

	National Défense Defense nationale	GENERAL ALLOWANCE CLAIM	VOUCHER NO – _____
NOTE: THE USE OF THIS FORM IS RESTRICTED TO ONE KIND OF ALLOWANCE PER SHEET AND IS NOT TO BE USED FOR ALLOWANCES FOR WHICH FORMS HAVE ALREADY BEEN PROVIDED			BATCH NO – _____
FORM # 9NF -EDUCATION ALLOWANCE – GRADE 1 TO GRADE 12 - NON-FEE PAYING SCHOOL AT THE POST <i>EFFECTIVE 01 JANUARY 2006</i>			
RESEARCH WEB SITE: DEM Web: www.forces.gc.ca/dgcb/educat , click on Part I, see Section 4			
SN _____ RANK _____ NAME _____			
UIC/UNIT _____ SY 1 SEPTEMBER _____ TO 31 AUGUST _____			
STUDENT NAME: _____ DATE OF BIRTH (dd/mm/yyyy): _____			
Name/address/telephone number of School attending: _____			SCHOOL GRADE _____
Benefit			
1. Education Allowance on behalf of an elementary/secondary student who has attained the age of five years eight months, but not over twenty-one years of age as of 1 September of the School Year. This allowance is only applicable if a non-fee paying compatible school is not available at the Post.			
Entitlement			
2. Admissible items as shown on the DEM Web: www.forces.gc.ca/dgcb/educat , click on Part I, see Section 4			
Certification by the member			
3. I certify that the student for which this claim is being made could not obtain admissible items which would have been provided free of charge in a provincial school in Canada. I accept this Education Allowance on the condition that I may be required to present proof of attendance in the event of an audit. Such documentation should be kept for a period of 7 years to satisfy audit requirements.			
I request Education Allowance in the foreign currency amount as indicated on the enclosed fee schedule or letter from the school attended for:			
<i>Items taken from fee schedule:</i>			

<input type="checkbox"/> WEB SITE OF SCHOOL: _____			
<input type="checkbox"/> Fee schedule for current school year enclosed.			
<input type="checkbox"/> I have reviewed list of admissible and non-admissible education expenses found at DEM Web: www.forces.gc.ca/dgcb/educat , Part I, see Section 4. The items for which I am requesting an education allowance are listed as admissible education expenses.			
Member's Signature: _____		Date: _____	
<u>Outside Canada Approving Authority Office use only.</u>			
<input type="checkbox"/> Verified by Education Clerk that allowance as requested is within entitlement _____			
<input type="checkbox"/> Applicable article in the Outside Canada Education of Children "How To" Book _____			
<u>Outside Canada Support Unit Approving Authority Approval and Certified pursuant to Section 34 of the FAA Block</u>			
Education Allowance for: School provided Transportation: _____ Other: _____			
TOTAL EDUCATION ALLOWANCE AUTHORIZED IN LOCAL CURRENCY: _____			
Approving Authority Officer Signature: _____		Date: _____	
Approving Authority is to provide the member with an authorized copy of this allowance.			
Financial Coding: GL: 1211, Cost Centre: 2202ZF, Fund: C103, IO: GRC0000B3203			
<input type="checkbox"/> Civilian Personnel Financial Coding: Contact DCBA 5/DEM/ <input type="checkbox"/> MSGU Financial Coding: CC: 2300AQ Fund: C117 GL 1211			
IO: _____			
(For FMAS Purposes, the text description line must show: Unit UIC, last three digits of SN and member's last name)			
Received amount of _____	Currency _____	Exchange Rate used: _____	CHEQUE NO. _____
Claimant's Signature: _____		Date: _____	
		Cashier's Initials: _____	