



General Application for Canada and Prince Edward Island Student Loans for Full-Time Students

This application is for programs starting between May 1, 2006 and April 30, 2007. Processing of completed applications can take up to 6 weeks. See our website for information on completing applications and **deadline dates**.

Section 100: Personal Information

101 Social Insurance Number

102 Date of Birth

103 Last Name

104 First and Middle Name(s)

105 Previous Name (if applicable)

106 Gender Male Female

107 Date you left high school

108 E-mail address

Section 200: Permanent Address Information

201 Street Number & Address

202 Apt. #

203 City

204 Province

205 Postal Code

206 Telephone

See Focus on Your Future guide, online at ...

www.studentloan.pe.ca

Section 300: Loan History

301 Have you received previous full or part-time student loans?

Yes No

If yes, from which province? _____

Section 400: Disability Grant Eligibility (optional)

Students who have a permanent disability may be eligible for Canada Study Grants.

401 Are you a person with a permanent disability? If yes, please submit supporting documentation. For more details go to www.studentloan.pe.ca or see Focus on Your Future Guide.

Yes No

Section 500: Next of Kin

Do not use your spouse or children as next of kin.

501 Relationship

502 Last Name

503 First Name

504 Street Number & Address

505 Apt. #

506 City

507 Province

508 Postal Code

509 Telephone

Office Use

Total Income

CPP Payable

EI Payable

Income Tax Payable

Other

Group Code

Institution Code

Course Code

Section 600: Student's Marital Status

- 601 Single
- 602 Married
- 603 Common-law
- 604 Single Parent
- 605 Separated/Divorced
- 606 Widowed

Section 700: Student Category

Choose only one student category.

- 701 Single Dependent Student
- 702 Single Independent Student
- 703 Single Parent Student
- 704 Married/Common-law Student



See Focus on Your Future guide, page 13, for help with finding your student category.

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Section 800: Student's Resident Status

801 Choose only one:

- I am a:
- Canadian citizen.
 - Landed immigrant or I have permanent resident status.
(If yes, attach a copy of your certificate.)
 - Protected Person or Convention Refugee
(If yes, attach supporting documentation.)

802 The last place I lived for 12 consecutive months while not attending a post-secondary institution was Prince Edward Island.

- Yes No

If no, where did you live? _____

(Please see our website for more details on residency requirements.)

When did you move to PEI?

YYYY	MM	DD
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802 **For married/common-law students only.** The last place my spouse/common-law partner lived for 12 consecutive months while not attending a post-secondary institution full-time was Prince Edward Island.

- Yes No

If no, where did they live? _____

When did they move to PEI?

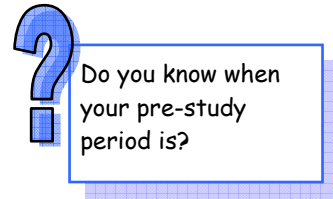
YYYY	MM	DD
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Section 1000: Academic History

Level	Name of Institution	Province	From YYYY/MM	To YYYY/MM	Highest Level Completed
High School					
Post-Secondary					

Section 1100: Pre-Study Period

Select the option that best describes your situation.



Choose only one:

- I was in school as a full-time student until the end of June 2006 and my classes start at the beginning of September 2006. My pre-study period is *June 26, 2006 to September 1, 2006 (10 weeks)*.
- I was in school as a full-time student until the end of April 2006 and my classes start in the beginning of September 2006. My pre-study period is *May 1, 2005 to September 1, 2006 (18 weeks)*.
- I was not in school as a full-time student 18 weeks prior to the beginning of my classes in September 2006. My pre-study period is *May 1, 2006 to September 1, 2006 (18 weeks)*.
- I had no break in my studies.
- None of the above applies to me. Complete the section below to find out your pre-study period.

My class start date is

YYYY	MM	DD
------	----	----

 (the day your classes start; e.g. 2006/10/03)

My pre-study period starts

YYYY	MM	DD
------	----	----

 (four months before your classes start or the day after your previous classes ended, whichever is less time; e.g. 2006/05/30)

My pre-study period ends

YYYY	MM	DD
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 (the day before my classes start; e.g. 2006/10/02)

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See Focus on Your Future guide, pages 14 & 15, to find the appropriate travel allowance and weekly living allowance for you.

