

**CONSOLIDATED SYSTEM CONTROL DIVISION (CSCD)
PAY OPERATIONS AND SERVICE MANAGEMENT DIRECTORATE (POSMD)
NATIONAL PAY PROCESSING SCHEDULE
PAY MASTERS 08, 25, 34, 36, 62 AND 66**

JANUARY 2007

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
(7001) 01	(7002) 02	(7003) 03	(7004) 04	(7005) 05
Holiday	SUPP 7A PP01-2007 CYCLE 1 7B PP01-2007 CYCLE 1 PS46--(STATS)	NO UPDATE WEEKLY #2 PAI10-- FIS	SUPP. PAI10--FIS PAJ30---CSB	NO UPDATE WKLY RELEASE PAI10-- FIS TBL / PG94
(7008) 08	(7009) 09	(7010) 10	(7011) 11	(7012) 12
SUPP.	NO UPDATE PAI10-- FIS	SUPP. 7C PP02-2007 CYCLE 2 WEEKLY #3	NO UPDATE PAI10-FIS PAJ30-CSB	SUPP. 6C PP01 NET 2007 PO34/36 WKLY RELEASE
(7015) 15	(7016) 16	(7017) 17	(7018) 18	(7019) 19
NO UPDATE PAI10-FIS	SUPP. 7A PP02-2007 CYCLE 2 7B PP02-2007 CYCLE 2	NO UPDATE PAI10-- FIS WEEKLY #4 MONTH-END JAN 2007	SUPP. (JAN BUS.) 6C PP02-2007 (INTERIM) PO34 ONLY (FEB. BUS.) PAI10-FIS PAJ30-- CSB/ CSN	NO UPDATE WKLY RELEASE MONTH-END RELEASE - JAN 2007 TBL / PG97 PAI10-- FIS PQ82 (UNION DUES REP)
(7022) 22	(7023) 23	(7024) 24	(7025) 25	(7026) 26
SUPP. (JAN BUS)	NO UPDATE PAI10-- FIS	SUPP.(JAN BUS) 7C PP03-2007 CYCLE 1 (FEB.BUS.) WEEKLY #1	NO UPDATE PAI10-- FIS PAJ30-- CSB	SUPP.(JAN BUS) WKLY RELEASE
(7029) 29	(7030) 30	(7031) 31		
NO UPDATE PAI10-FIS PAI98-FIS	SUPP. (DATED 01-02-2007) 7A PP03-2007 CYCLE 1 (FEB-BUS) 7B PP03-2007 CYCLE 1 (FEB-BUS.) STATS FOR JAN.2007	NO UPDATE WEEKLY #2 PAI10-- FIS		

SPECIAL NOTES FOR CSCD

CODING PROFORMA DOCUMENTS.

PG94 IS PROCESSED TO MOVE TRANSACTIONS TO THE ARCHIVE AREA OF THE TRANSACTION DATA BASE (TDB).

PG97 IS PROCESSED TO PURGE TRANSACTIONS THAT ARE OLDER THAN TWO YEARS.

SPECIAL NOTES FOR CLIENTS

THE ON-LINE PAY PERIOD CALENDAR WILL BE CHANGED AT 2:00 P.M., OTTAWA TIME, FOR EASTERN REGIONS AND 3:00 P.M., OTTAWA TIME, FOR WESTERN REGIONS ON AN UPDATE BASIS.

BATCH TRANSACTIONS SHOULD BE SUBMITTED A MINIMUM OF FIVE WORKING DAYS IN ADVANCE OF A GIVEN PAY CYCLE PROCESSING DATE TO ENSURE PROPER PAY PERIOD PROCESSING BY PUBLIC WORKS AND GOVERNMENT SERVICES CANADA (PWGSC).

THE SUPPLEMENTARY UPDATE CUT-OFF TIME FOR THE PROCESSING OF TRANSFER TRANSACTIONS IS 1:00 P.M., OTTAWA TIME.

POSMD COMMUNIQUÉ NO. 2006-001 DATED OCTOBER 2006