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For more information concerning the history of these regulations, please see the [Table of Regulations](#).

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CHAPTER E-5.1
EMERGENCY 911 ACT
GENERAL REGULATIONS

Pursuant to section 10 of the *Emergency 911 Act* Stats. P.E.I. 1999, c.23, Council made the following regulations:

1. In these regulations

Definitions

- (a) “civic number sign” means the sign required by these regulations for the display of the civic number that is assigned by the Minister under subsection 3(2) of the Act as part of the civic address of a property; civic number sign
- (a.1) “local subscriber” means a person who subscribes to the services of a telecommunications carrier for a telephone service activated within the province; local subscriber
- (a.2) “municipality which is responsible for civic addressing” means any one of the following municipalities: municipality responsible for civic addressing
- (i) Alberton,
 - (ii) Borden-Carleton,
 - (iii) Brackley,
 - (iv) Charlottetown,
 - (v) Cornwall,
 - (vi) Georgetown,
 - (vii) Kensington,
 - (viii) Kinkora,
 - (ix) Miscouche,
 - (x) Montague,
 - (xi) O’Leary,
 - (xii) Souris,
 - (xiii) Stratford,
 - (xiv) Summerside,
 - (xv) Tignish,
 - (xvi) Victoria,
 - (xvii) Wellington;
- (b) “private roadway naming authority” means either the municipal or the provincial government responsible for civic addressing within a jurisdiction; private roadway naming authority
- (c) “private roadway sign installation” means a private roadway sign installation consisting of private roadway sign installation

- (i) a support post,
- (ii) an anchor, if any,
- (iii) a sign panel, and
- (iv) sign panel fastening hardware. (EC155/00; 266/04; 738/04)

Private roadway	<p>2. (1) Subsection 3(4) of the Act applies to every private roadway which provides for common vehicular access to three or more</p> <ul style="list-style-type: none"> (a) dwellings; (b) improved properties; or (c) properties for which subdivision approval has been granted.
Naming of private roadway	<p>(2) Where a private roadway passes or runs over several parcels of property and title to these parcels is held by different persons, the property owner responsible for naming and signing the private roadway shall be the person who owns the land on which the private roadway meets</p> <ul style="list-style-type: none"> (a) a public road, or (b) another private road. (EC155/00)
Approval of private roadway name	<p>3. (1) Every property owner responsible for naming and signing a private roadway pursuant to the Act shall first obtain approval for the proposed roadway name from the appropriate private roadway naming authority.</p>
Private roadway within a municipality	<p>(2) Subject to subsection (4), where a private roadway is located within a municipality which is responsible for civic addressing pursuant to subsection 3(1) of the Act, the appropriate private roadway naming authority is the municipal government.</p>
Private roadway outside a municipality	<p>(3) Where a private roadway is located outside a municipality responsible for civic addressing, the appropriate private roadway naming authority is the Department of Community and Cultural Affairs, Planning and Inspections Division.</p>
Final decision	<p>(4) The name of a private roadway approved by a municipal government pursuant to subsection (2) is subject to final approval by the Department of Community and Cultural Affairs, Planning and Inspections Division.</p>
Application for approval	<p>(5) The approval required pursuant to subsection (1) shall be obtained by application to the appropriate private roadway naming authority.</p>
Application form	<p>(6) Every application to a private roadway naming authority shall</p> <ul style="list-style-type: none"> (a) be made on a form provided by the private roadway naming authority; (b) contain three proposed names for the private roadway; and (c) be accompanied by

- (i) in the case of a private roadway that is located in a municipality which is responsible for civic addressing, the municipal fee for each private roadway sign installation required by that municipality, or
- (ii) in the case of a private roadway that is not located in a municipality which is responsible for civic addressing, the fee established under subsection 6(2). (EC155/00; 738/04)