Section 1200: Educational and Living Costs

1201 Tuition and Fees \$ _____

1202 Books and Supplies \$ _____

1203 Living Allowance \$ _____

1204 Travel Allowance (please see line 1209)..... \$ _____

1205 Computer-Related Costs..... \$ _____ (\$300 max)

1206 Other Educational Costs (please specify _____)..... \$ _____

1207 **Total Estimate of Educational and Living Costs - add lines 1201 to 1206**..... \$

Notes:

1208 During my pre-study period I am living or lived:

- With parents/relatives
- Rental Accommodations/Home Owner
- Student Residence

1209 During my study period I am living, or will live:

- With parents/relatives ___ km one way to educational institution
- Rental Accommodations/Home Owner
- Student Residence

Section 1300: Pre-Study Period Income

Hint

Use your **pre-study period** dates from page 4, Section 1100.

Go to Focus on Your Future guide, page 30 for a definition of over-payment.

List your gross income from your pre-study period or an estimate of what you think your income will be. Include Canada Pension Plan benefits if applicable. Estimate as closely as possible so your final loan assessment does not result in an *over-payment*.

YY	From MM	DD	YY	To MM	DD	Employer's Name and Address	Gross Income Earned, EI Benefits and/or CPP Benefits, etc.
							\$
Total							\$

Wondering what your expected contribution will be? Go to page 16 in the Focus on Your Future guide.

Section 1400: Financial Resources

For each item enter the total resources (rounded to the nearest dollar). Report all financial information in Canadian funds. Provide estimates if exact amounts are not known.

1401 Anticipated student contribution from pre-study period income \$ _____

1402 Other savings (exclude pre-study period income) \$ _____
 e.g. stocks, bonds, GICs, RRSPs, etc.
 Source _____
 Source _____

1403 Anticipated parental contribution (see Focus on Your Future Guide for information)..... \$ _____

1404 RESPs or other educational savings plans (considered a parental contribution) \$ _____

1405 Anticipated gross part-time earnings/assistantships (while studying) \$ _____

1406 Canada Pension Plan benefits \$ _____

1407 Other pension benefits \$ _____
 Source _____

1408 Scholarships, bursaries, fellowships, awards, sponsorships..... \$ _____
 Source _____
 Source _____

1409 Other educational or training allowances (including Skills Development from HRSD) \$ _____
 Source _____

1410 Anticipated gross Employment Insurance benefits (while studying)..... \$ _____

1411 Income from other financial resources which are not included in the above categories..... \$ _____
 (Including Income Support, support payments, Indian and Northern Affairs Canada,
 Immigration etc.)
 Source _____
 Case worker's name _____ Phone # _____

1412 **Total Financial Resources - add lines 1401 to 1411** \$ _____

Section 1500: Total Amount of Financial Assistance Required

1501 Total Estimated Educational Costs \$ _____ See page 5, Line 1207

1502 **Minus** Total Financial Resources \$ _____ See page 6, Line 1412

1503 **Total Amount of Student Loan Requested** \$ _____ \$ Amount must be filled in.

See Focus on Your Future guide, online at ...

www.studentloan.pe.ca

Complete only the following sections that apply to you.

Single Dependent Students Complete Sections 1600 and 2000

Single Independent Students Complete Sections 1700 and 2000

Single Parent Students Complete Sections 1800 and 2000

Married or Common-law Students Complete Sections 1900 and 2000

Applications and supporting documents will **not** be photocopied or returned.

We require an official copy or printout of "2005 Income Tax and Benefits Return" (T1 and Schedule 1). For information on how to get your official copy call CRA at 1-800-959-8281.

Refer to page 22 in the "Focus on Your Future" guide for information on other acceptable income tax documentation.

Section 1600: Single Dependent Students Only - Parental Information

Parents of single dependent students – complete this section.

The term "parent" refers to a natural parent, step-parent, common-law partner of a parent, or adoptive parent.

We require the following documents:

- 1) An official copy or printout of "2005 Income Tax and Benefits Return" (T1 and Schedule 1) from both parents. Refer to page 22 in the "Focus on Your Future" guide for information on other acceptable income tax documentation. For information on how to get your copy call CRA at 1-800-959-8281.
- 2) Verification of income not reported on parents' 2005 Income Tax and Benefits Return (T1). Examples would be disability payments, child support, foster care support, etc.

Parents: If your anticipated income for 2006 will be less than your income for 2005, complete an Estimate of Parental Income form, available online or from our office. Estimate your income as closely as possible to avoid your son or daughter receiving an over-payment, which must be repaid immediately or deducted from future student loans.

