

## **Situations where Proof of Death is Required:**

### ***Plan Member or Former Plan Member With Survivors (Widow/er, Partner, and/or Children under age 25)***

#### Required Information

- Name of deceased
- If pensioner is receiving survivor benefits, provide the second superannuation number
- Name of person calling/writing
- Relationship to deceased
- Survivor's Social Insurance Number
- Telephone no. for survivor
- Full address for survivor
- Language preference of survivor
- Proof of death
- Confirmation of children under the age of 25 and proof of age
- Letter from survivor to request (if applicable):
  - ◆ Direct Deposit
  - ◆ Public Service Health Care Plan (PSHCP)
  - ◆ Canada Saving Bonds
  - ◆ British Columbia (BC) Medicare if applicable
  - ◆ Continued Dental Plan coverage
- Return of all cheques issued after the month of death

The survivor's superannuation pension number will be the same as the annuitants and must be used in all communications with the Directorate.

### ***Survivor (Widow/er, Partner or Child under age 25) Deceased***

#### Required Information

- Name of deceased
- Superannuation pension number
- Name of person calling/writing
- Name, address and telephone # of Executor/trix of estate
- Language preference
- Proof of death
- Return of all cheques issued after the month of death

- If the survivor was also an annuitant, provide the second superannuation number

### ***Pensioner With No Survivors***

#### Required Information

- Name of deceased
- Superannuation pension no.
- Name of person calling/writing
- Name, address and telephone # of Executor/trix of estate
- Language preference
- Proof of death
- Written confirmation that there are no eligible survivors “legal spouse, common-law spouse, same-sex partner, children under the age of 18 and students between 18-25 years of age”.
- Return of all cheques issued after the month of death

**You may find additional information on Notification of Death in the annuitant booklet:**

**When Death Occurs**, which can be accessed online at:  
[http://www.pwgsc.gc.ca/superannuation/ann01\\_s12-e.html](http://www.pwgsc.gc.ca/superannuation/ann01_s12-e.html)