\<Return\>

\<T4RIF\>

\<T4RIFSlip\>

\<RCPNT_NM\>

\<snm\>\</snm\>

Recipient last name
- **required** 20 alphanumeric
- first 20 letters of the recipient 's last name
- omit titles such as Mr., Mrs., etc.
- do not include first name or initials

\<gvn_nm\>\</gvn_nm\>

Recipient first name
- 12 alphanumeric
- first 12 letters of the recipient 's first given name

Note
If only initials are available, provide the recipient's first initial.

\<init\>\</init\>

Recipient initial
-1 alphanumeric
- initial of the recipient 's second given name

\</RCPNT_NM\>

\<RCPNT_ADDR\>

\<addr_l1_txt\>\</addr_l1_txt\>

Recipient address - line 1
- 30 alphanumeric
- the first line of the recipient 's address

\<addr_l2_txt\>\</addr_l2_txt\>

Recipient address - line 2
- 30 alphanumeric
- the second line of the recipient 's address

Recipient city
- 28 alphanumeric
- the city in which the recipient is located

Recipient province or territory code
- 2 alpha
- the Canadian province or territory in which the recipient is located
or
- the state in the USA where the recipient is located
-please use the abbreviations listed in the Magnetic media transmittal WEB page
See Transmitter
province or territory code
- when the recipient's country code is neither CAN nor USA, store **ZZ** in this field

Recipient country code
- 3 alpha
- the country in which the recipient is located
- please use the alphabetic country codes as outlined in the *International Standard (ISO) 3166 Codes for the Representation of Names of Countries*
- always **CAN** for Canada, and **USA** for the United States of America

Recipient postal code
- 10 alphanumeric
- the recipient Canadian postal code
- format: alpha, numeric, alpha, numeric, alpha, numeric

Example
A9A9A9
or
- recipient 's USA zip code
or
- where the recipient's country code is neither CAN nor USA, store the foreign postal code

</RCPNT_ADDR>

Recipient's social insurance number (SIN)
- **required** 9 numeric
- T4RIF slip, box 12
- where the recipient has failed to provide a SIN, store zeroes in the entire field

Note
Please refer to "Validating Social Insurance Numbers, Trust Account Numbers and Business Numbers", for the formula we use to validate a SIN**.**

Contract number
- **required** 12 alphanumeric
- T4RIF box 14
- the Retirement Income Fund plan contract number

Business Number (BN)
- **required** 15 alphanumeric
- T4RIF slip, box 61
- must correspond to the "Business Number (BN)" on the related T4RIF Summary record

Example
Business Number: 000000000RP0000

Note
To process a return, the complete BN is required: 9 digits RP 4 digits.

Contributor spouse or common-law partner indicator
- **required** 1 numeric
- T4RIF slip, box 26
- indicate whether the annuitant's spouse or common law partner has ever contributed to the retirement income plan
- if spouse or common law partner has never contributed or if you are single, code as **1**
- if spouse or common law partner has contributed to this plan, code as **2**

Contributor spouse or common-law partner social insurance number (SIN)
- **required** if spouse or common–law partner contribution indicator is 2

- 9 numeric
- T4RIF slip box 32
Store zeroes in the entire field if:
- spouse or common-law partner contribution indicator is 1
- spouse or common–law partner SIN is not available
- you are single

Note
Please refer to "Validating Social Insurance Numbers, Trust Account Numbers and Business Numbers", for the formula we use to validate a SIN.

Report Type Code
- **required** 1 alpha
- Originals = O
- Amendments = A
- Cancel = C

<DTH_DT>

Note
The following three tags are **only required** in the year of death of the plan holder.

Day of Death
2 numeric
- T4RIF box 30
- Day of the month that the recipient died (e.g. 04,31)

<mo></mo>

Month of Death
- 2 numeric
- T4RIF box 30
- Month that the recipient died (e.g. 03,12)

Year of Death
- 4 numeric
- T4RIF box 30
- Year that the recipient died (e.g. 2005)

</DTH_DT>

<T4RIF_AMT>

All of the amounts are 9 numeric.
Enter as Dollars and Cents.

