

**APPLICATION FOR CERTIFICATION IN THE CANADIAN WOOD PACKAGING
CERTIFICATION PROGRAM (CWPCP)**

Name of Facility : _____

Address : _____

Telephone No. : _____

Fax No. : _____

E-mail address: _____

Please check one or more of the following. The Applicant is a :

- Commercial producer (manufactures wood packaging for the retail/wholesale market)
- In-house producer (manufactures wood packaging only for in-house purposes)
- Customized packaging company (manufactures packaging for specific bulk orders)
- Recycler (re-manufactures wood packaging for the retail/wholesale market or for in-house use)

Total Area of Production Facility : _____

Name of Quality Supervisor (s) : _____

Conditions for production or sale of wood packaging and/or loose wood dunnage under the Canadian Wood Packaging Certification Program:

1. Facilities certified in the CWPCP must meet the foreign phytosanitary import requirements and the conditions specified in the Canadian Food Inspection Agency (CFIA) directive D-01-05.
2. The certified facility must have a documented quality plan. The quality plan and application for certification in the Canadian wood packaging certification program (CWPCP) must be submitted to a local CFIA office for registration.
3. Where the producer is using treated wood to construct wood packaging, the quality plan must include: ensuring that wood intended for use in export shipments is sourced from approved treatment facilities, that segregation of treated and non-treated wood is maintained and that segregation systems are inspected.
4. Where the producer is initially constructing untreated wood packaging for the purposes of treating the finished wood product, the quality plan must include: ensuring that the finished product is treated in an approved treatment facility, that segregation of unmarked treated wood packaging and non treated wood packaging is maintained and that segregation systems are inspected.

5. Records of wood packaging and/or loose wood dunnage produced under the CWPCP must be retained at the certified facility for at least two years after production. Records must include the identification number of the facility that produced the packaging material, purchase invoices of related wood supplies (including treatment records), purchase information for wood packaging and/or loose wood dunnage purchased by recyclers, invoices pertaining to the destination of shipments, etc. Certified facilities exporting packaging material from other certified sources must maintain a list of all suppliers providing products for export.

6. Wood packaging certification stamp as authorized by CFIA must be affixed to the wood packaging and/or loose wood dunnage as prescribed in CFIA Directive D-01-05. Upon termination of this agreement, the facility must immediately terminate all usage of the CFIA certified wood packaging stamp.

7. The certified facility must agree to have the company's name listed on CFIA's Approved Wood Packaging Producers List which shall be posted on CFIA's web-site .

I, _____, the owner/person in possession, care, or control of the above named facility have read and understood all the conditions and obligations stated herein by which I may export under the Canadian Wood Packaging Certification Program.

Further, I am and shall be responsible for and shall indemnify and save harmless Her Majesty the Queen in Right of Canada, including the Canadian Food Inspection Agency, Her Officers, Servants, Employees, Successors and Assigns, from and against all manners of actions, causes of action, claims, demands, loss, costs, damages, actions or other proceedings by whomsoever made, sustained, brought or prosecuted in any manner based upon, caused by, arising out of, attributable to or with respect to any failure, inadvertent or otherwise, by act or omission, to fully comply with the said conditions and requirements.

Dated _____ at _____, Province of _____

Applicant's Signature

Name of Applicant

Quality Plan Approved by :

CFIA / CFIA Approved Inspection Body

Date

Quality Evaluation Completed and Facility Recommended for Approval by :

CFIA / CFIA Approved Inspection Body

Date

Approved for Participation in the Canadian Wood Packaging Certification Program :

CFIA Program Officer
Canadian Food Inspection Agency

Date