Appendix C - Review of Current Home and Community Care Services and Needs in Your Community

This tool asks for information that will result in a detailed description of your current home and community care services and needs. It will also provide you with information on training needs that will assist with the development of your training plan.

The majority of this information should be available from the community based health and social service staff. If records or referrals have not been kept, refer to the expertise and experience of the health and social service team to estimate the number of clients seen, hours of service provided and by whom, and the number of community members who needed but did not receive care because of the lack of services.

T A B L E 1

Home and Community Care *Essential* Service Elements	Description and Utilization of Services provided over the previous 12 month period				Education and/or Job Training Needed			
	Received Care in the Community			Number who Needed but did not Receive Care (Due to Lack of Services)	Minimum Training/ Education Required for the Service	Number of Staff who Require Training/ Education to Meet Minimum Requirements	Type of Initial and Future Training/ Education Required	Number of Staff per Training/ Education Session
	Number of Clients who Received Service	Number of Hours of Service Provided	Type and Number of Staff Providing Service (e.g. Nurse, Homemaker, etc.)					
Client Assessment • assessment to make sure that the health care provided is based on the unique needs of each person • a care plan put into place to guide the services provided								
Managed Care • discharge planning • coordination with health and social service care providers								
Home Nursing • teaching to prevent secondary complications of existing disorders • post hospital care • wound management • lifestyle counseling • supervision of personal care • palliative care • medication management/ administration • foot care								
Home Support • personal care (e.g. bathing assistance, etc.) • homemaking • in-home meal preparation								

TABLE 1 (CONTINUED)

Home and Community Care *Essential* Service Elements	Description and Utilization of Services provided over the previous 12 month period				Education and/or Job Training Needed			
	Received Care in the Community			Number who Needed but did not Receive Care (Due to Lack of Services)	Minimum Training/ Education Required for the Service	Number of Staff who Require Training/ Education to Meet Minimum Requirements	Type of Initial and Future Training/ Education Required	Number of Staff per Training/ Education Session
	Number of Clients who Received Service	Number of Hours of Service Provided	Type and Number of Staff Providing Service (e.g. Nurse, Homemaker, etc.)					
Medical Supplies and Equipment • assistance to acquire equipment to assist with independent living								
Program Management and Supervision								
Information and Data Collection								
In-Home Respite								

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TABLE 1 (CONTINUED)

Home and Community Care *Supportive* Service Elements	Description and Utilization of Services provided over the previous 12 month period				Education and/or Job Training Needed			
	Received Care in the Community			Number who Needed but did not Receive Care (Due to Lack of Services)	Minimum Training/ Education Required for the Service	Number of Staff who Require Training/ Education to Meet Minimum Requirements	Type of Initial and Future Training/ Education Required	Number of Staff per Training/ Education Session
	Number of Clients who Received Service	Number of Hours of Service Provided	Type and Number of Staff Providing Service (e.g. Nurse, Homemaker, etc.)					
Rehabilitation and Therapy Services								
Emotional Health (e.g. spiritual/ emotional support, wellness support, reassurance visits)								
Adult Day Programs								
Special Dietary Needs Requiring Diet Counseling								
Palliative Care								
Any other Home and Community Care Services								

TABLE 1

Home and Community Care *Essential* Service Elements	Description and Utilization of Services provided over the previous 12 month period				Education and/or Job Training Needed			
	Received Care in the Community			Number who Needed but did not Receive Care (Due to Lack of Services)	Minimum Training/ Education Required for the Service	Number of Staff who Require Training/ Education to Meet Minimum Requirements	Type of Initial and Future Training/ Education Required	Number of Staff per Training/ Education Session
	Number of Clients who Received Service	Number of Hours of Service Provided	Type and Number of Staff Providing Service (e.g. Nurse, Homemaker, etc.)					
Client Assessment • assessment to make sure that the health care provided is based on the unique needs of each person • a care plan put into place to guide the services provided	23	69	R.N. 1 day per week. Shared position with other Bands within a tribal council.	Some clients have not been assessed in a timely manner because of limited availability of assessor	R.N. with Client Assessment Training	0	Assessment training update Basic Assessment Certificate	1 1
Managed Care • discharge planning • coordination with health and social service care providers	All clients	Included in Nursing and assessment time	This is done by either the Home Care Nurse or the Assessment Nurse	6 clients were discharged needing care with no discharge planning over weekends.	R.N.	0	Identified under Client Assessment and Home Nursing	
Home Nursing • teaching to prevent secondary complications of existing disorders • post hospital care • wound management • lifestyle counseling • supervision of personal care • palliative care • medication management/ administration • foot care	28	140	R.N. .5FT	12 clients required weekend services which was not provided due to lack of resources.	R.N.	0	Foot Care Certificate Diabetes Education Training Update certification for Vascular Access Devices Annual CPR certification First Aid every 3 yrs	1 1 1 1 1
Home Support • personal care (e.g. bathing assistance, etc.) • homemaking • in-home meal preparation	43	356	2 FT Home Health Aides 2 Part time Home Health Aides working 14 to 21 hours per week.	None known	Home Care Aide certificate or Home Care Special Care Aide Certificate	3	Home Care on the Job Training First Aid and CPR Communication Skills Palliative Care for Home Support Workers	3 4 4 4

