



**REQUEST TO REDUCE TAX DEDUCTIONS AT SOURCE FOR YEAR(S) \_\_\_\_\_**

- Use this form to ask for reduced tax deductions at source for any deductions or non-refundable tax credits that are not part of the Form TD1, *Personal Tax Credits Return*.
- All your income tax returns that are due have to be filed and amounts paid in full before you send us this form.
- You usually have to file this request every year. However, if you have deductible support payments that are the same or greater for more than one year, you can make this request for two years.
- Send the completed form with all supporting documents to the Client Services Division of your tax services office. You can find the addresses on our Web site at [www.cra.gc.ca/tso](http://www.cra.gc.ca/tso) or by calling us at **1-800-959-8281**.
- We will notify you in writing within four to eight weeks whether or not we approve your request.

**Identification**

First name		Last name				Social Insurance Number			
Address									
City			Province or territory		Postal code		Residence		Telephone Business
<b>Employer</b>				Contact person			Telephone and fax numbers		
Name									
Address									

**Request to reduce tax on**

Salary

Lump sum (indicate the amount and payment type; for example, a bonus or vacation pay)

\$ \_\_\_\_\_ and \_\_\_\_\_

**Deductions and non-refundable tax credits**

**Registered retirement savings plan (RRSP) contributions** ..... \$ \_\_\_\_\_

- Give details or a copy of the payment arrangement contract.
- Do not include contributions deducted from your pay by your employer.

**Child care expenses** ..... \$ \_\_\_\_\_

- Give details on a separate sheet.

**Support payments** ..... \$ \_\_\_\_\_

- Attach a copy of your court order or written agreement and Form T1158, *Registration of Family Support Payments* (if not previously filed).
- Recipient's name and social insurance number: \_\_\_\_\_

**Employment expenses** ..... \$ \_\_\_\_\_

- Attach a completed Form T2200, *Declaration of Conditions of Employment*, and Form T777, *Statement of Employment Expenses*.

**Carrying charges and interest expenses on investment loans** ..... \$ \_\_\_\_\_

- Attach a copy of statements from the lender confirming the purpose and amount of loan(s) and the interest payments to be made in the year.

**Other** (for example, charitable donations or rental losses) ..... \$ \_\_\_\_\_

- Attach all supporting documents. Use a separate sheet to give details if necessary.

Specify: \_\_\_\_\_

**Total amounts to be deducted from income** \$ \_\_\_\_\_

**Subtract income not subject to tax deductions at source** (interest, net rental or self-employed income) - \_\_\_\_\_

**Net amount requested for tax waiver** \$ \_\_\_\_\_

**Certification**

I request authorization for my employer to reduce my tax deductions at source based on the information given. I certify that the information given is, to the best of my knowledge, correct and complete.

\_\_\_\_\_  
Signature Date