

NOTE: THE USE OF THIS FORM IS RESTRICTED TO ONE KIND OF ALLOWANCE PER SHEET AND IS NOT TO BE USED FOR ALLOWANCES FOR WHICH FORMS HAVE ALREADY BEEN PROVIDED	BATCH NO –
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FORM # 9F - EDUCATION ALLOWANCE – GRADE 1 TO GRADE 12 - FEE PAYING SCHOOL AT THE POST
EFFECTIVE 01 JANUARY 2006

Research Web Site: Find PART XIII: EDUCATION AND RELATED CARE OF DEPENDENT CHILDREN GUIDE – POST CEILING AND EDUCATION/TRAVEL ALLOWANCES GUIDELINES – www.forces.gc.ca/dgcb/educat

SN _____ RANK _____ NAME _____

UIC/UNIT _____ SY 1 SEPTEMBER _____ TO 31 AUGUST _____

STUDENT NAME: _____ DATE OF BIRTH (dd/mm/yyyy): _____

Name/address/telephone number of School attending:	SCHOOL GRADE _____
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Benefit (NOTE: FORM 9F-NC – Request for Post Ceiling Funding must accompany this form if this is a first time application)
 1. Education Allowance on behalf of an elementary/secondary student who has attained the age of five years eight months, but not over twenty-one years of age as of 1 September of the School Year. This allowance is only applicable if a non-fee paying comparable school is not available at the Post.

Entitlement
 2. Admissible items as shown on the DEM Web: www.forces.gc.ca/dgcb/educat, click on Part I, see Section 4. If this is first year attendance at this fee-paying school, complete Form 9F-NC to substantiate attendance and include a copy of school prospectus. Copy of fee schedule from the school will be required each year with submission for an Education Allowance

Certification by the member
 3. I certify that the student for which this claim is being made could not obtain comparable schooling at the local NON-FEE paying school. Chosen school is the least costly comparable school at the Post. I accept this Education Allowance for a fee-paying school on the condition that I may be required to present proof of attendance in the event of an audit. Such documentation should be kept for a period of 7years to satisfy audit requirements.

I request Education Allowance in the foreign currency amount as indicated on the **enclosed fee schedule or letter from the school attended** for:

Fee taken from fee schedule

Tuition: _____

Registration Fee: _____

School provided Transportation: _____

Other: _____

WEB SITE OF SCHOOL: _____

Fee schedule for current school year enclosed.

Member's Signature: _____ Date: _____

Outside Canada Approving Authority Office use only.

Verified by Education Clerk that allowance as requested is within entitlement _____

Applicable article in the Outside Canada Education of Children "How To" Book _____

Outside Canada Support Unit Approving Authority Approval and Certified pursuant to Section 34 of the FAA Block

Education Allowance for: Tuition: _____ Registration Fee: _____

School provided Transportation: _____ Other: _____

TOTAL EDUCATION ALLOWANCE AUTHORIZED IN LOCAL CURRENCY: _____

Approving Authority Officer Signature: _____ Date: _____

Approving Authority is to provide the member with an authorized copy of this allowance.
Financial Coding: GL: 1211, Cost Centre: 2202ZF, Fund: C103, IO: GRC0000B3202
 Civilian Personnel Financial Coding: Contact DCBA 5/DEM/ MSGU Financial Coding: CC: 2300AQ Fund: C117 GL 1211
 IO: _____

(For FMAS Purposes, the text description line must show: Unit UIC, last three digits of SN and member's last name)

Received amount of	Currency	Exchange Rate used:	CHEQUE NO. _____
Claimant's Signature: _____	Date: _____	Cashier's Initials: _____	