- 4. (1)** The private roadway naming authority shall inform the property owner in writing of its decision regarding the application to name a private roadway name and the reasons for the decision. Decision
- (2) Where approval of a private roadway name has been provided by a private roadway naming authority, the private roadway shall thereafter be identified by the approved name. Identification by approved name
- (3) A property owner responsible for naming and signing a private roadway pursuant to the Act may apply to the appropriate private roadway naming authority to have the name of a private roadway changed. Re-naming
- (4) Where a property owner required to name and sign a private roadway pursuant to the Act makes an application pursuant to subsection (3), the provisions of section 3 and subsections (1) and (2) apply. (EC155/00; 266/04) Process for re-naming
- 5.** Every approved private roadway name or sign designation shall include the words “PRIVÉ/PRIVATE”. (EC155/00; 266/04) “Private” designation
- 6. (1)** Every approved private roadway shall be signed by the property owner in a manner which conforms to the prescribed standards for signing contained in Schedule 1 of these regulations. Signage requirements
- (2) A property owner who creates a new private roadway in a subdivision that is located outside a municipality which is responsible for civic addressing shall pay a fee of \$150 to the Provincial Treasurer for each private roadway sign installation required by the PEI 911 administration. Sign installation fee
- (3) Where a private roadway sign is missing or damaged to the extent that the sign is, in the opinion of the Minister, illegible by the travelling public, the PEI 911 administration shall replace the private roadway sign installation or the part of the sign installation that is missing or damaged. (EC155/00; 266/04; 738/04) Missing, damaged sign

- Prohibition 7. No person shall erect a private roadway sign or display a private roadway name without first obtaining approval for the name from the appropriate private roadway naming authority. (EC155/00)
- Display of signs 8. Every property owner in the province who is assigned a civic address by the Minister under subsection 3(2) of the Act shall
- (a) ensure that the number of the civic address of the property is displayed on a sign that conforms with the design, display and placement specifications as set out in Schedule 2 of these regulations; and
 - (b) remove, or take reasonable measures to remove, any obstruction on the property that prevents the civic number sign required under clause (a) from being seen from any road giving access to the property. (EC266/04)
- Prohibition – obstructions, damage for removal 9. No person shall
- (a) place a civic number sign or post and sign combination within the right-of-way of any roadway or highway; or
 - (b) remove or cause damage to any sign required to be displayed by these regulations or the Act. (EC266/04)
- 911 service fee for telephone services 10. Revoked by EC341/06. (EC738/04; 341/06)

SCHEDULE 1**DESIGN, DISPLAY AND PLACEMENT STANDARDS FOR
PRIVATE ROADWAY SIGNS****WOODEN SIGNS**

1. (1) The physical properties for a wooden sign panel, lettering, and post shall be as follows:

- (a) panel material shall be a minimum of 5/8 inch thick exterior MDO/GIS plywood;
- (b) panel size shall be 20.32 cm or 8 inches high x (overall length varies with the number of characters) and have a minimum length of 61 cm or 24 inches;
- (c) panel preparation shall be one coat of a green, oil-based primer covering all edges and both sides (CIL Exterior, oil base #9241, green, or equivalent quality and colour);
- (d) panel finish shall be two coats of an oil-based finish covering all edges and both sides (CIL Exterior, oil base #19426, colour #29, emerald green, or equivalent quality and colour);
- (e) lettering (including road name and suffix) shall be 7.62 cm or 3 inches upper case/6.35 cm or 2.5 inches lower case, reflective, engineer-grade 3M (or equivalent) sheeting;
- (f) the words "PRIVÉ/PRIVATE" shall be 3.81 cm or 1.5 inches upper case engineer-grade 3M (or equivalent) sheeting, font style "Highway C", reflective white;
- (g) the post to which a panel is affixed shall be 10.16 cm x 10.16 cm or 4 inches x 4 inches pressure-treated wood (or suitable equivalent material), painted white.

(2) Wooden signs shall look like Diagram 1, below:

DIAGRAM 1

(3) The standards for wooden sign display shall be as follows:

- (a) the road name display and format shall comply with Diagram 1 above;

- (b) where applicable, the sign plates shall be placed on opposite sides of the post so as to be visible from vehicles approaching the road from either direction;
- (c) the sign post and sign shall be placed on the right side of the private roadway as a vehicle approaches the public road;
- (d) the sign post shall be placed at the right-of-way of the public road as it intersects with the private road;
- (e) the sign post shall be not less than 3 m or 10 feet and not more than 3.65 m or 12 feet from the edge of the travelled portion of the private road;
- (f) the height of the sign, relative to the centreline grade of the public road (or the respective road of greater importance as determined by the private roadway naming authority) shall be a minimum of 2.43 m or 8 feet above grade and a maximum of 3 m or 10 feet above grade;
- (g) the words “PRIVÉ/PRIVATE”, in upper-case characters, shall be below the road name to indicate the road is private and not public;
- (h) the road name signage material shall not be affixed to any material other than a material prescribed by these regulations.

