



Provincial Treasury
Taxation and
Property Records

Contractor's Supplementary Return

(Pursuant to the Prince Edward Island Revenue Tax Act R.S.P.E.I. 1988)

Mail to:
Provincial Treasury, Taxation and Property Records
PO Box 1330, Charlottetown, PE C1A 7N1
Tel: (902) 368 4157 Fax: (902) 368 5380
www.taxandland.pe.ca

Deliver to:
95 Rochford Street
Shaw Building, 1st Floor
Charlottetown, PE C1A 3T6
or: any Access PEI Centre

Freedom of Information and Protection of Privacy

Personal information on this form is collected under Section 20 of Prince Edward Island's *Revenue Administration Act* and will be used for the purpose of tax administration and enforcement. If you have any questions about this collection of personal information, you may contact the Manager, Tax Administration and Client Services, PO Box 2000, Charlottetown, PE C1A 7N8 (902) 368-5137.

A separate return must be completed for each contract and reporting period.

Section A – Contractor Information

Business Name (please print):		Telephone: ()
Mailing Address:		
City/Town/Village:	Province:	Postal Code:

Section B – Project Information

Project Name:		Location:
Nature of Contract:	Total Value of Contract (not including GST): \$	
Subcontractors – If your company issued subcontracts for this project, attach a list of subcontractors involved (if not previously submitted), and include the following: (1) nature of subcontracts and (2) value of subcontracts (not including GST).		
General Contractor – If your company is a subcontractor for this project, provide the name and address of the general contractor.		
Name:	Address:	

Section C – Revenue Tax (PST) Due on Materials for Reporting Period

Reporting Period (mm/dd/yyyy) from _____ to _____ (from start of contract or date of last supplementary return on this project)	
1. Total cost of project materials purchased during this reporting period (including GST and freight into the province)	\$ _____
2. Total tax due (line 1 x 10%)	\$ _____
3. Deduct PEI revenue tax (PST) paid to registered suppliers (in and out of province) for this period	\$ ()
4. Deduct PEI revenue tax (PST) paid (if any) to Provincial Treasurer of PEI for this project during this period on materials included on line 1 above. Date paid (mm/dd/yyyy) _____ / _____ / _____	
5. Tax due for this reporting period (payable to the Provincial Treasurer of PEI) (line 2 minus lines 3 and 4) <i>* Provide details on reverse.</i>	\$ _____

Section D – Project Status

1. List remittances of PEI Revenue Tax (PST) for this project for previous reporting periods.

Date (mm/dd/yyyy)	Amount	Date (mm/dd/yyyy)	Amount	Date (mm/dd/yyyy)	Amount
	\$ _____		\$ _____		\$ _____
	\$ _____		\$ _____		\$ _____

2. Is this your final report for this project? Yes No

3. Do you wish that a tax release letter be forwarded to the general contractor on this contract? Yes No

Section E – Certification

I certify that the information contained in this return is a full and complete statement of all materials purchased for this contract during the current reporting period, together with all PEI revenue tax (PST) paid thereon.

Name of Contractor (please print)	() Telephone Number
Signature of Contractor	Date

Please retain a copy for your records

Version française également disponible

List below all taxable project materials purchased during the current reporting period, **on which PEI revenue tax has not previously been paid.**

Supplier	Address of Supplier		Description of materials	Date of Purchase (mm/dd/yyyy)	Cost (including GST and freight into the province)
	City	Province			
					\$
					\$
					\$
					\$
					\$
					\$
					\$
					\$
					\$
					\$
					\$
					\$
					\$
					\$
					\$
					\$
					\$
					\$
					\$
					\$
					\$
					\$
					\$
					\$
					\$
Total cost of project materials purchased on which PEI revenue tax has not previously been paid					\$
Total tax due (above line x 10%) (should equal Section C – line 5)					\$
Notes:					