



Guidelines for an Approved Incinerator Site for the Disposal of International Waste

Requirements for approval of an incinerator site by a CFIA inspector:

1. A current valid permit or license to operate as an incinerator is required from the appropriate provincial (and where applicable regional) environmental authority.
2. The CFIA inspector must be satisfied that the incinerator site is completely enclosed, physically situated, or operated so that no ruminant animal or swine has access to the waste subject to regulation.
3. The incinerator site must be free of domestic and feral animals such as swine, other domestic livestock and poultry, and wild ruminants such as deer, moose, etc.
4. No livestock or poultry are kept on any premises within 0.5 kilometre of the site.
5. No agricultural crop production is undertaken within 1.0 kilometre of the site.
6. No garbage can be removed from the site. Only incinerated material and ash can be removed for disposal.
7. The route of transportation of international waste to the incinerator site should be pre-approved by the CFIA. Similar restrictions to the approval of routes for transportation to a landfill site apply, i.e., the shortest distance possible should be used, while avoiding areas of intense crop and livestock production. An alternate route should also be approved for use in the event of road closures.
8. If waste is tipped onto the floor before being loaded into the fire, there should be no delay in incineration. Garbage not incinerated must be stored in locked or sealed, leakproof containers.

Approval of an incinerator to receive international waste (to be done by CFIA District Office):

1. Incinerator operators and their agents must forward written requests for the approval of facilities receiving international waste to the local CFIA District Office.
2. For incinerators already in use, CFIA staff should visit the premises during the hours of operation to verify that the fire is suitable for the safe disposal of garbage in a manner that prevents the introduction of foreign animal and plant diseases. For incinerators that are not currently in operation, a time/temperature chart must be presented to the CFIA inspector to verify that this process is sufficient to prevent the introduction of such diseases.
3. An inspection of the site by CFIA staff will determine compliance with the above requirements.
4. Approvals will be reviewed on a tri-annual basis. If found non-compliant the incinerator may not be re-approved, or approval may be based on recommended corrective actions

Procedures pertaining to an approved incinerator facility:

1. CBSA officers must be satisfied that international waste removed from the port of entry is transported to the approved incineration facility in a closed leakproof container.
2. The containers should be designated for international waste and prominently numbered to facilitate record keeping. Records must be maintained by the agent, the trucking contractor moving the waste to the incinerator , and the incinerator operator.
3. If the waste is not taken directly from the port of entry to the incinerator site, a secure holding area must be approved by the CFIA District Office.
4. Waybills and other records pertaining to the storage, transportation, and incineration of international waste must be maintained on the premises and be available to the CBSA officer upon request. Waybills will be verified regularly by officers to ensure that all trucks leaving the port of entry are arriving at the incinerator site.
5. After dumping, the garbage containers must be clean, free of debris and disinfected with an approved disinfectant at the nearest wash area.
6. Any contractor handling international waste should have a spill contingency plan in case of emergencies. The plan should include the phone number of the CBSA inspector and the approving CFIA officer to be called in the event of a spill.
7. In the case of operational non-compliance or unsatisfactory maintenance of an approved facility, a written warning with a deadline for the completion of corrective measures will be sent to the incinerator operator by the CFIA Area Executive Director. Continuous non-compliance could result in the removal of approval for the receipt of international waste.