



# Greencover Canada Land Conversion Application Instruction Sheet

**APPLICATION DEADLINE: August 1, 2003 (Subsequent Years - January 31)**

**IMPORTANT:** Review these instructions carefully when completing your application form. The following instructions correspond to specific parts of the form. For more details, refer to Greencover Canada's Land Conversion Component fact sheet (*Converting Environmentally Sensitive Land to Perennial Cover*) provided with the application form. Additional applications are available on-line or through Greencover Canada (see below).

## **PART A and B - APPLICANT AND CONTACT INFORMATION (To be completed by all applicants)**

The Greencover Canada Land Conversion Program is only available to registered landowners (renters or leaseholder are not eligible). The names entered in Part A should be identical to those on the "Certificate of Title", "State of Title Certificate", "Certificate of Possession", "Title of Ownership" or "Deed". To verify land ownership and to prepare a Land Use Agreement, a current copy (front and back) or certified copy of the documents listed above is required. If a current certificate or deed or certified copy of the title of ownership is not available, the applicant should request one from the Land Titles Office or Land Registry Office. If the land is registered under joint ownership, please ensure that all owners' names are provided. If owned by a corporation, enter the corporation's legal name. Provide only one Social Insurance Number (SIN), Business Number (BN), or GST Registration Number. For joint applications, the SIN provided should correspond with the first name listed. Contact information (Part B) refers to the person that can be contacted by the program administration if further information is required. Applications will not be processed until the program administration receives satisfactory proof of land ownership.

## **PART C - AREA APPLIED FOR (All applicants must complete Questions 1, 2, 3 and 4 in Part C)**

It is important to provide the legal land location and draw the area to be seeded on the diagram. Complete Question 5 if you are planting tame forages or trees or shrubs, and read the Greencover Canada Forage Selection Guide provided with the application. Complete one application form for each quarter section or parcel of land, and only for land that is to be seeded in the current year. The land to be converted on each quarter section must be at least 40 adjacent acres. The land must have been in annual crop production or summerfallow on **July 1, 2002**, and be in cultivation at the time of application. When completing the table in Question 5, ensure you include the herbicides used. The residue of some herbicides may adversely affect the establishment of certain forages.

## **PART D - NATIVE SEED PROPOSAL (Complete only if you are seeding native forage)**

Complete one native seed proposal for each parcel of land that you plan to seed to native forage species. Additional applications are available on-line or through Greencover Canada (see below). Complete an application form only for land to be seeded in the current year. This proposal must be discussed with, and endorsed by, an Agriculture and Agri-Food Canada (AAFC) designated specialist. A list of specialists is available by contacting 1-866-844-5620.

## **PART E - DECLARATION AND SIGNATURES (To be completed by all applicants)**

All registered owners of the land listed on this application must sign this form. No application will be processed unless **each and every applicant**, whose name is recorded in Part A, have printed and signed their names. For corporations, please affix the corporate seal, have an authorized officer sign the application, and identify the corporate position of the signing officer. The instructions for signature by estates, partnerships, Indian Bands, etc. are listed above the signature block on the application form.

## **ALBERTA APPLICANTS ONLY**

Please include your **Farm Land Assessment Form** so we can determine the soil quality rating used to prepare an overall assessment of your application. This form can be obtained from your County Office, Municipal District Office, or Special Area Office.

## **IF YOU REQUIRE FURTHER INFORMATION**

- Phone 1-866-844-5620
- Visit [www.agr.gc.ca/greencover-verdir](http://www.agr.gc.ca/greencover-verdir)



# Greencover Canada Land Conversion Application

Client Number (Office Use)	Project Number (Office Use)	File Number (Office Use)
----------------------------	-----------------------------	--------------------------

(Please use ink and print)

I prefer future correspondence in:  English  French

## PART A - APPLICANT INFORMATION

Langue de correspondance préférée :  français  anglais

Applicant Name(s) Registered Landowner(s) as shown on Certificate of Title or State of Title Certificate or Certificate of Possession or Title of Ownership or Deed						
Street and/or Postal Box Address				Social Insurance/Business/GST Number (of first landowner listed)		
City/Town/Village	Province	Country	Postal Code	E-mail Address (Optional)		
Home Telephone Number ( )	Work Telephone Number ( )	Home Facsimile Number ( )	Work Facsimile Number ( )			
Rural Municipality / Municipal District / County Name	Legal Land Description of Residence: Quarter Section or Parcel of Land (e.g. District or Parish Lot)	LSD	QTR	SEC	TWP	RGE MER OTHER

## PART B - CONTACT INFORMATION (Complete only if different from Applicant Information above)

Name						
Street and/or Postal Box Address						
City/Town/Village	Province	Country	Postal Code	E-mail Address (Optional)		
Home Telephone Number ( )	Work Telephone Number ( )	Home Facsimile Number ( )	Work Facsimile Number ( )			

## PART C - AREA APPLIED FOR (One Application Per Quarter Section or Parcel of Land)

1.	Rural Municipality / Municipal District / County Name	Legal Land Description of Project: Quarter Section or Parcel of Land (e.g. District or Parish)	LSD	QTR	SEC	TWP	RGE	MER	OTHER
----	---	--	-----	-----	-----	-----	-----	-----	-------

2. Indicate number of acres to be seeded to perennial cover on this parcel of land:  
Tame Forage \_\_\_\_\_ acres + Native Forage \_\_\_\_\_ acres + Trees/Shrubs \_\_\_\_\_ acres = Total \_\_\_\_\_ acres

3. Draw and label the land parcel to be seeded to perennial cover in the DIAGRAM.

4. Seeding Intention (refer to the Greencover Canada Forage Selection Guide):

a) Native Forages:  No  Yes If yes, go to Part D - Native Seed Proposal on Page 2.

