

Canada Revenue Agency

My Account

for individuals

www.cra.gc.ca/myaccount

Manage your account online

- Track your refund
- Check your benefit and credit payments
- Check your RRSP limit
- Change your address
- Change your return

... and so much more!

More Ways to Serve You!

Pour vous servir encore mieux !



Canada Revenue Agency

Agence du revenu du Canada

Canada

What is My Account?

My Account is the Canada Revenue Agency's online service that gives you convenient access to your tax and benefit information on our secure Web site, 7 days a week, 21 hours a day.

What can I do on My Account?

My Account – See it online:

- tax refund or balance owing
- Canada Child Tax Benefit, Universal Child Care Benefit, and GST/HST credit payments
- tax returns and carryover amounts
- account balance and payments on filing
- RRSP, Home Buyers' Plan, and Lifelong Learning Plan
- direct deposit
- instalments
- addresses and telephone numbers

My Account – Do it online:

- change your address or telephone numbers
- change your return
- authorize a representative
- register your formal dispute

Coming in 2007!

- set up a payment plan for tax arrears
- arrange your direct deposit

How do I access My Account?

To access **My Account**, register for a Government of Canada epass at www.cra.gc.ca/myaccount. Your first access to **My Account** is not immediate because you must wait to receive your Canada Revenue Agency (CRA) security code in the mail.

Registration process

Step 1 – Authenticate yourself with the CRA by providing:

- your social insurance number
- your date of birth
- the total income you calculated and reported on line 150 of your processed tax return
- your postal code or zip code

Step 2 – Register for an epass

Create an epass user ID and password, and select and answer three questions.

Step 3 – Receive and enter your CRA security code

The CRA will mail you a security code within 5 business days (15 days if you are outside Canada and the United States).

To complete the registration process, follow the instructions in the CRA security code letter. Be sure to enter your security code before the expiry date. Once you enter your security code, you can access your personal tax and benefit information right away.

To access **My Account** in the future, you simply log in using your epass user ID and password. To keep your epass active, use it at least once a year.

If you already have an epass with another service, log in with your user ID and password, and complete steps 1 and 3 above.

Need more information?

For more information on **My Account** or to check for new services, visit our Web site at www.cra.gc.ca/myaccount.