être évaluées en fonction du programme d'un exploitant aérien conformément à la norme 726.07 du RAC - Programme d'évaluation. Le cas échéant, l'exploitant prendra des dispositions pour effectuer les modifications.
- Les modifications apportées à ce calendrier doivent être approuvées pour tout changement de type d'exploitation ou du rôle de l'aéronef indiqués au verso, lorsque les données sur l'utilisation maximale et minimales sont précisées, pour tout écart par rapport aux limites indiquées. Il faut également une approbation pour toute suppression de tâche, augmentation des intervalles ou autres changements importants. L'approbation de Transports Canada n'est pas nécessaire pour les modifications qui impliquent l'ajout de tâches ou une réduction des intervalles uniquement; toutefois, l'exploitant doit avertir Transports Canada de ces changements dans un délai de 30 jours.
- L'exploitant doit faire en sorte que le personnel de la maintenance reçoive tous les dossiers et autres documents nécessaires pour lui permettre de déterminer, à sa satisfaction, que l'aéronef est conforme aux exigences de navigabilité qui s'appliquent aux travaux effectués. Tous les travaux exigés par ce calendrier feront l'objet d'une certification après maintenance, conformément au RAC 571.10.
- Les tolérances précisées dans ce calendrier ne s'appliquent pas aux limitations de navigabilité, ni aux circulaires de navigabilité.
- Les exceptions et les écarts par rapport à ce calendrier de maintenance, ainsi que la documentation justificative, doivent être présentés à Transports Canada afin d'obtenir une approbation.

APPENDIX B

[Form 24-0055B](#)

Page 3

Scheduled Check Cycle Cycle de vérification prévu

The aircraft will be inspected in accordance with the check cycle specified in table 1 below. Check intervals may be varied within the tolerances specified. Detailed instructions and procedures for scheduled maintenance are contained in the attached check list (the pages of which are identified in the revision status block) or in maintenance schedule reference..... rev #.....

L'aéronef doit être inspecté conformément au cycle de vérification précisé au tableau 1 ci-dessous. Les intervalles de vérification peuvent varier à l'intérieur des tolérances fixées. Les instructions et les procédures détaillées relatives au calendrier de maintenance figurent dans la liste de vérification ci-jointe (les pages en sont identifiées dans le bloc sur l'état de la révision) ou dans le renvoi au calendrier de maintenancen° de rév.:.....

| Table 1 - Check Cycle Tableau 1 - Cycle de vérification | | |
|--|--|------------------------|
| Check Vérification | Scheduled inspection interval Intervalle d'inspection prévu | Tolerance Tolérance |
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Notes
(Use this section if necessary, to explain the operation of the check cycle)
(Utiliser cette section au besoin pour expliquer le fonctionnement du cycle de vérification)

APPENDIX B

Form 24-0055B

Page 4

Out of Phase Tasks & Equipment Maintenance Requirements Tâches hors calendrier et exigences de maintenance de l'équipement

Engine & propeller overhauls and other maintenance tasks scheduled to occur out of phase with the inspection check cycle, shall be performed as indicated in table 3 below. Where applicable, the tasks may be identified by reference to separate documents, provided the documents are listed in table 2. Any out of phase tasks not listed shall be performed at the intervals specified in STD 625, Appendix C.

Note: Reference to other documents or to STD 625, Appendix C, does not relieve the owner/operator from the responsibility for determining the applicability of the tasks and intervals concerned, nor from the responsibility for identifying any other applicable maintenance requirements not listed therein.

La révision des moteurs et des hélices et autres tâches de maintenance devant être effectuées en dehors du cycle des inspections sont exécutées conformément aux indications figurant au tableau 3 ci-dessous. Le cas échéant, on peut identifier les tâches en se reportant à des documents séparés, à condition qu'ils soient indiqués au tableau 2. Toutes les tâches hors calendrier qui ne sont pas indiquées seront exécutées aux intervalles précisés dans l'appendice C de la norme 625.

