

**ATLANTIC INNOVATION FUND
PROGRESS REPORT FORM**

Proponent Name:	Contract No:
Type of Report: ? Quarterly Report ? Annual Report Note: If you checked Annual Report, please complete Annex 1.	Reporting Period: From: To:

1- Briefly describe activities undertaken within the designated reporting period and the progress made with respect to the project schedule in the statement of work:

2- List significant results or milestone(s) achieved, if any, during the reporting period:

3- Report any significant delays and unforeseen challenges in completing the project or attaining the statement of work objectives and/or milestones :

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4- Has any material change occurred to the Project? Please answer each statement:

Material Change	Yes	No
Will expenses exceed estimated Eligible Costs and/or the total Project costs mentioned in the Statement of Work by 20% or more?		
Is the project being carried out at locations other than those mentioned in the Statement of Work?		
Was there a change in key personnel / collaborators / partners / proponent ownership?		
Has a change in respect of any other aspect of the Project, which has been specifically identified as a “material change” in another part of the Agreement, occurred?		
Was there a significant change in cash flow projections? If yes, attach revised projections.		

If you have checked yes to any of the above statements, provide an explanation:

Per: _____
Signature

Date

Print Name

Title