METAL SIGNS

2. (1) The physical properties for a metal sign panel, lettering, and post shall be as follows:
- (a) panel material shall be a substrate material of 1/4 inch aluminum flatbar 6061-T6 with minimum yield strength of 37,500 psi;
 - (b) panel size shall be 20.32 cm or 8 inches high x (overall length varies with the number of characters) and have a minimum length of 61 cm or 24 inches;
 - (c) panel preparation shall include degreasing and etching to promote adhesion of reflective materials;
 - (d) panel finish shall be Level II green, engineer-grade reflective sheeting (Scotchlite #3275), colour CIL # 19426;
 - (e) lettering (including road name and suffix) shall be 7.62 cm or 3 inches upper case/6.35 cm or 2.5 inches lower case, Level II silver or white, engineer-grade reflective sheeting (Scotchlite #3260);
 - (f) the words “PRIVÉ/PRIVATE” shall be in 3.81 cm or 1.5 inches upper-case characters, font style “Highway C”;
 - (g) the post to which a panel is affixed shall be 10.16 cm x 10.16 cm or 4 inches x 4 inches pressure-treated wood (or suitable equivalent material), painted white;
 - (h) the attachment clip shall be an aluminum angle bracket, attached to the bottom centre of the panel and pre-drilled for attachment to the top of the post.

(2) Metal signs shall look like Diagram 2, below:

DIAGRAM 2



(3) The standards for metal sign display shall be as follows:

- (a) the road name display and format shall comply with Diagram 2 above;
- (b) the sign plate shall be mounted atop the post so as to be visible from vehicles approaching the road from either direction;
- (c) the sign post and sign shall be placed on the right side of the private roadway as a vehicle approaches the public road;
- (d) the sign post shall be placed at the right-of-way of the public road as it intersects with the private road;
- (e) the sign post shall be not less than 3 m or 10 feet and not more than 3.65 m or 12 feet from the edge of the travelled portion of the private road;
- (f) the height of the sign, relative to the centreline grade of the public road (or the respective road of greater importance as determined by the private roadway naming authority) shall be a minimum of 2.43 m or 8 feet above grade and a maximum of 3 m or 10 feet above grade;
- (g) the words “PRIVÉ/PRIVATE”, in upper-case characters, shall be below the road name to indicate the road is private and not public;
- (h) the road name signage material shall not be affixed to any material other than a material prescribed by these regulations.

(EC155/00; 266/04)

SCHEDULE 2**DESIGN, DISPLAY AND PLACEMENT STANDARDS
FOR CIVIC NUMBER SIGNS**

1. (1) The physical properties for a civic number sign panel shall be as follows:

- (a) panel material shall be of .049 inch thickness aluminum or equivalent;
- (b) panel shall have 1/2 inch radius corners;
- (c) panel shall have two 1/4 inch holes top and bottom, centred 1/2 inch on horizontal centre-line of plate;
- (d) panel shall be finished on one side only;
- (e) panel finish shall have a blue, engineer-grade reflective background;
- (f) numbering shall be white, engineer-grade reflective sheeting; and
- (g) numeral size shall be 4 inch, font style "Highway D".

(2) The size of a civic number sign panel shall measure as follows:

- (a) 12.7 cm or 5 inches high x 20.32 cm or 8 inches wide, where the sign has 1 digit or 2 digits;
- (b) 12.7 cm or 5 inches x 30.48 cm or 12 inches, where the sign has 3 digits;
- (c) 12.7 cm or 5 inches x 35.5 cm or 14 inches, where the sign has 4 digits; or
- (d) 12.7 cm or 5 inches x 40.64 cm or 16 inches, where the sign has 5 digits.

(3) Where the main building or structure on a property is located within 50 feet of the roadway from which the property is accessed by a driveway or lane, the civic number sign for the property shall be attached to the dwelling or structure in such a manner as to be clearly visible from the roadway or highway end of the driveway or lane.

(4) Where the main building or structure on a property is located more than 50 feet from the front property line, the civic number sign for the property shall be located on a post, and the post and sign combination shall

- (a) be placed on the property so as to be clearly visible from the roadway or highway; and
- (b) not be placed in the right-of-way of any roadway or highway.
(EC155/00; 266/04)