Canada

Generic Pro Forma Online Process

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Agenda

- The Problems
- The Solutions
- The Phased Approach
- The Advantages
- The Communication
- The Timelines
- Conclusion

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The Problems

Client's

- Insufficient Resources
- Repetitive Nature of the Work Effort
- Slow Response Times
- Dissatisfaction with the RPS

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- Legacy System
- Slow Response Times
- System
 Development for Each Initiative
- ClientDissatisfaction

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The Proposed Solutions

- Improve System Performance
- Introduction of a Generic Pro Forma
- Reorganization of Work to Maximize Effectiveness

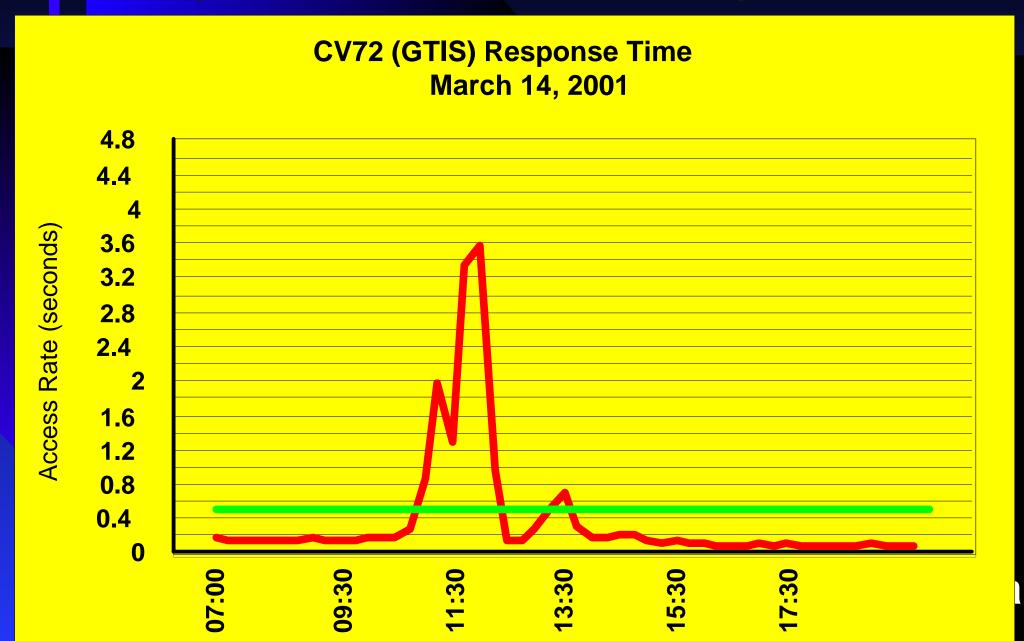
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Improve System Performance

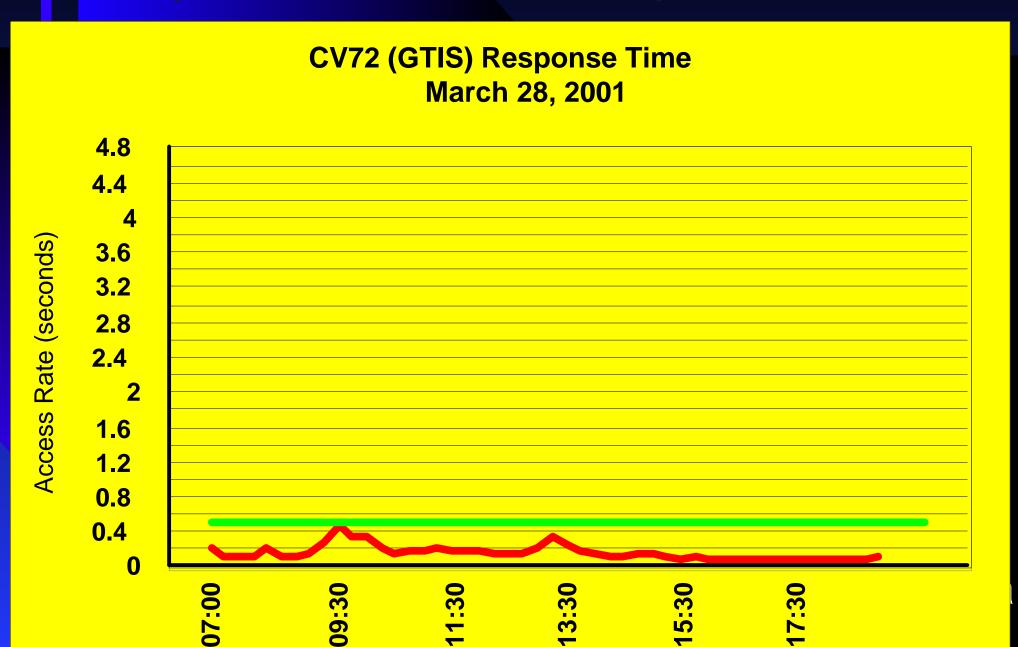
- Improvement necessary prior to implementation of Pro Forma
- Streamline Online Pay Programs
- Response times radically improved

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Response Time Prior to Improvements



Response Time After Improvements



Introduction of a Generic Pro Forma

- Create multiple transactions that are similar in nature
- No repetition of keystrokes
- Less time to produce generic transactions
- Decrease usage time
- No change of current methodology

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Reorganization of Work Effort

- Multiple transactions on one Paylist at a time
- Similar transactions would be applicable for similar account types
- Experts in certain types of accounts

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The Phased Approach

Phase 1

Retrieval of a list of accounts and creation of transactions

Phase 2

 Multiple transactions for TOS when employees not on the Master Employee Record

Phase 3

 Retrieval of transactions from the Transaction Data Base

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Phase 1 Retrieval of a List of Accounts

- Various options to choose
- More than one selection can be made
- Accounts selected based on most relevant selection
- Redisplay of list with sequence numbers

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Phase 1(cont) Creation of Transactions

- Transaction created for first selected account
- Information carried forward to next account on list
- Option to change information prior to creation
- All selected accounts from list presented while option remains to bypass
- All transaction types except TIM

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Phase 1(cont) Retrieval of SOS accounts to TOS

- Selection of SOS accounts on Master Employee File
- Previous MER information displayed
- Modifications for this period of employment
- Information not brought forward to next account

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Phase 2 Multiple Transactions for TOS

- Necessity for more that one screen for TOS
- Most likely screens linked
- Information for DFT and MAC not brought forward
- List of all transactions created by account with sequence number

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Phase 3 Retrieval of transactions

- Previous transactions identified by DEDENT code
- Most current transaction displayed
- More than one criteria from selection list can be entered
- Re-creation of transaction with most current information
- EDP and TIM excluded

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The Advantages

- Reduction in System Time
- Lessening of repetitive nature of work
- Initiatives like UCS would be improved and require less programming
- Improved Client Satisfaction

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The Communication

- Information sessions
- Compensation Directives
- Worktool
- Broadcast messages
- Sharing of information regarding new usage

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Timelines

Phases	Production Dates
System Performance	April 2001
Phase 1 - Selections	August 2001
Phase 2 - Links	October 2001
Phase 3 - Historical	December 2001
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Conclusion

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- The Solutions
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- The Advantages
- The Communication
- The Timelines

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