

**Real Property Branch Action Plan for the Evaluation Framework
for the Alternative Forms of Delivery (AFD) Initiative (2004-610)**

Recommendation	Action Plan
<p>Recommendation 1. The ADM, Real Property Branch, accept this evaluation framework and the strategy outlined as the basis for undertaking future evaluation work, including that the proposed final evaluation in year three would chart out any subsequent evaluation work, should it be PWGSC's intention at that time to extend the contract past the four-year base period.</p>	<p>The ADM Real Property Branch has accepted this evaluation framework.</p>
<p>Recommendation 2. The ADM Real Property Branch, ensure that performance information required for future evaluations, as specified in Exhibit 1 of this evaluation framework is incorporated into real property business line information processes and collected on a timely, ongoing basis.</p>	<p>The ADM Real Property Branch will collect performance information on an ongoing basis, as follows:</p> <p>The ADM Real Property Branch has designated the Professional and Technical Programs Sector to define the process of incorporating performance information needed for evaluations into real property business line information processes, and to also define the timelines for this performance information. This will be done early within the first year of this initiative (by July 31, 2005).</p> <p>The Real Property Branch Professional and Technical Programs Sector will assess each of the items/activities in Exhibit 1 and confirm the feasibility of providing information needed and will evaluate the level of effort and resources required to do so. This will be done by March 31, 2005.</p>
<p>Recommendation 3. The ADM, Real Property Branch, in conjunction with the ADM, Service Integration, the ADM, Acquisitions, and the ADM, Finance, Accounting, Banking and Compensation, identify all component costs associated with this AFD Initiative and establish and implement any necessary mechanisms required in order to collect and compile all significant costs of this AFD Initiative.</p>	<p>The ADM Real Property Branch will establish a process to identify all significant costs related to the AFD Initiative.</p> <p>The ADM Real Property Branch will, in collaboration with the ADMs of Service Integration; Finance, Accounting, Banking and Compensation; Audit and Ethics, and Acquisitions branches, coordinate an intradepartmental working group to explore suitable mechanisms and common areas for the collection and compilation of all significant costs of this AFD initiative, so that cost information is being gathered by July 31, 2005.</p>