

**PROVINCIAL HOSTING GRANTS
APPLICATION FOR FUNDING ASSISTANCE**

1. Name of Activity: _____

2. Date(s) & Location of activity: _____

Please classify your activity as one of the following:

- Annual Federal/Provincial Meeting/Conference _____

- Special Event _____

- Regional (Minimum of 100 out of province registered delegates required) _____

3. Name of Applicant/Sponsoring Group/Association: _____

4. Contact Person: _____

Complete Mailing Address: _____

Telephone: (Home) _____ (Bus.) _____

5. Objectives, brief description of the sponsoring organization, including a list of current executive:

6. Provide an itinerary/agenda/schedule of events.

7. - Estimated number of registered delegates _____

- Estimated number of registered delegates and official guests at banquet: _____

- Where will your banquet be held? _____

- What is the quoted (banquet) price per person ? _____

8. Has the same event been held in PEI before? If yes, indicate when, where, and amount of provincial grant

approved.

9. In what city or province was this event last held?

10. Is your organization applying for financial assistance for this event from other programs within Provincial Government? _____

Program/Department _____

11. Provide a statement/proposed budget of expenditures and revenue. Please note sponsorships for specific events, and include registration fees, sponsors, etc.

12. Amount of assistance requested (based on \$10.00 per registered delegate, to a maximum of \$3,500)

\$ _____

Signature: _____

Date: _____

Please forward applications (prior to the event) directly to:

Provincial Hosting Grant Co-ordinator
c/o Tourism PEI
P.O. Box 2000
Charlottetown, PE
C1A 7N8