



Provincial
Treasury
Taxation and
Property Records

Request for the Owner-occupied Residential Tax Credit



Request for the Owner-occupied Residential Tax Credit

General Information

Purpose

The owner-occupied residential tax credit limits increases of the residential portion of provincial non-commercial property tax to no more than the annual Consumer Price Index (CPI) of Prince Edward Island.

This approach of calculating taxes was taken so Island property owners are no longer vulnerable to possible spikes in provincial property taxes and will realize tax savings over time.

How the Program Works

- The benchmark for calculating the credit is the 2002 taxation year or from the date of acquiring the property after 2002.
- The tax credit applies to the residential portion of the provincial, non-commercial property tax only. *It does not apply to municipal property taxes, Waste Watch levies or fire dues.*
- The difference between the increase in the residential portion of the provincial, non-commercial property taxes and the annual CPI for Prince Edward Island will show as a tax credit on the tax bill. *Taxes will only increase in excess of the PEI CPI if there are improvements, renovations or material changes in use.*

Eligibility

The tax credit applies to owner-occupied residential properties if the increase in the residential portion of the provincial, non-commercial property taxes exceeded the PEI CPI limit.

Residential properties are defined in Section 9(2) of the *Real Property Assessment Act* as:

“buildings or portions thereof used and occupied on a permanent or seasonal basis as single or multi-unit dwelling accommodation including complementary land, structures and services.”

Conditions

The tax credit may not be applicable to owner-occupied residential properties for one or more of the following reasons:

- The increase in the residential portion of the provincial, non-commercial property taxes did not exceed the CPI limit of the prior year.
- The property is newly built or renovated, which exempts it from receiving the tax credit on the newly constructed portion for the taxation year during which the construction took place.
- The property (or a portion of) is leased or rented during the taxation year, and therefore is not eligible for the credit.
- When an owner-occupied residential property is transferred, the initial residential portion of the provincial, non-commercial property taxes to the new owner will be calculated and the resulting tax will be used as a benchmark to calculate each succeeding year until the property is transferred to another owner.

How to Apply

Complete and return a ***Request for Owner-occupied Residential Tax Credit*** form to Taxation and Property Records. You can obtain a form by visiting our office at 95 Rochford Street, Shaw Building, first floor South, Charlottetown, PEI; or any Access PEI Centre. Forms are also available on the Internet at:

www.taxandland.pe.ca/forms

If you have any questions about this program, contact:

Tax Administration

Taxation and Property Records
Provincial Treasury
PO Box 1150
Charlottetown, PE C1A 7M8

Tel: (902) 368 4161
Fax: (902) 368 6164
E-mail: ***taxandland@gov.pe.ca***



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Request for the Owner-occupied Residential Tax Credit

Mail to:

PO Box 1150, Charlottetown, PE C1A 7M8
Tel: (902) 368 4161 Fax: (902) 368 6164

Deliver to:

95 Rochford Street
Shaw Building, 1st Floor South
Charlottetown, PE C1A 3T6
or: any Access PEI Centre

Web site: www.taxandland.pe.ca

Freedom of Information and Protection of Privacy

The personal information requested on this form is collected under the authority of Section 31(c) of the *Freedom of Information and Protection of Privacy Act* R.S.P.E.I. 1988, and is used for the purpose of administering the Owner-occupied Residential Tax Credit. Questions on the collection and use of this information can be directed to the Manager, Tax Administration and Client Services at (902) 368 5137.

This is a request for a tax credit that limits increases of the residential portion of provincial, non-commercial property tax to no more than the annual Consumer Price Index (CPI) for Prince Edward Island.

Section A – Property Owner		
Name of Property Owner (please print):		
Mailing Address:		
Telephone: ()	Fax: ()	E-mail:

Section C – Eligibility			
Questions	Property #1	Property #2	Property #3
A. Identify the parcel number of the property			
B. Indicate the taxation year(s) for which you are requesting credit.			
C. Specify whether the property is a permanent or seasonal residence.	Principal <input type="checkbox"/> Seasonal <input type="checkbox"/>	Principal <input type="checkbox"/> Seasonal <input type="checkbox"/>	Principal <input type="checkbox"/> Seasonal <input type="checkbox"/>
D. Do you rent or lease this property during the year?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
E. If the residence is a multi-family dwelling, what percentage of the structure is occupied by the owner?			

I hereby certify that the above information is correct to the best of my knowledge and belief.

Applicant's Signature

Telephone Number

Date

Version française également disponible

For Office Use Only:

Residential Tax Credit:

Approved by: _____ Date: _____

Denied by: _____ Date: _____

Effective Date:

CPI approved (credit to be applied January 1 next year) _____
(year)

CPI approved (credit to be applied January 1 current year) _____
(year)

CPI approved (credit to be applied for previous years) Years: _____ and _____

CPI Value Calculation:

$$2002 \text{ Res. Value } \underline{\hspace{2cm}} \times 1.027 \text{ (2002 CPI)} = \underline{\hspace{2cm}} \text{ 2003 CPI Value}$$

2003 Res. Value	_____
2004 Res. Value	_____
2005 Res. Value	_____
2006 Res. Value	_____
2007 Res. Value	_____

$$\underline{\hspace{2cm}} \text{ 2003 CPI Value} \times 1.0357 \text{ (2003 CPI)} = \underline{\hspace{2cm}} \text{ 2004 CPI Value}$$

$$\underline{\hspace{2cm}} \text{ 2004 CPI Value} \times \underline{\hspace{1cm}} \text{ (2004 CPI)} = \underline{\hspace{2cm}} \text{ 2005 CPI Value}$$

$$\underline{\hspace{2cm}} \text{ 2005 CPI Value} \times \underline{\hspace{1cm}} \text{ (2005 CPI)} = \underline{\hspace{2cm}} \text{ 2006 CPI Value}$$

$$\underline{\hspace{2cm}} \text{ 2006 CPI Value} \times \underline{\hspace{1cm}} \text{ (2006 CPI)} = \underline{\hspace{2cm}} \text{ 2007 CPI Value}$$

**Changes/Tax Office Advice Forms
Processed by:**

(Assessor's signature)