

PROJECT APPLICATION FORM GUIDELINE

CANADA – PRINCE EDWARD ISLAND
MUNICIPAL RURAL INFRASTRUCTURE FUND

GENERAL PROGRAM INFORMATION

ABOUT THE PROGRAM

The Municipal Rural Infrastructure Fund (MRIF) is a federal-provincial/territorial cost-shared program, which targets municipal and rural infrastructure that improves the quality of life and economic opportunities of communities.

A federal-provincial Management Committee set up in each province will accept and analyze project proposals, and make funding recommendations to the responsible federal and provincial/territorial ministers.

Eligible applicants are:

- Local governments or their agents (including corporations wholly owned by the applicant); and
- Non-governmental organizations whose application is supported by a resolution from a local government.

The federal and provincial governments will usually each fund one-third of eligible costs; applicants will normally pay the remaining one-third of eligible costs..

DEADLINES

Project proposals will be accepted until March 31, 2009, or until all available funds are committed. Projects with a completion date beyond March 31, 2010, will not be considered for funding.

ADDITIONAL INFORMATION

For additional information on the Canada-Prince Edward Island Municipal Rural Infrastructure Fund, please contact:

Mr. John Arsenault
902-368-4882
1-800-871-2596 (Toll free)
jearsenault@gov.pe.ca

Mr. John Enman
902-566-7097
1-800-871-2596 (Toll free)
jenman@acoa-apeca.gc.ca

ABOUT THE APPLICATION FORM

The project application form will provide decision makers general information about the applicant and the proposed project required to determine eligibility for funding under MRIF. The

application will complement the Business Case (see Business Case Guideline), which will describe the scope of the proposed project in greater detail and how it meets program mandatory and ranking criteria (listed in the Business Case Guideline).

All applicants are required to fill out sections I, II and IV.

Applicants proposing a project that fits the definition of Public Private Partnership below are also required to fill out section III.

DEFINITIONS

“Brief Project Description” is a description that will be used as the storyline for the Project and further communication materials.

“Joint Project” means a project that involves the applicant as well as other local governments or First Nations. If this applies, please provide the information required under the JOINT PROJECT APPLICANT INFORMATION section of the application form.

“Local Government Code” means the code or identifier used by Prince Edward Island to uniquely identify your local government. If you know the code assigned to your local government, please indicate it the appropriate field.

“Local Government Priority” means the priority level that the applicant places on the proposed project, in the case where applications are being submitted for more than one project. No two projects for any given applicant should have the same priority. This information may be used in the evaluation of project applications.

- The priority will be provided as a numerical value (1, 2, in descending order..).

“Local Government Reference Number” means the reference number or identification number for this project that you would like us to use when discussing your project with you.

- Please note: that all applications will be assigned another unique reference number when they are received.

“Public-Private Partnership” means an arrangement between public and private sector entities for the purpose of providing public infrastructure, characterized by the sharing of risk and reward between the partners.

| For Secretariat Use Only | |
|-------------------------------------|------------------------------|
| Project Number | Date Request Received |
| Joint Project | |
| <input type="checkbox"/> Yes | Cross Reference number _____ |
| <input type="checkbox"/> No | |

| SECTION I – APPLICANT | | | |
|---|---------------------------|---|---------------|
| Legal Name of Applicant | | Local Government Code (if applicable) | |
| Legal Name of Local Government (if Applicant is an agent of the Local Government or non-governmental organization) | | | |
| Applicant Type: <input type="checkbox"/> A Local Government <input type="checkbox"/> An Agency of a Local Government <input type="checkbox"/> Non-governmental organization <input type="checkbox"/> A First Nations Community | | | |
| Local Government Population <input type="checkbox"/> <= 250,000 <input type="checkbox"/> > 250,000 | | | |
| Applicant Street Address | Town / City | Province | Postal Code |
| Contact Person Name | | Contact Person Language Preference: <input type="checkbox"/> English <input type="checkbox"/> French | |
| Contact Person Telephone Number | Contact Person Fax Number | Contact Person Email Address | |
| <small>* If different from Applicant/ Sponsor Address</small> | | | |
| Contact Person Street Address | Town / City | Province | Postal Code |
| FIRST JOINT PROJECT APPLICANT INFORMATION (if applicable) | | | |
| Legal Name of other Applicant | | Contact Person | |
| Street Address | | Phone number | Fax Number |
| Town/City | Province | Postal Code | Email Address |
| SECOND JOINT PROJECT APPLICANT INFORMATION (if applicable) | | | |
| Legal Name of other Applicant | | Contact Person | |
| Street Address | | Phone number | Fax Number |
| Town/City | Province | Postal Code | Email Address |
| PUBLIC PRIVATE PARTNERSHIP | | | |
| <input type="checkbox"/> No <input type="checkbox"/> Yes If YES Complete Section III below. | | | |

In the case of a project with more than two (2) Joint Project Applicant, please provide information manually on a separate document.

