Student Financial Services Department of Education PO Box 2000 16 Fitzroy Street Charlottetown, PE C1A 7N8 Tel: 902 368-4640 www.studentloan.pe.ca



# **2006 – 2007 Appeal Form**

Office Use Only
File Number
SIN
Date Received

			Date Received
Refer to "Focus on Your Future" guide, Section 13: If You No and to Section 11: Important Deadlines, for the deadline date provide all necessary documentation.			
Last Name Given Name	Mi	ddle Initial	Telephone Number
Address Where Living While in School Ci	ty	Prov	ince Postal Code
Check appropriate box(es) and provide required documentation as indicated.  Possible reasons for appealing your student loan assessment are:		Documentation will not be photocopied or returned.	
Appeal of Student Contribu	1		
Reasons	Supporting Documentation		
☐ Expenses were too high during your pre-study period to enable you to save the expected student contribution.	Complete Section 1 of this form <u>and</u> provide verification of all expenses (i.e. receipts, bank statements, etc.).		
☐ No work was available.	Provide verification of your search for full-time employment with letters from at least five potential		
☐ Only part-time work or a reduced work period.	employers <u>or</u> complete a Job Search statement available online at www.studentloan.pe.ca.		
☐ Attended summer session.	Provide receipts <u>or</u> verification of successful completion.		
☐ Illness or injury.	Provide a letter from your doctor.		
Academic costs that exceed Student Financial Services allowances (tuition, books, other educational costs).	Provide a letter from your educational institution <u>or</u> receipts.		
Appeal of Parental/S	Spousal Contribution	l	
☐ Unexpected and unavoidable expenses do not enable parents to contribute the expected amount. (i.e. emergency home repairs or uninsured medical bills)	Complete Section 2 of this form and provide verification to support all major expenses (i.e. receipts, bank statements, etc.)		
Note: Ongoing monthly expenses i.e. mortgage, loans, utiliti Standard of Living Allowance Table in the Expected Parenta			
Financial Assist	tance Requested		
Amount of financial assistance received to date for 2006-2007:			\$
Amount of <u>additional</u> financial assistance you are requesting	for the 2006-2007 aca	demic year:	\$

#### **Section 1: Appeal of Student Contribution**

### **Breakdown of Major Expenses**

List below all major expenses you had during your pre-study period. Some examples of major expenses include: apartment lease payments, vehicle payments, vehicle insurance, vehicle repairs, travel to work, medical/dental expenses, summer school tuition and books, etc. Make sure you provide documentation to verify all expenses.

Description	Cost	Description	Cost
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
		Total Expenses	\$

## **Section 2: Appeal of Parental/Spousal Contribution**

#### **Exceptional Expenses**

Exceptional expenses are large unexpected and unavoidable expenses that do not occur on a regular basis. Since these expenses are unavoidable they will be considered in your assessment. Some examples of exceptional expenses are listed below. In addition to proper verification, please provide a written explanation of why you had to incur the expenses.

Make sure you provide documentation to verify all expenses.

Uninsured medical/prescriptions/dental/orthodontics, etc.	\$
Unavoidable emergency home repairs	\$
Unavoidable emergency vehicle repairs	\$
Other (specify)	\$
Please explain reason for incurring exceptional expense(s), attach separate sheet if necessary:	

Note: No ongoing monthly expenses. Refer to Moderate Standard of Living Allowance in Focus On Your Future Guide.

If there is a reduction in family income for 2006, visit our website (www.studentloan.pe.ca) or call our office for an Estimate of Parental Income form.

**Declaration:** I declare that the information submitted on this form is correct to the best of my knowledge and should my financial resources/income change, I agree to notify Student Financial Services immediately. I make this declaration knowing that it is an offense under the Canada Student Financial Assistance Act to knowingly make false statements or misrepresentation in an application form or other document or to willfully provide any false or misleading information.

	X SIGN HERE		
Date	Student's Signature (in ink)		
	X SIGN HERE		
Date	Parent 1/Spouse/Common-law Partner's Signature (in ink)		
	X SIGN HERE		
Date	Parent 2's Signature (in ink)		

Parent 2's Signature (in ink)