Remarque : Le renvoi à d'autres documents ou à l'appendice C de la norme 625 ne décharge pas le propriétaire/exploitant de la responsabilité de déterminer l'applicabilité des tâches et des intervalles en cause, ni de la responsabilité d'identifier les autres exigences de maintenance applicables ne figurant pas ici.

Table 2 - Reference documents

Tableau 2 - Documents de référence

| Document Name Titre de document | Reference Number N° de référence | Revision Number N° de révision |
|------------------------------------|-------------------------------------|-----------------------------------|
| | | |
| | | |
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Table 3 - Out of phase tasks

Tableau 3 - Tâches hors calendrier

| Out of phase tasks & equipment maintenance requirements ³ Tâches hors calendrier et exigences de maintenance de l'équipement ³ | | | |
|---|----------------------|--|------------------------|
| Item Article | Task Tâche | Interval ⁴ Intervalle ⁴ | Tolerance Tolérance |
| Engines* Moteurs* | Overhaul Révision | | |
| Propellers* Hélices* | Overhaul Révision | | |
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³ Include additional pages where required

Ajouter des pages supplémentaires, au besoin.

⁴ Insert interval, specifying whether in hours, cycles or calendar time

Insérer les intervalles en précisant s'il s'agit d'heures, de cycles ou de périodes déterminées.

* Completion of engine and propeller details is mandatory. If applicable, indicate "On-condition." or "N/A."

Il est obligatoire de fournir des détails sur les moteurs et les hélices. Le cas échéant, indiquer « en état de marche » ou s/o.

APPENDIX B

Form 24-0055B

Page 6

Application and Maintenance Schedule Description⁶ Application et description du calendrier de maintenance⁶

Check one of the following: – Cocher une des réponses suivantes :

As a new operator of this aircraft type, the out of phase maintenance intervals specified in STD 625 Appendix C will be used.
À titre de nouvel exploitant de ce type d'aéronef, j'utiliserai les intervalles de maintenance hors calendrier précisés dans l'appendice C de la norme 625

As an experienced operator of this aircraft type, or similar types, the out of phase intervals specified in STD 625 Appendix C have been revised as indicated in table 3 or in the documents referenced in table 2
À titre d'exploitant expérimenté de ce type d'aéronef, ou des types semblables, les intervalles hors calendrier précisés dans l'appendice C de la norme 625 ont été révisés comme il est indiqué au tableau 3 ou dans les documents mentionnés au tableau 2

Check one of the following:
Cocher une des réponses suivantes :

The maintenance schedules & interim schedules are based upon:
Les calendriers de maintenance et les calendriers provisoires sont fondés sur les textes suivants :

The MRB report:
Le rapport du CEM : _____ Rev # _____
N° de rév _____

The following manufacturer's recommendations
Les calendriers de maintenance et les calendriers provisoires sont fondés sur les textes suivants :

Maintenance planning document:
Document de planification de la maintenance : _____ Rev # _____
N° de rév _____

Airframe Document:
Document sur la cellule : _____ Rev # _____
N° de rév _____

Engine Document:
Document sur les moteurs : _____ Rev # _____
N° de rév _____

Propeller Document:
Document sur les hélices : _____ Rev # _____
N° de rév _____

Other Document:
Autre document : _____ Rev # _____
N° de rév _____

Another operator's maintenance schedule
Calendrier de maintenance d'un autre exploitant

Other operator:
Autre exploitant : _____

Approval no.: _____ (attach program).
N° d'approbation : _____ (joindre le programme)

Other data (described below):
Autres données (décrire ci-dessous) :

Check as applicable:
Cocher le cas échéant :

The program incorporates the requirements of the following additional maintenance instructions:
Le programme incorpore les exigences des instructions de maintenance supplémentaires suivantes :

SID document:
Document SID : _____ Rev # _____
N° de rév _____

CPCP document:
Document CPCP : _____ Rev # _____
N° de rév _____

Other document:
Autre document : _____ Rev # _____
N° de rév _____

⁶ The data on this page is provided for information purposes only, to facilitate Transport Canada evaluation of the schedule.
Les données figurant sur cette page sont fournies à titre d'information seulement pour faciliter l'évaluation du calendrier par Transports Canada.