1601 Parents' present marital status:

- Single Married Common-law Separated/Divorced Widowed

1602 List all income not reported on your 2005 Income Tax & Benefits Return (provide verification).

Parent 1/Spouse/Common-law Partner	Source	Amount
		\$
Parent 2/Spouse/Common-law Partner	Source	Amount
		\$

1603 Dependent Children (attach verification e.g. copy of health card, birth certificate, etc.)

List all dependent children in your family, **including the applicant** and all children attending post-secondary education. Include foster children. Do not include your spouse, or children who are available for employment, receiving Income Support, or married.

Please include all children that are pre-school aged and school aged.

Name	Age	School Attending 2006/2007 (if applicable)	Year or Grade	Applying for Student Loans?	Social Insurance Number if Applying for a Student Loan

1604 If parents reside outside of PEI, indicate date of move and current address.

YYYY	MM	DD
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Current Address

Go to Section 2000

Section 1700: Single Independent Students Only

Choose only one:

- 1701 You are a single independent student who has been out of high school for at least 4 years. (You left high school in June, 2002 or earlier.)
- 1702 You are a single independent student whose parents are deceased and you have no legal guardians or sponsors.
- 1703 You are a separated, divorced, or widowed student.
- 1704 You are a single independent student with 24 months in the full-time work force. Each period must be 12 consecutive months with a minimum gross income of \$7,500 per 12 month period, excluding time as a full-time student. (Verification must be submitted of your work history from employers and/or provide your Income Tax and Benefits Returns to verify the two years.)

From		To		Part-time	Full-time	Province while Employed	Name of Employer	Total Gross Income
YYYY	MM	YYYY	MM					

Go to Section 2000

Section 1800: Students Who Are Single Parents

1801 Dependent Children (attach verification e.g. copy of health card, birth certificate, etc.)

List all dependent children in your family; include all children attending post-secondary education. Include foster children. Do not include children available for employment, receiving Income Support, or married.

Please include all children that are pre-school aged and school aged.

Name	Age	School Attending 2006/2007 (if applicable)	Year or Grade	Applying for Student Loans?	Social Insurance Number if Applying for a Student Loan

1802 Child Care Expenses (may require verification).

Name of Caregiver	Address	Phone Number	Cost per Week

1803 Single, Separated or Divorced

Indicate your date of separation and provide a copy of agreement. (if applicable) _____

Are you receiving alimony or child support? Yes No If yes, amount per month. \$ _____

Go to Section 2000

Section 1900: Students Who Are Married or Common-law

Spouse or Common-law Partner's Information

1901 Full name of spouse/common-law partner

1902 Previous Surname (if applicable)

- 1903** Employment status of spouse/common-law partner
- Employed – employer must verify gross income
 - Unemployed – verify EI benefits (if applicable)
 - Full-time student, applying for a student loan.
 - Full-time student, not applying for a student loan.

Your spouse/common-law partner's current income must be verified.

Provide an explanation _____

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1904 Income information of spouse/common-law partner

For each item enter the total income (rounded to the nearest dollar). Report all financial information in Canadian funds. **Provide estimates if exact amounts are not known.**

Estimate your gross annual income (e.g. May 06 – April 07) \$ _____

Other financial resources..... \$ _____
 e.g. savings, bonds, GICs, RRSPs, awards etc.

Type of resource(s)? _____

See Focus on Your Future guide, pages 20 & 21 for more information.

Total Gross Income and Resources \$ _____

1905 Dependent Children (attach verification e.g. copy of health card, birth certificate, etc.)

List all dependent children in your family; include all children attending post-secondary education. Include foster children. Do not include children who are available for employment, receiving Income Support or married.

Please include all children that are pre-school aged and school aged.

Name	Age	School Attending 2006/2007 (if applicable)	Year or Grade	Applying for Student Loans?	Social Insurance Number if Applying for a Student Loan

1906 Child Care Expenses (may require verification).

Name of Caregiver	Address	Phone Number	Cost per Week

This section is to be completed by all students and if applicable by spouse/common-law partners or by parents of dependent students.

Section 2000: Declaration and Consent

Consent to the Release of Taxpayer Information. (required)

For the purpose of verifying data on this 2006-2007 application for financial assistance, I hereby nominate the Minister of Education or his/her designate as my agent to receive from Canada Revenue Agency, a copy of any portion of my 2005 or most recent Income Tax and Benefits Return that specifically pertains to information given by me on this application for financial assistance. Any information so received is to be used solely for the purpose of verifying information on this application form and is not to be disclosed to any other party.

