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CHAPTER 4 - CONDUCT OF THE EXAMINATION

EXAMINATION TO BE TAKEN

- 4.1 When the application has been properly submitted with the fee, and all supporting documents produced to the satisfaction of the examiner, the applicant may then be examined in the appropriate subjects on the specified date and time.

REPORT OF ELIGIBILITY

- 4.2 No person may be reported as eligible for a certificate unless the applicant:
- (a) has the required service qualification as set out in the appropriate chapter;
 - (b) holds a valid First Aid Certificate as set out in section 2.19;
 - (c) holds a valid Radiotelephone Certificate as set out in the chapter for the certificate applied for, if applicable;
 - (d) holds the level of Marine Emergency Duties Certificate as set out in section 2.18;
 - (e) holds a certificate of completion for training courses as set out in the chapter for the certificate applied for;
 - (f) has been certified medically fit, as set out in the Crewing Regulations, to carry out the duties of a master or seafarer;
 - (g) has paid the prescribed fee;
 - (h) has passed all the required examinations; and
 - (i) has met all other qualification and examination requirements.

PUNCTUALITY


- 4.3 Applicants must appear at the examination room punctually.

UNAUTHORIZED BOOKS AND PAPERS

- 4.4 Books or papers of any kind may not be taken into the examination room except on instruction by the examiner.

USE OF OWN BOOKS, TABLES AND INSTRUMENTS

- 4.5 Those who wish to use their own books, tables or drawing instruments may bring them into the examination room, but shall submit them to the supervisor for scrutiny and approval before the examination begins.

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COPYING

- 4.6 During the examination no person shall copy, give any assistance, give or receive any information, or communicate in any way with another.

ADMISSION TO EXAMINATION ROOM

- 4.7 No unauthorized person is allowed in the room during an examination.

LEAVING THE EXAMINATION ROOM

- 4.8 No applicant may leave the room during the examination without the permission of the supervisor.

METHOD OF WORK

- 4.9 Examination problems may be solved by any method, provided it is correct in principle and all steps are shown.

ALL WORK TO BE SHOWN

- 4.10 All work must be shown on the sheets provided by the examiner. No work whatsoever may be done on waste paper or blotting paper.

USE OF SLIDE RULES AND OTHER CALCULATORS

- 4.11 Slide rules or non-programmable calculators may be used in solving any problem, except in the Applied Mathematics examination. All steps leading to the actual calculations, however, must be shown clearly. The fact that a slide rule or calculator has been used must be indicated on the answer sheet. In general, this means that applicants using these devices must state (or, if required by the question, derive) the basic formula or expression to be calculated and the quantities to be substituted in that formula or expression. Where no other information is given, incorrect answers obtained by slide rules or calculators cannot attract any marks.

SILENCE

- 4.12 Silence must be maintained in the examination room. The examiner should take care to ensure that there are no extraneous noises of such volume as to distract the applicant during the examination.

WRITTEN ANSWERS

- 4.13 (1) During any oral examination the examiner may require the applicant to express his/her answers by means of writing or through diagrams.
- (2) Multiple-choice or other limited-response or written tests may be used in lieu of (or in addition to) any oral examination.

PENALTY

- 4.14 A person violating any of the regulations, or guilty of insolence to the supervisor or of other improper conduct in or about the examination room, shall forfeit the examination. The applicant may not be re-examined up to a period of six months unless the examiner sees fit to reduce this time.