Canadian Institutes
of Health Research

Instituts de recherche
en santé du Canada

OPERATING GRANTS PROGRAM REGISTRATION/APPLICATION CHECKLIST

Registration and Application Packages must be assembled in the order listed below.

A: Contents required for Registration	B: Contents required for complete Application
Research Module:	**Research Module:**
☐ Applicant Consent Form — Completion and signature required.	☐ Applicant Consent Form — Completion and signature required.
☐ Routing Slip — Submit with the registration.	☐ Routing Slip — Submit with the application
☐ Page 1 — No signatures required.	☐ Page 1 — All signatures required.
☐ Page 2a — Signatures Page: Nominated Principal Applicant signature and names only of the Principal Applicants and Co-Applicants.	☐ Page 2a — Signatures Page: All signatures required. An authorized official from each institution other than the Institution Paid must sign this page. Additional Signature Pages will be accepted.
☐ Page 4 — Abstract.	☐ Page 3 — Acknowledgement Page.
☐ Page 5 — Suggested Peer Review Committees and Suggested External Referee(s).	☐ Page 4 — Abstract.
☐ Page 6 — Descriptors and List of Collaborators.	☐ Page 5 — Suggested Peer Review Committees and Suggested External Referee(s).
☐ Page 7 — Information Page.	☐ Page 6 — Descriptors and List of Collaborators.
☐ Page 9 — Summary of research proposal. (Attachment)	☐ Page 7 — Information Page.
Common CV (Registration CV Validated for CIHR):	☐ Page 9 — Summary of research proposal. (Attachment)
☐ Page 1 — Cover page: For the Nominated Principal Applicant, and each Principal Applicant and Co-Applicant. Only the Nominated Principal Applicant's signature is required.	☐ Page 10 — Summary of progress. (Attachment)
	☐ Page 11 (a,b) — Response to previous reviews. (Attachment)
☐ Page 2 — Expertise: For the Nominated Principal Applicant, and each Principal Applicant and Co-Applicant.	☐ Page 12 (a,b,c) — Research proposal. (Attachment)
Other:	☐ Appendix 1 — Additional Attachments
☐ Send 1 original and 1 copy to the following address: Canadian Institutes of Health Research 160 Elgin Street, 9th Floor Address Locator: 4809A Ottawa, ON K1A 0 The registration must be courier stamped no later than the deadline date.	**Operating Budget Module:**
	☐ All pages and attachments of the Operating Budget Module are required.
	Common CV (Application CV Validated for CIHR):
	☐ All pages of the CV are required for the Nominated Principal Applicant, Principal Applicant and Co-Applicants. Stamped, electronic, and faxed signatures will be accepted from applicants and co-applicants who are not at the same institution as the Nominated Principal Applicant.
	Other:
	☐ Relevance Form(s): As required for an application to a Priority Announcement
	☐ Send 1 original and 8 copies to the following address: Canadian Institutes of Health Research 160 Elgin Street, 9th Floor Address Locator: 4809A Ottawa, ON K1A 0W9 The application must be courier stamped no later than the deadline date.