



**Department of National
Defence Schools Overseas**

**Purchase
Order**

**ANNUAL JANUARY BUS MONITOR REQUEST
(Non-Instructional TA)**

The following number must appear on all related correspondence:

P.O. Number:

 / / /
(i.e. School/day/month/year/time) (DEMO-E/13/01/2002/1200)

TO BE COMPLETED BY THE DEMO-E IN JANUARY EACH YEAR
→TO DCBA 5/DEM FOR APPROVAL →TO DEMO-E FOR STAFFING

List current Bus Monitors and project new hires for next school year.

Authorization is requested for _____ TA/Bus Monitor positions for _____ school year

	NAME	Bus Route	# hrs/per day	COST per hour
1	<input type="checkbox"/>			
2	<input type="checkbox"/>			
3	<input type="checkbox"/>			
4	<input type="checkbox"/>			
5	<input type="checkbox"/>			
6	<input type="checkbox"/>			
7	<input type="checkbox"/>			
8	<input type="checkbox"/>			
9	<input type="checkbox"/>			
10	<input type="checkbox"/>			

AFNORTH = Fin Code: 2286AF Fund C134 GL 4624 Internal Order GRC0000B3273

Recommended by: Reference OSAP 200.11.1, 200.11.9, 200.23.1 and 200.23.2

DEMO-E: _____ **Date:** _____

APPROVAL DCBA 5/DEM

Approved

Not approved

DCBA 5/DEM

Date

Recorded by DCBA 5-2 **Initials** _____ **Date:** _____