Appendix G - Summary Report

First Nations and Inuit Home and Community Care Community Needs Assessment - Summary Report

Prepared for:

Prepared by:

Date:

1. Description of the Needs Assessment Process

Introduction:

- Identify the purpose of the needs assessment, e.g. to identify the home and community care needs

Methodology and Process:

- Explain the methods used to carry out the needs assessment
- Describe the way the methods were used (the process)
- Describe who participated in the needs assessment
- Present the tools for collecting the information

Limitations of the Needs Assessment:

- Note any limitations in the process and/or with the collection tools used

2. Description of the Community and its Community Based Services

Community Description:

Population	Summarize information in Table 1 – Appendix B
Location	Enter brief description of community, including geographical location and isolation factor
Housing Conditions	Summarize information in Table 5 – Appendix B
Other Socio-Economic Factors	Summarize information from questions 1, 2, 3, 4, 5 – Appendix B

Community Health and/or Social Services Staff and Facilities:

Community Staff	Summarize information in Table 2 – Appendix B
Visiting Health Staff	Summarize information in Table 2 – Appendix B
Distance to Health Facilities	Summarize information in Table 2 – Appendix B
Community Facilities	Summarize information in Table 3 – Appendix B

3. Summary of the Information Collected

Summary of Common Trends:

- Using the tips for identifying response trends (see page 16 in Handbook), summarize the common trends from your needs assessment

4. Profile of the Existing and the Needed Services

Using the information collected in:

- Table 4 – Appendix B

- Table 1 – Appendix C

- Key Knowledge Person Survey – Appendix D

- Survey Tool for Community Members – Appendix E

- Focus Group Questions – Appendix F

Highlight the information obtained by showing conclusions or trends. This means answering the following question: "What home and community care services do we have now and what services do we need to have?"

Emphasize the gap between current and desired situations.

Identify if training and/or education can help you address the existing and needed services.

Home and Community Care Essential Service Elements	Available in the Community?		Description and Comments (emphasize the gap between current and desired situation)	Can Training Help?	
	Yes	No		Yes	No
Formal client assessment process/tool	q	q		q	q
Managed Care	q	q		q	q
Home Support					
a) personal care	q	q		q	q
b) home management	q	q		q	q
Home Nursing	q	q		q	q
In-Home Respite	q	q		q	q
Linkages to other health and social services	q	q		q	q
Access to medical supplies and equipment	q	q		q	q
Program Management and Supervision	q	q		q	q
Information and data collection	q	q		q	q
Home and Community Care Supportive Service Elements					
Rehabilitation and Therapy Services	q	q		q	q
Emotional Health	q	q		q	q
Adult Day Programs	q	q		q	q
Special Dietary Needs Requiring Diet Counselling	q	q		q	q
Palliative Care	q	q		q	q

5. Most Significant Service Gaps Identified

Using the information collected in:

- Table 1 – Appendix C

- Questions 1, 2, 3 – Appendix C

- Key Knowledge Person Survey – Appendix D

- Survey Tool for Community Members – Appendix E

- Focus Group Questions – Appendix F

Identify the criteria for distributing needs in order of priority and apply the criteria to list the needs.

Identify if training and/or education can help you address the most significant gaps identified.

The following table is an **example** of service gaps and priority needs.

Service Gaps and Needs	Description of Service Gaps/Needs	Can Training Help?	
		Yes	No
Client assessment process issues		q	q
Discharge planning/hospital liaison issues		q	q
Issues identified around linkages and coordination		q	q
Home care services identified as needs		q	q
Personal care		q	q
Program management and supervision issues		q	q
Transportation		q	q
Medical Supplies and Equipment		q	q
Mental Health		q	q
Traditional Healing		q	q
Dietitian services		q	q

6. Most Critical Training Requirements

Where you have identified a training need (marked with "yes" in Sections 4 and 5 of the Community Needs Assessment Summary Report), in order of priority, list the type of training needed and the type and number of workers to receive the training.

The following is an **example** of training needs

Priority	Training Needed	Type of Worker to Receive Training	Number of Workers to Receive Training
1	Personal Care Training	Home Health Aide	3
2	Client Assessment Training	RN	1
3	Diabetes Education Training	RN	1
4	Foot Care Certificate	RN	1