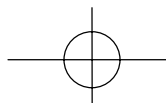
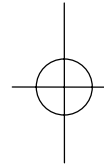
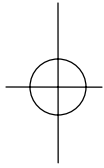
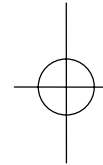
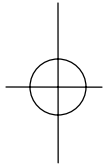
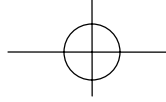
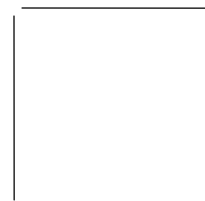
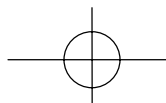


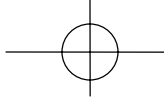
CANPASS - Private Aircraft





La version française de ce pamphlet est intitulée
CANPASS - Aéronefs privés.





CANPASS – Private Aircraft

The CANPASS – Private Aircraft program is a result of the Canada-United States Accord on Our Shared Border. The accord sets out initiatives to promote trade, tourism, and travel between the two countries.

If you operate an aircraft that is often flown into Canada directly from the United States, the CANPASS – Private Aircraft program may be for you. It allows you to access more airports and provides expedited clearances.

This program is made possible due to a joint effort by the Canada Customs and Revenue Agency (CCRA) and Citizenship and Immigration Canada to streamline customs and immigration clearance for low-risk travellers.

What are the benefits of the CANPASS – Private Aircraft program?

CANPASS – Private Aircraft program members can land at an airport of entry **whenever** that facility is open for business, regardless of the hours of business of the local customs office. In addition, members may choose to use one of the designated **CANPASS only** airports. A list of these airports is available on our Web site at www.ccra.gc.ca.

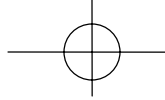
Notes

When using your CANPASS privileges, the aircraft cannot be carrying more than 15 people including members of the crew.

You **cannot** charge your passengers a fee for a passage when using CANPASS privileges.

Who qualifies for CANPASS membership?

You may qualify to participate in the program if you are a citizen or permanent resident of Canada or a citizen or resident alien of the United States.



However, you will **not** qualify for CANPASS membership if you:

- provide false or incomplete information on your application form;
- have been convicted of a criminal offence in any country for which a pardon has not been granted;
- have been found in violation of customs or immigration legislation; or
- are inadmissible to Canada under the *Immigration and Refugee Protection Act*.

How to apply for CANPASS membership

Your participation in this program is strictly voluntary. If you choose to complete the application Form E672, *Alternative Customs Presentation Programs – Application Form*, we will use the information you provide to determine your eligibility. If you are accepted into the program, your membership will be valid for **five years**. Complete and sign the application form and send it with a **non-refundable five-year processing fee of CAN\$40 for each applicant 18 years or older**, to one of the following offices:

Western Canada

Customs Processing Centre
28-176th Street
Surrey BC V3S 9R9

Telephone: (604) 535-9346

Ontario

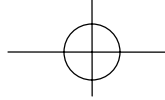
Customs Processing Centre
P.O. Box 126
Niagara Falls ON L2E 6T1

Telephone: (905) 371-1477 or 1-800-842-7647 (toll free)

Quebec and Atlantic Canada

Customs Processing Centre
400 Place d'Youville
Montréal QC H2Y 2C2

Telephone: (514) 350-6137



- You can pay the processing fee of CAN\$40 for each applicant 18 years or older using VISA or MasterCard. You can also attach a cheque or money order in Canadian funds payable to the Receiver General for Canada.
- **Processing fees are non-refundable.**
- Do **not** send cash.
- Canadian and U.S. citizens have to provide proof of citizenship (e.g., a photocopy of a birth certificate, citizenship certificate, or passport).
- Canadian permanent residents or U.S. resident aliens have to provide proof of legal residence in either country (e.g., a photocopy of a landing record, a valid permanent resident card, or a valid resident alien card).

Note

Send **photocopies only**; we will not return the copies you send. Do not send original documents with your application. Original documents must accompany you on all of your passages into Canada.

- If you need additional documents such as a student or employment authorization, contact the nearest Canadian immigration centre before applying for the CANPASS - Private Aircraft program.

Note

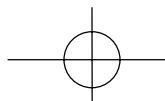
We will not process your application before we have all the necessary documents.