b) Trees/Shrubs:  No  Yes Number of Trees/Shrubs per acre \_\_\_\_\_

c) Tame Forages:  No  Yes (Type:  Certified OR  Canada Common #1)

Tame Forage or Tree/Shrub Species	% Composition for Forage Mix	OR	lbs per acre	Number of Trees/Shrubs

d) Total Tame Forage Seeding Rate: \_\_\_\_\_ lbs/acre

e) Will a cover crop be used?  No  Yes Seeding rate \_\_\_\_\_ lbs/acre Crop Type \_\_\_\_\_

5. Indicate land use from Crop Year 2002 to present:

Year	Crop	Herbicide(s) Used
2002		
2003		
2004		
2005		
2006		

**Draw area to be seeded: existing grassed and treed areas, field boundaries, wetland areas, yardsites, access roads, etc.**

**Diagram represents 160 acres or a River or District Lot or Parcel**

Go to page 3, sign and retain a copy of this application for your records.

Client Number (Office Use)	Project Number (Office Use)	File Number (Office Use)
----------------------------	-----------------------------	--------------------------

**PART D - NATIVE SEED PROPOSAL (Only complete if seeding native forage)**

1. Total acres to be seeded to native forage: \_\_\_\_\_ acres

2. Proposed seeding month: \_\_\_\_\_

3. Intended use of forage:  Pasture  Hayland  Wildlife Habitat  Other \_\_\_\_\_  
(please specify)

4. a) Proposed row spacing of seeded forage: \_\_\_\_\_ inches  
b) Proposed seeding depth: \_\_\_\_\_ inches

5. Fertilizer to be used: \_\_\_\_\_ lbs/acre of \_\_\_\_\_ applied by: \_\_\_\_\_  
(e.g. 34-0-0 fertilizer used) (method - e.g. band, broadcast)

6. Will pre-seeding herbicides be used to control weeds?  No  Yes List type: \_\_\_\_\_

7. Type of equipment used to seed forage: \_\_\_\_\_  
(e.g. disc drill, air seeder)

8. Will tillage be used to control weeds before seeding?  No  Yes

9. Proposed native forage seed mixture to be planted and seeding rate:

a) Native forage seed type:  Ecological Variety  Wild Harvest  Cultivar (Type:  Certified OR  Canada Common #1)

Native Forage Species	Cultivar (if known or applicable)	% Composition for Forage Mix	OR	lbs per acre

b) Total seeding rate: \_\_\_\_\_ lbs/acre

10. Indicate land use from Crop Year 2002 to present:

Year	Crop	Herbicide(s) Used
2002		
2003		
2004		
2005		
2006		

This proposal must be discussed with, and endorsed by, an AAFC designated specialist. Call 1-866-844-5620 to obtain a list of specialists in your area. Provide the name and organization of the specialist that provided the technical information.

I have spoken with the AAFC designated specialist.

\_\_\_\_\_

Print Name, Title and Organization of the AAFC Designated Specialist Date

**PART E - DECLARATION AND SIGNATURE(S)**

I/We hereby declare that the information provided in this application is true and correct in every respect.

I/We authorize employees of the Government of Canada or its agents to use Crop Insurance Records and/or Saskatchewan Conservation Cover Program (CCP) information relating to my/our farming operation to verify this application, and to inspect my/our farm operation and/or records as they pertain to the Greencover Canada Land Conversion Program.

I/We authorize the Government of Canada to use the information contained within this application for other environmental programs administered by Agriculture and Agri-Food Canada.

I/We understand that the Social Insurance Number (SIN) is collected under the authority of the *Income Tax Act* for the purpose of reporting income.

I/We understand that information provided on this form is subject to the provisions of the *Privacy Act* and the *Access to Information Act of Canada*. Information will be stored in the Environmental Stewardship Programs Personal Information Bank.

I/We declare that I/we am/are of the age of majority in the province in which the land described in this Application is located.

I/We understand that failure to comply with all the application requirements may delay processing of the application or render me/us ineligible for assistance under the program.

<b>CORPORATIONS, COOPERATIVES and INDIAN BANDS</b>	<b>TRUSTEE</b>	<b>ESTATE APPLICATIONS</b>
Applications must be signed by an authorized signing officer(s) with accompanying certified signature, resolution, or corporate seal and/or copy of Band Council Resolution.	Copy of Power of Attorney or Court Order must be attached if signed on behalf of another person.	Executor(s) or Administrator(s) must sign the application, and must clearly note near their signature: "Executor for the Estate of J. Doe"; or "Administrator for the Estate of J. Doe".

PLEASE PRINT the Names of ALL Registered Landowners	SIGNATURE of ALL Registered Landowners	DATE

**APPLICATION DEADLINE: August 1, 2003 (Subsequent Years - January 31)**

**HAVE YOU ENCLOSED?**

- Proof of ownership: A copy of your **Certificate of Title** or **State of Title Certificate** or **Certificate of Possession** or **Title of Ownership** or **Deed**.
- For Alberta applicants only: A copy of your most recent **Farm Land Assessment Form**.

**FOR ASSISTANCE IN COMPLETING THIS APPLICATION,  
PLEASE CALL**

**1-866-844-5620**

(Between 8:00 a.m. and 4:30 p.m. CST, Monday to Friday)

**MAIL YOUR SIGNED ORIGINAL APPLICATION TO:**

GREENCOVER CANADA  
 LAND CONVERSION  
 408 - 1800 HAMILTON STREET  
 REGINA SK S4P 4L2  
 CANADA