SECTION II – PROJECT INFORMATION

| | | | |
|--|---|----------|---------------------------|
| Project Title | | | |
| Brief Project Description (200 words or less) | | | |
| Project Street Address | Town/City | Province | Postal Code |
| Project Nearest Intersection (if no Project Address, above) | | | |
| Project point of interest/place name (if no nearest intersection and no street address) | | | |
| Project GPS coordinates (if available) | | | |
| Local Government Project Reference # (optional) | Local Government / Band Council Resolution Number | Date | Local Government Priority |
| Project Nature: <input type="checkbox"/> New Construction <input type="checkbox"/> Expansion <input type="checkbox"/> Renewal | | | |

SECTION III – PUBLIC-PRIVATE PARTNERSHIP

| GENERAL INFORMATION | | | |
|--------------------------------------|----------|-------------|-----------------------------|
| Legal name of Private Sector Partner | | | Contact person |
| Street address | | | Telephone |
| | | | Fax |
| Town/city | Province | Postal code | Email address |
| ORGANIZATION PROFILE | | | |
| Ownership and status of corporation | | | |
| | | | |
| Date Corporation established | | | Current number of employees |

| Section IV - PROJECT TYPE – check one | | |
|--|--|--|
| Green Municipal Infrastructure Projects | | |
| Water | <input type="checkbox"/> Drinking Water Supply & Storage <input type="checkbox"/> Distribution Systems | <input type="checkbox"/> Drinking Water Treatment Systems |
| Wastewater | <input type="checkbox"/> Sanitary and Combined Sewer Systems <input type="checkbox"/> Wastewater Treatment Systems | <input type="checkbox"/> Separated Storm Water Systems |
| Solid Waste Infrastructure | Waste Diversion <input type="checkbox"/> Material Recovery Facilities <input type="checkbox"/> Organics Management <input type="checkbox"/> Collection Depots | Waste Disposal <input type="checkbox"/> Landfills <input type="checkbox"/> Thermal Treatment |
| Municipal Environmental Energy Improvements | <input type="checkbox"/> Retrofits of municipal buildings <input type="checkbox"/> Energy Systems (Co-generation of Combined Heat and Energy) | <input type="checkbox"/> Street Lighting |
| Public Transit Infrastructure | Rapid Transit <input type="checkbox"/> Light Rail <input type="checkbox"/> Heavy Rail Additions <input type="checkbox"/> Subways <input type="checkbox"/> Transit Stations <input type="checkbox"/> Grade Separated Bus Lanes <input type="checkbox"/> Ferries Transit Buses <input type="checkbox"/> Bus Rolling Stock <input type="checkbox"/> Transit Bus Stations | Intelligent Transportation Systems (ITS) and Transit Priority Capital Investments <input type="checkbox"/> Transit Queue Jumpers <input type="checkbox"/> HOV Lanes <input type="checkbox"/> ITS Transit Priority Signalling <input type="checkbox"/> ITS Traveller Information <input type="checkbox"/> ITS Transit Operations <input type="checkbox"/> ITS Traffic Information <input type="checkbox"/> ITS Incident Management <input type="checkbox"/> ITS Rescue Systems |
| Other Municipal Infrastructure Projects | | |
| Local Roads | <input type="checkbox"/> Local Roads <input type="checkbox"/> Bridges <input type="checkbox"/> Intelligent Transportation Systems | <input type="checkbox"/> Arterial Roads <input type="checkbox"/> Tunnels |
| Cultural Infrastructure | <input type="checkbox"/> Museums <input type="checkbox"/> Performing Arts Facilities <input type="checkbox"/> Municipal Libraries | <input type="checkbox"/> Designated Heritage Sites <input type="checkbox"/> Cultural/Community Centres <input type="checkbox"/> Other Cultural Infrastructure please describe in one or two words: _____ |
| Tourism | <input type="checkbox"/> Basic Municipal Infrastructure to Support or Provide Access to Tourist Facilities <input type="checkbox"/> Convention or Trade Centres <input type="checkbox"/> Other Tourism Infrastructure | <input type="checkbox"/> Community Public Attractions <input type="checkbox"/> Exhibition Buildings |
| Recreational Infrastructure | <input type="checkbox"/> Sports Facilities Excluding Professional-only Facilities <input type="checkbox"/> Fields/Parks <input type="checkbox"/> Playgrounds | <input type="checkbox"/> Community Recreation Spaces <input type="checkbox"/> Fitness Trails/Bike Paths and Lanes <input type="checkbox"/> Other Recreational Infrastructure please describe in one or two words: _____ |

| | | |
|---------------------|--|--|
| Connectivity | <input type="checkbox"/> High-Speed Backbone (transport) <input type="checkbox"/> Local Distribution Within Communities | <input type="checkbox"/> Points of Presence (access) |
|---------------------|--|--|