

**CONSOLIDATED SYSTEM CONTROL DIVISION (CSCD)  
PAY OPERATIONS AND SERVICE MANAGEMENT DIRECTORATE (POSMD)  
NATIONAL PAY PROCESSING SCHEDULE  
PAY MASTERS - 08, 25, 34, 36, 62 AND 66**

**DECEMBER 2007**

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
(7337) 03	(7338) 04	(7339) 05	(7340) 06	(7341) 07
NO UPDATE PAI10-FIS PS46--(STATS)	SUPP. 7A PP25-2007 CYCLE 1 7B PP25-2007 CYCLE 1	NO UPDATE WEEKLY #2 PAI10-- FIS	SUPP. 6C PP12-2007 (NET) PO 34/36 PAI10--FIS PAJ30-- CSB	NO UPDATE WKLY RELEASE TBL/P94 PAI10-- FIS
(7344) 10	(7345) 11	(7346) 12	(7347) 13	(7348) 14
SUPP. 7C PP26-2007 CYCLE 2 WEEKLY #3	NO UPDATE PAI10-- FIS PAJ30--CSB	SUPP. 7A PP26-2007 CYCLE 2 7B PP26-2007 CYCLE 2	SUPP. (LAST SUPP 2007) *FINAL AMENDED T4S FOR 2006 *WEEKLY #4 MONTH-END-- DEC. 2007 YEAR END ROLLOVER. 2007 PAI10-- FIS	NO UPDATE WKLY RELEASE MONTH-END RELEASE-- DEC. 2007 PAI10-- FIS PAI98--FIS PAJ30-- CSB / CSN
(7351) 17	(7352) 18	(7353) 19	(7354) 20	(7355) 21
SUPP.(DATED 02-01.2008) 6C PP01-2008 (INTERIM) PO 34 ONLY (JAN. 2008 BUS.)	NO UPDATE PAI10-- FIS	SUPP (JAN. BUS.) (DATED 02-01.2008)	NO UPDATE PAI10-- FIS TBL / PG97	SUPP (JAN. BUS.) DATED 02-01-2008 7C PP01-2008 CYCLE 1 (JAN BUS) WEEKLY #1
(7358) 24	(7359) 25	(7360) 26	(7361) 27	(7362) 28
<b>NO SCHEDULED UPDATE</b>  PAI10--FIS PAJ30-- CSB	<b>HOLIDAY</b>	<b>HOLIDAY</b>	SUPP (JAN. BUS.) DATED 02-01-2008 STATS FOR DEC 2007	NO UPDATE WKLY RELEASE
(7365) 31				
<b>NO SCHEDULED UPDATE</b>				

**SPECIAL NOTES FOR CSCD**

MONTHLY AMENDED T4 PROCESSING.  
CREATE YEAR 2007 TAPE NAMES  
MINI MASTER RE: CSIS  
PG94 IS PROCESSED TO MOVE TRANSACTIONS TO THE ARCHIVE AREA OF THE TRANSACTION DATA BASE (TDB).  
PG97 IS PROCESSED TO PURGE TRANSACTIONS THAT ARE OLDER THAN TWO YEARS.

**SPECIAL NOTES FOR CLIENTS**

THE ON-LINE PAY PERIOD CALENDAR WILL BE CHANGED AT 2:00 P.M., OTTAWA TIME, FOR EASTERN REGIONS AND 3:00 P.M., OTTAWA TIME, FOR WESTERN REGIONS ON AN UPDATE BASIS.  
BATCH TRANSACTIONS SHOULD BE SUBMITTED A MINIMUM OF FIVE WORKING DAYS IN ADVANCE OF A GIVEN PAY CYCLE PROCESSING DATE SO AS TO ENSURE PROPER PAY PERIOD PROCESSING BY PUBLIC WORKS AND GOVERNMENT SERVICES CANADA (PWGSC).  
THE SUPPLEMENTARY UPDATE CUT-OFF TIME FOR THE PROCESSING OF TRANSFER TRANSACTIONS IS 1:00 P.M., OTTAWA TIME.  
POSMD COMMUNIQUÉ NO. 2006-001 DATED OCTOBER 2006