	X S I G N H E R E		
Student's Name (print)	Student's Signature (in ink)	Student's Social Insurance Number	Date

	X S I G N H E R E		
Parent 1/Spouse/Common-law Partner's Name (print)	Parent 1/Spouse/Common-law Partner's Signature (in ink)	Parent 1/Spouse/Common-law Partner's Social Insurance Number	Date

	X S I G N H E R E		
Parent 2's Name (print)	Parent 2's Signature (in ink)	Parent 2's Social Insurance Number	Date

Declaration, and Consent to Collection and Release of Information. (required)

- a) I declare that the information submitted in this application is correct to the best of my knowledge and should my academic standing or financial resources change, I agree to notify Student Financial Services immediately. I make this declaration knowing that it is an offence under the Canada Student Financial Assistance Act to knowingly make any false statement or misrepresentation in an application or other document or to willfully provide any false or misleading information. I understand that all file information is subject to audit and verification.
- b) I declare that the Provincial Authority for Canada Student Loans Program and Prince Edward Island Student Loans Program has my authorization to collect information about me and exchange information about me, as they consider necessary, from any level of government in Canada, and its agencies, educational institutions, financial institutions and the Canada Millennium Scholarship Foundation that specifically pertains to my application for financial assistance and the repayment of my student loans.

	X S I G N H E R E	
Relationship to Student	Parent 1/Spouse/Common-law Partner's Signature (in ink)	Date

	X S I G N H E R E	
Relationship to Student	Parent 2's Signature (in ink)	Date

In addition to that stated above, I also declare that:

- c) I shall be a full-time student for the period in respect of which this application is made,
- d) I understand that it is an offence under the Canada Student Financial Assistance Act to receive assistance from more than one province;
- e) financial assistance is essential to enable me to continue my education;
- f) I am a Canadian citizen, or that I am a "permanent resident" or designated as a Protected Person within the meaning of the Immigration and Refugee Protection Act;
- g) if my application for funding is approved, I will use the proceeds of any loan granted for the payment only of tuition and required fees, books and supplies, and basic living and travel costs and such other costs as may be recognized by the Provincial Authority as being directly connected with my education;
- h) I have previously borrowed under the Canada Student Loans Program from the province of _____;
- i) I consent, to the educational institution I am attending, to inform Student Financial Services of the nature and value of any scholarship, assistantship, bursary or other award I may hold; along with information pertaining to my academic standing (e.g. transcripts, degree audits, program and year of study, course load), accommodations and financial status.

	X S I G N H E R E
Date	Student's Signature (in ink)

All personal information is collected under the authority of Section 31 (c) of the Prince Edward Island Freedom of Information and Protection of Privacy Act and the Canada Student Financial Assistance Act and Regulations, as it relates directly to and is necessary for the administration of the Canada Student Loans Program and the Prince Edward Island Student Loans Program and will be used solely for the determination of financial assistance. For further information contact Student Financial Services at (902) 368-4640.

Dependent Students Only - Consent to Release Information to Parents of Dependent Students. (optional)

This consent allows Student Financial Services to release personal information to parents of dependent students only. If you do not sign this section Student Financial Services will not disclose any information about your file to anyone other than yourself.

I hereby nominate my parent(s) _____ & _____, to be able to access and discuss information concerning my student loan application and assessment with Student Financial Services staff.

This consent applies to the current loan year only. Consent must be renewed each time you apply for student financial assistance.

Date	X S I G N H E R E
	Student's Signature (in ink)

Section 2100: Checklist of Required Verification

Depending upon your student category this list may not include all of the verification you are required to submit. See the complete Checklist of Required Verification online at www.studentloan.pe.ca.

- I have completed all applicable sections of this application.
- All parties have signed the required Tax Release and Declaration sections of the application.
- I have enclosed my official copy or printout of "2005 Income Tax and Benefits Return" (T1 and Schedule 1). Refer to page 22 of the "Focus on Your Future" guide for information on other acceptable income tax documentation.
- I have enclosed my parent(s)/spouse/common-law partner's official copy or printout of their "2005 Income Tax and Benefits Return" (T1 and Schedule 1) if applicable. Refer to page 22 of the "Focus on Your Future" guide for information on other acceptable income tax documentation.
- I have enclosed verification of successful completion of my previous academic year in which I had a student loan (if applicable).

REMINDER - - VERY IMPORTANT INFORMATION - - REMINDER

- ❖ This application form will not be processed unless it is complete and includes all required supporting documentation.
- ❖ Applications can take up to 6 weeks to process from the time the application is considered complete.
- ❖ Applications and supporting documentation will not be photocopied or returned.
- ❖ We require official copies or printouts of "2005 Income Tax and Benefits Return" (T1 and Schedule 1). For information on how to get your official copy call CRA at 1-800-959-8281. Refer to page 22 in the "Focus on Your Future" guide for information on other acceptable income tax documentation.
- ❖ No faxed copies of student loan applications will be accepted.
- ❖ Deadline dates are strictly enforced.