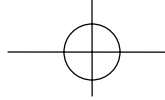
- If you are accepted, you will receive a CANPASS - Private Aircraft program authorization.

Completing the application

Each person who wants to participate in the CANPASS - Private Aircraft program has to fill out and sign an application form. Parents or legal guardians have to complete the application on behalf of children under the age of 18. The processing fee is waived for applicants under the age of 18.

This section provides additional details about certain parts of the application form.





Preferred language – Indicate English or French.
We will correspond with you in the official language of your choice.

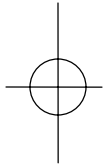
Customs alternative presentation programs –
Indicate the program in which you want to participate. A separate application form is required for each applicant and each program.

Section A – Personal information

Other names used – If you have ever changed your name (including by marriage), provide the previous name(s) you used.

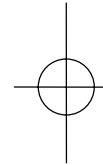
Citizenship and residency – Indicate whether you are a citizen of Canada, the United States, or another country. Check the box that corresponds to your country of residence.

Proof of citizenship and residency – Check the box that corresponds to the type of document you have been issued that proves your citizenship, residency, or immigration status. Give the document number and expiry date if applicable.



Section B – Address history for the last five years

Give the details of your address history for the past five years. Use the space provided, starting with your current address. Attach a separate sheet if necessary.



Section C – Employment history for the last five years

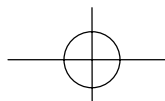
Give the details of your employment history for the past five years. Use the space provided, starting with your current employer. Attach a separate sheet if necessary.

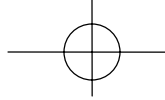
Note

Not being employed will not disqualify you from the program if you are otherwise admissible to Canada or the United States and you meet all other program requirements.

Section D – Purpose of your travel

Indicate why you travel to Canada.





Section E – Additional information

Indicate whether you have been convicted of a criminal offence. Also include any immigration and customs violations you may have had.

Section F – Customs programs

Complete boxes 64 to 69. Include your aircraft tail number/aircraft registration mark.

Section G – Fee payment

Include a money order or cheque for CAN\$40 for each applicant 18 years or older, payable to the Receiver General for Canada. If you are paying by credit card, provide your VISA or MasterCard number, the expiry date, and your signature.

Section H – Non-custodial parent or legal guardian

To meet Canadian requirements, non-custodial parents or legal guardians applying on behalf of a child under the age of 18 for whom they do not have legal custody must attach a copy of the legal documents showing custody rights, or a notarized copy of the parent or legal guardian's written consent for enrollment of that child in the CANPASS – Private Aircraft program.

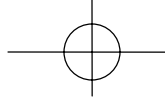
Section I – Certification

Read the privacy statements and the certification statement on the application form carefully. Then, sign and date this section. For a child under the age of 18, the legal guardian or parent must sign this certification.

How do CANPASS members present themselves and report goods?

The pilot is the person in charge of the aircraft and it is through the pilot that CANPASS members must present themselves and report goods. Pilots are responsible for presenting themselves, their crew, and passengers by:

- calling 1-888-CANPASS (226-7277) at least 2 hours before, but not more than 48 hours prior to arrival in Canada;
- giving the estimated time of arrival (ETA);



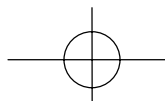
- calling 1-888-CANPASS again to report any change in the ETA, point of arrival, or other information;
- giving the aircraft tail number/aircraft registration mark;
- giving the full name, date of birth, and citizenship for all persons on board the aircraft;
- giving the destination, purpose of trip, and length of stay in Canada for each passenger who is a non-resident of Canada;
- giving the length of absence for each passenger who is a returning resident of Canada;
- giving the passport and visa information of passengers (including members of the crew), if applicable;
- making sure all passengers have photo identification and proof of citizenship documents;
- declaring **all** goods being imported, **including firearms and weapons**;
- reporting **all** currency and monetary instruments of a value equal to or greater than CAN\$10,000;
- for returning residents of Canada, declaring all repairs or modifications made to goods (including the aircraft) while outside of Canada; and
- giving true and complete information.

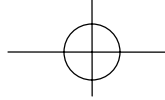
As proof of presentation, the customs officer will give the pilot a report number for the records. The pilot has to give this number to a customs or immigration officer upon request.

If a customs officer **is not there** to meet the aircraft when it arrives at the reported ETA or actual time of arrival (whichever is later), the pilot may then proceed to the final destination.

