



Aquaculture
& Fisheries
Research
Initiative Inc.



Project Application Form

Established by the Prince Edward Island Department of Agriculture, Fisheries and Forestry - 1996

Instructions:

- ▶ Please type or print.
- ▶ Answer questions completely and provide appropriate attachments. If approved this application becomes part of a contract.
- ▶ All information provided will be kept confidential.
- ▶ Retain a copy for your records.
- ▶ An instruction sheet is available to assist you in completing the application.

<p>RETURN COMPLETED APPLICATION OR DIRECT INQUIRES TO: Program Officer Aquaculture and Fisheries Research Initiative Inc. P.E.I. Department of Agriculture, Fisheries, Aquaculture & Forestry P.O. Box 2000 Charlottetown, P.E.I.C1A 7N8 Ph: (902) 368-5790</p>	<p>FOR OFFICE USE ONLY: Project Number: _____ Date of Receipt: _____</p>
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1. PROGRAM - Under which program is the application being submitted.

- Aquaculture Research
- Commercial Fisheries Research
- Processing Research Partners

2. PRINCIPAL APPLICANT

Name: _____

Mailing Address: _____

Phone: _____

Fax: _____

Email: _____

Contact person and title (if different from the name listed above): _____

3. CO-APPLICANT (If Applicable)

Name: _____

Email: _____

Phone #: _____

Fax: _____

4. PROJECT TITLE (Brief)

5. AMOUNTS REQUESTED FROM AFRI (Totals requested in question 15)

\$ _____
Year 1

\$ _____
Year 2

\$ _____
Year 3

\$ _____
Total

6. PROJECT BACKGROUND

Provide an overview of previous research conducted on the research topic, including literature review

7. PROJECT OBJECTIVES

Short description

8. JUSTIFICATION

Provide information on the problem(s) to be solved

9. IMPACTS

Describe the potential economic and environmental impacts, as well as, the potential commercial application of the project results

10. PROJECT DESIGN

Describe the approach planned to accomplish project objectives

11. MILESTONES

List the major stages of the project and give the expected completion dates.

12. COMMUNICATION OF RESULTS

Outline the plan for communicating results. Provide an outline of the headings to be included in the final project report.

13. RESUME(S)

Provide brief resumes indicating the ability of your investigators to do the proposed work.

14. BUDGET WORKSHEET

Expense Budget

Using the attached budget worksheet, provide an annual breakdown of project expenses including salaries, fees, rental costs, materials and supplies and travel.

Revenue Budget

Using the attached budget worksheet, provide an annual breakdown of funding - applicants, AFRI, other(s). Please specify cash and "in kind" sources and if funding has been "received" or "applied for".

15. EXTERNAL REVIEW

If the project budget is over \$20,000, please suggest the names for two possible external proposal reviewers.

I certify that the information given in this application is to the best of my knowledge and ability, complete, true and correct.

Signature of authorized signing officer: _____

Title: _____ Date: _____

Personal information on this form is collected under section 31(c) of the Freedom of Information and Protection of Privacy Act R.S.P.E.I. 1988, c. F-15.01 as it relates directly to and is necessary for the administration of the Aquaculture and Fisheries Research Initiative and will be used for determining eligibility for program assistance and maintaining program data. If you have any questions about this collection of personal information, you may contact the AFRI Program Officer, Fisheries and Aquaculture Division, P.O. Box 2000, Charlottetown, PE, C1A 7N8, (902) 368-5790

BUDGET WORKSHEET - For Fiscal Year 200__/200__

Expenditures		Revenues							
Budget Items/Details	Projected Expenditure	Applicant Contribution		Co-Applicant Contribution		Proposed AFRI Contribution	Other Contributing Partners		
		Cash	In-kind	Cash	In-kind	Cash	Source	Cash	In-kind
Total	\$	\$	\$	\$	\$	\$	\$	\$	\$

Total requested from AFRI	\$
Total amount of applicants cash contribution	\$
Total amount of applicants in-kind contribution	\$
Total amount of co-applicants cash contribution	\$
Total amount of co-applicants in-kind contribution	\$
Total amount of partners cash contribution	\$
Total amount of partners in-kind contribution	\$
<i>Total Cost of Project</i>	\$

Contributing Partners		
Funding Source	Applied For	Received

For multi-year project proposals, please use a separate budget worksheet for each year.