Contact Information

Student Financial Services

Department of Education

PO Box 2000, 16 Fitzroy Street

3rd Floor, Sullivan Building

Charlottetown, PE, C1A 7N8

Tel.: (902) 368-4640

Fax. : (902) 368-6144

E-mail: studentloan@edu.pe.ca

Website: www.studentloan.pe.ca

Forms and Guides are available on our website

or from Student Financial Services.

Application forms are available at Island high-schools, Access PEI Centres
and Island post-secondary educational institutions.

Student Checklist - Important 2006 - 2007

Besides your completed application you must provide other supporting documentation depending on your student category.

All Students

- Your official 2005 Income Tax and Benefits Return (T1 and Schedule 1). Refer to page 22 in the "Focus on Your Future" guide for information on other acceptable income tax documentation.
- Verification of successful completion of your previous academic year in which you had a student loan (if applicable)
- If you are planning to go to school outside of the Atlantic provinces you are required to submit a "Academic Information" form, to be completed by the educational institution
- A photocopy of your Protected Persons Status Document to verify your Convention Refugee or Protected Person status as defined under Canadian Immigration Legislation (if applicable)

For information on how to get your official copy of your "2005 Income Tax and Benefits Return" (T1 and Schedule 1) call CRA at 1 800 959-8281.

Dependent Students

- Your parents' official 2005 Income Tax and Benefits Return (T1 and Schedule 1). Refer to page 22 in the "Focus on Your Future" guide for information on other acceptable income tax documentation.
- Verification of other dependent children in your family, include any children in your family who are attending post-secondary education. (i.e. copy of health card, birth certificate, etc. (if not previously submitted))
- Waiver signed consenting to the release of information to your parents (optional)

Independent Students (if you are claiming independent status due to two years in the work-force)

- Verification of your work history from employer(s) to verify two periods of 12 consecutive months in the full-time workforce with a minimum gross income of \$7,500 per 12 month period without being a student (verification could also be your 2004 and 2005 Income Tax and Benefits Returns)

Married or Common-law Students

- Spouse/common-law partner's official 2005 Income Tax and Benefits Return (T1 and Schedule 1). Refer to page 22 in the "Focus on Your Future" guide for information on other acceptable income tax documentation.
- A letter/pay stub dated within the last 4 weeks from your spouse/common-law partner's employer showing gross income
- Verification of your dependent children i.e. copy of health card(s), birth certificate(s) etc. (if not previously submitted)
- Copy of your marriage certificate (if married in the last year and not previously submitted)
- Verification of two consecutive years of co-habitation with your common-law partner (if not previously submitted)

Single, Divorced or Separated Students with Dependants

- Verification of your dependent children i.e. copy of health card(s), birth certificate(s), etc. (if not previously submitted)
- Copy of your divorce or separation agreement (if applicable and not previously submitted)

Single, Divorced or Separated Students without Dependants

- Copy of your divorce or separation agreement (if applicable and not previously submitted)

Application forms will not be processed unless they are complete and include all required supporting documentation.

Applications and supporting documentation will not be photocopied or returned.

Deadline dates are strictly enforced. See "Focus on Your Future" guide or website for our deadline dates.

www.studentloan.pe.ca

Important Tips

- Completed applications must be received by July 21, 2006 to guarantee a reply before classes start in September. See pages 28 and 29 of the “Focus on Your Future” guide for all other deadline dates.
- Submit your application and supporting documentation at the same time for faster processing. If your application is not complete it will not be processed.
- Complete applications can take 6 weeks to process.
- Student Financial Services will not photocopy or return documents submitted with an application.
- An “Academic Information” form must be filled out if you are studying outside of the Atlantic Provinces.
- We require official copies or printouts of “2005 Income Tax and Benefits Return” (T1 and Schedule 1).
 - To get your official copy of your “2005 Income Tax and Benefits Return” (T1 and Schedule 1) call CRA at 1-800-959-8281.
 - Other acceptable income tax documentation is listed on page 22 in the “Focus on Your Future” guide.
- Examples of “verification of successful completion of the last year you had a student loan” could be,
 - 1) a letter from your post-secondary institution or
 - 2) a copy of marks or a transcript (does not need to be an official transcript)