Notes

Calling 1-888-CANPASS arranges customs clearance only. It does not replace the requirements to file a flight plan with NAVCAN.





If transporting persons into Canada who are not CANPASS members, the aircraft must arrive during regular customs office hours at a designated airport of entry. See the publication called *Coming to Canada by Small Aircraft or Recreational Boat* on our Web site at www.cca.gc.ca.

If the 1-888-CANPASS service is not available, the pilot should call one of the following telephone reporting centres. Long distance charges will apply.

- Lansdowne (613) 659-4576
- Hamilton (905) 679-2073
- Windsor (519) 967-4320
- Victoria (250) 363-0222

What are your responsibilities?

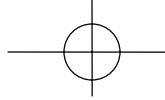
As a CANPASS - Private Aircraft program member, whether you are the person in charge of the aircraft, a member of the crew, or a passenger, you must:

- show your CANPASS authorization, personal identification (original documents), and any required immigration documents to a customs or immigration officer upon request;
- **not** transfer your CANPASS privileges, identification, or documents; and
- follow all the rules and requirements listed in this brochure and in the *CANPASS - Private Aircraft - Participant's Guide*, and all the terms and conditions set out on your CANPASS authorization.

Notes

All persons on board the aircraft must hold a CANPASS authorization.

Although it is the responsibility of the person in charge of the aircraft to report on behalf of all authorized persons on board an aircraft, each individual remains responsible for complying with customs and immigration legislation.

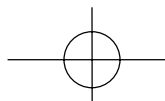
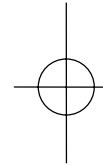
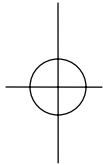


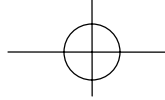
What are the import restrictions?

All travellers can import goods for their personal use. United States residents must return all goods to the United States unless the goods were consumed while in Canada.

However, even if you are a CANPASS member:

- You cannot import any promotional materials, including samples, commercial goods, or equipment, using your CANPASS – Private Aircraft privileges. To import these goods, you have to follow non-CANPASS general aviation flight procedures and arrive during regular customs office hours at an airport designated as an airport of entry for customs purposes. For more information, see the publication called *Coming to Canada by Small Aircraft or Recreational Boat*.
- You cannot import controlled, restricted, or prohibited animals, plants, or goods as described in the publications for Canadian residents called *I Declare*, or in *Customs Information for Visitors to Canada and Seasonal Residents*, for United States residents. These publications are available on our Web site at www.ccra.gc.ca.
- You cannot import prohibited goods into Canada. These include prohibited firearms and prohibited weapons such as Mace, pepper spray, and stun guns. For information about prohibited goods, see the publications called *I Declare*, and *Customs Information for Visitors to Canada and Seasonal Residents*. If you plan to import firearms or weapons, for hunting or for a competition for example, read and follow the procedures in the CCRA publication called *Importing a Firearm or Weapon Into Canada*.
- There are restrictions on importing alcohol and tobacco products into Canada. For more information, see the publications called *I Declare*, or *Customs Information for Visitors to Canada and Seasonal Residents*.
- Controlled, restricted, or prohibited goods will be seized by the CCRA and you may be subject to criminal prosecution.





Are there penalties?

Even if we determine that you are a low-risk traveller and we grant you CANPASS - Private Aircraft membership, you continue to be subject to random examinations to ensure that you comply with the terms and conditions of the CANPASS program as well as any other legislation administered or enforced by the CCRA.

We can revoke or suspend your membership if you fail to comply with the requirements and procedures of the CANPASS - Private Aircraft program. This includes non-compliance with customs and immigration legislation or any other laws the CCRA administers.

Depending on the severity of the violation, the CCRA can impose penalties and seize any goods and any aircraft used to carry the goods. As well, you may be subject to criminal prosecution.

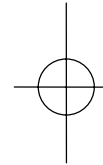
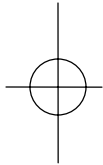
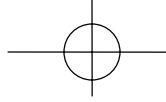
Citizenship and Immigration Canada can arrest and remove non-residents of Canada for violations of the *Immigration and Refugee Protection Act*.

Need more information?

Visit our Web site at www.ccra.gc.ca or call the Automated Customs Information Service (ACIS) at 1-800-461-9999.

Note

If you are calling from outside Canada, you can access ACIS by calling (204) 983-3500 or (506) 636-5064. Long distance charges will apply.



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