



## **PLEASE NOTE**

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For more information concerning the history of these regulations, please see the [Table of Regulations](#).

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## CHAPTER P-27.1

### PSYCHOLOGISTS ACT

#### REGISTRATION REGULATIONS

Pursuant to section 8 of the *Psychologists Act* Stats. P.E.I. 1990, c.49, after consultation with the Psychological Association of Prince Edward Island, the Prince Edward Island Psychologists Registration Board made, and the Lieutenant Governor in Council approved, the following regulations:

- 1. In these regulations**
- |  |                      |
|--|----------------------|
|  | Definitions          |
| (a) "Act" means the <i>Psychologists Act</i> R.S.P.E.I. 1988, Cap. P-27.1;   | Act                  |
| (b) "Board" means the Prince Edward Island Psychologists Registration Board;   | Board                |
| (c) "refresher program" means a training program to review and update basic education in professional psychology, that is sanctioned by the Board; | refresher program    |
| (d) "Registrar" means the officer appointed under subsection 6(6) of the Act;  | Registrar            |
| (e) "standard examination" means an examination sanctioned by the Association of Psychology Regulatory Boards. (EC181/91)                          | standard examination |

#### INITIAL REGISTRATION

- 2. A person seeking initial registration shall, in such manner as may be requested, submit to the Registrar a written application including**
- |  |                              |
|--|------------------------------|
|  | Application for registration |
|--|------------------------------|
- (a) a description of the basic professional education program, including name and location of the school, years attended, the nature of the curriculum, and the duration and character of the practical experience component;
  - (b) proof of successful completion of the educational program, with official transcripts of examination results;
  - (c) evidence of any related or subsequent educational qualifications;
  - (d) a description of professional experience, as required by section 6, with dates, nature of practice, identification and means of contacting the supervisor or consultant;
  - (e) an outline of the type, duration and dates of further active professional practice, if applicable;

- (f) evidence of current registration in another jurisdiction, if applicable;
- (g) evidence of passing a standard examination, with date, if applicable;
- (h) evidence of successful completion of a refresher program, with date, if applicable;
- (i) description of the practice arrangements in a structured setting, in an application under subsection 9(3) of the Act;
- (j) such other information or evidence as the Registrar may request for the purpose of substantiating any of the preceding requirements; and
- (k) the fee required for processing an application. (EC181/91)

Further information **3.** For the purpose of assessing an application, the Board or the Registrar may seek and take into account detailed information from the applicant and from other persons or bodies concerning the applicant's professional education credentials and experience, including verification of coursework, examination results, standing with another regulatory body or professional organization, and circumstances of previous practice. (EC181/91)

Keeping of application information **4.** Written information and documents, excepting an irreplaceable original such as an actual degree, submitted in connection with an application and any written report on the applicant's eligibility shall

- (a) be the property of the Board and shall be retained by the Registrar for at least one year following the decision on registration;
- (b) during that time be available for inspection by the applicant and the applicant's authorized representative; and
- (c) subject to section 17, not be accessible to any person other than the applicant or representative, the Registrar, the Board or its designate, without the express consent of both the applicant and the Board. (EC181/91)

Education requirements **5.** For the purpose of meeting the professional education requirements of subsection 9(1)(a), 9(2) or 9(3) of the Act, an applicant shall successfully have completed

- (a) a doctoral or master's, as the case may be, degree specifically in psychology that has been granted by a statutorily established Canadian university;
- (b) a doctoral or master's, as the case may be, degree where the program, in the Board's view, clearly meets the criteria adopted by the Council of Provincial Associations of Psychologists for defining a graduate degree in psychology which document is included as a Schedule to these regulations; or

- (c) (i) a doctoral or master's, as the case may be, degree where the program, in the Board's view, comes close to meeting the criteria of the said Schedule for defining a graduate degree in psychology, namely, that the program meets the structural guidelines 1 to 9, excepting 2, and at least 80% of guideline 10, together with
- (ii) either
- (A) such supplemental courses or other work as the Board may direct in that particular case in order that the applicant's professional education does fully meet the said criteria, or
- (B) a standard examination. (EC181/91)