TABLE 1 (CONTINUED)

Home and Community Care *Essential* Service Elements	Description and Utilization of Services provided over the previous 12 month period				Education and/or Job Training Needed			
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	Number of Clients who Received Service	Number of Hours of Service Provided	Type and Number of Staff Providing Service (e.g. Nurse, Homemaker, etc.)					
Medical Supplies and Equipment • assistance to acquire equipment to assist with independent living	26	See Nursing and assess't time	Home Care Nurses order basic equipment and refer to Physio for specialized equipment	Several people have equipment which require repairs. The time and cost of sending them away for repairs could be managed better if repairs could be done locally.	R.N. Technician needed to repair equipment	0	Measurement for equipment Cleaning and disinfection of equipment Repair and maintenance of equipment In service on types of equipment available and how to determine best choice for client.	1
Program Management and Supervision	5 staff	312 hrs	Home Care Supervision received from the Tribal Council	Supervision is often by telephone contact	Degree in Nursing	0	Ongoing education to maintain and improve supervisory and skills. Continuous updates or medical and nursing advances.	1
Information and Data Collection	all clients	168 hrs	2 FT clerk. This clerk is shared with other bands through the Tribal Council	Is occasionally late to submit stats due to heavy work load.	Certificate as secretary. Computer skills	0	Data Base Training Health Information System Training	1 1

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	Number of Clients who Received Service	Number of Hours of Service Provided	Type and Number of Staff Providing Service (e.g. Nurse, Homemaker, etc.)					
Rehabilitation and Therapy Services	4	25	Physio and OT visit from District Health when invited by home care staff to provide rehab assessments and assess for complex equipment needs in the home.	2 clients find it difficult to access rehab services off reserve. These clients require intense rehab assistance in the home.	PT or OT. These are NOT First Nations employed.		Need to train exising home health aide as a rehab worker to assists clients with rehab program under the guidance of the PT	1
Emotional Health (e.g. spiritual/ emotional support, wellness support, reassurance visits)	0	Not known	Contracted services only available. Minimal access.	2 home care clients require but do not receive this support due to lack of services	Social worker with counselling	No staff in place at this time		
Adult Day Programs			Not available in next 6 months. Three staff will be hired.		Home Health Aide Certificate	2	Food Handling Recreation for the elderly. Home Care Aide on the job training	2 2 2
Special Dietary Needs Requiring Diet Counseling	14	1875 hrs	Dietitian 1.5 FT shared with five other First Nations through the Tribal Council	None known	Degree		Certified Diabetes Educator Annual Professional Conference to keep knowledge current	1 1
Palliative Care	2	51	All Home Care Staff provide this care as required	1 person required to provide services on weekends and evenings.	Basic job requirements as noted in Home Nursing and Home Support		Palliative care certificate for nurses Palliative care for home health aides	1 4

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1. a) How many community members are living outside the community in special care facilities at the following levels? Refer to your provincial definition of levels of care or use the Glossary of Terms included in your Planning Resource Kit.

   Response:

   _____ level 1

   _____ level 2

   _____ level 3

   _____ level 4

   _____ level 5 (where applicable)

   b) How many community members would likely to return to the community if home and community care services became available?

   Response:

   _____

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2. How many community members were sent home from any institution or health agency without adequate discharge planning and referrals in the past 12 months? Has this changed over the past few years? What have been the impacts? Please describe.

Response:

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3. Outline the impact that health reform has had on the community by identifying the changes and the impact of these changes. The following list may be used as a guideline only and can be modified to describe the unique situation of your community. The information gathered for this question may be very useful in explaining to the community why home and community care services are needed.

   a) Identify the changes in the larger health care system making reference to **any** of the following changes which are **relevant** to your community:

      • Early discharges

      • Acute bed closures

      • Health facility closure

      • Long Term Care facility closure

      • Expansion of day procedures and outpatient surgery

      • Changes in expectations for home and community care

      • Discharge planning changes/difficulties

      • Expansion of home care services in provincial/territorial health care system.

b) Describe how the above changes have had impact on your community. Some of the areas that you **may** wish to address are:

- the effects of health care reform on the community members

- how, if at all, has health reform affected the informal care givers

- workload changes for the existing health staff in the community

- changes in the amount and the complexity of care provided in the community

- changes in the expectation of the availability of home and community care services in the community

Response:

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