Taxable Amounts
- T4RIF slip, box 16

Deemed receipt by annuitant on death
- T4RIF slip, box 18

Deemed receipt by annuitant on deregistration
- T4RIF slip, box 20

Other Income or Deductions
- T4RIF slip, box 22
If negative amounts are being reported, include the "**–**"indicator **before the dollar amount.**

Excess amounts
- T4RIF slip, box 24

Tax deducted
- T4RIF slip, box 28

Tax-paid amount
- T4RIF slip, box 36

Transfers on marriage or common-law relationship breakdown
- T4RIF slip, box 35
- Amount directly transferred under a decree, order, or judgement of a court or under a written agreement relating to a division of a property between the individual's current or former spouse or common-law partner in settlement of rights arising from the breakdown of the relationship.

</T4RIF_AMT>

</T4RIFSlip>

<T4RIFSummary>

Business Number (BN)
- **required** 15 alphanumeric
- enter the account number as used on Form PD7A, Statement of Account for Current Source Deductions

Example
Business Number: 000000000RP0000

Note
In order to process a return, the complete BN is required: 9 digits **RP** 4 digits.

<PAYR_NM>

Payer or carrier name - line 1
- **required** 30 alphanumeric
- the first line of payer or carrier of fund's name
- must correspond to the name used on Form PD7A
- if "&" is used in the name area enter as &

Payer or carrier name - line 2
- 30 alphanumeric
- the second line of payer or carrier of fund's name

Payer or carrier name - line 3
- 30 alphanumeric

- use for "care of" or "attention"

</PAYR_NM>

<PAYR_ADDR>

Payer or carrier address - line 1
- 30 alphanumeric
- the first line of the street address of the payer or carrier of fund

Payer or carrier address - line 2
- 30 alphanumeric
- the second line of the street address of the payer or the carrier of fund

Payer or carrier city
- 28 alphanumeric
- the city in which the payer or carrier of fund is located

Payer or carrier province or territory code
- 2 alpha
- the Canadian province or territory in which the payer or carrier of fund is located
or
- the state in the USA where the payer or carrier of fund is located
- please use the abbreviations listed in the Magnetic media transmittal WEB page
See Transmitter province or territory code
- when the payer or carrier of fund's country code is neither CAN nor USA, store
ZZ in this field

Payer or carrier country code
- 3 <mark>alpha</mark>
- the country in which the payer or carrier of fund is located
- please use the alphabetic country codes as outlined in the *International Standard (ISO) 3166 Codes for the Representation of Names of Countries*
- always **CAN** for Canada, and **USA** for the United States of America

Payer or carrier postal code
- 10 alphanumeric
- the Canadian postal code of the payer or carrier of the fund
- format: alpha, numeric, alpha, numeric, alpha, numeric

Example
A9A9A9
or
- payer or the carrier of fund's USA zip code
or
- when the payer or carrier of fund's country code is neither CAN nor USA, store the foreign postal code

</PAYR_ADDR>

<CNTC>

Contact name
- **required** 22 alphanumeric
- contact's first name followed by last name for this return
- omit titles such as Mr., Mrs., etc.

Contact area code
- **required** 3 numeric
- area code of telephone number

Contact telephone number
- **required** 3 numeric with a (-), followed by 4 numeric.
- telephone number of contact

Contact extension
- 4 numeric
- extension number of the contact

</CNTC>

Taxation year
- **required** 4 numeric
- the taxation year (e.g., **2002**)

Total number of T4RIF slip records
- **required** 7 numeric
- total number of T4RIF slip records filed with this T4RIF Summary

Report Type Code
- **required** 1 alpha
- Originals = O
- Amendments = A

<T4RIF_TAMT>

The total amounts are those reported from the T4RIF slips filed with this T4RIF Summary. The field length is set for each amount at 13 numeric characters. Enter Dollars and Cents.

Total Taxable Amounts
- accumulated total of recipient's taxable amounts

Total deemed receipts by annuitant - deceased
- accumulated total of amounts deemed to have been received by the deceased annuitants immediately before their death

Total deemed receipts by annuitant on deregistration
- accumulated total of amounts deemed to have been received as the result of the deregistration of annuitants' T4RIF fund

Total other income or deductions
- accumulated total of amounts paid as other income or deductions

- If negative amounts are being reported, include the "–"indicator before the dollar amount.

Total excess amounts
- accumulated total of excess amounts paid to an annuitant or a recipient

Total tax paid amount
- accumulated total of tax paid amount

Total income tax deducted
- accumulated total of income tax deducted

Total transfers on marriage or common-law relationship breakdown
- accumulated total of transfers relating to a division of property between the individual's current or former spouse or common-law partner arising from the breakdown of their relationship

</T4RIF_TAMT>

</T4RIFSummary>

</T4RIF>

</Return>