**6.** (1) Subject to subsection (2), for the purpose of meeting the requirement of clause 9(1)(b) of the Act, an applicant shall successfully have completed at least two years of professional psychological experience, in which some form of supervision or structured advisory consultation was provided either by a psychologist registered in this province or in another jurisdiction recognized by the Board, or else, in unusual circumstances, by some other professional person acceptable to the Board. Professional experience

(2) In determining the applicability of the candidate's professional experience under this section, the Board *Idem*

(a) shall recognize only experience which is based on or assumes completion of at least a master's level of education; and

(b) may use such further written policy guidelines as it may adopt as an aid to assessing professional experience. (EC181/91)

**7.** For the purpose of clause 9(1)(d) of the Act, the Board, or a sub-committee or other designate of it, shall conduct an interview or administer a test, or both, in order to determine whether the applicant knows and accepts the ethical guidelines and standards of practice prescribed in law. (EC181/91) Knowledge of standards

**8.** For the purpose of determining currency of professional knowledge and skills under clause 9(1)(e) of the Act, where an application is made five calendar years or more since the year in which the applicant graduated from the prescribed educational program, registration shall not be granted unless the applicant has Currency of professional knowledge

(a) actively practised as a psychologist for at least 900 hours within the five years, or 450 hours within the three years preceding the application;

(b) successfully completed a refresher program within the three years preceding the application; or

(c) successfully completed a standard examination within the three years preceding the application. (EC181/91)

- Good standing **9.** In accordance with the good standing requirement of clause 9(1)(f) of the Act, the Board may refuse to register an applicant who
- (a) has been or is being investigated or disciplined for professional misconduct, negligence or incompetence by a regulatory authority or professional organization, until such time as the said authority or organization declares the applicant to be in good standing; or
  - (b) has been convicted of an offence of such a nature and direct relevance to professional practice that, in the judgment of the Board without any negative vote, the applicant would pose a danger to clients in the context of practice. (EC181/91)

#### SPECIAL CERTIFICATE

- Special certificate **10.** (1) Pursuant to section 11 of the Act, the Board may, without the applicant's having to fully provide all of the materials required by section 2, grant a special certificate of registration to a person who pays the prescribed fee and who is comparably registered in another jurisdiction recognized by the Board, for the purpose of visiting the province for a brief period of practice or under such other unusual circumstances as the Board may determine.

- Idem* (2) The terms and particular conditions shall be clearly inscribed on such special certificate and recorded in the register. (EC181/91)

#### ISSUANCE OF CERTIFICATE

- Decision on eligibility **11.** (1) The Board shall assess any application and decide whether the requirements have been met.

- Inform applicant (2) The Registrar shall in writing notify the applicant of the Board's decision and shall
- (a) in the case of an applicant who has been determined eligible, upon receipt of the required fee, issue a certificate and record this in the register; or
  - (b) in the case of an applicant who has been determined ineligible, furnish the applicant with an outline of the reasons therefor and also any directions regarding subsequent re-application. (EC181/91)

#### RENEWAL

- Certificate year **12.** (1) The standard registration year shall run from April 1 to March 31.

- Idem* (2) The Board may by resolution fix dates of the registration year in substitution for those set in subsection (1). (EC181/91)

**13.** (1) A person seeking annual renewal of a certificate shall apply to the Registrar at least thirty days before the date of expiry, providing payment of the required renewal fee and such evidence of professional currency as may be required. Application for renewal

(2) If there is any evidence that the applicant for renewal is in violation of the Act or regulations or lacking the requirements for professional currency prescribed in sections 14 (currency) and 15 (continuing professional education), the Board may withhold or impose conditions on the certificate, but otherwise it shall be renewed. Renewal

(3) The prescribed penalty fee for late payment may be levied where a person fails to make application with the renewal fee before the application deadline cited in subsection (1). (EC181/91) Late payment

**14.** To be eligible for renewal of a certificate where application therefor is made five calendar years or more since the year in which the applicant graduated from the prescribed professional education program, the applicant shall have Currency, for renewal

- (a) actively practised psychology for at least 900 hours within the five years, or 450 hours within the three years, preceding the application;
- (b) successfully completed a refresher program within the three years preceding the application; or
- (c) successfully completed a standard examination within the three years preceding the application. (EC181/91)

**15.** (1) A person who applies for renewal of a certificate shall demonstrate to the satisfaction of the Board that the person has maintained familiarity with current practice and endeavoured to enhance professional competency, through any combination of Continuing professional education

- (a) reading professional journals or reference sources;
- (b) working with or under the consultancy of a colleague in order to acquire knowledge and skills which have lapsed or were not previously had; and
- (c) attending lectures, taking courses, participating in in-service education opportunities, and the like;

in an amount equivalent to 40 hours during the year preceding the application for renewal.

(2) The Board may require an applicant who fails to comply with subsection (1), within such period as may be specified by the Board, to Idem

- (a) successfully complete a continuing professional education program approved by the Board;
- (b) pass an examination administered or approved by the Board; or
- (c) fulfil both (a) and (b). (EC181/91)

Registrar to be informed

**16.** The holder of a certificate shall without delay notify the Registrar of any change of status or change in the information provided in the most recent application that may affect the person’s eligibility to practise or the Registrar’s ability to contact the person. (EC181/91)

Disclosure of information

**17.** The Registrar may disclose information relevant to a person’s registration, professional status or standing to another psychological registration authority or professional organization. (EC181/91)

**FEES**

Fees

**18.** (1) The following fees are prescribed:

- (a) processing application for initial certificate (clause 2(k)) ..... \$50
- (b) initial certificate (clause 11(2)(a)) ..... \$100
- (c) annual renewal of certificate (subsection 13(1))..... \$150
- (d) penalty for late renewal, in addition to regular fee (subsection 13(3))..... \$25
- (e) re-issuance of lapsed certificate (under two years) (subsection 14(2) of the Act)..... \$175
- (f) part-year certificate, for less than four months (under clause 11(2)(a), or section 14 of the Act) ..... half of full fee
- (g) special certificate (section 10) ..... \$25
- (h) examination (under 5(c)(ii), 8(c), 14(c), 15(2)(b),) ..... actual cost of conducting the examination plus 10%

Fees, amendment

(2) The Board may, with the approval of the Association and having informed the Minister, prescribe fees in substitution for those established by subsection (1). (EC181/91)

**SCHEDULE**  
**GUIDELINES FOR DEFINING**  
**“GRADUATE DEGREE IN PSYCHOLOGY”\***

The following criteria will be used to identify graduate programs as psychology programs:

1. Training in psychology is graduate training offered in a recognized degree-granting institution in Canada, a regionally accredited institution of higher education in the United States, or a University in another foreign country approved by the Board.
2. The program, wherever it may be administratively housed, must be clearly identified and labeled as a psychology program. Such a program must specify in pertinent institutional catalogues and brochures its intent to educate and train psychologists.
3. The psychology program must stand as a recognizable, coherent organizational entity within the institution.
4. The program must be an integrated, organized sequence of study.
5. The majority of the faculty members in the program must be psychologists and they must be responsible for the program. The faculty of the program must have clear authority and primary responsibility for the care and specialty areas whether or not the program cuts across administrative lines.
6. The program must have an identified body of students who are matriculated in that program for a degree.
7. The program must include supervised practicum, internship, field or laboratory training appropriate to the practice of psychology.
8. Candidates for admission to graduate programs in psychology will normally have completed a four-year undergraduate degree in psychology or appropriate equivalent study.
9. The curriculum shall typically encompass a minimum of one academic year of full-time graduate study for a master's degree, and a minimum of two additional years of full-time graduate study for a doctoral degree.
10. In addition to instruction in scientific and professional ethics and standards, research design and methodology, statistics and psychometrics, the core program shall typically include a minimum of one half course at the graduate level in each of these 4 substantive content areas
  - (a) Biological bases of behaviour: Physiological psychology, comparative psychology, neuro psychology, sensation and perception, psycho pharmacology.
  - (b) Cognitive-affective bases of behaviour: learning, thinking, motivation, emotion.
  - (c) Social bases of behaviour: Social Psychology, group processes, organizational and systems theory.
  - (d) Individual differences: Personality theory, human development, abnormal psychology.

Some of these courses may have been completed at the senior undergraduate level. In addition, all graduate programs in psychology will include course requirements in specialty areas.

*Note:* Programs that are accredited by the Canadian Psychological Association, the Ontario Psychological Association or the American Psychological Association are recognized as meeting the above criteria.

\*As adopted at a meeting of the Council of Provincial Associations of Psychologists, June, 1987, Vancouver, B.C.



